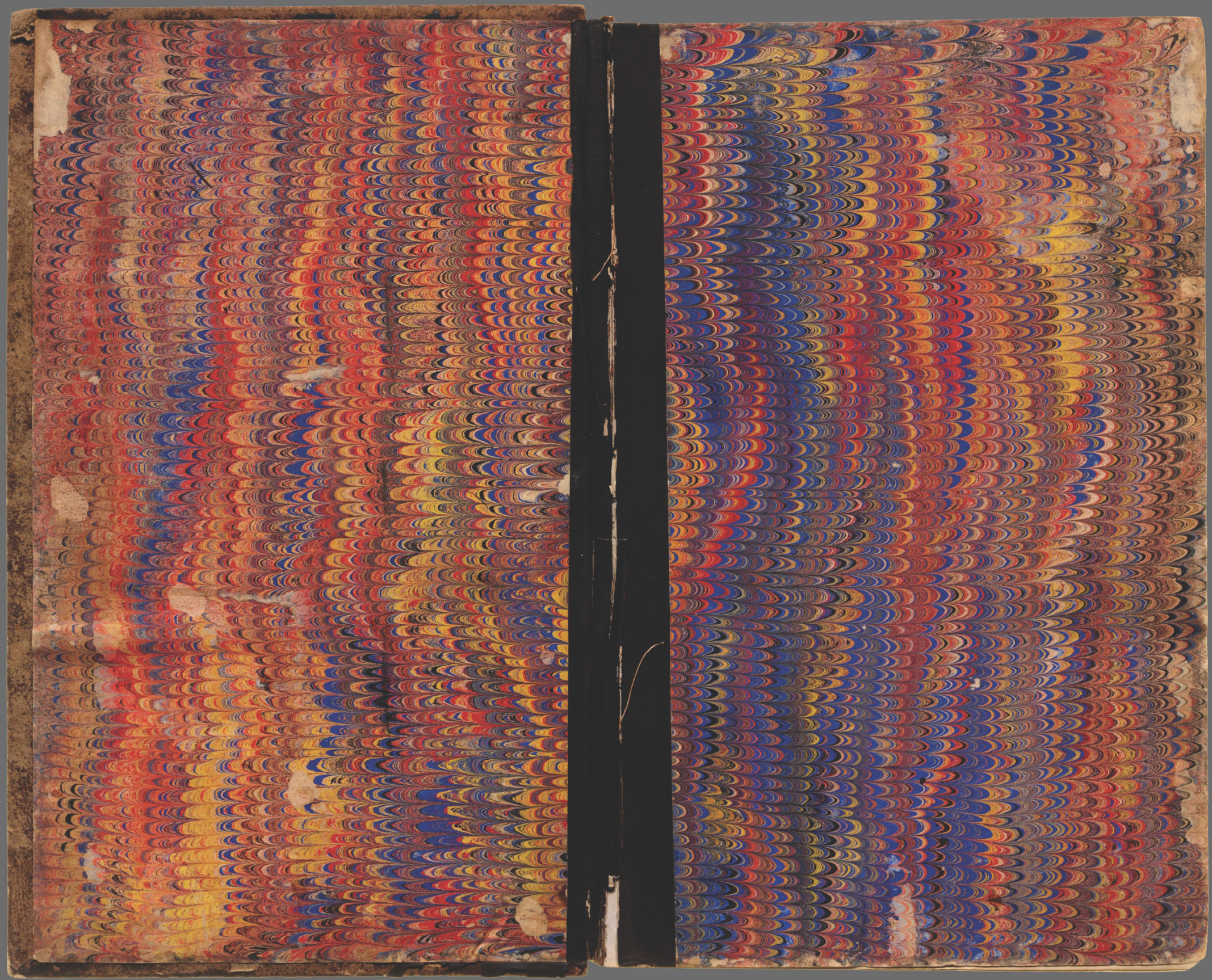

Board of Trustees Minutes, 25 July 1857 – 8 March 1860. VOLUME 2. Mechanics' Institute, San Francisco.

Hall of the Institute.
San Francisco. Saturday Evening July 25th 1857.

The Board met.

Present the President, Vice President, Corresponding Secretary, and on Calling the Roll, the following Directors answered to their names, Viz- Messrs Banks, Cook, McKibbin, Street and Van Pelt.

Absent Messrs Davis and Taylor.

The minutes of the last meeting (July 11th) were read and approved.

Reports from the Standing Committees were called for. Whereupon Mr. McKibbin from the Committee of Ways and Means and Accounts, stated that his own time, as also the time of the other members of the Committee had been so much occupied in furthering the erection of the Pavilion, and otherwise preparing for the Fair, that they had been unable to make an extended report on the general financial condition of the Institute, and asked for further time, which was granted.

The Monthly report of the Librarian, for July was laid before the Board, and was referred to the Finance Committee.

Total amt. Collected from all sources during the month of July $306.00

Amt. received on account of Quarterly dues		$181.00	
" " " " Stock		92.50	
" " for Rent of Room No. 5. for June		20.00	
" " from Pacific Congress for July	12.50		$306.00

Disbursed.

Paid for Water	.50	
" for Cartage and Wharfage on Bridge	1.25	
" Gas Bills for June	4.50	
" for 2 Mts Candles	.75	
" McDonald & O'Brien's Bill for Gas fitting	11.00	
" Librarian's Salary for July	50.00	
" Commissions on Delinquents	10.25	
" Cash to Treasurer	227.75	$306.00

Committee on Library Reading Room and Building.

Mr. Street from this Committee, reported that the perspective of the plan for the Hall of the Mechanics Institute, had been completed, and was then in the hands of the lithographers.

and would doubtless be printed by the opening of the Fair.
In reference to the proposed lecture, the Committee were not prepared to make a definite report. They had addressed a communication to the Rev. Mr. Briggs at Marysville, inviting him to deliver a lecture before the Institute at an early day, but from information since received they were satisfied this letter could not have reached him. Such further steps had been taken by the Committee as would ensure an answer soon.

On motion the report was received.

Committee on Books and Donations.

Mr. Van Pelt from the Committee on Books and Donations, stated that the Committee had subscribed, through Mr. C. P. Kimball of the Noisy Carrier Book and Periodical Company, for the several Magazines and Papers authorized at a former meeting of the Board, and had advanced the necessary sum to pay one years subscription for the same. The following comprises the list of Periodicals ordered. Harpers Monthly Magazine, Hunts Merchants' Magazine, The Knickerbocker Magazine, Scientific American, Littells Living Age, and Frank Leslies Illustrated Newspaper. The whole amounting to twenty two Dolls.

The report was received.

The following Bills were laid before the Board, which having been examined and approved by the Finance Committee, it was ordered that an order be drawn on the Treasurer for the Amount.

San Francisco Gas Company's Bill for June	$ 4.50
McDonald & O'Brien's Bill for Gas Fitting	11.00
C. Van Pelt for Cash advanced for Periodicals	22.00
Librarians Bill for July	52.50

Mr. McKibbin proposed, that inasmuch as several amendments had been made to the Constitution since the present edition was printed, and as it was desirable that copies should be extensively circulated, a revised copy should be published.

Mr. Cook suggested that the names of all the members, with the occupation of each be appended.

On motion the subject was postponed to the

next meeting.

Bills from the Sun Office for printing notice of the Stated meetings of the Institute for the Months of April and June were referred to the Finance Committee.

On Motion the Board Adjourned.

P. B. Dexter Sec.

Hall of the Institute.

San Francisco Saturday Evening July 25th/57

The Executive Committee met and was called to order by the President.

Present Messrs. Banks, Cook, Elliot, Dexter McKibbin, Sime, Street, Van Pelt and Williams.

Absent Messrs Davis, Kincaid and Taylor.

The minutes of the last meeting were read and approved.

Mr. McKibbin from the Committee on Building and Grounds, spoke in reference to the propriety of enclosing the Boiler of the Engine within a brick wall. The cost would not be very great and would show to Contributors that all due precautions had been taken to guard against danger from fire from that source and that it was the intention to render every thing safe and secure. He would like to hear the views of members on this subject, as also on the proper location of the Engine.

Messrs Street and Williams suggested the South East corner or wing of the Pavilion as the proper location of the Engine, on account of the prevailing winds, and spoke also of the importance of having a Spark catcher attached to the chimney, the cost of which would not exceed thirty Dollars.

On motion of Mr. Van Pelt the subject was referred to the Committee on Building and grounds.

A letter from the San Francisco Gas Company proffering to furnish Gas for lighting the Pavilion during the progress of the Fair, at Five Dollars per 1000 Cubic feet, was read and ordered on file.

Mr. Streets motion to instruct the Corresponding Secretary to accept the proposition of the Gas Company, was considered, members thinking it best not to act hastily in the matter, when by consent it was withdrawn.

Mr. Banks Chairman of the Committee on Classification, gave notice that he had appointed on that Committee Messrs. Boyd and Atkinson. The appointment was approved.

Mr. McKibbin suggested the propriety of departing from the plan of the Pavilion as drawn by Messrs Clark & Kenitzer, in putting up a less number of towers than is represented on the drawing. Except the two front towers he was in favor of putting up pilasters instead, which would be a great saving both in material and labor, and as it was intended the Building should be a temporary one, used for a temporary purpose, he did not deem it expedient to incur the expense the building of so many towers would impose.

Mr. Banks moved to dispense entirely with the towers. Mr. Sime moved to amend by adding, except the two in front. The question was discussed by the members, when, on Motion of Mr. Williams the motion and Amendment were laid on the table.

Mr. McKibbin moved that the two towers in front be put up in accordance with the original plan, and for the others that pilasters be substituted. This motion having been discussed was also laid on the table on motion of Mr. Williams.

Mr. Banks then moved that the Building Committee be instructed to cause to have put up the two front towers as contemplated in the original plan and leave the others subject to the future action of the Executive Committee. The motion was carried.

The Executive Committee adjourned.

P. B. Dexter Sec.

Hall of the Institute.
Monday Evening, San Francisco July 27th 1857–
The Executive Committee met, and was called to order by the President.

Present the following members, Viz Mess. Banks, Cook, Davis, Elliot, McKibbin, Sime, Street and Dexter. Absent Mess. Kincaid, Taylor, Van Pelt and Williams. The minutes of the last meeting were read and approved.

Mr. McKibbin Chairman of the Committee on Building and Grounds, submitted a report, showing the progress made on the Pavilion, the cost of grading the grounds, the quantity of lumber used on the building, the number of days labor employed for which payment is to be made, the number of days labor gratuitously given, together with the receipts and expenditures to the 25th Instant, the whole being a satisfactory statement of the progress made on the Building designed for the Exhibition and Fair.

The report was received, and placed on file.

Mr. Banks gave notice that he had further added to the Committee on "Classification" by the appointment of Mr. Roach to that Committee, which appointment was approved.

A conversation was had among the members as to the necessity, of either setting apart a certain space in one of the wings of the Pavilion, for a Committee Room, Retiring Room for Ladies, Refreshment Room &c. or adding these necessary apartments to the main building. And as several parties had made application for Rooms for tables of refreshments &c. it was deemed necessary to create a Committee on Internal Arrangement, of which, on motion of Mr. McKibbin Mr Cook was appointed Chairman, to report on these several matters on Wednesday evening.

The Subject of Diploma was called up and considered and on motion was laid over to Wednesday Evening.

The subject of selecting a gentleman to give the address on the opening of the Fair was considered, and on motion of Mr. Cook was laid over to Wednesday evening next, when the vote should be finally taken on the selection of a suitable person to give that address, and also to determine upon the design for a Diploma.

Adjourned. (P. Dexter) Sec.

Hall of the Institute.
Wednesday Evening July 29th 1857–
The Executive Committee met and was called to order by the President.

Present Mess. Banks, Cook, Kincaid, McKibbin, Sime, Street and Dexter.
Absent Mess. Davis, Elliot, Taylor, Van Pelt & Williams.

The Minutes of the last meeting were read and approved.

The President announced as the first business in order the selection by the Committee of a form for a Diploma from among the designs then before them.

On motion of Mr. Cook the design No. 2, of Mess Britton & Rey was adopted as the basis of a Diploma to be awarded to successful exhibitors at the coming Fair.

On motion of Mr. McKibbin, the Chairman of the Committee on Medal & Diploma was instructed to advise Mess Britton & Rey of the adoption of this second design as the basis of diploma and suggest certain alterations and additions as mentioned by members, and that he be requested to arrange with them for Lithographing the same, and that he be requested to fill up his Committee, and report to the Executive.

The Subject of the opening address at the Fair was called up and considered, and on motion of Mr McKibbin it was laid over to Friday

Evening.

Mr. Cook announced the following as composing the Committee on Internal Arrangement. Messrs. Street Roach, Robbins, and Frost, Mr. Cook being the Chairman

The subject of Renting out Stands for the sale of Fruits, Confectionary, and various refreshments, was discussed and laid over to Friday Evening.

Mr. Sperry moved put up a Clock in the front of the Pavilion if a platform were prepared for it to stand on.

Mr. McKibbin suggested that a large tank holding about Six hundred gallons of Water, could be had of a Mr. Coburn at about twenty Dollars, and that, by filling it in the morning it would supply the fountain all day.

On motion of Mr. Street the Chairman of the Committee on Building and Grounds was authorized to purchase the tank, of the party, at the price named above.

Adjourned to Friday Evening.

P. Dexter Sec.

Hall of the Institute.

Friday Evening July 31st 1857

The Executive Committee met.

Present the following members.

Messrs Banks, Cook, Davis Elliot McKibbin, Sime, Street, Van Pelt, and Dexter.

The Committee was called to order by the President.

The Minutes of the last meeting were read and approved.

Reports from Committees having been called for. Mr. Cook Chairman of the Committee on Internal arrangements, Reported, that the Committee had met and considered the various matters properly in charge of that Committee. In order to the proper embellishment of the Pavilion, it had been suggested that certain parts or portions of the Building be assigned, for embellishment, to some Fire Company, and invite all the Companies in the City, to decorate in their own way, and according to their own taste, each some particular post or portion of the Hall. The Committee had not had time to mature any thing, but would report progress, and ask time which was granted.

The motion of Mr. Van Pelt. That the Corresponding Secretary be instructed to invite the several Fire Companies of the City to embellish certain posts or portions of the Pavilion, each in its own Style, was on Motion of Mr. McKibbin referred to Committee on Internal Arrangements.

Mr. Van Pelt Chairman of Committee on Diploma and Medals, Stated that the Design adopted had been been handed over to the Lithographers, Messrs Britton & Rey, and the alteration and additions suggested, had been pointed out to them. The cost of preparing it for printing, would be two hundred Dollars, and fifty Dollars per 100 Copies.

Mr. Van Pelt said that he had regarded his Committee on Medal and Diploma as Consisting of all the members of the Executive Committee from which he as Chairman, had looked for

instruction in carrying out their views.

As many applications had been made for space for Stands or Booths, for the selling of refreshments, on the opening of the Fair, Mr. Cook moved that Stands be rented on the streets bounding the Pavilion, for the sale of Confectionary, fruits, Cakes &c. The question was considered at length. Mr. McKibbin moved that the subject be referred to the Committee on Internal Arrangement, Mr. Cook moved as an Amendment that it be referred to the Finance Committee, (which was carried.) to report at the next meeting.

The question on adopting the minority report of the Committee on Addresses, made at the meeting of July the 24th was called up, and considered, and on putting the motion, shall the recommendation of the Minority be adopted was carried affirmatively. Mr. Elliot moved that the resolution to invite Mr. H. B. Williams to deliver the address on the occasion of the opening of the Fair, be made unanimous. The motion was carried unanimously.

Mr. McKibbin again brought up the matter of towers on the Corners of the Pavilion, and the cutting out and sewing the Canvas for the Dome. (No definite action was had.) It was ordered that the towers should be put up at the Corners, as contemplated in the plan drawn by Messrs Clark & Kenitzer except only the two in front, the Cost being greater than the Committee thought it necessary to incur.

The matter of covering the dome was referred to the Chairman of the Committee on Building and Grounds.

The Committee adjourned.

P. P. Dexter Sec.

Mr. Cook gave notice that he had appointed Mr. J. H. Atkinson on the Committee on Internal Arrangement, which appointment was approved.

Hall of the Institute.

Monday Evening. San Francisco August 9th 1857.

The Executive Committee met, and was called to order by the President.

Present Messrs. Banks, Davis, Dexter Elliot, Kincade, McKibbin, Sime, Van Pelt and H. B. Williams. Absent Messrs. Street and Taylor.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, when Mr. McKibbin Chairman of the Committee on Building and Grounds, stated the Committee was not prepared to give an elaborate report, but he was authorized to say that the Pavilion was progressing towards completion. Less of volunteer labor had come forward than was desirable, and the attention of the Committee having that matter in charge was called to this subject. Further time was asked for and granted.

Mr. Sime Chairman of the Committee on Finance asked for further time, which was granted.

Messrs Sime, Elliot and McKibbin, spoke to the subject of volunteer labor, and urged the necessity of insisting upon an early compliance on the part of volunteers, with their promises. They should either work themselves, or pay for work done by others.

Mr. Williams said several gardners on the Mission Road, would each give several days in assisting to decorate the interior of the Pavilion.

Mr. McKibbin asked for instructions as to the colors which should be employed on the front of the Building, and the ornaments and barge board, as he deemed that a contrast of colors would appear better than if the whole presented one shade only.

Mr. Elliot moved that the ground of the front be a light Sand Stone, and the ornaments of a dark Sand Stone, and the motion was carried.

Mr. Roach a member of the Committee on Internal Arrangements, called the attention of the Executive

to the general arrangement as partially agreed upon by that Committee, and among others pointed out the space designed to be devoted to the sale of refreshments, &c &c.

When Mr. Banks moved that a certain space in one of the wings be set a part for the sale of refreshments and other things, and that the selling of any and all things be confined to that space so set apart.

Mr. Sime moved that the subject be made the special Order for Wednesday Evening. Carried.

Mr. Banks Chairman of the Committee on addresses, stated that the Committee had waited on Mr. H. B. Williams and Communicated to him the action of the Executive, inviting him to prepare the address to be given at the opening of the Fair, and he now announced Mr. Williams' acceptance of the invitation so given.

Mr. Banks moved that a Committee on Invitation be created, and that Mr. Sime be appointed Chairman, and the motion prevailed.

Mr. Sime called the attention of the Executive to the consideration of tickets of admission to the fair, of the propriety of selling season tickets, and fixing the value on them, or price to be charged.

On motion the subject was referred to the Finance Committee, with instructions to report to the Executive at as early a day as practicable.

Mr. H. B. Williams tendered his resignation as Outdoor Agent of the Fair, which on motion was accepted.

On motion of Mr. Elliot, Mr. Banks was appointed Outside Agent to further canvass the City.

Mr. Williams spoke of the Complaints made by some of the City papers in reference to the withholding of advertisements from their Columns.

On Motion the subject was referred to the Committee on printing.

The Executive adjourned.

Hall of the Institute.
San Francisco. Thursday Evening August 5th 1857—

The Executive Committee met, and was Called to order by the President.

The following members were present. Viz Messrs Banks. Cook. Dexter Elliot. Sime. Street, Taylor Wm Pelt and Williams. Absent Messrs. Davis. Kincaid. and McKibbin.

The minutes of the last meeting were read and approved.

Reports from Committees were called for. Whereupon, Mr. Cook from the Committee on Internal Arrangement stated that no fears need be entertained in regard to material wherewith to decorate the sides of the Pavilion and the posts supporting its roof. A mass of material had been tendered to the use of Committee quite sufficient for the purpose required. Quite a number of Elegant pictures, and fine paintings had been offered, which in themselves would be very attractive. The Arrangement of the several Classes of goods offered for exhibition had been marked on the ground plan and would be open for alteration or approval by the Executive. Mr. Cook suggested the importance of making application to the proper Authority for a telegraph wire to be carried into the Pavilion, to show the working of that great modern improvement or discovery—

On motion the report was received.

On motion of Mr. Elliot that portion of the report relating to the telegraph was referred to the Committee on Internal Arrangements.

The President as Chairman of the Committee on Finance, to whom the subject had been referred, stated that the Committee were in favor of selling Season tickets, admitting one Gentleman and Lady, during the Continuance of the Fair, and also of selling tickets for a single admission. Mr. Elliot explained that a majority of the Finance Committee had met the night before and had agreed to fix the price of a single ticket at fifty Cents, and of Season tickets admitting a gentleman

and lady at ten Dollars. This price was based upon the fact that the Exhibition probably would continue open for not less than twenty days.

On motion of Mr. Street the price of a Single ticket, that is a ticket giving a right of admission for once only, was fixed at fifty Cents.

Several Sums were proposed as the price for season tickets, when on motion of Mr. Banks it was fixed at five Dollars, admitting a gentleman and lady.

On motion of Mr. Taylor Children under ten years of age were to be admitted at half price.

Mr. Banks Committee on Classification reported progress.

The subject of renting Stands was called up it having been made the special order for this evening. A discussion hereupon arose in which most of the members participated. A letter was received from a Mr. Parker agent of Mr. Lick, suggesting that the Committee would best Consult its interests by not subleasing any space to tables or Stands, on the lot bounded by Montgomery, Post and Sutter Streets.

Mr. Street moved to sublease a portion of the ground on the line of Montgomery Street, which motion having been discussed by Messrs. Street, Elliot Cook, Sime, Van Pelt and Taylor, was on motion of Mr. Street laid upon the table, with the understanding that it should be called up at the next meeting.

A proposition was read from Mr. Marriott publisher of the San Francisco News Letter, which having been received and Considered was on motion of Mr. Banks laid upon the table.

On motion of Mr. Taylor the subject of preparing tickets of Admission to the Exhibition and Fair, was referred to the Committee on Printing.

Mr. Street called the attention of the Committee to the injury done the floor of the Pavilion by reason that the Covering for the roof was not put on.

Hall of the Institute.

San Francisco Friday Evening August 7th 1857

The Institute met and was called to order by the President.

The minutes of the last regular and adjourned meetings were read and approved.

The proceedings had by the Executive Committee were also read.

The monthly report of the Treasurer showing the financial condition of the Treasury was laid before the Institute, when, on motion it was received and ordered to be spread upon the minutes.

Treasurers Report for August.

Mechanics Institute in Account with J. E. Kincaid, Treasurer

Receipts.

Cr.

1857 August 7	By Cash from Librarian		220.00
	" Balance from Last Report		213.42
	Total Receipts		$433.42

Disbursements.

1857 August 7	To Cash to P. B. Cuyler Salary for July	$ 82.50	
	" " " McDonald & O'Brien Gas fixtures	11.00	
	" " " Gas Company	4.50	
	" " " D. Van Pelt Subscription	22.00	90.00
	Balance in Treasury		$343.42

Respectfully Submitted,

J. E. Kincaid Treasurer

San Francisco August 7th 1857

Mr. Burkett from the Special Committee appointed at the meeting of June the 12th to take into consideration the expediency of procuring suitable blanks books, into one of which entry should be made of the names of those who should subscribe to the funds or make donations to the Institute, and in the other to record the name, occupation, Age and other Circumstances (important) of each member of the Institute, made a report of which the following is the substance.

There had been presented to the Institute by Mr. C. P. Kimball of the Noisy Carrier Book-

and Stationery Company, two Blank Books, suitable for the purposes required. It was designed by the Committee to have the Books ruled according to the plan indicated by the drafts herewith submitted, and they would recommend that all the entries, in both books, be made by the same person in order to present a neat and uniform appearance.

On motion the report of the Committee was received.

On motion of Mr. Atkinson the thanks of the Institute were voted to Mr. C. P. Kimball, for his donation of Blank Books, and the Corresponding Secretary was instructed to communicate to Mr. K. this action of the Institute.

Mr. Street from the special Committee appointed under certain resolutions adopted at the meeting of the Institute held July 6th, whose duty it was made to draft rules and regulations for the government of a court therein named, submitted the following report, which having been read section by section & severally amended, was adopted as a whole, and ordered to be spread upon the minutes.

"To the President and Members of the Mechanics Institute of the City of San Francisco,

Gentlemen,

Your Committee appointed in accordance with a Resolution adopted at the meeting of the Institute held on the 5th of July, and whose duty it was made to draft Rules and Regulations for the government of the "Mechanics Court of Reference", beg leave to submit the following report.

Rule 1st.

This Court shall consist of three Judges to be chosen annually from among the members of the Institute, to adjust any differences which may arise between Mechanics and others.

Rule 2nd

The first election for Judges shall be held at the regular meeting in September, and thereafter at the annual election of Officers for the Institute.

Rule 3rd

The Recording Secretary of the Institute shall be Ex. Officio Clerk of the Court, who shall keep a record of its proceedings, subject to the control and supervision of the Judges.

Rule 4th

To obtain the services of this Court a written application must be made, signed by both of the contending parties, specifying the time they would like to have a hearing, and accompanying their application with a fee of ten dollars—addressed to the Clerk of the Court—whose duty it shall be to lay the same before the Court, and in turn notify the parties of the time set apart for a hearing.

Rule 5th

Should a case arise wherein either of the Judges is pecuniarily interested, he shall vacate his chair, and the Directory of the Institute shall appoint a substitute for such case.

Rule 6th

Each of the contending parties will be required to appear in person and make a verbal statement of his case, and submit such books, contracts, or other documents, as bear directly upon the matter in question, and may also produce such other evidence as may tend to establish facts, that the Court may decide upon the real equities of the case, as dictated by Common Sense.

Rule 7th

No practicing Attorney will be admitted in this Court as such, but each of the contending parties may examine his own witnesses—the opposing party and the Judges having also the right to interrogate such witnesses.

Rule 8th

Should the Court think it necessary, it will have power to appoint Committees from the Institute, to examine the subject matter at issue, and report the facts which may assist the Court in arriving at the true merits of the case.

Rule 9th

A fee of two per cent on the amount in dispute, shall in all cases be demanded upon the rendition of an award, (less the ten dollars which accompanied the

original application,) provided such fee does not exceed one hundred, dos fall short of ten dollars, which sum shall be borne by the parties, as they themselves may previously determine.

Rule 10th

A party, not a member of the Institute, upon making application for the services of this Court, shall accompany his petition with an additional fee of Five Dollars.

Rule 11th

No officer of this Court shall receive any Compensation for his services, but all fees that may accrue shall be applied to the Library fund of the Institute.

Rule 12th

If the Judges are unanimous in a decision, it shall be considered final, but if divided a new hearing may be had upon a written application of either of the parties, if made within three days from the rendition of such decision. At the second hearing the President and Vice President of the Institute shall be added to the number, forming a Court of five Judges, the decision of a Majority of whom shall be considered final.

Rule 13th

An application for a rehearing must be accompanied with an additional fee of ten Dollars.

Rule 14th

Each Judge before taking his seat shall sign the following pledge— I hereby pledge my word and Sacred honor, to render decisions in all cases that may come before me in accordance with my convictions of the equities of the case without prejudice.

Rule 15th

Any person appearing before this Court either as principals or witness, shall sign the following pledge— I hereby pledge my word and Sacred honor to give a true statement of facts in the case now pending, to the best of my Knowledge and belief.

Rule 16th

In case of sickness, or absence from the City, of either of the Judges, the vacancy shall be filled by the Board of Directors, and the Judge so appointed shall not be

objectionable to the parties then having cases pending before the Court.

Rule 17th

All cases entered in this Court for adjudication shall be accompanied with a stipulation signed by the parties thereto, to abide the decision of the Court.

All which is respectfully submitted.

G. D. Street
H. D. Williams } Committee
John Roach

On motion the committee was discharged.

Mr. Fisk enquired what action had been taken on the petition from the Institute in reference to the tax imposed upon Manufactures in the license law of the City; and inasmuch as the Chairman of the Committee on Petition was not present, he moved that Mr. Gallagher be requested to make a Statement at the next meeting of the Board of Supervisors on that matter, and the motion prevailed.

Mr. Purkitt urged the employment of a poor man as watchman at the Pavilion.

Mr. Elliott moved that members of the Institute, in good standing, be admitted to the fair during its Continuance, free of charge.

This motion gave rise to an animated discussion in which many of the members engaged, a few in favor of, but more opposed to it.

Mr. Atkinson moved an amendment that members be admitted at half price. After a spirited debate the amendment was withdrawn.

Mr. Macpherson then offered as an amendment that the Executive Committee be admitted free of Charge for the reason that the members of that Committee had been untiring in their labors in preparing for the Exhibition.

This amendment having been disposed of adversely, the question was taken on the original motion, and was lost.

Hall of the Institute—
San Francisco, Saturday Evening August 8th 1857—

The Board met and was called to order by the President.

On calling the roll the following Directors answered to their names. Messrs Banks, Cook, Davis, McKibbin, Street and Van Pelt.

The minutes of the last meeting were read and approved.

Reports of Committees were called for, when Mr. McKibbin from the Committee of Ways and Means and Accounts, stated that the Committee were not prepared to make a report this evening—and asked for further time, which was granted.

Mr. Street from the Committee on Library Reading Room and Building—reported that the Lithograph of the plan of the Hall of the Institute was in progress, and thought it might be ready at the opening of the Fair. In reference to the lecture it was stated that no answer had been received from Mr. Briggs, and inasmuch as the matter had been so long delayed the Committee were of the opinion that the subject had better be postponed, until after the Fair and asked to be discharged from its further consideration, which was granted.

Mr. Van Pelt from the Committee on Books and Donations laid before the Board the following works as having been donated to the Institute.

David Van Pelt had donated
Miniature Romances from the German.
Robinson Crusoe
Revival Miscellanies
American Joe Miller
History of Literature by Schlegel
Colvills Directory of San Francisco for 1856—

John G. Coleman had donated
Copy of the Declaration of Independance framed

C. P. Kimball had donated
2 Blank Books for Books of Registry &c.

Mr. E. Hughes had donated
The game of Billiards by Phelan.

Wiley & Halsted had donated, J. R. Bartlett.
Colonial Records of Rhode Island from 1664 to 1677

On motion the above were accepted and the thanks of the Board voted to the donors.

A letter from Mr. Coleman breathing a patriotic spirit was read and ordered to be placed on file.

The subject of printing five hundred copies of the revised Constitution and By-laws was referred to the Committee on Books and Donations.

A Bill from the "Sun" Newspaper Office for printing notices of the regular meetings of the Institute for April and June was referred to the Secretary.

The following bills were examined, and approved and ordered to be paid.

San Francisco Gas Company Bill for July	$ 4. 50
C. Gallaca Book of Records	5. 50

On motion of Mr. McKibbin it was made the duty the duty of the Secretary to write out a Copy of the Rules for the government of the Court established by the Institute, and place the same conspicuously in the Library room.

On motion the Board adjourned.

P. B. Deyton Sec.

Hall of the Institute,
San Francisco, Monday Evening, August 10th 1857

The Executive Committee met.

Present the following members. Messrs Banks, Cook, Davis, Dexter, Elliot, McKibbin, Sime, Stuart and Van Pelt. Absent Messrs Kincaid, Williams & Taylor.

The minutes of the last meeting were read and approved

Reports from Committees being in order. Mr. McKibbin from the Committee on Building & Grounds reported progress and asked for further time.

Mr. Cook from Committee on Internal Arrangement. Stated that the Committee had passed upon a general Arrangement of the several classes of goods, which had been marked upon the ground plan of the Pavilion and was submitted for the approval of the Executive. He gave notice of the appointment of Mr. P. B. Cousins, on the Committee of which he was Chairman. Attention was called to the subject of Telegraph proposed to be operated in the Pavilion.

and this arrangement

The President stated that he had seen the Agent of the Telegraph Company, who had informed him there would be no difficulty in putting up the wire within the Building, the cost of which would be trifling.

The President from the printing Committee reported, that the printing of tickets for admission to the Fair was in progress.

Mr. Van Pelt Chairman of the Committee on Medals and Diploma Stated that he had made some enquiry as to Cost of preparing a sett of Dies for a Medal, and he had learned that it could not be furnished at a less cost than two hundred Dollars, & to Complete it would require some six weeks of time. Under the Circumstances he was in favor of throwing out the Medal, and awarding instead, a finely executed engraving or picture which may be called a Certificate of Merit.

A discussion ensued in which most of the Committee took part, which resulted in

the passage of a motion made by Mr. McKibbin that the Chairman of the Committee on Medals and Diplomas be instructed to procure designs for a Medal and lay them before the Executive as early as practicable

The subject of subleasing the ground on the line of Montgomery Street, for stands for the sale of fruits, Confectionery &c. was next Considered.

This gave rise to a prolonged debate on the part of members and was finally postponed on motion of Mr. Van Pelt.

The disposition of Articles in the Pavilion as marked on the ground plan, by the Committee having that matter in charge was then taken up and discussed. Mr. Van Pelt moved that the refreshment Saloon be removed from the West wing, and placed in the North wing. After some debate the motion was withdrawn by the mover, when Mr. Banks moved that the saloon designed for the sale of refreshments be removed from the West wing, which motion prevailed.

On motion of Mr. Sime the subject was then referred back to the Committee on Internal Arrangement.

Mr. Cook spoke of the importance of thoroughly canvassing the City for the purposes of the Fair, not only those streets which have not been visited by the Out side Agents, but that portion also which has already been gone over. When Mr. Sime moved that the Committee on Internal Arrangement act in Conjunction with the Outside Agents in further canvassing the City, and calling upon parties who have heretofore promised to Contribute Articles for Exhibition.

On motion adjourned.

W. Dexter, Sec.

Hall of the Institute.

San Francisco August 12th 1857. Wednesday Evening.

The Executive Committee met and was called to order by the President.

The following members were present.

Messrs. Banks, Cook, Davis, Dexter, Elliot, Kincaid, McKibbin, Sime, Street, Van Pelt and Williams.

Absent Mr. Taylor.

The proceedings of the last meeting were read and approved.

Reports from Committees were called for, when Mr. McKibbin, stated that the Committee on Building and Grounds would soon have the pleasure of announcing the Completion of the Pavilion. In a few days it would be finished and ready for the reception of Articles designed for Exhibition. The Chairman suggested that it might possibly be necessary to add more Rafters to those already up and lessen the distance between them. The report was received.

Mr. Van Pelt from the Committee on Diplomas and Medals, Reported that he had attended to that matter of procuring designs for a Medal, which he would then lay before the Executive. To engrave a set of Dies for a Medal of the most simple design would cost not less than two hundred Dollars, and for the more elaborate about four hundred Dollars would be demanded. The report was received.

On motion of Mr. Elliot the consideration of the subject of the Medal was deferred till after the opening of the Fair.

A Communication signed by H. M. Snyder, proposing to pay five Hundred Dollars for the Exclusive privilege of selling refreshments on the ground of the Pavilion, was read and on motion of Mr McKibbin, was referred to the Committee on Internal Arrangements.

Mr. Williams said he had been spoken to by some members of the Committee of Arrangements of the La Fayette Centennial Celebration, proposing that the Institute join in the procession pro-

of the Executive Committee

posed to be had on the 9th of September and asking permission to use a portion of the lot on which the Pavilion stands, to prepare the Statue of La Fayette for the procession proposed to be had on the 7th of September proximo, and the privilege of exhibiting it in the Fair, which on motion was granted. Mr. Williams further stated that Capt. Farragut had placed at the disposal of the Committee, the various flags under his Control, to be used in decorating the Pavilion. Some facts were mentioned as Connected with the recent discovery of a large bed of valuable iron Ore in Placer County, and of the value of the Marble quarry at Suisun Valley.

Mr. McKibbin Suggested the necessity of preparing in some way for the occasion of the opening address at the fair. He thought a Musical Band should be employed, and some gentleman engaged to prepare and read a Poem at the time of the delivery of the Address.

Mr. McKibbin moved that a Committee of two be appointed to make all the necessary arrangements for the delivery of the Address, and that this occasion be Considered the opening of the Exhibition and Fair. The motion prevailed. The Chair appointed on that Committee Messrs McKibbin and Elliot. On motion the President was added to that Committee.

Certain propositions in relation to the printing of a Catalogue for the Exhibition, was referred to the Committee on Printing.

Adjourned to meet at 7½ O'Clock P.M. at future meetings.

W B Dexter Sec.

Hall of the Institute.

San Francisco Friday Evening August 14th 1857.

The Executive Committee met and was called to order by the President.

The following members were present. Viz. Messrs. Banks, Cook, Davis, Dexter, Elliot, McKibbin, Sime, Street, Taylor and Van Pelt. Absent. Messrs. Kincaid & Williams.

The minutes of the last meeting were read and approved.

Reports from Committees having been called for Mr. McKibbin from the Special Committee to make the necessary Arrangements for the delivery of the Opening address at the Fair, reported that Mr. Edward Pollock had Consented to prepare and deliver a poem on that occasion, and the proprietors of Musical Hall had informed the Committee, that the Hall would be let to the Institute, for the above purpose, at the cost of lighting and cleaning the same which would amount to about twenty dollars. The report was received.

Mr. Cook from the Committee on Internal Arrangements, submitted several propositions or recommendations on which the action of the Executive Committee was desired. The report was received.

Mr. Street had Conversed with Mr. Lick in reference to subleasing the grounds adjoining the Pavilion and been told that the Institute had absolute Control of the lots bounded by Post, Sutter and Montgomery, and would make such use of it as its interests might suggest.

Mr. Banks from the Committee on Classification Stated the Committee had agreed upon a system of Classifying the various Sorts of goods or Articles which would probably be offered for Exhibition. These were distributed under twenty four different heads or classes, to which another was added under the head miscellaneous. The report was received.

Mr. Sime from the Committee on Printing. Stated the tickets for Fair would be ready

by the next meeting of the Executive. That the matter of printing Catalogue was in progress.

The Several matters recommended by the Committee on Internal Arrangement was taken up, Considered and discussed, in Order.

1st The Committee recommend that the City be laid off into districts, and that parties be appointed to further thoroughly Canvass the Same.

This proposition was debated, when on Motion of Mr. McKibbin it was lost for the reason that the Committee was already clothed with authority asked for.

2nd The Committee recommend that Articles or Rules 13. and 14. be published separately in the papers of the City in order to Call the attention of parties interested, especially to the matters embraced therein, which having been Considered was lost.

3rd The Committee recommend the employment of some Competent person to remain during the day at the pavilion, to Superintend and assist in its decoration, which having been Considered was Carried.

The time of employment to take place when it shall be necessary to Commence putting up the decorations, and the person so employed to remain from Seven O'Clock A.M. to Six O'clock P.M.

4th The Committee recommend that the President be a Committee of one to wait upon and Solicit from the heavy importing Merchants of the City, goods to be exhibited at the Fair, in the event that such may be wanted to fill up any vacant space in the Pavilion, which having been debated was adopted.

5th The Committee recommend that the necessary space be leased, on the ground adjoining the Pavilion, on which to put up a room for a Refreshment Saloon.

Mr. Sime's motion to lay on the table was lost, as was also Mr. Van Pelt's motion to lease the entire ground for the Sale of refreshments.

On motion of Mr. McKibbin its was laid on the table.

A Communication from J. S. Townsend was referred to Finance Committee. He asked for employment in the ticket Office.

adjourned

Hall of the Institute.

San Francisco, Monday Evening, August 17th 1857.

The Executive Committee met and was called to order by the President.

The following ~~persons~~ members were present, Viz. Messrs Banks, Davis, Dexter, Elliot, Kincaid, McKibbin, Sime, Street, Van Pelt and Williams. Absent, Messrs Cook & Taylor.

The proceedings of the last meeting were read and approved.

Reports from Committees having been called for, Mr McKibbin from the Committee on Building and grounds, reported that the Pavilion was enclosed, the fountain was up, and the general work of the Committee so far completed as to allow the Committee on Internal arrangement to proceed with the decorations.

As Chairman of the Special Committee to make all needful preparations for the delivery of the opening address at the Fair, he could only report progress.

Mr. Sime from the Committee on Printing laid before the Executive some tickets as specimens of those ordered for the Fair. Mr. McKibbin suggested the propriety of adding a check by imprinting the same across the face of the ticket, to protect the Institute from imposition.

Leave was granted to Mr. Purkitt to speak on the subject of making awards of Medals or Diplomas on Articles not of California Manufacture.

Mr. Davis then moved that diplomas be awarded on Articles of Superior merit, both of California manufacture and foreign production, making the discrimination on the diplomas granted. That is that premiums would be awarded to ~~=~~ Manufactures of California, as California Articles, and so of the Manufactures from other States. This gave rise to a prolonged discussion in which most of the members engaged, when Mr. Williams moved to lay the motion on the table. The motion was lost. Mr. Williams then moved to indefinitely postpone, which was also lost.

On motion Mr. Davis had leave to withdraw his motion.

Mr. Williams' preamble and resolution, in reference to granting diplomas on Articles of superior merit wherever manufactured, were on motion of Mr. Sime indefinitely postponed.

Mr. Street from the Committee on Internal Arrangement had located the Articles as set forth in the report of the Committee on Classification, by numbers, and have gone as far with the Internal Arrangements as is thought advisable until the Articles are at the disposal of the Committee. Muslin will be required in decorating the interior of the pavilion, and also rope. Notice was given of the employment of Mr. J. H. Atkinson to superintend and assist in the work of decoration. It was also stated that the City had been districted, and the Committee enlarged, in order thoroughly to canvass every street. On motion report was received, and that portion relating to the purchase of Muslin and Rope was referred to the Committee on finance.

The subject of renting a refreshment saloon was taken up, debated, and on motion of Mr. Sime was postponed to the 26th inst.

Communications from Mess Baker and McCulloch were read and referred to the finance Committee.

Mr. Van Pelt from Committee on Diploma and Medal reported progress.

Mr. Williams named a pump which the owner was anxious should be exhibited at the Fair. No decisive action was had upon the subject.

The Executive Committee adjourned.

P. Dexter. Sec.

Hall of the Institute.

San Francisco, Wednesday Evening, August 19th 1857.

The Executive Committee met.

Present Messrs. Banks, Cook, Dexter, Elliot, Kincaid, McKibbin, Sime, Street, Van Pelt and Williams. Absent Messrs Davis, and Taylor.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, when Mr. McKibbin Chairman of the Committee on Building and Grounds, stated the labors of the Committee were so near at an end, that he had no new matter to report.

Mr Cook from Committee on Internal Arrangements, reported that the decoration of the Pavilion was being proceeded with, that flags from various parties had been received, and the persons employed had been instructed to use great carefulness in retaining on the flags the marks by which they might be identified.

Mr. Banks outside Agent stated that matters were getting along satisfactorily.

Mr. Williams from the Printing Committee, reported that the Committee had procured for the uses of the Fair, some nine hundred tickets which were then on the table. Five hundred of these were season tickets, three hundred Contributors, and one hundred were Complimentary tickets. The form of each sort would be retained by the printer, so that others would be printed as they would be needed. No tickets for single admission had yet been procured.

Mr. Banks, from Committee on Classification suggested that the Arrangement of the Classes, as they had been submitted to the Executive, and by them approved, would perhaps require remodeling in some unimportant particulars, and asked for authority to make the Changes desired.

Mr. McKibbin moved that the matter of Classification be referred back to that Committee

with authority.

Mr. Sime from the Finance Committee reported that purchase had been made of glazed muslin for the decoration of the Pavilion.

The corresponding Secretary read a Communication from Officers of the State Agricultural Society, accompanying Complimentary tickets to the members of the Executive Committee, On motion of Mr. McKibbin the same were received, and the Cor. Secretary instructed to suitably acknowledge their Courtesy, and enclose Complimentary tickets to our Exhibition and Fair, to the several Officers of that association.

A Communication was read from Mr. D. Wheeler proposing to rent at the Close of the Fair, the Pavilion for a gymastic exhibition. On motion of Mr. McKibbin the same was referred to the Committee on Finance.

A letter from a Committee of the Auburn Gas Company was read, when on motion of Mr. Banks it was referred to the Committee on Internal Arrangements.

The matter of guarding against Counterfeits on the tickets to be issued at the fair was discussed, when on motion of Mr. Elliot it was voted that they be sold as they now are, with the addition of the Signature of the President.

It was agreed by the Executive that a clerk or book keeper should be employed, to be designated the Clerk of the Fair, when on motion of Mr. Williams, Mr. John Sterling was so appointed, & the Finance Committee instructed to arrange with him the Amount of Salary he should receive, and furnish him with the necessary Stationery. The matter of Steam Engine & Boiler from Mr. Goddard was referred to Messrs Williams & McKibbin, to which Committee on motion of Mr. Elliot the President was added.

The Executive Committee adjourned.

P. B. Dexter, Sec.

Hall of the Institute.
San Francisco Friday Evening, August 21st 1857.

The Executive Committee met and was called to order by the President.

The following members were present Viz. Messrs. Banks, Cook Dunn, Elliot, Kincaid, McKibbin Silas Street, Taylor, Van Pelt and Williams.

Absent Mr. Davis.

The minutes of the last meeting were read and Approved.

Reports from Committees were called for, when Mr. McKibbin Stated that the Pavilion was nearly completed and the Committee on Building and Grounds had no suggestions to make.

Finance Committee made no report.

Mr. Street from the Committee on Internal Arrangement Stated that the matter of decorating the Hall was progressing Satisfactorily, and that it would facilitate the labors of the Committee, if the location of the refreshment saloon was determined upon, and recommended that that matter be now taken from the table. On motion of Mr. Elliot the Report was received.

In reference to the matter of refreshment Saloon, the President stated, that inasmuch as that subject had been postponed to the 26th Instant, as recorded in the minutes of the meeting on Monday evening, and that record had been approved, it would not be in order to take it up before the time to which its consideration had been postponed.

From this ruling Mr. Street appealed, asserting that the minutes referred to had been amended at a subsequent meeting, and that the Secretary had failed so to record it. After some discussion the appeal was withdrawn.

Mr. Williams from the special Committee to whom had been refered the subject of Steam Engine and boiler which it had been proposed Mr. Goddard should put up at the Pavilion, provided it could be done at an expense not exceeding one hundred dollars. Reported that the Committee had seen Mr. Goddard, who demanded three hundred and fifty dollars Compensation for the labor of placing them in the possession of the Ex. Com. in good working order. The sum demanded so far exceeds the limits imposed on your Committee, that they Concluded no arrangement with Mr. Goddard.

The Committee therefore recommended that the terms proposed be not acceded to, and ~~that the Committee~~ ask to be discharged. On motion the Report was received, the recommendation adopted, and the Committee discharged.

The Corresponding Secretary read a Communication from Mr. Edward Pollock, signifying his acceptance of the Invitation to deliver a poem on the occasion of giving the opening address at the fair.

On motion the letter was received and ordered on file.

A letter from Mr. G. H. Leland was read, in which was submitted two or three propositions, in reference to renting a Refreshment Saloon &c.

On motion of Mr. Van Pelt the letter was received and referred to the Committee on Internal Arrangements.

Mr. Williams spoke of his expectations from the Horticulturists. Several of them had visited the Pavilion and had expressed themselves highly pleased with the general appearance and Arrangement. It was thought by them that they could fill one wing of the building with flowers and fruits alone.

Mr. Williams moved that the north wing be appropriated for the exhibition of Fruits and Flowers, or so much thereof as the exhibitors of these things may require, and the motion prevailed.

Mr. Banks on Contributors tickets. Mr. Banks called the Attention of the Executive Committee to the matter of giving Season tickets to all Contributors alike without any reference to the value of Articles placed on exhibition. Mr. B. thought that some distinction should be drawn. On motion of Mr. McKibbin the Subject was referred to the Finance Committee with discretionary power.

Mr. Sime stated that inasmuch as goods designed for exhibition, could, according to announcement, be received on Monday, and as the Committee having in charge the Arrangement of these, would be exposed to great annoyance should the Pavilion be kept open, he would move that from and after Monday Morning at 7 O'Clock the Pavilion should be kept Closed to the public, until the day of opening, which motion was carried.

Mr. Street enquired what action had been taken in the matter of a large pump, which Mr. Devoe or Capt. Roberts, had proposed to place on exhibition at the Fair. When Mr. Sime moved that the matter be entrusted to Mr. Street, who shall make enquiries respecting it, and report at the next meeting. The motion prevailed.

Mr. Cook spoke of the necessity of employing other watchmen at the Pavilion, as one in his opinion was not sufficient to properly guard it from depredators, and on his motion the Finance Committee was authorized to employ one or more watchmen at the Pavilion.

Adjourned

P. B. Dexter

Saturday Evening August 22nd 1857

The Board met and for want of a quorum adjourned. The President gave notice that he should call a meeting of the Board for Monday Evening August 24th 1857 at 7½ O'Clock. Present on this Evening the President, Corresponding Secretary and Treasurer and the following directors. Messrs. Banks, Cook, Taylor and Van Pelt. Absent Messrs. Davis, McKibbin and Street.

Hall of the Institute.

San Francisco, Monday Evening, August 24th 1857.

The Executive Committee met.

The following members were present: Messrs. Banks, Davis, Dexter, Elliot, Kincaid, McKibbin, Sime, Street, Van Pelt and Williams. Absent Messrs. Cook and Taylor.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, when Mr. McKibbin from the Committee on Building and Grounds gave notice that a bell was to be hung at the Pavilion, and that the roof leaked in many places and suggested that something should be done soon to make the roof impervious to rain or dew.

On motion the report was received and referred back to the Committee on Building and Grounds.

Mr. Van Pelt from the Committee on Medal and Diploma stated that the work on the Diploma was progressing, that the parties were then transferring it to stone in order to its being lithographed. It had been suggested in Committee that the same picture could be used both as a diploma and, by a change of words, a Certificate of Life Membership. Mr. Van Pelt would like to hear the views of Members on this matter. After some conversation in reference to that subject. Mr. Williams moved that it be filled up for the uses of a Diploma alone, and the motion was carried.

The President from the special Committee to make suitable arrangements for the Opening Address reported that the Committee had selected Musical Hall as the place where the Address should be delivered, and that it had been engaged for that occasion at a charge of twenty five Dollars. The report was received.

Mr. Street from special Committee on Pump designed for exhibition, asked further time, which was granted.

Mr. Street called the Attention of the Executive to the fact that some of the proposed Contributors asked for more room than perhaps was necessary for the proper display of the Articles to be exhibited, and as in his opinion the Pavilion would be crowded, he thought if necessary that the persons in charge should exercise judgement and discretion in assigning the space asked for.

It was agreed by the members that the Committee on Internal Arrangements, should treat all such cases decisively and firmly, and in no event allow more space than the Articles to be exhibited demanded.

Mr. Street said that Mr. O. Donnell asked for space ten by twelve feet, ~~for build a temple~~ the exhibition of some of his finest flowers, and wished to remove them in four or five days. It was understood that persons exhibiting perishable Articles, had that privilege guaranteed in the Circular.

Communications were read from Charles Cook and Edward P. Walker asking for Situations, which on motion were referred to Committee on Finance.

The President mentioned that a salute had been proffered by Capt. P. H. Johns, to be given at the opening of the Fair. The number of guns had not been specified.

Mr. McKibbin moved that the thanks of the Committee be tendered to Capt. Johns for his generous offer.

Mr. Van Pelt moved that the above tender of a Salute by Capt. Johns be accepted, which motion was lost.

Mr. Sime Chairman of the Committee on Invitations gave notice that he appointed on that Committee Mr George Cofran, which was approved.

The Committee on Invitation was authorized to present Complimentary Season Tickets to Editor in Chief and Reporter of the City press.

On Motion of Mr. Street, the same Committee was authorized to forward ~~a~~ Complimentary Season Tickets to all those Editors throughout the State who were elected honorary members of the Institute.

On Motion of Mr. Williams the same Courtesy was to be extended to the Clergy of the City.

The Case of Dr. Lansgerstort was spoken to by Mr. Williams was referred to Mr. Elliot, to report at the next meeting.

The Executive Committee adjourned.

P. P. Dexter Sec.

Hall of the Institute.
San Francisco, Monday Evening, August 24th 1857

The Board met in pursuance of a Call of the President.

The following Directors answered to their names viz Messrs. Banks, Davis, McKibbin, Street, and Van Pelt.

The minutes of the last meeting were read and approved.

Reports of Committees were called for when Mr. McKibbin from the Committee of Ways and Means and Accounts, stated that the Committee had no report to make. The monthly report of the Librarian showing the Amount Collected during the Months of August was laid before the Board, and on motion was referred to the Committee of Ways and Means and Accounts.

Collected from Assessments or dues	$ 105.00
" " Stock	77.50
" " Rent of Room No. 5.	20.00
" " Pacific Congress	12.50
Total Collections	$ 215.00

Librarian's Bill for Services & Sundries amounting to $ 57.50

was examined and approved and on motion was ordered to be paid.

Mr. Street from the Committee on Library Reading Room and Building, stated that the lithograph of the Plan adopted for a Hall for the Institute, was progressing rapidly and will be probably ~~the~~ lithographed in a few days after the opening of the Fair. An answer had been received from Mr. Briggs, thanking the Institute for the honor done him in selecting him to deliver a lecture before the Association. Circumstances having prevented him receiving the earlier letters, addressed to him, and the time of the opening of the fair being so near at hand, and his engagements being of such a nature as to occupy all his time, and supposing the Institute must have made another selection he respectfully declines. On motion the report was received.

Mr. Van Pelt from the Committee on Books & Donations, reported the following donations to the Institute.

Hon. J. W. Denver had presented

Two Volumes Congressional Globe 1856-7

Exploration of Rail Road Route to the Pacific 2nd Vol

Mr. Joseph Britton had presented

Map of California.

On motion the above were accepted and the thanks of the Board voted to the donors.

Mr. Van Pelt further stated that he had requested from the several printing establishments, the proprietors of which were members of the Institute, estimates of the cost of printing 500 Copies of the revised Constitution and By-laws, and the lowest bidder was Mr. B. P. Sterrett of the Pacific Printing Office.

The report was received.

Mr. Wm Ribbin moved that the Committee contract with Mr. Sterrett to Print 500. Copies of the revised Constitution and By-laws. Mr. Street moved to amend by striking out 500. and inserting 1000. which amendment was adopted. The question being put on the motion as amended was carried.

Mr. Street stated that a Mr. J. W. Duncan had through his solicitation obtained for the Institute a copy of the "National Era" a paper published in

District of Columbia, and moved that a vote of thanks be tendered to him for the same, which was carried.

Communications, inviting the Institute to participate in their respective Celebrations, were read from the Society of California Pioneers, and the Committee of Arrangements of the La Fayette Centennial Celebration, which on motion were received and Ordered on file. Mr Van Pelt moved that the Corresponding Secretary be instructed to communicate to the above Committees, that the Institute must respectfully decline the above invitations.

The Motion of Mr. Strat in reference to an increase of Salary both prospectively and retrospective, of the Recording Secretary, was referred to the Committee of Ways and Means and Accounts.

Adjourned P. B. Dexter Sec.

Hall of the Institute

San Francisco, Wednesday Evening, Aug. 27/57

The Executive Committee met and was called to order by the President

Present every member of the Executive. The minutes of the last meeting were read and approved.

Reports from Committees were called for. when Mr. McKibbin from the Committee on Building and Grounds, announced the Completion of the Pavilion, and that articles designed for the Fair, could be received and located in their appropriate places. The report was received

Mr. Cook from the Committee on Internal Arrangement, stated, that, in order to answer the many questions propounded in reference to the arrangement of goods within the Pavilion, and point out to Contributors the locations for the several Classes of Articles designed for exhibition, two or more of the Committee were at all times present. In the matter of decoration, the work was progressing satisfactorily and would soon be finished. As had been suggested at a former meeting, it would probably be necessary to put another, and perhaps two other wings, in order to afford accommodation to the Articles Contributed, and a refreshment Saloon.

The report was received.

Mr. Elliot Special Committee in the Case of Dr. Lauzweert reported unfavorably, when on motion of Mr. Street the report was received and the Committee discharged.

The President as Chairman of the Finance Committee, said that the Committee had had under consideration the subject of employing certain parties as watchmen, and that in reference to Mr. Schaeffer's case the Committee were divided.

The report was received.

A communication from Mr. Warren was read, asking for Space for the erection of a temple to be composed of flowers &c. On motion of Mr. Banks, the

letter was referred to the Committee on Internal Arrangement. The applications for situations at the Pavilion from Johnson and Burton were referred to the ~~Board~~ Committee on Finance.

Mr. Van Pelt Chairman of the Committee on Medals and Diplomas, laid before the Executive two different arrangements of words to fill the blanks in the Diploma, neither of which was adopted. When Mr. Elliot moved that the Chairman have authority to fill the blanks in accordance with his own judgment and taste. The motion was lost.

Mr. Van Pelt moved that the Executive fill the blanks, and the motion was carried. Mr. Elliot then moved that Messrs. Van Pelt, Street and Banks have authority to furnish the matter and arrange it for filling the blanks in the diploma, which motion prevailed.

To prevent the presence of thieves, pickpockets and other vile ~~persons~~ characters at the Pavilion during the Continuance of the Fair, it was thought necessary to employ some person or persons whose peculiar business it was to Know them at a glance, in order to their speedy ejectment from the building, it was deemed advisable to employ a detective policeman. Mr. Street therefore moved that the Finance Committee be empowered to engage the Services of one or more of the detectives, to remain on duty during the hours of exhibition, The motion was carried.

It having been moved that the subject of leasing a refreshment Saloon, (which, at the meeting of the 17th Inst. had been postponed to this evening,) be taken up and Considered, and the motion prevailing, Mr. Elliot moved that the space outside of the North West angle of the Pavilion be used for the erection of a suitable building for a refreshment Saloon. The motion was carried.

On motion of Mr. Street it was voted that such addition to the Pavilion, thirty by fifty five feet, be put up by the Executive Committee.

Mr. McKibbin suggested that the building be let out by

contract to the lowest bidder, the Finance Committee furnishing the material necessary.

On motion of Mr. Street it was voted that we invite competition, by making known that sealed proposals for renting the Saloon will be received up to Friday Evening, at 8 Oclock.

It was agreed that the following restrictions and requirements should be observed.

That no Camphene should be burned about the Building. That no Stove, or Cooking range should be used. That for heating refreshments, Spirit lamps only could be used. That the cloth and paper on the walls were not to be removed by parties renting. That the lessees should furnish the necessary gas pipe, and gas for lighting the same. That the Saloon should be tastefully fitted up by the occupants. The time not to extend to Ball.

On motion of Mr. Elliot Mr. Street was appointed a Special Committee of one to invite bids for the rent of the saloon from proper parties.

On motion of Mr. Elliot it was voted that the parties proposing to rent, should make their offers both for the term and by the day.

On motion of Mr. McKibbin this vote was reconsidered, when Mr. Williams moved that proposals be received for ten days, the time named in the Circular when the exhibition might close, and should the Fair continue open for a longer term, then to state how much would be given per day for the additional time.

Mr. Cook offered as a Substitute that the Saloon be let during the Continuance of the Fair, which was adopted.

Mr. Taylor moved that the ground in front of the Pavilion be Subleased for stands for the sale of Fruits, Nuts & Cakes.

Mr. Sime moved to amend by appointing Mr Taylor and Mr McKibbin a Committee to learn what Rent can be obtained for leasing the same, and report at the next meeting.

A long discussion ensued, when Mr. Cook offered as a Substitute, that the ground on the line of Montgomery Street, opposite the South wing be subleased on such terms as might be made for the same.

The discussion continued when on motion of Mr. Street the whole subject was laid upon the table.

adjourned

J B Dexter Secr.

Hall of the Institute.
San Francisco Friday Evening August 28th 1857

The Executive Committee met and was called to order by the President.

The following members were present: Messrs Banks, Cook, Davis, Dexter, Elliott, Kincaid, McKibbin, Sime, Street, Taylor, Van Pelt and Williams.

The minutes of the last meeting were read & approved.

Reports from committees were called for when Mr McKibbin from the Committee on Building and Grounds, stated that he had discharged all the hands who had been employed by him on the Pavilion, except one. The labors of that Committee were about finished. Report received.

Mr Street from the Committee on Internal Arrangement, reported, that, from the number making application for space for the exhibition of goods, the Committee were of the opinion that that the Pavilion did not furnish as much room, as could be occupied by the many Articles offered. In many cases the Committee was compelled to give to parties applying, a less number of feet for the display of their wares than was demanded. They would accommodate all as far as possible. They were proceeding rapidly with the decorations, the whole being nearly completed, except the dome. Report received.

The President from the Finance Committee stated that the material for the building of the Refreshment Saloon had been procured. There was no new matter to report.

Communications from Misses Daggett, Leedham Bouton, Johnson and others, asking for situations at the Pavilion, were read and referred to the Finance Committee.

A Letter signed by the President and Secretary of the Board of trustees of the Papist Orphan Asylum, proposing to hold a fair for the benefit of said Asylum, at the close of our own, was read, and on motion the Corresponding Secretary was instructed to notify the parties applying, that their application has been received and in due time will be considered.

The resolution of Mr Elliot, proposing to place the Ticket Office at the Pavilion in Charge of certain parties, was on motion of Mr McKibbin referred to the Finance Committee.

Mr Street had seen the Pump, about which he had, at a previous meeting, been instructed to make enquiries. He found it very large and very heavy, and would take up much room. If it could be taken to and from the Pavilion, without charge to the Institute he was in favor of its being exhibited. He would again see the Owner on the Subject and report at the next meeting. On motion of Mr Elliot the Committee was continued.

Mr Street called the attention of the Executive to the proposition of the Auburn Gas Company, saying there seemed to be some Slight misunderstanding between the Committee of that Company and the Committee of Internal Arrangement at the Pavilion. the former not appearing to be willing to incur the expense of putting up the pipe intended for their burners. On motion of Mr Williams, Mr McKibbin was appointed a Committee of one to see Mr Dilhorn, a Gas fitter, ascertain the probable Cost of putting up the pipe, and report at the next meeting.

Mr Elliot moved that the Executive now Consider any estimates ~~now~~ before them for the renting of the refreshment Saloon. The motion was adopted.

Mr Street moved, that as the estimate and bid of Mr George A. Leland was most favorable to the Institute, that it be accepted, the motion was Carried.

On motion it was then referred to the Finance Committee with Power to act.

Mr Street stated that it had been suggested to him, that the able address of Dr Scott on the Mechanics Boiler, Could be had for the uses of the Institute by applying therefor. A debate ensued. Mr Street moved that a Copy be solicited to be preserved in the Archives of the Institute. Mr McKibbin amended by moving that a Copy be requested for publication.

The discussion being Continued, On motion of Mr. Cook the whole subject was laid upon the table.

Mr. Cook said that as the labor of the Superintendent of the Fair, Mr. Banks was about finished. he had added him to the Committee on Internal Arrangements. Mr. Sime moved that the appointment be confirmed. Mr. McKibbin moved as a Substitute that the Executive Committee be added to the Committee on Internal Arrangement. which motion having been discussed, and its withdrawal refused, was carried affirmatively.

Mr. Cook called the attention of the Executive to the necessity of having a fund on which to draw for the payment of small bills.

The Executive adjourned.

J. W. Dexter Sec.

Monday Evening August 31st 1857

The Executive Committee met.

The following members were present Viz. Messrs. Banks, Dustin, Elliot, Kincaid, McKibbin Sime Street, Taylor and Van Pelt. Absent Messrs Cook, Davis and Williams.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, Whereupon Mr. McKibbin from Committee on Building and Grounds, reported that a final Statement of the Receipts and Expenditures of the Committee could not be made until the bills were all in. Further time was asked and granted. Mr. McKibbin said that while up he would state, that as a Committee of one appointed at the last meeting to see Mr. Dilhorn in reference to the cost of putting up Certain gas pipes, he had performed that duty, and had been told by Mr. Dilhorn that he would put up thirty two Six feet burners in the Pavilions free of Charge. The report was received and the Committee discharged.

Mr. Banks from the Committee on

Internal Arrangements submitted the plan for the arrangement of the Sub Committees. as proposed by the Chairman Mr. Cook.

Committee on location, to assign goods for the different portions of the Pavilion to Consists of Messrs Banks, Street and Frost (McKibbin added)

Committee of Arrangement in the South Wing. Messrs McKibbin Van Pelt and Elliot.

Committee of Arrangement in the North Wing— Messrs Sime, Taylor and Roach (Fisk added.) (Cook added)

Committee of Arrangement in the West Wing, Street, Frost and Sime, (Fisk added.)

Committee of Arrangement in the East Wing. Messrs Davis Kincaid, Atkinson and Van Pelt.

Committee of Arrangement on the Centre portion. Messrs Sime, Banks, Street & Elliot.

On motion of Mr. Elliot the Report was received.

Mr. Sime, stated that as he had been placed on two other Sub Committees, he wished to decline serving on the Sub Committee of Arrangement in the North Wing.

Mr. Kincaid moved that Mr. Fisk be added to the Executive Committee, which was Carried.

Mr. Sime moved that Mr. Fisk be added to the Sub Committee on the North Wing. Carried.

On motion of Mr. Sime Mr. Cook was appointed to the same Sub Committee.

Mr. Banks moved that this portion of the arrangement as laid down by the Chairman in these words, Viz. "The Committees are not to dictate nor make any arrangement outside of the respective wings that are assigned to them," be stricken out. which motion prevailed.

Mr. Sime moved that Mr. Fisk be placed on the Committee on Location. Mr. Banks amended by substituting Mr. McKibbin. the Amendment was adopted and Mr. McKibbin was placed on the Committee on location. withdrawn

Mr. Sime moved that Mr. Fisk be placed on Committee on West Wing. adopted

On motion of Mr. McKibbin the plan as amended was adopted.

Mr. Sime moved that the principal passages into and out of the Pavilion as laid down

in all the original plans, be kept open, as contemplated.

Mr. Street moved that the matter be referred to the Sub-Committee of Arrangement in the East wing, and the motion prevailed.

Mr. Street suggested that as there had been some delay, in a few instances, of goods having remained on the Wharf, which should have been promptly forwarded to the Pavilion, it would perhaps prevent delay hereafter, should the Corresponding Secretary request the Officers of the several Steamers to see that such packages were promptly sent to the Pavilion.

Mr. McKibbin said that the Quartz Crusher proposed to be exhibited by Mr. Goddard, would require about an eight horse power Engine to work it, and that the Boiler from Mess Coffey & Risdon could be used in generating steam.

Mr. Sime did not doubt that the steam power Engine and boiler now up would furnish all the power required to work the Crusher, and moved that Mr Goddard be so informed.

Steam

Mr. Van Pelt called the attention of the Ex. Committee to the subject of Diploma. nothing definite done

Mr. Van Pelt moved that Complimentary tickets be presented to the teachers in the public schools, which motion after some little discussion was laid upon the table.

Mr. Banks suggested that it would probably be necessary to inclose a space on the South wing, and on his motion the Finance Committee were authorized to make the enclosure when required.

On motion of Mr. Banks the matter of a Committee Room, or Rooms at the Pavilion for the Executive was referred to the Committee on Finance, with power to act.

On motion of Mr. Street it was voted that the Chairmen of the several Committees of Judges be appointed, at the next meeting of the Executive.

adjourned.

P B Dexter Sec.

Hall of the Institute.

San Francisco, Wednesday evening September 2nd 1857.

The Executive met, and was called to order by the President.

Present. Banks, Dexter, Elliot, McCaid, McKibbin, Sime, Street and Van Pelt.

Absent Mefsrs. Cook, Davis, Taylor, and Williams.

The minutes of the last meeting were read, amended and approved.

No reports were made from the Committees on Building and Grounds and the Committee on Internal Arrangement.

Mr. Sime from the Finance Committee informed the Executive that the Committee on Finance had before them several applications for places, among others there were some for the situation of Receiver of tickets, and the Committee would like to hear the views of Members. Mr. McKibbin moved that the Finance Committee have full power to act in all such cases, which prevailed.

Mr. Sime further stated that the services of a detective policeman had been secured, who would attend daily during the Continuance of the fair from 9 O'Clock A.M. to 10 O'Clock P.M.

On motion of Mr McKibbin it was voted that the report of the Chairman of the Finance Committee be received and his action approved.

It was voted at the last meeting, on Mr. Streets motion, that the Chairmen of the several Committees of Judges be appointed this evening, which having been called up and considered was on Mr. Elliots motion postponed.

Adjourned

P B Dexter Sec.

Hall of the Institute.

San Francisco. Friday evening September 4th 1857

The Institute met and was called to order by the President.

The proceedings of the last meeting of the Institute were read and approved.

Reports of Committees were called for Whereupon Mr. Gallagher from the special Committee on Petition to the Board of Supervisors, in reference to the license law, stated that he had long since performed the duty assigned him by laying before the Board the petition asking for a repeal of the ~~obnoxious~~ order. Before the Petition had been presented to the Board however the obnoxious order had been somewhat modified. The petition had at the time been referred to a Committee, and as far as he could learn no report had been made by that Committee. It remains in Statu quo.

On motion of Mr. Elliot the report was received and the Committee discharged.

The Treasurer Submitted his Monthly report showing the Amount of Money in the Treasury, which having been read was ordered to be spread upon the Minutes.

San Francisco September 4th 1857.

J. E. Kincaid in Account with the Mechanics Institute.

Dr.

1857			
Sept. 4	To Cash from Librarian		$219.75
"	Balance from last Report		343.42
	Total Receipts		$563.17
	Disbursements		
Sept. 4	By Cash Paid Librarians Salary		
	Do for August	$37.50	
"	" " E. Gallagher for		
	Blank Book	5.50	
"	" " Gas Bill for July	4.50	61.50
	Balance in Treasury		$501.67

Respectfully Submitted

J. E. Kincaid. Treasurer

At the request of some of the members, the minutes of several meetings of the Executive Committee were read.

Mr. Fisk Special Committee of one appointed at the meeting of the Institute of June 12th to Correspond with Mr W. T. Coleman, in reference to the purchase of Books for the Library, laid before the meeting a Communication from Mr. Coleman on that subject. which having been read by the Secretary, was ordered on file.

Mr. Purkitt thought that the purchase of Books had better be entrusted to the Agent of the Institute in New York. Arrangements doubtless could be made with the Pacific Mail Steamship Company to Carry, free of Charge a Certain Size package of Books, designed for the Library. Such an arrangement had been very readily concluded with the Mercantile Library association, which saved to it a large Sum annually. The space allotted was ten Cubic feet.

Mr. Fisk offered the following Resolution, which, having been Considered, was on motion of Mr. Van Pelt laid upon the table.

Resolved, That John Sime, A. F. Williams and Wm M. Kibbin, be a Committee to wait upon Wm M. Gwinn, and solicit him to procure for the Mechanics Institute, books of reference and all useful Books that can be obtained free of Charge.

Mr. Kincaid moved to amend by instructing the Corresponding Secretary to address Doctor Gwinn on the Subject of forwarding books from Washington City.

Mr. Purkitt suggested that it would be well to add the name of Mr. Denver late a Representative from this State.

Mr. Gallagher would include the entire delegation from California.

Mr. Williams. the Corresponding Secretary, Stated that all these parties had been written to, and contributions Solicited.

The President Called the attention of members to the necessity of exertion to sell

season tickets of Admission to the Bair. Heavy liabilities had been incurred by the Executive Committee, and all were alike interested in seeing those debts liquidated. By a large Sale of tickets this could be done, and great numbers can be disposed of if members will give a little time to the work.

On Motion the Institute adjourned.

P Weyler Sec.

September 10th 1857

The Executive Committee met by order of the president. Present the following members. Messrs. Banks, Cook, Davis, Elliot, Kincaid, McKibbin, Sime, Street, & Van Pelt. Absent Dexter, Taylor and Williams.

Mr. Street moved that the Executive Committee select the Chairmen of the several Committees of Judges and that the Chairmen so appointed be authorized to fill the same by selecting those who should constitute the same, Mr. McKibbin offered an amendment, that the Executive appoint all the judges on each Committee which was accepted and the motion Carried.

Mr. Van Pelt moved that the President appoint a Committee of three to select names to be submitted to the Executive for approval, for the said Committees, and the motion prevailed.

On motion adjourned.

Signed

J. E. Kincaid Sec. pro tem.

Pavilion (Hall of the Institute.)

September 11th 1857.

The Executive Committee met at the Pavilion on this evening in pursuance of a Call of the President.

The minutes of the last meeting were read and approved.

Mr. Street reported progress in reference to the selection of Committees of Judges.

A motion to Continue the Committee and direct them to report at the next meeting, was Carried

On motion it was decided that the matter of changing the Picture Gallery be referred to the Committee on the West Wing.

adjourned to meet to-morrow (September 12th)

Signed J. A. Banks Sec. pro-tem

Hall of the Institute.

Monday Morning, September 14th 1857.

The Executive Committee met pursuant to adjournment.

Present the entire Committee with the exception of Mr. Cook.

The minutes of the meeting of September 2nd were read and approved.

The minutes of the last meeting were also read and approved.

Both Messrs. Williams and Street laid before the Executive, reports in reference to the Committees of Judges, which, having been read and Considered, were on Motion of Mr. Van Pelt received and referred back to the Committee.

Mr. McKibbin moved that one member of the Executive be placed on each Committee of Judges, which after discussion was lost.

Mr. McKibbin then moved that the Executive do now proceed to appoint one or more, as far as practicable, on each Committee of Judges.

On motion of Mr. Lauk it was voted that the number Composing the ~~Several~~ Committees, ~~were~~ on Class be limited to five.

Mr. Taylor moved that the whole subject be referred to the Select Committee, with instructions to report to night at 11 O'clock.

Mr. McKibbin Called the attention of the Executive to the matter of the payment of the bills of the employees on the Pavilion, when it was understood that on the presentation of them, certified by the Chairman of the Committee on Building and Grounds as being Correct, they should be paid.

On motion of Mr. Elliott it was voted that an advertisement be inserted in ~~Several~~ City papers notifying parties, having demands against the Executive, for either labor or material furnished for the Pavilion, to present them at the Rooms of the Institute.

It was voted that the President be authorized to hand to Mr. Hall a certificate

of admission to the fair, in place of a Season ticket lost by said Hall in the Bay.

A Communication from Mr. Taylor of Monterey, proposing to give a series of lectures on the aborigines, the discoverers, and the Conquerors of California, during the progress of the Fair, at a stipulated price was read and referred to the Corresponding Secretary.

On motion the Executive adjourned to 11 O'clock this Evening.

C. V. Dexter Sec.

Monday Evening — no meeting

Tuesday Morning September 15th 1857.

The Executive Committee met in accordance with a Call of the President.

Present all the members.

The minutes of the last meeting were read and approved.

The President stated the Object of the meeting to be, to hear and act upon the Report of the Special Committee, to whom the matter of naming the several persons who should constitute the Several Committees of Judges of Articles on exhibition at the Fair, had been referred.

The Committee submitted the following Classification of the several Committees.

No. 1. Agricultural Implements.

Judges. A. W. Osborn. J. Thursby. Wm Neely Thompson, N. G. Lane. J. D. Lobbe.

No 2. Steam Engines, Steam Gauges, Fire Engines &c.

Judges. Eckfield, G. A. Hossefross. J. Nettleton G. K. Glayas, Capt. Coffin A. C. Bills Cook.

No. 3. Mining Tools and Quartz Machinery.

Judges. Wm B. Peake, Dr. Delevan Kimball. G. K. Glayas J. D. Moss, Agnay Lieut Purdy.

No. 4 Printing Presses, Copying and Seal Presses, and printing Materials.

Judges. Francis Blake John Omeara, Emory C. A. Calhoun. J. Eastman.

No. 5. Lumber. Carpenter and Stair Builders Work. Wood

Turning, mouldings Doors Sashes and Blinds, Moulding and Planing Machines, Models of Bridges &c.

Judges. J. J. Deering. La L. Seldon, N. C. Lane, Page, I. Tornbee, H. M. Murdock, Dr. Wm Robb. I. H. Dall, Wm Davis.

No. 6. Cabinet Work and Billiard Tables.

Judges. James Lick, Walton, N. J. Street, R. C. Page, Church, J. D. Pierson, A. W. Chittenden

No. 7. Stone and Brick Work.

Judges. G. Coffran James Ballentine, W. C. C. Stebbins, C. Bassett, J. Dobson A. Webb

No. 8. Piano Fortes and other Musical Instruments

Judges. Professor Planel, Pro. Harold, Pro. Scott, Prof. Sutro, Col. D. S. Turner Kendall, Walcott Titcomb.

No. 9. Wagons and carriages, Wheelwrights, and Blacksmiths work.

Judges. Gleason, Eells, Louis McLane, A. Folsom Simon Frazer, D. K. Darbyshire, A. J. Ellis,

No. 10. Leather, Morocco, and Belting.

Judges. Main, Gardner, Wilson, Slocumb, Robert Maltby, S. M Bowman, I. C. Johnson

No. 11. Picture Frames Carving, and Gilding and Stucco Work.

Judges. Shaw, Officer, Stahl, Jewett, Strong.

No. 12 Boots and Shoes, Trunks, Saddlery, Harness and Hose.

Judges. C. Johnson, Pat. Hunt. J. K. Rose, B. Fish. White McLaughlin. J. Logue, J. C. Johnson, George Smith,

No. 13. Sign and Ornamental Painting, Graining, Painting Materials and Glue.

Judges. A. Frost, Sawyer, Harvey, J. S. Watson, Ed. Pollock, T. L. Jones. Gage

No. 14. Furs, Hats, Caps, Umbrellas, Walking Sticks Gentlemens clothing and Merchant Tailors Goods,

Judges. J. H. Brown, Purdy, Wm Sherman, Shepherd Rebard, Greenwood, Tobin.

No. 15. Upholstery, Carpets and Rugs.

Judges. L. C. Owen, J. Mora Moss, J. Parrott, P. C. Larkin D. Norcross.

No. 16. Models of Ships and Boats, Boat-builders work Ropes, Cordage and Twines, Pump and Block Making work, and Sail makers work.

Judges. Capt. Roberts, Capt. Seymour, Capt. Neal, Capt. Leonard, M'Cullum, Capt. Thompson, Charles Amory, Houseman, Thomas Bigley.

No. 17. Cooperage.

Judges. George Gordon. I. P. Rankin. D. L. Beach.

No. 18. Printing, Book Binding, Stationery, Fancy Morocco, Paper Boxes, Stereotyping and Stencil Cutting.

Judges. James Linen, W. P. Herrick, A. G. Abel, P. R. Johnston, E. W. Bourne, Henry Haight, P. Blake.

No. 19. Engraving, Gold, Silver and Plated ware, Clocks, Watches and Jewelry.

Judges. Philo White, Wm Hooper, P. P. Moss, Mac Gregor, J. Middleton, Holmes I. M. Seaman.

No. 20. Brass Work and Plumbing

Judges. J. M. Eckfeldt. J. E. Jorgenson James Chipman, N. B. Dilhorn. E. S. Graves, I. S. Paxton, John Kehoe.

No. 21. Wind Mills and Pumps. (Brushes and Brooms.)

Judges. J. M. Eckfeldt John Center. M. R. Roberts, Capt. Deuce J. H. Purkitt, N. C. Lane, J. C. Ayers.

No. 22. Philosophical and Mathematical Apparatus, and Optical Instruments.

Judges. Henry Gibbons. L Ransom, Lieut. Maynard, Major Backe, Milo Hoadley G. R. Turner A. N. Wyman,

No. 23. Fire Arms and Sportsmens Apparatus.

Judges. J. B. Baynguer, J. Riddle, Forbes, Leonard, John Roach. J. R. Corrigan, W. S. Farwell, P. B. Cousins Thomas Tennent.

No. 24. Wire Work, Willow Work, Brooms and Brushes

Judges. E. P. Seymour, I. D. Atwill, Hankshurst, Wm Böfer, James Rossiter.

No. 25. Dental and Surgical Instruments and Cutlery.

John Roach, R. C. Cole, Thomas Tennent, Dr. J. A Bowie, Dr. Gray, Dr. Toland, Dr. Maxwell.

No. 26. Lithographs, Architectural Drawings and Penmanship

Judges. Branch, I. H. Dall, Hawkins, Rd. C. Raymond, Cummins, I. C. Boyd, Paul Forquet.

No 27. Gas. Burning Fluid, Gas Fixtures &c.
Judges. J. H. Burkitt. P. Billings, Louis McLane, Church
George Gordon Wm Rabe. Dr. H. Gibbons.

No 28. Fancy Soaps and Perfumery, Hair Ornaments, and other Fancy Articles &c.
Judges. Dr. Thayer Mr. Adams Dr. Langsweert, Dr. Montague, Allen

No 29. Soaps, Candles and Oils.
Judges. Pierson, Walton, G. H. Kellogg, D. Gibbs,
Wm Dana, Judge Coon, Addison Martin.

No 30. Sugars, Syrups, Vermicelli, Maccaroni, Pearl
Coffee and Chocolate &c.
Judges. Bradshaw, Verplanck, Arrington, Merchant
P. A. Roach, Sabatie & Co.

No 31. Grain, Flour, Meal, Crackers, Ship Bread &c.
Judges. Bond, Gorham, Kennedy, Peake
Otis, Friedlander Capt. Blethen.

No 32. Spirituous Wines, Cordials, Malt Liquors &c.
Judges. P. A. Roach, J. P. Corrigan, T. Boyd, Saml.
Brannan, John Middleton.

No 33. Confectionary
Judges. W. H. Russell, J. P. Corrigan Garrison

No 34. Hardware, Iron Brass Composition Castings
Stoves, Grates, Ranges, Marbleized Iron Castings,
Iron Railings, Stairs, Bridges, Fire Proof Safes,
Vaults, Vault Doors, Locks &c.
Judges. Chapin, Beckly, Brittain, Southworth, Root
J. R. Sims, J. G. Hallock.

No 35. Specimens of Gold, Silver, Copper, Coal and
other Minerals, Birds, Shells &c.
Judges. Snyder, Humbert, Heuston, L. Blanding
F. R. Kohler.

No 36. Paintings, Sculpture, and Marble Works.
Portrait and Landscape Painting
Judges. F. A. Sawyer, J. P. Haven, T. Barry, A. G. Abel,
Washburn, Sellick, Taylor, H. A. Cobb
H. Kreitzer

No 37. Daguerreotypes, Ambrotypes, Photographs &c.
Judges. H. D. Balfour, F. H. Carey Dr. Blake Hoffman,
Nahl, Jewett & Shaw.

No 38. Worsted Work.
Judges. Mrs. Barton, Miss M. Page, Mrs. Torrance
Mrs Agney, Mrs. Edgar Mrs Sanford,
Mrs Bannister.

No 39. Machine Sewing, Needle work, Dress Making,
and Millinery &c.
Judges. Mrs. Gillespie, Mrs. H. Haight, Mrs. Wm Hooper,
Miss Middleton, Mrs. Annis Merrill, Mrs Strong,
Mrs. Smith.

No 40. Artificial Fruits and Flowers, Wax, Shell,
and Hair work.
Judges. Mrs. R. E. Cole Mrs. Howe, Mrs Torrence
Mrs. Williams, Mrs. Henderson, Mrs Sime,
Mrs. King.

No 41. Medical and other, Chemical Manufactures
Chemical Apparatus &c.
Judges. J. Heuston, Dr. H. M. Gray Dr. A. B. Stout, A. J.
Abury T. Coghill, Dr. H. Gibbons, Judge Coon Dr.
Hitchcock Dr. Langsweert.

No 42. Glass, China, Porcelain, Earthen and Stone
Ware &c.
Judges. J. Girella, John Shirley, Blumenthale,

No 43. Natural Resources
Judges. Doctor Trask Dr. Ayers, J. Warwick

No 44.

No 45. Miscellaneous.
Judges. Atkinson, Fisk and Cowing

No 46. Flour, Meal, and Farinaceous
Judges. Bond Gorham Kennedy Otis, Friedlander,
Capt. Blethen.

The above having been considered in detail, was, on motion, adopted.

Mr. Banks stated that Messrs. Hutchings & Rosenfield had proffered to the Institute through him, One thousand Copies of Dr. Scotts Lecture, to be sold for the benefit of the Institute.

On motion the pamphlets were accepted and Mr. Banks instructed to notice to them the proceedings had on the subject, including an expression of thanks.

On Motion of Mr. McKibbin it was decided that the Executive Committee should meet every morning at 8 Oclock.

Mr. Street Moved, that the special Committee have power to fill any vacancy on any Committee of Judges, to Create New or additional Classes, and to add to the original nuumber, and the motion Carried.

The Executive Adjourned

P. Bexter, Sec.

Wednesday Morning September 16/57

The Executive Committee met.

Present a quorum of Members.

Mr. Williams from the Special, on the Classification of the several Committees of Judges, said that printed notices had been ordered by him, and would be ready this morning, and the gentlemen selected as Judges would be notified to-day.

A Communication from Mr. E. A. Meller President of the Trustees of the San Francisco Orphan Asylums, asking that a day be set apart, the proceeds of which from the Sale of tickets of Admission to the Fair, shall be for the benefit of the Orphans &c was read, and on motion of Mr. Van Pelt was referred to the Committee on Finance. It was decided, that the gross receipts from the Sale of tickets, on a given day, should be equally divided between the two Orphan Asylums of the City. That notice of the intended benefit should be announced through several of the daily press. That the Finance Committee should make known to the principals of the two Asylums, the readiness of the Executive to aid their respective charities and invite them to be present to superintend the sale of tickets, and take charge of the receipts, on the day and evening so set apart. #

The President enquired whether it would be judicious and proper to authorize the publication by the press, the Actual receipts from the Sale of tickets? Many vague and erroneous opinions were afloat in Reference to this matter, as was evident from the frequent enquiries made of him. An interchange of Views being had On motion of Mr. McKibbin the Chairman of the Finance Committee was authorized to announce the gross receipts from the Sale of tickets.

It was further agreed that parties holding Season Complimentary, and Contributors tickets be requested not to present them on the occasion of the intended Benefit.

P. Bexter. Sec.

Pavilion

Friday September 18th 1857

The Executive Committee met by order of the President at 10½ O'Clock P.M.

Present the following members. Messrs. Banks, Davis, Elliot, Kincaid, Sime, Street, Taylor, Van Pelt, and Williams. Absent Messrs. Cook, Dexter, and McKibbin.

Mr. Kincaid was appointed secretary pro tem.

The minutes of the last meeting were read and approved.

A Communication was read from Mr. Walker relative to plants and flowers being exhibited at the Fair by Mr. O'Donnell, which were not his own. After discussing the matter, Mr. Elliot made a motion that a Committee of one be appointed to confer with Mr. Walker in regard to the matter, asking for further facts than set forth in his Communication, & that Mr. Street be that Committee, and the motion was carried.

The time of Closing the Fair was next considered. A part of the members were in favor of closing on the 24th or the 26th at farthest, and a part being in favor of Continuing the Fair until the next week.

After some discussion on the matter, Mr. Street made a motion that the Fair close on the 26th Inst. and that the Public be notified of the fact at the earliest moment, which motion prevailed. The Corresponding Secretary was instructed to send a notice to the Herald that the Fair would Close on the 26th Inst. Morning papers please Copy the same.

A Communication was read from Mr. Wadsworth, in regard to publishing an Illustrated Magazine, asking our opinion on the matter, if we thought it advisable at the present time, and if the Mechanics individually would support it. The subject being discussed for some time, a motion was made and carried to adjourn.

Signed

J. E. Kincaid Sec. pro tem.

Pavilion

Monday September 21st 1857

The Executive Committee met pursuant to a call of the President.

The following members were present. Messrs Cook, Elliot, Kincaid, McKibbin, Sime, Street, Taylor and Williams. Absent Messrs. Banks, Davis, Dexter and Van Pelt.

Mr. Kincaid was appointed Secretary pro tem. The minutes of the last meeting were read and approved.

Mr. Elliot made a motion that Mr. O'Donnell have permission to remove his flowers from the Fair. Carried.

Mr. Sime the President remarked, that he had at the request of parties, permitted them to remove some of their goods, without Consulting the Committee, as it was a very difficult matter to find a majority of the Executive at the Fair at all times. Mr. Williams made a motion that the President have power to grant permission to parties having perishable goods to remove the same, without Consulting the Committee, on the motion receiving a second, was put by the vice President and Carried.

Mr. McKibbin stated that Mr. Goddard had sold the Steam Engine on exhibition at the Fair & that he wished for permission to remove the same.

Mr. Elliot moved that Mr. Goddard have permission to remove his Steam Engine from the Fair. Carried.

Mr. Elliot made a motion to adjourn, and that the Executive Committee meet at the Office of the Pavilion every morning at 10 O'block A. M. Carried.

J. E. Kincaid Sec. pro tem

Pavilion

Tuesday Morning, September 22nd 1857

The Executive Committee met and was called to order by the President.

Present Messrs. Banks, Davis, Dexter, Elliot, Kincaid, McKibbin, Sinton, Street, Taylor, Van Pelt and Williams. Absent Mr. Cook.

The minutes of the last meeting were read, amended and approved.

There having arisen some misapprehension in reference to certain parcels of Ale on exhibition at the Pavilion. On motion of Mr. Banks the matter was referred to a Committee of three, to wait upon the parties interested, and to report as early as practicable. The President appointed on that Committee Messrs. Banks, McKibbin and Kincaid.

The President stated that an application had been made through him, asking for the privilege of raffling for a Picture of Washington, the raffle to come off at the close of the Fair.

The matter was considered, when a motion was carried, that the President be requested to inform the party applying, that the Executive withhold the permission asked for.

P. B. Dexter Sec.

Pavilion

Wednesday Morning September 23rd 1857

The Executive Committee met.

Present Messrs. Banks, Cook, Davis, Dexter, Elliot, Kincaid, McKibbin, Sinton, Street, Taylor, Van Pelt and Williams.

The minutes of yesterday's proceedings were read and approved.

The President called for the report of the Special Committee appointed to reconcile the misapprehension in reference to certain parcels of Ale entered for Competition.

Whereupon Mr. McKibbin from said Committee laid before the Executive a Communication, signed by persons representing three Breweries, the purport of which was, that they declined farther to Compete. On motion of Mr. Van Pelt the Communication was received.

On motion of Mr. Taylor it was voted, that any parcels of Ale entered after the opening of the Pavilion on the 21st Inst., be excluded from Competition.

A Communication was read from Mr. Dobbin, in reference to a report from the Committee of Judges No. 14. Mr. Street had permission to explain.

A Communication was read from the Corresponding Secretary of the State Agricultural Society in reference to the Closing of the Fair of the Mechanics Institute, at an earlier day than had been determined upon by the Executive Committee.

On motion, the subject of reply to the above was referred to the Corresponding Secretary.

In order that persons having on exhibition in the Pavilion, Articles which they may desire to remove to the State Fair at Stockton, which is announced to open on the 29th Inst. it was voted on motion of Mr. Williams, that the President be authorized to grant permission to withdraw from the Pavilion such Goods as are intended to be taken to Stockton.

Inasmuch as the State Agricultural Society had seen proper to have in attendance at

the Pavilion, during a portion of the Continuance of the Fair, a delegation from among its Officers, it was voted on motion of Mr. Williams, that (one or more delegates) from the Mechanics' Institute of the City, San Francisco, attend the Fair of the State Agricultural Society at Stockton.

The subject of closing the Fair with a Ball was called up and considered, and the time fixed for Tuesday Evening, October 6th proximo.

On motion of Mr. Banks the matter of posters was referred to the Committee on printing.

Mr. Williams moved, and the motion prevailed, that the Subject of the Contemplated Ball be made the special order for tomorrow morning at 10. O'Clock.

Mr. Banks read a Communication from the Lion Co. Brewery in reference to Ale in the Pavilion from this establishment when it was made the duty of the Corresponding Secretary to inform the above parties of the action had by the Executive on that matter.

The Finance Committee, in whose hands are the Funds arising from the sale of tickets, on the occasion of the benefits to the two Orphan Asylums, was authorized to pay over the same to the respective parties.

Mr. McKibbin's motion that the price of tickets of Admission to the Fair be reduced one half, on Friday and Saturday, was lost.

Mr.

Adjourned

P. B. Dexter Sec.

Pavilion

Thursday Morning September 24th 1857

The Executive Committee met.

Present all the Committee

Yesterday's proceedings were read and approved

The subject of the Ball having been made the special order for this morning, was called up by the President, & thoroughly discussed in all its phases.

First, in regard to a Supper. It was voted on Mr. Williams' motion, that the Executive do not prepare a Supper. It was understood that refreshments would be furnished to those desiring, by parties outside of the Committee.

Second. As to price of Tickets. On motion of Mr. Davis, the price of tickets to the Ball, admitting a gentleman and Ladies was fixed at three dollars.

Third, in regard to the sale of Tickets. Mr. Van Pelt's motion, that no Ticket should be sold to any one, until the name of the party so applying, should first be submitted to the Executive for approval, was lost.

Mr. Taylor moved that the Executive act in Committee of the whole in disposing of tickets, each one being responsible should he by any oversight sell to an objectionable character. Mr. Williams amended by confining the sale of tickets to three persons only, and that they sell to no one, unless he may be personally known to the Committee, or can give satisfactory reference. After a prolonged discussion Mr. Williams amendment was adopted.

The President appointed on that Committee. Messrs. Taylor, McKibbin and Elliot.

Fourth, in reference to a Committee on invitation.

On Motion of Mr. Elliot a Committee of three consisting of Messrs. Sime, Williams and Street was appointed, whose duty it was made to attend to the matter of invitation.

Fifth. On motion of Mr. Williams, a Committee on Music to be provided for the Ball, was appointed, Consisting of Messrs. Van Pelt, Cook and McCaid.

On motion Messrs Davis, McKibbin,

and Street were appointed a Committee, to consider the matter of refreshments to be furnished at the Ball, and to report at the meeting tomorrow.

On motion of Mr. Cook Messrs Sinex, Banks and Williams were appointed a Committee to confer with the Officers of the Horticultural Society, in reference to diplomas which may be granted to Horticulturists exhibiting thier Fruits, Flowers &c at the Fair.

Mr. McKibbin called the attention of the Executive to a Bill from the San Francisco Gas Company against Messrs. Leland and Kimball, for Gas furnished thier Saloon. While the Executive are charged five Dollars per one thousand Cubic feet, Messrs L. and Kimball are charged ten dollars.

The Matter was referred to Mr. McKibbin.

A Communication was read from the Lion Brewery Co. Brewery

Ordered on File.

Adjourned

P. B. Dexter Sec.

Friday Morning September 25th 1857

The Executive Committee met.

Present all the members, except Mr. Cook.

Yesterdays proceedings read and approved.

Mr. Street from the special Committee on refreshments to be furnished at the Ball, made a report, to the effect that the Committee had waited on Messrs. Leland and Kimball in reference to that matter, and had understood that they would furnish refreshments on that occasion, or would prepare a supper at about three dollars per couple. That thier receipts since they had opened the saloon had not been so large as to justify the offer of a high rent for the saloon on the night of the Ball &c &c.

The Committee recommend that the use of the saloon for that night be gratuitously given. The report was recind Mr. Williams moved that the subject be referred back to the Committee. Carried.

On Motion of Mr. Elliot Messrs. Taylor McKibbin and Kincaid were Constituted a Committee of preparation, whose duty it was made to prepare the Pavilion for the reception and Comfortable accommodation of Ladies and Gentlemen who may attend the Ball.

On motion of Mr. McKibbin Mr. Sinex was added to the Committee to whom was entrusted the sale of tickets to the Ball.

Mr. Williams stated that certain tickets of admission to the Fair, which had been entrusted to a friend to dispose of, had unfortunately been destroyed. &c When, on motion of Mr. Kincaid, the said tickets, four in number, were ordered to be Cancelled.

On motion the subject of Tickets of Admission, and tickets of invitation to the Ball, was referred to the Committee on Printing.

Mr. Banks brought up the subject of premiums to be awarded to exhibitors at the Fair.

Mr. Williams proposed that, Silver medals should be awarded to Inventors whose designs promised to be of marked utility. That Diplomas be awarded to Articles of Superior excellence, which should Constitute the first Class.

That Bronze medals be awarded on articles of less excellence than the former, which should be Considered the Second Class.

That a Certificate of Merit be awarded on Articles not embraced in the two former yet which may deserve Commendation, and this shall Constitute the third Class.

On motion it was voted that when the Executive adjourn, it shall adjourn to meet this afternoon at three and a half O'Clock.

It was voted to lay on the table till the next meeting the proposed Classification of awards of Mr. Williams

Adjourned

Friday 3½ O'Clock P.M.

The Executive Committee met pursuant to adjournment.

Present Messrs. Banks, Davis, Dexter, Elliott, Kincaid, Sime, Street, Taylor, Van Pelt, & Williams.

On motion, Mr. Williams' proposed Classification of awards was taken from the table & was thoroughly discussed, when on motion of Mr. Van Pelt the proposal to grant Silver Medals to inventors alone, was adopted.

Mr. Taylor moved, and his motion prevailed, that the three classes of Awards as proposed by Mr. Williams at the meeting this morning, be adopted.

The President stated that the reports from many of the Committees of Judges had been handed in, the examination of which would demand much time. Whereupon Mr. Elliot moved that the examination of these reports be referred to a Committee of three.

The President appointed on that Committee Messrs Williams, Banks and Van Pelt.

Mr. Street from the Special Committee on Refreshments made a statement in reference to that subject. It was received.

Mr. Taylor from the Special Committee on preparation also made a statement which was also received. The Committee were to determine upon the Lumber necessary to be used in properly preparing for the Ball, and to report tomorrow morning.

A Communication was read from Mr. Oppenheim, asking for permission to dispose of his wares, on exhibition, tomorrow evening.

Mr. Williams moved that permission be granted as asked for, which was lost.

Mr. Street made a like motion in behalf of Mr. Kohler who asked permission to sell in like manner a piece of Music composed by him

on the occasion of the Fair.

On motion the Executive adjourned to meet at 9 O'Clock tomorrow morning.

W Dexter Sec.

Saturday Morning 9 O'Clock A.M.
September 26th 1857

The Executive Committee met pursuant to adjournment.

Present a quorum of the members.

The proceedings of yesterday's morning and Evening meetings were read and approved.

Mr. Taylor from the Special Committee on preparations, reported, that in the opinion of the Committee a partition should run across the front wing of the Pavilion, making two dressing Rooms. On examination the Committee find there is between nine and ten thousand feet of Lumber which can be used for partition and benches, and leave three thousand feet for enlarging the refreshment saloon, if the Executive desire to use any for that purpose. The report was received.

Mr. Williams from the Special Committee on the examination of the reports of the several Committees of Judges, Stated that, inasmuch as the reports were not all in, that on the Contrary a large portion were yet to be drawn up and handed over to the Executive, it would not be possible to announce, at the close of the Fair this Evening, the premiums awarded, the Committee would suggest the propriety of announcing in this Evening's Bulletin this statement of facts, in order that there might be no disappointment to parties interested.

The report was received.

Whereupon Mr. Street moved that such notice as above suggested be published in Bulletin this evening—and the motion was Carried.

Mr. Street from the Special Com-

mittee on Refreshments, said the Committee had had an interview with Messrs. Leland & Kimball, who expressed their regret that the Executive had not appropriated a portion of the North wing of the Pavilion to the uses of a refreshment Saloon, and expressed a willingness, to meet, as far as possible, the wishes of the Executive. They were grateful that the refreshment Saloon had been granted them on the occasion of the Ball free of charge. Mr. Street suggested that the surplus lumber, as reported by the Committee on preparation, should be tendered to Messrs. Leland & Kimball for the enlargement of the refreshment Saloon.

Mr. Williams moved that the Executive Committee furnish the lumber necessary for any desirable enlargement of the refreshment Saloon, and the motion prevailed.

Mr. Taylor from the Special Committee on preparation, having said that he regarded that Committee as discharged, having performed the duty assigned to it,

Mr. Street moved that the said Committee be continued, and the matter of internal arrangement be entrusted to it, and be made a part of its duty. the motion was Carried.

Adjourned to meet at the Call of the President.

P. B. Baxter Sec.

Pavilion.

Monday Morning September 28th 1857.

The Executive Committee met pursuant to a Call of the President.

Present Messrs Beaky, Baxter, Elliot, Rincaid, McKibbin, Sime, Taylor, Van Pelt and Williams.

The proceedings of the meeting of Saturday Evening were read and approved.

No reports were received from any of the Several Committees.

It was deemed Courteous to send a delegation to the State Agricultural Fair at Stockton, that the Institute may be represented on that occasion, Whereupon Mr. Van Pelt moved that Messrs. Sime and Rincaid be our delegation to Stockton, and the motion Carried.

(Adjourned Sec) Mr. Taylor moved that the Bell tickets be signed by the Secretary. Carried.

Adjourned to meet at the Call of the President.

P. B. Baxter Sec.

Hall of the Institute.

Friday Evening, October 2nd 1857.

The Institute met.

Present a quorum of members, who were called to order by the President.

The minutes of the last meeting were read and approved.

The monthly report of the Treasurer was read, and on motion of Mr. Elliot was ordered to be spread on the minutes.

Report of the Treasurer.

San Francisco October 2nd 1857.

Mechanics Institute of the City of San Francisco.

I respectfully submit to you the following report of the Receipts and Disbursements, for the month ending October 2nd 1857.

Receipts.

By balance from last report				501. 67
Sept.	10	"	Cash from P. B. Cleyton	68. 00
Disbursements. nothing				———
Balance in Treasury				$569. 67

Signed — J. C. Kincaid, Treasurer.

The President stated that the time of the Directors and other officers had been so wholly occupied by matters relating to the fair, that no meeting of the Board had been held since the last meeting of the Institute, and consequently no reports of their proceedings could be read. The very frequent sessions of the Executive Committee, it is not now necessary to read inasmuch as the Fair was now closed. The Executive Committee was not now prepared to make a report of the entire ~~proceeds~~ Receipts, the gross amount of Expenditures, and the nett proceeds of the Fair, which has just closed. The Institute will realize not less than six thousand Dollars. The gross receipts are about nineteen thousand Dollars.

Mr. Williams said it was the design of the Executive to have prepared and printed a Report of the Fair, and would like to hear an expression of

opinion from the Institute.

Mr. Parkett made some remarks on the reports of Judges.

There appearing no disposition on the part of members to do any business, Mr. Van Pelt moved an adjournment, which motion was lost.

Mr. Atkinson moved that the matter of arranging and publishing the reports of Judges as well as other matters relative to the Fair, be referred back to the Executive with power to act, which after some Consideration, was lost.

Mr. Street called up the subject of electing the Judges of the Court, established by the Institute at its meeting in August.

On motion it was deferred to the next meeting.

The Institute adjourned.

P. B. Cleyton Sec.

Hall of the Institute.

Saturday Morning October 3rd 1857

The Executive Committee met by order of the President.

Present a quorum of members.

Reports of Committees having been called for, Mr. McKibbin from the Committee on Internal Arrangement, stated that the Committee were pushing forward the preparations for the Ball, that they were progressing rapidly and satisfactorily, and hoped to have every arrangement completed for the occasion.

The President remarked upon the visit to Stockton by the delegation from the Institute.

The subject of Medal was called up, when on motion of Mr. McKibbin, the Chairman of the Committee on Diploma and Medal was authorized to procure designs for a Medal appropriate for the Institute, and report at the next meeting.

It having been determined to publish the reports of the several Committees of Judges, together with other incidental matters growing out of the Fair, Mr. Kincaid moved that the subject be referred back to the Committee on the Examination of the reports from the Judges, with authority to employ a Competent person to prepare the same for publication, and the motion prevailed.

A communication was read from Mr. Wiatt, Chirographer, asking to be employed to fill up the several Diplomas awarded to Contributors to the Fair.

On motion of Mr. McKibbin the Communication was referred to the President and Secretary.

Mr. Van Pelt made some remarks upon the employment of Mr. Wolcott, the leader of the American Band, to furnish Music for the occasion of the Ball.

Mr. Williams said he had received from from W. J. Shaw Esqr., a proposition to deliver a series of lectures on the Convention to revise the Constitution, and to divide between the Institute, and the two Orphan Asylums of the City the proceeds arising therefrom.

The proposition was referred to the Board of Directors.

Thursday Evening October 8th 1857

The Executive Committee in pursuance of a Call of the President.

Present a quorum of Members.

The reading of the minutes of the last meeting, was, on motion dispensed with.

Mr. Van Pelt made a statement in reference to designs for Medal intended for the Institute, to the effect that the designs would be ready this evening for the examination of the Executive.

Mr. Williams submitted the following preamble and Resolution.

Whereas, it has become evident that the chief want of the Industrial Classes of California, is a nucleus of sufficient magnitude, to be at once regarded as the Common head, from which should emanate appeals for concentrated efforts in the development of their varied interests; and Whereas, it must, by Common Consent, be admitted that San Francisco is the place, and her mechanics are the people to take the proper steps towards the accomplishment of so desirable.

Therefore, be it resolved, That a Committee of three be appointed at this meeting, whose duty it

shall be to confer with the large land holders of our city, and ascertain the most favorable terms upon which a block of ground may be obtained, of sufficient dimensions to meet our prospective wants for Industrial Exhibitions, Public Hall &c.

The above was considered, and on motion the Committee, contemplated by the resolution was made to consist of Mess. Sinex, Williams and Street.

Hall of the Institute.
Saturday Evening October 10th 1857

The Board of Directors met this evening in. On calling the roll the following Bus were ed to their names Messrs. Banks Cook, Davis, Street, Taylor and Van Pelt who were called to order by the President.

The minutes of the meeting of August 24th were read and approved.

The Secretary asked to be excused by reason of the sickness of his family, which was granted. Mr. Street was appointed Secretary pro tem.

Reports from Committees were called for, when the Committee on Library Reading Room and Building, asked for further time to report on Lithographs of the design for a Hall, which was granted.

Mr. Taylor from the Committee on Books and Donations laid before the Board the following as donations to the Institute.

Presented by Mr. A. Kohler
Three Copies of a piece of Music entitled "The Exhibition Fair"
Presented by Mr. C. F. Robbins
A bound Copy of the "Mirror of the Fair."
Presented by Mr. E. J. Muygridge
A Lithograph of the steamship "Great Eastern."
Presented by Messrs. Kuchel & Dresser,
A Copy of the design for a Hall, in a neat gilt frame.

On motion the above were accepted, and the thanks of Board voted to the donors.

Mr. Van Pelt from the Committee of Ways and Means and Accounts, laid before the Board the following Bills.

Mr. C. B. Polhemus for Rent from June 1st to September 30th (4 months)	$240.00
San Francisco Gas Company for Gas furnished during the month of August	6.50
Librarians Salary for Sept. & water & candles 1.25	51.25

Mr. B. D. Sterret, Bill for Printing 1000 Copies of the Constitution & Bylaws, and 1000 Cards — $45.00

Mr. Ole Bergson, Bill for Book Case — 60.00

The above having been examined and approved by the Finance Committee, were on motion ordered to be paid.

Bills from the Chronicle and Herald Offices, for publishing notice of the monthly meeting of the Institute, each for $1.50 were referred to the Rec. Sec.

Mr. Van Pelt also laid before the Board the monthly report of the Librarian for September, which was referred to the Committee of Ways and Means and Accounts.

The Report showed the Total Receipts from all sources, during the Month of September to have been — $346.50

Received from Quarterly Dues	$209.00	
" " Stock	105.00	
" " Rent of Room No 5	20.00	
" " Pacific Congress	12.50	$346.50

Messrs Kuchel & Dresel's Bill for Drawing and Printing 200 Copies of the proposed Hall for the Institute, was on Motion of Mr. Van Pelt ordered to be paid as per Agreement, Viz. that one half of the sum demanded ($350.) be paid in stock, and that an order be drawn on the Treasury for the other half — $175.00

On Motion of Mr. Cook the Salary of the Rec. Secretary was fixed at One hundred dollars per Month from the first day of October 1857.

On Motion of Mr. Cook the Board adjourned to the next regular meeting.

G. D. Street Rec. Sec. pro tem.

Hall of the Institute.

The Executive Committee met this evening, October 10th 1857.

Present a quorum.

Reports of Committees were called for. Whereupon Mr. Van Pelt Chairman of the Committee on Medals and Diplomas submitted two designs of Medal, which having been examined, were referred back to the Committee and further time granted, on motion of Mr. Taylor.

On motion of Mr. Davis it was resolved, that Mr. Dexter receive fifty Dollars per month from the time it was made his duty to give his whole time at the Hall for the interests of the Fair, up to the first day of October 1857.

A Communication was received from Mess. Leland & Kimball, stating that they had sustained a loss of about one thousand Dollars, in furnishing refreshments for Ball, and asked that the Institute tender them a Complimentary Ball.

A Communication was received from the 1st Light Dragoons, and the National Guards, asking for the use of the Pavilion for a Ball, which was received and laid on the table.

A Communication was read from Mr. W. A. Dutton, complaining that injustice had been done him by the Committee of judges on Engravings.

On Motion of Mr. Van Pelt it was received and referred to the Committee on Reports.

A Communication was read from the Aubin Gas Company, asking if the report (~~if the Report of the Committee on Gas~~) as published in the Alta is the Report the Committee of judges on Gas.

The Communication was received, and referred to the Committee on Reports, with instructions to invite the Aubin Company to Come and examine, and Copy if they choose.

On motion of Mr. Cook the Committee adjourned.

G. D. Street Sec. pro tem.

Hall of the Institute.
Tuesday Evening October 13th 1857

The Executive Committee met.

Present Messrs. Banks, Cook, Davis Dexter, Elliot, McKibbin, Kincaid, Taylor, Van Pelt and Williams. Mr. Elliot in the Chair.

The minutes of the last meeting were read and approved.

Mr. Van Pelt made a statement in reference to Medal. The designs which had been handed to him, were not satisfactory. Further time was asked for and granted.

Mr. McKibbin Chairman of the Committee on Building and Grounds, gave his reasons for not having ready a ~~(report)~~ a final report as chairman of that Committee. Further time was granted.

Mr. Taylor Chairman of the Committee on preparation for, and internal Arrangement of the Ball said, that as the expense incurred in fitting up the Pavilion for the occasion of the Ball, was designed to be permanent, he thought the expenditure ~~by the~~ made by direction of his Committee, would properly be blended with, and be included in the report of the Building Committee.

A Communication from Messrs Leland and Kimball was read, asking for the use of the Pavilion for one night for the purpose of a ball.

On motion of Mr. McKibbin the application was laid on the table until something definite could be known about the Continued possession of the Pavilion by the Institute.

Some Conversation was held by the several members of the Executive in reference to parties employed in the Hat and Cloak room and their management of the same. Mr. McKibbin, in behalf of Empire Engine Company No. 1. made application for the use of the Pavilion for a Ball to be given by the Empire.

Laid upon the table for the present.

Mr. McKibbin also made a statement in reference to a pump at the Pavilion belonging to

Mr. Paxson

A communication was read from Mr. Hight ton who proposed to deliver a lecture before the Institute, which was referred to the Board of Directors.

The Committee adjourned to Saturday evening next.

P B Dexter Sec.

Saturday Evening October 17th 1857

The Executive Committee and was called to order by the President.

Present Messrs. Banks, Davis Dexter, Elliot, Kincaid, McKibbin and Sinn.

The minutes of the last meeting was read and approved.

No reports were received from any of the Committees.

A Communication was read from Messrs Leland and Kimball, and Mr. Koppitz, of the Germania Philharmonic Society, proposing to lease from the Executive, the Pavilion for one month, for which they stipulated to pay $600- per month, and give ample security for its payment in the manner agreed.

On motion of Mr. Elliot the letter was received, and the proposition referred to the Committee on Finance, with power to act.

A protest against the award of the Committee of judges on Architectural drawings, signed by several Architects of the City, was read, and on motion of Mr. Elliot, was referred to the Committee on Reports.

A protest, from Mr. Butler, against the award made by the Committee of judges on Wood Engravings, was also read, and on motion of Mr. McKibbin was referred to the same Committee as above.

A proposition from a Mr. Pinkham, signing himself a practical Phrenologist, for the rent of the Pavilion for a few nights, to give a Course of lectures on Phrenology, was laid before the Executive, when on motion of Mr. McKibbin the matter was referred to the Committee on Finance.

The President made enquiry as to the progress made towards preparing the Report of Judges and other matters relating to the Fair, for Publication and distribution.

After some Conversation had in reference to the above

On motion the Executive adjourned to Tuesday Evening next at 7 O'Clock

P. B. Dexter Sec.

Tuesday Evening October 20th 1857

There was not a quorum present and Consequently no business could be done.

P. B. Dexter Sec.

Hall of the Institute.

Saturday Evening October 31st 1857

The Executive met on Call of the President, and were called to order by the Vice President.

Present in the Course of the Evening all the members, except Mr. Kincaid.

The minutes of the last meeting were read and approved.

Reports from Committees having been called for.

Mr. McKibbin from the Committee on Building and Grounds, Stated, that the Committee of which he was Chairman would not be able to prepare their report until the Treasurer's final Report of the Receipts and Expenditures growing out of the Fair should be submitted. The acts of two or three of the Committees had necessarily been so blended, as to make it difficult to assign to each its appropriate action.

Mr. Van Pelt from the Committee on Medals and Diplomas. Submitted several designs for a Medal, drawn by Mr. Nahl, which having been severally examined, it was voted, on motion of Mr. Williams, that the design marked No. 1. be adopted. Mr. Van Pelt further stated that Mr. Nahl would furnish to the Institute fifty Copies of the Certificate of Merit for one hundred Dollars. If they could be furnished for a less sum he would endeavor to secure a larger number for the same sum. That these Certificates would be printed by a new process discovered by Mr. Nahl, for which he expected to obtain a patent, and in that event the plates on which the design was engraved, would be turned over to the Institute.

On motion of Mr. Williams, it was voted that Mr. Van Pelt be authorized to contract with Mr. Nahl on the terms proposed.

Mr. McKibbin made a Statement in reference to a pump which had been loaned to the Institute during the progress of the Fair by

Mr. Paxson. This gentleman had sent in a Bill for one hundred Dollars for the pump, and Mr. McKibbin asked from the Executive some instruction.

Should the Institute be enabled to hold possession of the Pavilion for the Coming year, it would perhaps be desirable to pay for the pump at once, as it was a necessary fixture.

The subject having been considered on Motion of Mr. Banks, it was referred to a Committee of three, consisting of Messrs. McKibbin, Street and Williams, with full power to act.

Mr. Sime, Stated that, the Horticultural Society through some of its Officers had expressed a desire to Cooperate with the Institute in Subsequent Exhibitions, or Fairs. It had been proposed by those parties to Contribute, as at the late Fair, to make such Exhibitions attractive, and for such contributions and Cooperation they now demand one third of the nett proceeds of any subsequent Fair in which they may participate. Mr. Sime thought the Society would be Satisfied with a smaller portion of the proceeds than was now asked for.

The matter was discussed at length, when on Motion of Mr. Cook, amended by Mr. Williams, the subject was referred to a Committee of three, consisting of Messrs. Sime, Williams & Banks, to confer with the officers of the Hor. Soc. with instructions to report to the Executive on Friday Evening next at 4½ O'Clock.

On motion Adjourned to Friday evening November 6th at 4½ O'clock.

4½

P. B. Dexter Sec.

At all of the Institute.

Saturday Evening October 31st 1857.

The Board of Directors met by Order of the President.

On Calling the Roll the following answered to their names. Messrs. Banks, Cook, Davis, McKibbin, Street, Taylor and Van Pelt.

The minutes of the last meeting were read and approved.

Reports of Committees having been called for,

Mr. McKibbin from the Committee of Ways and Means and Accounts, Stated the reasons why the Committee were not prepared to submit such a report on the finances of the Institute, as had been promised at a former meeting of the Board, and thought, as soon as the Executive had completed their Labors, which occupied much of the time and attention of its several members, he would be able to give to the Financial Accounts of the Institute a thorough examination.

He laid before the Board, the monthly Report of the Librarian, Showing the amount of Collections from all sources, during the month of October to have been One hundred and Seventy five Dollars.

There was Collected on Account of Dues	$135.00
On Account of Stock	20.00
For Rent of Room No. 5.	20.00
	$175.00

The following bills having been examined and approved by the finance Committee, were laid before the Board.

Librarians Bill for Salary for the month of October and for Candles, Water & Matches	$ 101.50
Gas Company's Bill for September	5.50
Chronicle Office for Adv. monthly Meeting	1.50
Herald Office " " " "	1.50

On motion of Mr Street it was voted that an Order be drawn on the Treasurer for the Amount.

Mr. Street from the Committee on Library, Reading Room and Building, Asked for further time

which was granted.

The Committee on Books and Donations, through Bequest of Mr. Taylor was granted further time.

Mr. Street urged that if it was intended to have given a Course of lectures, the coming season before the Institute, it was, in his opinion, time to adopt some measures to carry out such design.

The matter having been considered, and a course of lectures determined upon,

On Motion of Mr. Street it was voted that there be a Committee on Lectures, to consist of three members, whose duty it shall be to make the necessary Arrangements for a Course.

The President appointed on that Committee Messrs. Street, Banks and VanPelt.

A communication from Mr. Highton, proposing to give a lecture before the Institute, on the Subject of the Connexion between the Sciences and Mechanic Arts in promoting Civilization" the proceeds from which should be set part as a fund to be used for the purpose of erecting a Hall for the Institute, was read, and on Motion of Mr. McKibbin was referred to the Committee on Lectures.

Mr. Street called up the subject of disposing of the Lithograph of the design for the Hall.

It having been determined to fix the price of a single copy at two Dollars.

On motion of Mr. VanPelt the matter of Sale was placed in the hands of the Committee on Library, Reading Room and Building.

Hall of the Institute.

Friday 4 O'Clock P.M. November 6th 1857.

The Executive Committee met pursuant to adjournment.

Present Messrs Banks, Cook, Dexter, Elliot, McKibbin, Kincaid, Sime, Street, Taylor and Williams.

The minutes of the last meeting were read and approved.

The President stated that the purpose of the meeting was to hear the report of the special Committee appointed to confer with and learn the views of the Officers of the Horticultural Society.

Mr. Williams from the Special Committee referred to above, reported, in substance, that the Committee had had a Conversation with Mr. Thompson one of the Officers of the Horticultural Society, who, on behalf of the Association proposed the following terms. That the Horticultural Society will unite with the Institute on the occasion of any subsequent Fair, and Contribute as heretofore, such productions of the Garden and the Orchard as will most certainly render this department of the exhibition attractive, and in return therefor demand one third of the Nett proceeds of such Fair, to enable the Society to adjust their own premiums, and defray the expense of printing their own reports. Mr. Thompson thought it desirable that the Officers of the Society of which he was the representative, should be early made acquainted with the conclusions of the Institute in reference to this matter, and trusted early and definite action would be taken by the Institute. Mr. Williams concluded by recommending that the Executive Committee report to the Institute the above facts, and ask that the matter be referred, either to the Board of Directors, or a Special Committee, with power to consummate same arrangement satisfactory to both associations.

On motion of Mr. Elliot the report was received, the Committee discharged, and the recommendation adopted.

Mr. McKibbin made a Statement in ref

erence to a pump borrowed by him from Mr. Paxson and now in use at the Pavilion. Mr. Paxson had sent in a bill for this pump, asking that the Executive purchase it for $100. agreeing, should the Committee desire to return it at any time, he would receive it at its value. Mr. McKibbin recommended the paying of the Bill, and keeping the pump, when on motion the bill was ordered to be paid and the Special Committee discharged.

A Bill from Mr. Lansbergen for a Case used at the Pavilion, was on motion of Mr. Elliot referred to the Finance Committee, in order to its payment

On motion of Mr. Cook the Secretary was instructed to publish in several of the daily papers that Diplomas were ready for delivery to persons to whom they have been awarded, on application at the Rooms of the Institute.

Adjourned

(P. Wexton Sec.

Hall of the Institute.

San Francisco November 6th 1857 Friday Evening

The Institute Met.

Present a Quorum of Members

The minutes of the last meeting were read and approved.

Reports from Committees were called for when none appearing to be in readiness, the President laid before the Members the Report of the Treasurer, which having been read was on Motion of Mr. Elliot ordered to be spread on the minutes

San Francisco November 6th 1857

To the members of the Board of Directors and Mechanics Institute.

I respectfully submit the following report of the receipts and disbursements, for the month ending November 6th 1857

Receipts

Oct. 19	By Cash from P. B. Dexter		$342.00
Nov. 6.	" " " Balance from last Report		160.75
	Total Receipts		569.67
			$1072.42

Disbursements

October	To Cash Paid C. B. Polhemus for Rent.	$240.00	
	" " " B. F. Sterrett Printing	45.00	
	" " " C. Bergson for Book Case	60.00	
	" " " Gas Company	6.50	
	" " " P. B. Dexter Salary 1/4	51.25	
	" " " Kinchel & Dressell Lith. Hall	175.00	
November 6	" " " Librarian Salary 1/4	101.50	
	" " " Gas Company	5.50	
	" " " "Chronicle" Advertising	1.50	
	" " " Herald "	1.50	687.75
	" " Balance in the Treasury		$384.67

J. E. McDaid

Treasurer

The President also laid before the Institute an approximate statement of the gross receipts and Expenditures arising from the Fair, Ball, & Rent of Pa

vilion &c.

The entire gross receipts are about $20175.75

Total Expenditures Amt of Bills Paid $12922.50

Bills not paid 483.00 13405.50

Leaving a balance of $7770.25

The Executive Committee will have other Bills to meet, growing out of the Fair, such as for probable Cost of Diplomas, Printing the Reports of the Judges of the various Articles on Exhibition, and for Dies for the Medal, &c amounting to not less than two thousand dollars more. There will then remain nearly $ 6000 in the Hands of the Executive Committee. The Pavilion, The Stone containing the drawing of the Diploma, the Dies for a Medal, and the plates for the Certificate of Merit, all requiring heavy Expenditure, will remain the property of the Institute, ready to be used at any subsequent Fair.

Mr. Williams, as instructed by the Executive, made a verbal Report in reference to a proposition from the Horticultural Society, to the Executive Committee, in substance as follows.

The Officers of the Horticultural Society had on behalf of that association, offered to unite with the Institute in any future Exhibitions, and Contribute, as at the late Fair, such productions of the Garden and Orchard as will most certainly tend to render their department of the Exhibition attractive. In return for this Co-operation the Horticultural Society demand that one third of the nett proceeds of such Fair, be set apart to them to enable the Society to adjust their own premiums, and defray the expense of publishing their own reports.

The Executive Committee deemed it their duty to refer this matter to the Institute, and ask its prompt consideration.

The President stated that as the Officers of the Horticultural Society, with whom it was necessary to confer in regard to any arrangement of the Kind proposed, lived in different parts of the State, it would be desirable that the Institute

should settle definitely upon the terms it might be right and proper to impose in order to any Arrangement with the Society, and so instruct the Executive before calling the Officers together from their distant homes.

Mr. Elliot moved to refer the subject to the Board of Directors.

This motion was discussed and by permission was withdrawn.

Mr. Banks submitted the following resolution.

Resolved, That it is expedient and proper for the Mechanics Institute to unite with the Horticultural Society in the next annual Fair.

The resolution was discussed by Messrs. Fisk Britton, Van Pelt, Bones, Williams and Taylor, when Mr. Britton offered the following as a substitute.

Resolved. That it may be expedient to make some arrangement with the Horticultural Society, for our next Fair on much the same terms as the arrangement of this year.

Mr. Fisk moved to refer to a Committee of three to report at the next meeting of the Institute. Mr. Williams moved to lay the whole subject on the table, but on request subsequently withdrew his motion.

The question was put on Mr. Fisk's motion and was lost.

Mr. Street offered an amendment to Mr. Banks resolution, which was as follows.

Resolved. That the Mechanics Institute of the City of San Francisco, invite the Horticultural Society to unite with the Institute at its next Annual Fair.

The amendment was debated, and the question being put was carried affirmatively.

On Motion of Mr. Van Pelt, a Committee of three, to confer with the Officers of the Horticultural Society, and report at the next meeting of

the Institute, was appointed.

The President named Messrs Van Pelt, Fisk, & Williams as constituting the above Committee.

Mr. Gallacar offered some suggestions in relations to the purchase of Books for the Library of certain well known publishing houses in New York.

Mr. Williams, the Corresponding Secretary, made a Statement in regard to the present Agent of the Institute for the purchase of Books in New York.

Whereupon Mr. Fisk moved that the Corresponding Secretary notify Mr. Norton that his services as Agent are no longer required by the Institute, and the motion prevailed.

On motion of Mr. Taylor the Board of Directors was instructed to appropriate nine ~~hundred~~ and ninety nine Dollars and apply the same to the purchase of Books for the Library, as early as the necessary Catalogues can be prepared.

Mr. Street called up the subject of Order boxes for such members as might desire to avail themselves of the advantages such an arrangement would offer, and moved that a Committee of three be appointed, to cause to be put up a desirable number of boxes of the Kind proposed. The question was put and the motion was lost.

On motion the Institute adjourned.

Hall of the Institute.

Monday Evening November 16th 1857

The Board met by order of the President.

Present Messrs. Davis McKibbin Street Taylor and Van Pelt.

Absent Messrs Banks & Cook.

The minutes of the last meeting were read and approved.

Reports from Standing Committees were called for. Whereupon Mr. McKibbin from the Committee of Ways & Means and Accounts stated that the Committee had a report in progress which would soon be laid before the Board.

Further time was asked and granted.

Mr. Taylor from the Committee on Books and Donations reported the following Contributions to the Institute.

Presented by Hon. J. B. Weller

5 Vols. Congressional Globe 1st & 3d Sessions 34th Congress.
2d & 3d Vols. of Exploration of Rail Road route to the Pacific.
2d Vol. of the Japan Expedition.
U. S. Coast Survey for 1855.
1st Vol. Commercial Relations of the U. S.
Medical Statistics of U. S. Army from 1839 to 1854. 1 Vol.
Maps & Views to accompany President's Message 1856-7

Presented by A. Elliott

Patent office reports for 1856 — 3 Vols.

Presented by Editor of the Gleaner (Jewish paper.)

Series to Oct. 2d 1857

Presented by D. L. Perkins.

The Poetical Works of Alexander Pope — 1 Vol.

Presented James E. Wainwright

Map of the City of San Francisco, framed.

Presented by Hon. J. W. Denver

2d Vol. Japan Expedition
Patent Office Reports for 1856 — 4 Vols.

Presented by Major Sterling

A piece of volcanic glass from Napa.

Presented by A. S. Taylor of Monterey.

A Specimen of Santa Cruz Marble.

Presented by Horace Gushee.

5 vols. Merits of Protestantism as demonstrated in the character of them

On motion the above were accepted, and the thanks of the Board voted to the Donors.

Mr. Street from the Committee on Library Reading Room & Building, Stated that the number of Copies of the Lithograph of the design for a Hall of the Institute, agreed to be furnished by Mess Kuchel & Dressel, (two hundred) had been received by the committee & in pursuance of instructions. Copies had been placed in the hands of several parties to be sold at the price named at the last meeting of the Board.

The Committee had authorized these agents to retain on the sale of each Copy fifty Cents, as compensation for their trouble.

The President laid before the Board the following Bills.

C. B. Polhemus, Bill for Rent of Rooms	$ 60.00
Gas Company for Gas for October	7.50
Rent of Music Hall for Lecture by Rev. Mr. Cutler	35.00
"Chronicle" Bill for Adverts. Lectur & Monthly Meeting	4.00
"Morning Call" " " " " "	4.00

On Motion it was voted that an Order be drawn on the Treasurer for the Amount.

Mr. Street explained the action of the Committee on Lectures, in reference to the proposed course of free lectures, as announced in the daily press. A majority of the Board concurred in opinion that the Course series should be given to the public without charge. In return for the instruction and amusement thus proposed to be given, it was intended to call upon the Citizens to aid the Institute in giving to Mrs. Julia Dean Haynes a Complimentary benefit in requital for the benefit given to the Institute, when her services were so opportunely given to replenish our exhausted Treasury.

Mr. Taylor moved that the action of the Committee on Lectures be confirmed.

This motion gave rise to a prolonged debate in which the President & all the Directors participated. Messrs. Van Pelt and McKibbin spoke in opposition to the Course pursued by the Committee, and advocated a series of paying lectures.

The motion of Mr. Taylor was then put & was carried affirmatively.

The President stated that at the last meeting of the Institute an appropriation of Nine hundred and ninety nine dollars was made for the purchase of Books for the Library, under the direction of the Board of Directors, and asked that some action be had thereon.

On motion of Mr. Street the matter was referred to the Committee on Books and Donations.

Mr. Street suggested as a means of making the meetings of the Institute attractive, that questions be proposed for debate, by members of the Institute or Essays be read, and brief lectures given on evenings appointed for the meetings. By recommending something of this Kind, he thought that larger numbers would be induced to give to the affairs of the Institute more of their time and attention.

Mr. McKibbin submitted some views in reference to throwing the Library and Reading Room open to the Apprentices of the City, provided the employer or Boss became responsible for any Book so taken out of the Library.

A Communication was read from Mr. Vinegarholz, proposing to sell the Institute a Cabinet of Shells, and geological & Mineralogical Specimens.

On motion the letter was referred to the committee on Books & Donations.

Hall of the Institute.

Monday Evening November 16th 1857.

The Executive Committee met and was called to order by the President.

The minutes of the last meeting were read and approved.

The President called the attention of Members to the fact, that Messrs. Leland and Kimball were again delinquent, being in arrears on the last months rent about Sixty Seven dollars, which added to the balance owing on their bid for use of the Saloon of the Pavilion during the progress of the Fair, will amount to about four hundred Dollars.

Some discussion being had on the subject, On motion of Mr. McKibbin the whole matter was referred to the Finance Committee with power to act.

Mr. Sime spoke of the propriety of raising, by a benefit or benefits of some kind a sum sufficient to purchase the Fountain now in the Pavilion, and present it to the City.

The subject was considered, when on motion of Mr. Street, the President and Corresponding Secretary were appointed a Committee to wait on President Burr, and learn his views in reference to the Fountain

P B Doxtee Sec

Hall of the Institute.

Saturday Evening November 14th 1857.

The Executive Committee met by order of the President.

Present a quorum of Members.

The minutes of the last meeting were read and approved.

No reports were made by any of the Standing Committees of the Executive.

A Communication from Mr. John Center was read, asking upon what terms the Executive would lease to him the Pavilion per month, for the purpose of using it for a Circus. On motion of Mr. McKibbin the subject was referred to the Finance Committee with full power to act.

A bill from Mr. Pierce for filling up thirteen Diplomas, was ordered to be paid.

Mr. Williams spoke of the difficulty of making a Satisfactory arrangement with Mr. Lick in reference to the further Occupancy of the lot on which the Pavilion stands, and for the reason that he would not Communicate freely upon the subject when questioned as to his wishes in the premises. Mr. Williams had been told by Mr Parker, Mr Lick's Clerk, that he thought the monthly rent of of One hundred Dollars, paid to Mr. Lick would be Satisfactory, without taking any definite action upon the matter. The Executive Committee adjourned.

P B Doxtee Sec

Hall of the Institute.

Monday Evening November 23rd 1857

The Executive Committee met on Call of the President.

Present Messrs. Banks, Cook, Dexter, Elliot, Rincaid, McKibbin, Sime, Street, Van Pelt and Williams.

The Minutes of the last meeting were read and approved.

The President stated the object of the meeting was to take into Consideration the matter of the Pavilion, to determine what repairs might be necessary in order to preserve the roof, and to learn if possible what were Mr. Lick's views in reference to the Continued possession of the Pavilion by the Institute.

Mr. Street believed that the first thing to be done by the Committee, was to have a definite understanding with the owner of the lot on which the Pavilion was erected, and in order to get the views of the members, he moved that Mr. Williams be authorized to go to San José, to Confer with Mr. Lick, and if possible make some arrangement which shall be satisfactory to both parties.

This motion gave rise to much discussion in which Messrs. Street, McKibbin, Eliot, Van Pelt, Banks, Cook & Williams participated, and on being put was lost.

In reference to preserving the present roofing of the Pavilion, Mr. Van Pelt stated that he would Consider himself a Committee of one to ascertain the probable Cost of painting the Canvas, and report at the next meeting.

While the question of Continued possession of the Pavilion was unsettled, it was deemed not advisable to make any Considerable outlay upon it, and in order to test the question, Mr. Van Pelt moved, That the Finance Committee be instructed to cause the necessary repairs to be made, provided the same shall not Cost to exceed three hundred Dollars, when the question being put upon the motion, it was lost.

Mr. Van Pelt made a statement in reference to the Gas Pipe in the Pavilion, and suggested the propriety of purchasing the same from parties who placed it there.

The number of feet of Pipe of all sizes will not vary much from fifteen hundred. In addition there are about eighty Pendants. The price demanded for the above is five hundred and forty seven Dollars.

The same Articles at New York prices, with twenty five per Cent added, would amount to four hundred and eight Dollars.

No further definite action was taken in the matter, other than a request, that Mr. Van Pelt should again see Mr. Swain and learn his lowest terms.

Mr. McKibbin laid before the Committee a Bill against the Auburn Gas Company for water furnished the company by a Mr. Cowling, & which the said Company declined paying. The Auburn Company having gratuitously furnished a large quantity of Gas during the Fair, Mr. Williams moved that the Bill be paid, and it was thereupon so ordered.

P. B. Dexter Sec.

Hall of the Institute,

Monday Evening November 30th 1857

The Board met pursuant to a Call of the President.

On calling the roll the following Directors answered to their names. Messrs. Banks Cook, Davis Street and Van Pelt.

Absent Messrs. McKibbin & Taylor.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, whereupon Mr. Van Pelt from the committee of Ways and Means and Accounts, laid before the Board the Monthly report of the Librarian for the Month of November, which on motion was referred to the Finance Committee.

The Report showed the Amount Collected from all sources to be One hundred and thirty Six 50/100 Dollars.

Collected Quarterly Dues	54.50
" on Stock	50.00
" from Rent of Room No. 5	20.00
" " Pacific Congress	12.00
	$136.50

The following Bills were laid before the Board, were examined and found to be correct, and on Motion it was voted that an Order be drawn on the Treasurer for the Amount.

Librarians Bill for Salary, and supplies furnished since last report	$101.00
L. E. Ritter's Bill for use of Music Hall for 2d Lecture	35.00
Morning Call for Advt.	2.00
Daily Times " "	2.50

Committee on Library Reading Room and Building made no report.

Mr. Van Pelt from the Committee on Books and Donations, Stated that a Lieut Prime was about leaving California for the Atlantic States, and having in his possession a number of Books, he would sell them to the Institute at New York pri-

ces. Mr. Van Pelt did not regard the proposition as favorable to the Institute, and the Committee were therefore averse to making the purchase.

Another party had proposed to sell to the Institute a Copy of the Californian published in Monterey from August 1846. to May 1847.

The California Star, published in San Francisco from June 1847. to Dec.r 1848. 2 Vols.

The Alta California from January 1849 to November 1854. The whole making about 15 Volumes Bound. The price demanded for the above is $400. However desirable it might be to possess these records of the early days of California life, since the acquisition of the Country by the Government of the United States, yet the committee are of the opinion that the sum wanted for the above if judiciously expended in New York for works of merit, would be greatly more advantageous to the Institute. The Committee recommend that the proposition be not accepted.

On motion of Mr. Cook the report was received and the recommendations were adopted. Further time was granted the Committee on the proposition of Lieut Prime.

On Motion adjourned

A. B. Sexton Sec.

Hall of the Institute.

Wednesday evening December 2nd 1857.

The Executive Committee met in pursuance of a Call of the President.

Present. Banks, Dexter, Elliot, Kincaid, McKibbin, Sime, Taylor, Van Pelt & Williams.

Absent Messrs. Cook, Davis, and Street.

The minutes of the last meeting were read and approved.

The President stated the object to be principally, (to hear the Report of the Treasurer) to take into consideration the Character of the Report which the Treasurer should make to the Institute on its meeting on Friday evening.

It was understood, that besides a Statement of the gross receipts and expenditures, growing out of the Fair, the reported items of expense should be classified, as far as practicable. It was also understood that the Books of the Treasurer of the Executive, when the business of the Fair shall have been closed, shall be open to the inspection of any member of the Institute desiring an examination.

Mr. Van Pelt stated that the Gas pipe and pendants in the Pavilion had been purchased, and paid for. That on enquiry he had learned that to put ~~on~~ two coats of paint on the roof of the Pavilion, would cost not less four Dollars per Square, and that a coat of tar and Oil could be put on for about one dollar per Square, and would better preserve the Canvas & render it less likely to leak, than the paint.

Mr. Williams stated that the Committee had again seen Mr. Lick, and endeavored to get some definite answer from him in reference to the terms on which the Institute could retain possession of the ground on which the Pavilion stands. Mr. Lick declined Committing himself in any way, and the Committee would recommend, that

that no further attempt be made to influence Mr. Lick in the premises, but proceed to do with it as shall appear, to the Committee, most advantageous to the Institute. Mr. Cantin's proposition for the hire of the Pavilion is withdrawn.

The President stated that a watchman had been employed to take charge of the Pavilion, and he would remain there day and night, at a charge of three dollars per day or for twenty four hours. And further that he had placed Six thousand dollars of the proceeds of the Fair on special deposit, at a cost of ½ per cent per Month.

Mr. Leland's indebtedness to the Executive for balance due on rent of Pavilion, was Considered, when Mr. Van Pelt moved that the claim be surrendered and his bonds Cancelled, which was Carried.

Vases lost by Mr. Cushing, at the close of the Fair, and for which he had sent in a Bill for twenty five Dollars, was on motion of Mr. Van Pelt referred to Mr. Kincaid with power to settle for the same in any he may deem proper.

Mr. Van Pelt from the Committee on Medals Diploma & Certificate of Merit, stated that the work on the dies was progressing slowly. The work had been delayed on account of the trouble of finding a press capable of ~~doing~~ Stamping the medal. He thought he had come across one that would answer the purpose, and if the terms were fair and reasonable he would advise the Executive to purchase it & it would remain the property of the Institute for all time to come.

On motion of Mr. Williams, the Chairman of the Committee on Medals was authorized to purchase that or any other press suitable for the purpose proposed, upon the best terms he could make.

Mr. Williams from the Committee on publishing the Reports of the Committees of Judges &c

said the work was progressing, and thought the Committee would soon be able to place the entire work in the hands of the printer. The preparing of the reports had been somewhat delayed, in consequence of sickness in the family of Mr. Abel. In addition to the and to accompany the reports of Judges, Mr. Williams was engaged in drawing up a concise history of the Institute since its organization, believing such sketch would prove advantageous to our association.

Mr. Van Pelt in answer to an enquiry by the President, said that the work on the plates for the Certificate of Merit would soon be completed and the number of Copies ordered, be ready. The arrangement with Mr. Nahl, was, that he should receive for the design, and for engraving the same, and for fifty Copies, to be furnished to the Institute, One hundred Dollars. The plates were to remain the property of the Institute, and would serve for all time.

Mr. Williams stated that Doctor Stout, an officer of the California Pioneers, had through him, requested a copy of the Diploma, and of the design for a Hall, which lithographs it is proposed shall be Kept in the Archives of that association for the purpose of showing the State of that art at the present time on the Pacific.

On motion of Mr. Banks, the Corresponding Secretary was authorized to furnish the lithographs named, to the Society of Pioneers.

The Executive adjourned.

P W Dexter Sec.

Hall of the Institute.

Friday Evening December 4th 1857.

The Institute met and for want of a quorum adjourned to the next regular meeting.

P W Dexter Sec.

Wednesday Evening Dec. 9th 1857.

The Executive met on call of the President.

Present a quorum. Reading of the

On motion of Mr. McKibbin the minutes of the last meeting was dispensed with.

The President stated the object of the meeting, to be to take some action on a proposition from Mr. Lick in reference to the Pavilion. Mr. Lick had demanded the payment of Sixteen hundred Dollars for the rent of the Pavilion from the present time to the first day of October of the Coming year. The payments to be made monthly.

The proposition was considered and discussed, when on motion of Mr. Van Pelt the subject was referred to the Finance Committee with the power to act.

On motion the committee adjourned.

P W Dexter Sec.

Hall of the Institute.
Saturday Evening Dec.r 12th 1857.

The Board met.

On calling the roll the following Directors answered to their names. Messrs. Banks, Davis, Street, Taylor and Van Pelt.

The minutes of the last meeting were read and approved.

Reports the Standing Committees of the Board were called for, but no reports were made by the Committees of Ways and Means and Accounts, and on Library, Reading Room and Building.

Mr. Taylor from the Committee on Books & Donations, reported the following as having been donated to the Institute.

Presented by
Lieut. D. E. Prime.

Patent Office Report for 1854. Complete in 3 vols.
" " " " 1855. " " 3 "
" " " " 1856 3. "
" On Light Houses of the U.S. for 1852. 1 vol
" " " " Great Britain " 1834. 1 Quarto
" " " " do " 1845. 1 "
" of Various Committees of Parliament on various Subjects. unbound.

Presented by
A. T. Sawyer M. D.

A large Specimen of Crystalized Quartz.

On motion the above were accepted and the thanks of the Board voted to the donors.

Mr. Street from the Special Committee on Lectures stated that no lecture had been given on last Tuesday evening for the reason that the Committee had not been able to provide a Lecturer for that evening. Col. Baker will give the next Lecture on Tuesday night week.

The following Bills were ordered to be paid.

Alta Office for Advertising- 3 Bills	7.00
Gas Company for Gas for November	4.80
" " " October	7.50
C. B. Polhemus for Rent to Dec.r 1st	60.00

Chronicle Office for Advertising	4.00
Morning Call " "	1.50
G. D. & N. J. Street for Fuel	4.00

The President stated that he had been waited on by Dr. Hayne who had requested that the Institute should tender a benefit to Mrs. Julia Dean Hayne on Saturday evening next.

On Motion of Mr. Street it was voted that the request be complied with, and that the Corresponding Secretary be instructed to conduct the necessary Correspondence between the Institute and Mrs Julia Dean Hayne.

On motion of Mr. Van Pelt, a Committee of three was appointed to carry out the intentions of the Board, in tendering the benefit as above.

The President appointed on the Committee Messrs Elliot, Taylor & Williams.

On Motion Messrs Prime & McKibbin were added to the above Committee.

In view of some important business to be brought before the Institute, Mr. Taylor moved that the President be requested to call a Special Meeting of the Institute, on Tuesday evening next at 7 O'Clock. The motion prevailed.

In order to obtain the co-operation and approval of the action of the Board.

On motion adjourned.

P. Taylor Secy

Hall of the Institute
Tuesday Evening December 15th 1857

The Institute met pursuant to a Call of the President

Present a gronum of Members

The President stated the object of the meeting to be, to take into consideration the matter of tendering a benefit to Mrs. Julia Dean Hayne on Saturday evening next.

In November of last year, when the monetary affairs of the Institute were greatly embarrassed, Mrs. Hayne had tendered her services in giving a benefit, the proceeds from which enabled the association to relieve itself entirely from debt. That lady now requests the members of the Institute to so interest themselves in her behalf, on the night mentioned, as to fill the house. The Board of Directors had responded to the request made, by appointing a Committee to carry out the wishes of the fair beneficiary.

They now ask the approval of their proceedings had in the premises, in the Board, and invite the cooperation of the members generally.

Mr. Macpherson moved that the action of the Board be approved, and that members exert themselves to give Mrs. Hayne a benefit, creditable to the Institute, and satisfactory to the beneficiary.

The motion was carried unanimously.

Messrs Ellick, Williams, McKibbin and the President, who had constituted the former Committee in November 1856 spoke of the claims of Mrs. Hayne upon the patronage and support of the members.

Mr. Taylor said he had been furnished with a thousand tickets, by the management of the American Theater, which he had left with the Secretary, and which could be had of him in order to their sale.

On motion of Dr. Rabé it was made the duty of the Secretary to Countersign each ticket

at taken from him, to guard against any attempted fraud.

It was made known that settlement was to be made with the Secretary before the hour of One O'clock P.M. on Monday next.

The Institute adjourned

P. Berlin Sec

Hall of the Institute.
Saturday Evening Dec.r 26th 1857.

The Board met.

Present the President, Vice President and Corresponding Secretary. On calling the Roll the following answered to their names, Messrs Banks, Cook, Davis, McKibbin, Street, Taylor and Van Pelt.

The minutes of the last meeting were read and approved.

Mr. McKibbin from the Committee of Ways and Means and Accounts, Laid before the board the monthly report of the Librarian.

The Collections made from all sources were as follows.

From Quarterly Dues	$220.50
" Stock	27.50
" Rent of Room No. 5.	20.00
Total Collections	$268.00

The following Bills were presented, examined and found Correct. When on Motion it was Voted that an Order be drawn on the treasurer for the Amount. Bills paid in December.

Librarians Bill for Services &c.	$ 102.20
Gas Company's Bill for Nov.	7.50
" " " Oct.	4.80
Alta Californian	7.00
Chronicle	8.00
Call	3.50
Rent of Hall to Dec.r 1st	60.00
" Music Hall for 2d Lecture	35.00
Times and Talk	2.50
Street for fuel	4.00

No report from the Committee on Library Reading Room & Building.

Mr. Taylor from the Committee on Books and Donations, reported that Mr. Brannan had presented to the Institute files of some of the City papers extending back several years, and the Committee recommend that they be bound.

* The following were donated to the Institute at this meeting. (Files of City papers by S. Brannan) (History of Essex Co. Mass. by Dr. Henry Austin.) (Geological Survey of Connecticut, by Dr. Percival.) (Geological Survey of Massachusetts, by Dr. Hitchcock.) (Nos 1 & 2 of Mechanics Journal.) (Nos 1 & 2 of Practical Mechanics Journal.) (Nos 1 & 2 of Engineers Journal.) (Nos 1 & 2 of Practical Mechanics Journal.) (Report of Supervising Inspector, U. S. Steam Vessels, for 1857. 2. 3 & 4. Lake Survey.) (Report of Secretary of the Treasury on Commerce and Navigation of the Pacific. Year Book of Facts for 1857. 6. to the Pacific. Year Book of Facts for 1857. 6. Maury's Physical Geography of the Sea. Hitchcock's Geology. by Lieut. R. C. Rhind. U. S. Navy. Reports of the Smithsonian Institute for the year 1856. 4 & 5. by Mr. Henry, Secretary.

On motion of Mr. McKibbin the files of papers were accepted, and the thanks of the Board voted to the donors.

The recommendation of the Committee on the matter of Binding the newspaper files, was referred to the Committee on Books and Donations.

Mr. Taylor, Chairman of the Committee on the Benefit to Mrs. Julia Dean Hayne, stated that he had paid over to that Lady's Agent $275. and that he had received from the Secretary a further sum of twenty Six Dollars, making a total of only three hundred and One Dollars, as the amount contributed through the several members of the Institute, who had volunteered to sell tickets for that occasion. Mr. Taylor regretted that the sum was not much larger.

Mr. McKibbin suggested the propriety of increasing that sum by making an appropriation from the Treasury of the Institute, when Mr. Taylor moved that an order be drawn on the Treasurer for one hundred Dollars and that the same be paid over to Mrs. Hayne.

This motion gave rise to an animated discussion, when the question being put, it was lost.

by permission

The Vice President reported a conversation with Mr. Sloat, in reference to a Cabinet of Shells.

The matter was considered, when on motion of Mr. Van Pelt, the subject was referred to the Committee on Books and Donations.

Mr. Van Pelt called the attention of the Board to the number of delinquents among the membership of the Institute, and suggested that some action should be taken, in order to rid the Institute of what might be justly regarded as an excrescence on its prosperity.

Mr. McKibbin moved that further time of Six months be allowed, in which payment of back dues might be made, which

motion was lost.

Mr. Van Pelt then moved that the Secretary be instructed to put on the Bulletin Board a notice to delinquent members, that Shareholders whose Quarterly Dues remain unpaid for Six Months prior to the first of the present Months, must Come forward and make payment of their arrearages, on or before the Annual meeting in February, or the provisions of Section 4. of Article 3. of the Constitution will be enforced, and the motion was Carried.

Mr. Street from the special Committee on Lectures, Stated that arrangements had been made to secure the services of the Rev. Mr. Briggs on the occasion of the next lecture before the Institute, which would be delivered on Tuesday evening January 5th at Musical Hall.

Mr. Banks deemed it important that the wants of the Mechanical Interests should be as certained, as far as practicable, in order to secure efficient legislation, at the approaching meeting of the Assembly, and moved that a Committee of three be appointed to take into Consideration matters pertaining to the Interests of the Mechanical Classes. The motion was Carried and the President appointed as that Committee. Messrs. McKibbin, Van Pelt and Cook.

Mr. Banks Stated that as he would necessarily be absent from the City for the next two or three months, and could not therefore expect to be present at future meetings of the Board, he would respectfully tender to the directory his resignation. Some Conversation was had among the directors on the above, but no action was taken.

The matter of Mr. Armory who proposed to dispose of Books to the Institute, suggested by Mr. Banks, was on motion referred to the Committee on Books and Donations.

Mr. Taylor stated, that as regarded the

proposition, made some time since, by Mr. Briggoholtz, in reference to the sale of his Cabinet to the Institute, ~~(that the Committee)~~ and which had been referred to the Committee on Books and Donations, ~~that~~ the Committee had, on due Consideration, Concluded that the Cabinet was not such an one as was suited to the wants of the Institute. The report was received.

P B Dexter Sec.

December 26th 1859

The Executive Committee met.

Present the President and Messrs. Banks, Cook, Davis, Elliot, McKibbin, Street, Taylor, Van Pelt, Williams & Dexter.

The minutes of the proceedings of the two last meetings of the Executive were read and approved.

The President, as Chairman of the Finance Committee, reported that no final arrangement had been entered into with Mr. Lick in reference to the Pavilion. That he had tendered to Mr. L. a check for twelve hundred Dollars, which he declined to receive. In the absence of any instruction the financial Committee had again placed Six thousand dollars of the funds of the Corporation on Special deposit for another month.

The report was received.

On motion of Mr Street, the Finance Committee was instructed to withdraw the funds of the Executive, now on Special deposit, when the present month shall have expired, and then place the same on general deposit with Messrs Parrott & Co.

On Motion of Mr. Banks, the use of the Pavilion for Wednesday evening next, was tendered to the Masonic Fraternity, free of charge, inasmuch as the proceeds of the proposed Festival was designed to be applied for benevolent purposes.

The President made a Statement in reference to the Compensation given to the watchman at the Pavilion.

The matter was considered, and on motion of Mr. Banks was referred to the Finance Committee.

Mr. Taylor suggested the propriety of filling up a diploma to Mrs. Julia Dean Hayne, in language expressive of the obligations of the Institute to her for a tender of a benefit. When Mr. Van Pelt moved that a Diploma be awarded to Mrs. Julia Dean Hayne, and the motion was Carried.

The language to be employed in filling up the Diploma was submitted to the good taste of the Corresponding Secretary.

Mr. McKibbin called the attention of the Executive to the Fountain now in the Pavilion, and enquired of the Special Committee to wait on President Burr, what had been done in reference thereto.

The President, as one of the Committee spoken of, said he had waited on President Burr, and had learned from him that Mr Benchly had agreed to purchase and present it to the City, when the Benchly water Company should succeed in getting water into the Plaza.

The late Benefit to Mrs. Julia Dean Hayne, was brought up in Executive, when Mr. Williams moved that the Sum of one hundred Dollars be appropriated from the funds of the Committee and presented to Mrs. H in order to swell the sum Contributed by the Institute to four hundred Dollars.

The President ruled the motion out of order, and gave his reasons as follows.

It was true the Executive Committee held funds in its hands, but could appropriate them only for such objects and purposes as grew out of matters pertaining to the Fair. The Executive Committee was created by the Institute to perform certain duties, and were responsible for the manner these duties were performed.

The motion and the ruling was discussed by several of the members when on putting the motion, it was lost.

On Motion adjourned

P Weyler Sec

Hall of the Institute.
San Francisco, Saturday evening January 9th 1858

The Board met.

Present the President, and on calling the Roll the following members answered to their names. Messrs Cook, Davis, Street, Taylor and Van Pelt.

Absent Messrs Banks & McKibbin.

The proceedings of the last meeting were read and approved.

No reports were made from the Committees of Ways and Means, and Library Reading Room and Building.

Mr. Taylor from the committee on Books and Donations, laid before the Board an unbound volumes of both the Phrenological and Water Cure Journals, presented to the Institute by Dr. Bourne.

On motion they were accepted and the thanks of the Board voted to the donor.

In reference to the files of Newspapers donated to the Institute, the Committee found several broken files of papers, the publication of which had been discontinued, and these being ephemeral they would not recommend that these be accepted and Bound. Other files, extending back for several years, and which still were published they gladly accepted and would recommend that they be bound. The Committee suppose there may be some nine volumes of these, and the cost per Volume for binding will be about five Dollars.

The Committee had not seen Mr. Armory in reference to the Books which he had through Mr. Banks, proposed to sell to the Institute.

Mr. Van Pelt from the same Committee explained, in reference to the proposed donation of a large collection of Shells by Mr. L. D. Sloat.

The donation was absolute, it not being his wish to tax the Institute in any manner, except only to furnish a case in which the Shells may be placed. Mr. Sloat will arrange and classify them, and will furnish the proper book of record, gratuitously, and give his time in making the proper classification.

On motion of Mr. Street the report was received and further time granted the Committee on the several matters reported upon.

The following Bills were laid before the Board, were examined, and on motion were ordered to be paid.

Daily Times for Advertg two Bills	4.50
G. D. & N. J. Street	4.50
J. A. Banks, Book Case & Transparency	25.00
Clark & Kenitzer for Plan of Hall	300.00
Kuchel & Dresel for Balance on Lithograph	175.00
Herald Office Advertg 2 Bills	8.50
Chronicle Office " 2 "	4.00
Monnie Call " "	4.50
Gas Company for December	4.80

Mr. Street from the Special Committee on Lectures, stated that Dr. Scott who had at one time consented to prepare a lecture to be given before the Institute, had a few days since signified his inability to comply with the request of the Committee, by reason of other engagements and declining health.

On motion of Mr. Taylor the report was received and the committee authorized to engage the services of some competent gentleman to give the closing Lecture of the Course.

The vacancy in the Committee on Lectures occasioned by the resignation of Mr. Van Pelt, and absence from the City of Mr. Banks, was filled by the President, on motion of Mr. Street, by the appointment of Messrs Cook and Taylor.

On the suggestion of Mr. Cook it was understood in the Board, that the next should be the last of the Course of "Free Lectures."

A Bill for publishing the Correspondence between Mrs. Julia Dean Hayne and the Corresponding Secretary of the Institute, on the occasion of the late benefit tendered to her by the Institute, amounting to forty Six Dollars, was laid before the Board was Considered, and on motion of Mr. Street was referred to the Committee of Ways and Means.

On motion adjourned

P B Dexter Secr.

Hall of the Institute.

San Francisco. Saturday Evening January 9/58

The Executive Committee met.

Present the President and the following members Messrs. Cook, Davis, Elliot, Street, Taylor, VanPelt, Williams and Dexter.

A communication from Capt. J. B. Moore, proposing to hire the Pavilion, for the purpose of giving a Ball by certain Military Companies, on the night of the 22nd of February next. was Read, and Considered, and on motion was referred to the Finance Committee with power.

The President mentioned that a verbal application had been made to him for the use of the Pavilion, for a like purpose on the same night, by another party,

After some Consideration of this last proposition, Mr Cook moved, that in order to be entitled to Consideration by the Committee, that all applications for the rent of the Pavilion must be submitted in writing, and the motion was Carried.

Mr. Taylor made a Statement in reference to a duplicate diploma to O. H. Boyd.

It was determined that another Could not be granted to O. H. Boyd Esq.

Mr. VanPelt, as Chairman of the Com. on Diploma & Medal, stated that the Certificate would soon be furnished by Mr. Nahl, and the Press and Dies for the Medal were in progress.

On Motion adjourned

P B Dexter Sec

Hall of the Institute.

Saturday Evening January 23rd 1858

The Board met and was called to order by the President.

On calling the roll the following Directors answered to their names: Messrs Banks, Cook McKibbin, Street, Taylor and Van Pelt.

Absent Mr. Davis.

Mr. A. T. Williams was appointed Secretary protem.

The reading of the proceedings of the former meeting was dispensed with.

Mr. McKibbin, from the Committee of Ways and Means and Accounts, laid before the Board the monthly repot of the Librarian.

From the Statement of the Librarian it appeared that the Amt. Collected from all sources was $ 613. 50

Collected from Quarterly Dues	95. 50	
" " Sale of Stock	485. 00	
" Rent of Room No. 5. for Dec.	20. 00	
" from Pacific Congrete for Nov.	13. 00	$ 613. 50

The Committee also laid before the Board the following Bills.

Librarian's Bill for Salary &c for January	$ 101.45
C. B. Polhemus for Rent of Rooms for Dec.	00. 00
Alta's Bill for Advertising	4. 50
Herald's Bill " "	5. 00

These were severally examined by the finance Com. were found to be correct and ordered to be paid. The repat of the Librarian, was on motion referred to the Committee of Ways and Means.

The Committee on Library, Reading Room and Building, reported progress on the several matters which had been referred to it.

The Committee on Books and Donations reported progress.

A communication from the Hebrew Benevolent Society, asking for the use of

the Pavilion on or about the 2nd day of March, was read, and on motion was referred to the Executive Committee.

The Lien Law was then Considered and the various amendments deemed necessary were discussed, and Mr. Banks requested to urge their adoption by the present legislature.

On Motion adjourned

P. Dexter Sec.

Wednesday evening February 3rd 1858

The Executive committee was called to order by the President.

Present Messrs Cook, Dexter, Elliot, McKibbin, Simp. Street, Taylor, Van Pelt & Williams.

Absent Messrs. Banks. Davis and Kincaid.

The President stated the purpose of the meeting to be, to authorize the transfer of Nine hundred and Ninety Nine Dollars by the Executive Committee to the funds of the Institute, in order to the purchase of Books for the Library.

The matter was considered, when on Motion of Mr. Williams the Finance Committee was instructed to turn over to the general fund of the Institute, Nine hundred and Ninety nine Dollars ($ 999—) for the purchase of Books as authorized by the Institute at the Meeting in November.

adjourned

P. Dexter Sec.

Hall of the Institute.

Friday evening February 5th 1858

The Institute met and was called to order by the President —

Present a quorum of Members.

The Minutes the last regular ~~Special~~ Meetings were read and approved.

The Treasurer submitted his annual report, which having been read, was, on motion of Mr. Elliot, ordered to be spread upon the minutes.

Treasurer's Annual Report.

San Francisco February 5th 1858.

To the President and ~~Board of Directors of~~ Members of the Mechanics Institute of the City of San Francisco.

Gentlemen,

I respectfully submit to you the following report of the receipts and Expenditures for the year ending February 5th 1858.

Receipts.

1857			
March	By Cash from Librarian and former Treasurer		408 17
April	" " " "		293. 25
May & June	" " " "		164. 00
July	" " " "		220. 00
August	" " " "		219. 75
Sept.	" " " "		68. 00
October	" " " "		502 75
November	" " " "		134. 00
December	" " " "		268. 00
1858 January	" " " "		613. 50
	Total Receipts		$2891-42

Disbursements

1857			
March	To Cash paid as per Vouchers	$228.00	
April	" " " " " "	125.50	
May & June	" " " " " "	298.50	
July	" " " " " "	90.00	
August	" " " " " "	61. 50	
Octoba	" " " " " "	687. 75	
November	" " " " " "	200. 00	
	Carried up	1691. 25	2891.42

	Total Receipts		$ 2891.42
	Disbursements Brot up	$ 1691.25	
1857 December 1858 January	To Cash paid as per Vouchers	234.58	
	" " " " " "	762.25	2688.00
		$ 2688.00	$ 203.42

Balance in the Treasury $ 203-42

All of which is respectfully submitted.

J. E. Risdon, Treas.

On motion of Mr. R. Fisk the above Report of the Treasurer was referred to a Special Committee to examine the books and vouchers of the Treasurer, and report at the next meeting of the Institute.

The President appointed on this Committee Messrs Fisk, Risdon and Pierson.

Annual Report of the Committee of Ways and Means.

The Committee of Ways and Means and Accounts beg leave respectfully to submit the following Report showing the whole amount of stock taken since the Organization of the Institute to the present date February 5th 1858.

Total number of Members is four hundred and three, holding five hundred and Sixty (560) Shares, at Twenty five Dollars ($25.) $ 14000.00

The first and second Instalments of 10 per cent have been Paid on 272 Shares	$ 1360. 00
The first Instalment of 10 per cent has been paid on 258 Shares	645. 00
The first, second, third and fourth Instalments have been paid on five Shares	50. 00
Twenty five Shares have been paid for in full.	625. 00
Total Amt Received on Stock	$ 2680. 00
" contingents	3870. 00
" Total Receipts	$ 6550. 00
The whole Amt. of Stock disbursed up to date is	$ 2680.00
Deduct property purchased by Stock	1455.44
Leaving a balance due Stock	$ 1224.56

Carried Over

Bo't Over $ 1224.56

There are One hundred and 179 members representing 178 shares, all of which is forfeited in accordance with the Constitution, on which installments have been paid Amounting to ——— 675.00

Leaving a Balance due stock of —— $ 549.56

Also take the forfeited Shares from the sum total of 560 Shares amounting to $ 14000.00

178 Shares forfeited at $20 4450.00

Leaving the sum total of Stock taken $ 9550.00

Balance of Stock on hand $ 65450.00

January 5th 1858

Cash on hand $ 586.67

Disbursements to date last above 234.50

Balance $ 352.17

All of which is respectfully submitted.

Wm McKibbin }
D. Van Pelt } Committee

The above having been read, was on motion of Mr Street, ordered to be Spread upon the Minutes.

Annual Report of the Committee on Library, Reading Room and Building.

The following Report having been read and amended, was on Motion of Mr Elliot ordered to be spread on the minutes.

In accordance with Section 1. of Article 8. of the Constitution your Committee beg leave to submit the following Report.

The Mechanics Institute now own the Pavilion, in which the late Mechanics Fair was held, subject to a temporary lease of one Dollar per Month for the use of the ground on which the Pavilion now stands.

The Institute owns the stone also on which the Diploma for the late Mechanics Fair was

lithographed

The Plate for the Certificate of Merit.

The Dies and Press for the Medal.

A large Force Pump, and other appurtenances for the Pavilion.

The Books in the Library.

And the Furniture and fixtures of the Reading Room; all of which will serve for the future purposes uses of the Institute.

We have expended during the Past year for Book Case Transparency, Matting & Rug, and a Case for Murphy's Arabian Antiquities, the sum of One hundred and twenty four 25/100 Dollars.

In accordance with a Resolution passed by the Institute, the Board of Directors have adopted a plan for a Hall for the Institute, which has been lithographed, and two hundred Copies obtained, which we now have for sale.

The above with the furniture in our Rooms & Books in our Library Constitute the whole Amount of property now owned by the Institute.

The Rent of our Hall has been reduced this year to Sixty Dollars per Month, which Amount is still further reduced to twenty seven 50/100 Dollars, by Rent of Room No. 5. in the rear, and the sum obtained from Pacific Congress for weekly use of Reading Room for one night in the week.

Your Committee do not think it advisable to make an effort to purchase a lot and erect the contemplated Hall during the present year, but hope to meet with such success in our next Fair, as to warrant us in Commencing that desirable and much needed Structure.

All of which is respectfully submitted.

San Francisco February 5th 1858. G. D. Street.
Chairman of Committee

Annual Report of the Committee on Books and Donations.

The following Report having been read was, on motion of Mr. Macpherson, ordered to be spread upon the Minutes.

In accordance with the provisions of Section 1 of Article 8. of the Constitution, the Committee on Books and Donations of the Board of Directors beg leave respectfully to submit the following Report.

On referring to the last Annual Statement made from this Committee, we learn that there then Books in the Library to the number of Eight hundred and forty seven volumes, during the present there have been added by donation one hundred and one volumes, making the total number to date of Nine and forty eight volumes.

There are also quite a number of Contributions to the Cabinet and reading Room &c which are worthy of mention, and which are particularized in an annexed Schedule. Among the Articles deserving special notice may be enumerated, a Banner beautifully designed and elegantly executed by Mrs. D. Norcross.

A large sized map of the City San Francisco drawn with the pen and handsomely framed and, as there is no duplicate of this map, it should be greatly prized, not only as a specimen of Art but also as a matter of reference. It was presented to the Institute by James E. Wainwright Esq.

For the eight-day Clock which is suspended from the wall, the Institute is indebted to Mr. Alexander Macpherson.

Mr. Saml Brannan has presented files of Several of the City papers from 1852 to date, which the Committee are now having bound, & which, when placed in the Library will prove of great value to the membership for the purpose of reference.

In addition to the Contributions already named, the Committee have received, for the use of the members of the Institute, until they Claim them, from C. P. Stone Esq. Some Sixty Volumes of good and Standard works, both in English and French, from C. P. Stone Esq.

Your Committee much regret that pecuniary disability has prevented a larger increase of our Library by purchase, yet we are happy to be enabled to State, that the Institute is now in a fair way soon to make large additions to the number of Volumes on the Shelves, and at reasonable rates. Your Committee have corresponded with Messrs. D. Appleton Co. of New York, (a large publishing House,) to ascertain the best terms that could be made in regard to purchase, the answer of which is here annexed, with the Correspondence of your Committee.

All of which is respectfully submitted.

C. L. Taylor
D. Van Pelt } Committee

San Francisco February 5th 1858.

The Correspondence of the Committee with the publishing house of Messrs. D. Appleton & Co. referred to above, was read, when, on motion of Mr. Fisk, it was ordered to be placed on file.

Report of the Special Committee appointed by the Institute at its Meeting in November, to confer with the Officers of the Horticultural Society, in relation to their Cooperation with the Institute in the contemplated Fair of 1858.

To the President and Members of the Mechanics Institute of the City of San Francisco.

Your Committee appointed at the stated meeting in November, to confer with the Officers of the State Horticultural Society, relative to a plan of operations for the next Annual Fair, in this City, beg leave to report as follows.

By appointment we met Messrs

Macondray, Thompson, and Osborne, who appeared on behalf of the Horticultural Society and after reviewing the advantages and disadvantages likely to accrue to either Society, by a joint effort, the following terms were agreed upon subject to the ratification of the respective bodies represented.

1st The Exhibition shall be gotten up under the general management and control of the Mechanics Institute, and after every necessary expense such as rent labor watchmen's hire printing, fixtures, lights &c shall have been paid for out of the grass receipts, a nett balance shall be reported, and one fourth of the same shall be paid over to the Horticultural Society.

2nd The Horticultural Society shall have the privilege of occupying one fourth of space occupied by the Fair Building, if needed, and shall appoint their own Committees of Judges, and grant awards, without interference on the part of the Mechanics Institute. The expense attending the same, as well as the printing of their Reports to be borne by themselves, out of their portion of the nett receipts, as specified in Article 1st.

3rd Each of the parties to this Compact must use every reasonable endeavor to render the contemplated Exhibition Attractive, and dispose of as many tickets as possible, placing the proceeds thereof in the general Fund.

All of which is respectfully submitted, & we solicit your favorable Consideration of the same.

San Francisco February 2nd 1858.

D. Van Pelt }
H. B. Williams } Committee
Royal Fisk }

The above report having been read, was on motion of Mr. Elliot, received.

On motion Mr. Fisk the above was again read section by section and severally adopted.

On Motion of Mr. Fisk it was ordered

that the report be spread upon the minutes and a copy signed by the President and Secretary, be sent to the Horticultural Society.

Mr. Taylor spoke of the necessity of having an Agent in the City of New York to fill any orders for Books for the Library which might from time to time be forwarded from the Institute, and moved the appointment of Messrs D. Appleton & Co. of that City, as that Agent.

Mr. Risdon moved that the name of Wm T. Coleman be substituted for that of D. Appleton & Co., the motion was lost.

It was suggested by Mr. Fisk that the appointment of an Agent as contemplated by Mr. Taylor's motion properly belonged to the Board of Directors.

An animated discussion arose in which Messrs. Fisk Risdon, Van Pelt, Taylor, Hime, Williams & Root participated.

Mr. Street moved as a substitute for Taylor's motion that the Board of Directors be requested to appoint as the Agent of the Institute in the City of New York, the House of Messrs D. Appleton & Co.

Mr. Van Pelt moved to Amend by striking out the word requested, and substituting therefor the word instructed. The Motion was put on the Amendment, and was carried.

The motion was then put on Mr. Street's Substitute, as Amended, and was carried.

On Motion adjourned

P. Dexter Sec.

Hall of the Institute
San Francisco, Saturday evening, February 13th 1858.

The Board of Directors met and was called to order by the President.

On Calling the roll the following Directors answered to their names, Messrs. Cook, Davis, McKibbin Street, Taylor and Van Pelt. Absent Mr. Banks.

The proceedings of the last meeting were read & approved.

Reports from the Standing Committees of the Board were called for, when, no reports having been made from the Committees on Library, Reading Room and Building, and Ways and Means and Accounts,

Mr. Taylor from the Committee on Books & Donations, laid before the Board a memorandum of Books &c. presented to the Institute since the last meeting.

By Dr. Bourne
Consumption, its Prevention & Cure.
Phrenology & Physiology, applied to Matrimony.

By Rev. Dr. Scott
Sampson, the Giant Judge of the Hebrews.

By Dr. James Edwards
Essays on the principles of Morality, by J. Aymond

By C. P. Stone Esqr.
The Court of Louis 14th by Miss Pardoe

By C. L. Taylor
Thiers Consulate & Empire 2. Vols.

By L. C. Overy
Woodfall's Junius.

Hon. J. W. Denver
3rd & 4th Volumes of Commercial Relations of U.S.

By A. S. Taylor of Monterey
A Specimen of Santa Cruz Marble.
Specimens of Mercurial Ores from Monterey County.

On motion the above were accepted, and the thanks of the board voted to the Donors.

Mr. Taylor reported progress in the matter of binding certain files of Papers presented to the Institute by Mr.

Samuel Brannan. Some of the files were much broken. The most perfect and extending farthest back were the "Alta California." and the "California Chronicle". which the Committee had ordered to be bound. There would be from eight to ten volumes of each of the Above and the Cost would be about four Dollars per Volume.

The binding would be completed in a few days.

The Committee would also recommend the purchase of the San Francisco Directory for 1858, and the Annual State Register.

On motion of Mr. Street the report was received, and the Committee authorized to purchase the Directory and Register named above.

On motion the action of the Committee in reference to having Bound the files of two papers only was approved.

The Committee on Books and Donations submitted to the Board, Catalogues of Books which had been prepared by each.

On motion the Secretary read over the two Catalogues, when some works having been objected to as not desirable to be placed in the Library at present, on Motion of Mr. McKibbin, the Catalogues were referred back to the Committee, with instructions to purchase books proper for the Library to the amount of Ten appropriated by the Institute for such purpose.

On Motion of Mr. Taylor the Corresponding and Recording Secretaries were required to aid the Committee on Books and Donations in carrying out the views of the Board, in preparing the Catalogue to be forwarded by the next mail Steamer.

On Motion of Mr. McKibbin Mr. D. Appleton of Messrs D. Appleton & Co of New York was appointed the Agent of the Institute in the City of New York for the Purchase of Books &c.

On Motion the Board adjourned

W. Beyer Sec.

Hall of the Institute
San Francisco Saturday evening February 20th 1857.

The Board met in pursuance of Call of the President, by the request of the Special Committee on Lecture.

Present the following Directors. Messrs. Cook McKibbin, Street, Taylor and Van Pelt.

The Board having been called to order by the Secretary, Mr. Van Pelt was chosen President pro. tem.

On taking the Chair Mr. Van Pelt explained that this meeting had been called for the purpose of taking some action on the question of inviting Judge Freelon to finish the lecture, the first part of which had been given on thursday evening last, by delivering the closing portion of it at any early day, Convenient to himself.

Mr. Street, Chairman of the Special Committee on Lecture, Stated that the Committee had requested the President to call a meeting of the Board, in order to get its sanction to another lecture before the Institute, and the Committee did so in consequence of the severe strictures of the Bulletin on the last lecture by Judge Freelon. That gentleman had said, on that occasion, that time would not then permit him to finish the lecture as he had prepared it, and intimated, that, at another time he would not object to deliver the second part.

The committee on lectures had thought that the remarks by the Bulletin were unnecessarily severe, and did great injustice to the Judge, and to show their appreciation of his effort, had thought it ~~a~~ due both to the Institute and to the Judge that he should be invited to deliver another lecture, which should close the course.

Messrs Cook and McKibbin spoke in favor of the proposition. When Mr. Street moved that Judge Freelon be invited to deliver the concluding portion of his late lecture, at an early day Convenient to himself, which was carried unanimously.

On Motion of Mr. Taylor it was made the duty of the Corresponding Secretary to Communicate with

Judge Freelon and advise him of the action of the Board on the matter before it this evening.

On motion adjourned

P. B. Beylin Secy

Hall of the Institute.

San Francisco Saturday evening February 27/58

The Board met, and was called to order by the President.

On calling the roll the following Directors answered to their names. Messrs Cook, McKibbin, Street Taylor and Van Pelt.

Absent Messrs Banks & Davis.

The proceedings of the last regular meeting were read and approved. The minutes of the special Meeting of February 20th were read and amended.

Reports from the Standing Committees of the Board were called for, When Mr. Taylor from the Committee on Books and Donations Submitted the following—

"Your Committee on Books and Donations beg leave respectfully to submit the following report.

Since the last regular meeting of the Board, your Committee have, in pursuance of your instruction, purchased the "California Register" for 1857. and the "San Francisco Directory" for 1858.

Your Committee have received from the binder 9 Volumes of the "Alta California", and 8 Vols of the California Chronicle", bound as per agreement, ~~with~~ Also one volume of the "Price Current" for 1855. one copy of the "Waverly Magazine", and the third volume of the "Magazine of Art".
The three last Volumes were bound by order of the Committee, and without instructions from the Board.

Your Committee have examined the list of Books offered for sale to the Institute by Mr. Joseph Armor and which at a former meeting of the Board had been referred to us, but cannot recommend the purchase of the Same until our Library is better stocked with good reading matter.

We recommend the acceptance of Shells offered to the Institute by L. D. Sloat Esq.

and that the proper Committee be instructed to provide a suitable Case for the Same.

Signed C. L. Taylor } Committee
D. Van Pelt }

Mr. Taylor Stated, that the Committee would further recommend to subscribe for the Atlantic Monthly, published in Boston, and "Emerson's Magazine and Putnams Monthly", the subscription to both which would amount to Six Dollars per Year.

They would also recommend the purchase of the first series of Littell's Living Age Comprising about thirty Six Volumes at a Cost of Seventy two Dollars, or two dollars per Vol.

They would also recommend the binding of the "California Farmer" Commencing on the first of January 1854. and extending to the first of January 1858. and the "Evening Bulletin" from its Commencement to date.

On motion of Mr. Street the report of the Committee was received and its action in reference to Binding Certain Works named in the report, not authorized by the Board, was approved.

In the matter of binding the "Farmer" and "Bulletin" as recommended by the Committee, on Motion of Mr. McKibbin it was laid upon the table.

On motion of Mr. Street, the Committee on Books and Donations were authorized to Subscribe for the "Atlantic Monthly" and "Emerson's Magazine".

Mr. McKibbin Moved, and the motion prevailed, That the Board of Directors, accept the Shells generously donated to the Institute by L. D. Sloat Esq., as recommended by the Committee on Books and Donations.

That part of the report of the Committee on Books and Donations, recommending the purchase of the first series of "Littells Living

Age" was, on motion of Mr. Street laid on the table.

Mr. McKibbin from the Committee of Ways and Means and Accounts, laid before the Board the Monthly report of the Librarian.

Collected during the month of February on account of

Quarterly Dues	$65.00
On account of Stock	25.00
For rent of Room No. 5 for January	20.00
From Pacific Congress for December	12.50
Total receipts for February	$122.50

The following Bills were laid before the Board, which, having been examined and approved by the Committee of Ways and means, were on Motion of Mr. Taylor ordered to be paid.

The Bill of Mr. G. D. Street for Cash advanced to Messrs Clark & Kenitzer for finishing front elevation for the Hall for the Institute	$ 20.00
Mr. H. F. Williams Bill for Stationery and Postage	76.00
Messrs Gilchrist & Ross Bill for Binding	
17 Volumes of Papers	68.00
Binding Price Current for 1855.	3.00
" Waverly Magazine	2.50
" Magazine of Art	1.50
	75.00
Mr. J. C. Bell's Bill for Matting &c.	21.75
Publisher's Bill for Register & Directory	6.00
Dan'l. Winter's Bill for Lettering and Gilding	18.00
Noisy Carrier for Ream of Foolscap	3.00
Morning Call for Adverts	6.50
Bill for Rent of Musical Hall for Lecture	35.00
Daily Times 3 bills for Adverts	6.00
P. B. Dexter's Bill for Salary &c. February	102.00
Herald 2 bills for Adverts	4.00
G. D. & N. J. Street for Coal	4.50
Gas Company for Gas for January	5.20
Chronicle for Adverts	7.50

Mr. Street, from the Special Committee on lectures Stated that Judge Freelon had been invited to ~~lec~~ ture give the closing portion of his recent lecture before the Institute, which invitation he had declined to accept on account of pressure of other engagements.

On Motion of Mr. Van Pelt the report was received and the Committee on lectures discharged.

Mr. Taylor Stated that in pursuance of instructions from the Board, the Committee on Books and Donations had sent forward the funds appropriated for the purchase of Books, accompanied by a Catalogue of works ordered for the Library.

Mr. McKibbin moved that the Committee be authorized to send forward by Subsequent mail a further Catalogue of Suitable books for the Library, and the motion was Carried.

The President called the attention of the Board to that provision of the Constitution, making it their duty to appoint three judges, to superintend the election of Officers of the Institute for the ensuing year.

Whereupon the Board appointed ~~two~~ three following persons judges of the election of Officers for the Institute to be held on the 5th of March proximo, Viz Messrs Rosekrans, ~~Bush~~ and Rook.

On motion of Mr. Taylor the Secretary was instructed to notify the ~~appointees~~ above named members of their appointment.

Mr. McKibbin made inquiry as to the number of Lithographs of the Hall disposed of.

Mr. Street said a few Copies had been left at some of the Books Stores, but did not know whether any had yet been Sold. Mr. Street Suggested that the present price as established by the Board, viz two Dollars per Copy was too high, and Suggested that the price be reduced to one Dollar.

Mr. Cook moved the price be fixed at Seventy five Cents and the motion prevailed.

Mr. Cook Suggested the propriety of forwarding to Massachusetts Mechanics Associa

tion, Ohio Mechanics Institute, and like Associations in the Atlantic States, a Copy each of the Diploma and Certificate of Merit.

Mr. Cook also spoke of the danger of leaving the rooms of the Library and Reading Rooms open, as much valuable property was thereby exposed. and called the Attention of the Board to the fact that an entry into the Library might be made through the windows. He suggested that it would be well to order night Locks on the several doors of the Hall.

Mr. Cook also spoke of the importance of instructing the Secretary to supply to persons visiting the rooms on business, with paper envelopes, wafers, &c. but subsequently withdrew the proposition from before the Board.

On motion of Mr. Cook the Board adjourned to March 6th Saturday evening next.

P Dexter Sec.

~~Saturday~~ Hall of the Institute.

San Francisco, Saturday evening, February 27th 1858.

The Executive Committee met and was called to order by the President.

Present Messrs. Cook Dexter Elliot McKibbin Sime, Street, Taylor and Van Pelt.

Absent Messrs Banks, Davis, Kincaid and Williams.

The proceedings of the two former meetings were read and approved.

The President as Chairman of the Finance Committee, said that the Committee had paid over to the Treasurer of the Institute the sum of nine hundred and ninety nine Dollars, the sum appropriated by the Institute for the purchase of Books for the Library.

No arrangement has yet been made with Mr. Lick for the continued occupancy of the ground on which the Pavilion stands, and that the executive were subject to a rental of one Dollar per month only.

It was understood that the present Executive Committee retained their appointment until the purposes for which the appointment was made, were accomplished.

Mr. Van Pelt reported the Certificate of Merit as completed, as also the Dies and Press for a Medal. He submitted the following Report.

The ~~Certificates~~ of Merit are completed according to Contract with the Messrs Nahl, at a cost of one hundred Dollars, including fifty Copies which have already been delivered. Sixty additional Copies are required and have been Ordered.

Plate & 50 Copies		$100.00
60 "	@ 50¢	30.00
The Plate is on hand and valued at	$75.	$130.00

Contract price for Certificate of Merit.

Plate and 50 Copies	$100.00
60 additional Copies @ 50¢	30.00
Total Cost	$130.00

The Plate for Certificate of Merit is the property of the Institute, and is valued at $75.00

Cost of Press including Storage	$75.00
Fitting up Press and making Dies and Dies Plate, including Cartage of Press	106.00
Cost of Cutting Punch	32.00
All materials, tools &c. for completing the work.	35.00
Use of Coles Lathe &c.	10.00
Tempering & finishing Dies & Punch	10.00
	268.00
Cost of Engraving Dies.	200.00
	$543.00

These are the Property of the Institute.

On motion Mr. Elliot the above report was received.

Mr. Van Pelt doubted his authority to purchase the Metals, Silver and Bronze for the Medals, when Mr. Taylor moved that the Chairman of the Committee on Diploma and Medal be authorized to procure the necessary Metals &c. and the motion was carried.

Several Bills against the Executive Committee, were referred to the Finance Committee.

A Communication from a Committee of Tiger Engine Co. No. 14 asking for the use of the Pavilion, for a promenade Concert and Ball, to be given by them at an early day, was read.

When on Motion of Mr. Cook, the use of the Pavilion, on the proposed occasion was granted them, on Condition of their paying the expense of lighting up &c.

From a general expression of opinion on the subject, the Executive were averse to renting the Pavilion for a Specified time, and at a Stipulated price

Adjourned

M Hester Sec.

Hall of the Institute

San Francisco March 5th 1858. Friday Evening.

The Institute met pursuant to notice given through several of the City papers, and was called to order by the President.

Present a quorum of members.

The minutes of the proceedings of the last Regular and Special meetings were read and approved.

The report of the Special Committee appointed at the last regular Meeting of the Institute, to examine the books and vouchers of the Treasurer and report at an early day was submitted.

The undersigned a Committee to whom was referred the Annual Report of the Treasurer, and whose duty it was made to examine his books and vouchers, report, that they have performed the duty assigned them, and certify that they are correct in every particular.

Signed Royal Fish
J. N. Risdon
J. D. Pierson

The report was received and on motion was ordered on file.

The Treasurer submitted his monthly statement of Receipts and Expenditures for the month ending March 5th 1858.

San Francisco March 5th 1858.

To the President and members of the Mechanics Institute of the City of San Francisco.

Gentlemen

I respectfully submit to you the following report of the Receipts and disbursements for the Month ending March 5th 1858.

Receipts

1858		
February 18	By Cash from the Executive Committee of the Mechanics Institute on Acc of Fair	$999.00
March	" Cash from Librarian	117.00
	" Balance from last report	203.42
	Total Receipts	$1319.42

Over

Bal over Total Receipts $1319.42.

Disbursements

To Cash Paid Alta Office for Advertising 4.50
" " " Daily Times " " 1.50
" " " Noisy Carrier for Stationery 3.00
" " " J. C. Bell for Matting 21.75
" " " Herald office for Advertising 5.00
" " " Daily Times " " 4.50
" " " L. E. Ritter for Rent of Musical Hall 35.00
" " " Gas company for Gas 5.20
" " " Herald for Advertising 4.00
" " " C. B. Polhemus for Rent of Hall 60.00
" " " G. D. & N. J. Street for Coal 4.50
" " " S. D. Valentine for Directory & Registe 6.00
" " " Librarian for Salary &c 102.00
" " " Morning Call for Advertising 6.50
" " " Com. on Books & Donations for the purchase of Books in New York per order of the Institute 999.00 1262.45

Balance $56.97

Signed J. C. Kincaid Treasurer.

On motion of Mr. Street the report was received and (on motion of Mr. Street was) ordered to be spread on the minutes.

The Annual report of the President was read, and on Motion of Mr. Purkitt was ordered to be spread on the Minutes.

To the Members of the Mechanics' Institute.

Gentlemen.

In accordance with the Constitution of our association, it has become my duty to present for your consideration, the the third Annual report of the Condition of our Society, and to make such suggestions in relation to its future management, as the experience of the past shall have taught us, will most redound to its Interest and usefulness.

I beg leave, herewith, to present the reports of the Treasurer, and the Committee on Books and Donations, By the former, it will be seen there now remains in the Treasury a balance of two hundred and three Dollars and forty two Cents.

In addition to this Amt. there is on deposit in the hands of Messrs. Parrott & Co. Three thousand four hundred and thirteen 45/100 Dollars, the balance of unappropriated funds, from the proceeds of the late Fair.

The Report of the Committee on Books and Donations, shows an increase of about One hundred Volumes to our Library by voluntary Contributions during the past year, and also miscellaneous Contributions to our Cabinet and Reading Room. This, though not as large as we could wish, is still an evidence of the Interest felt by our friends in our success; and offering them our hearty thanks for past favors, we indulge the hope that they will not overlook us in the future, but Continue the good work they have Commenced. Our own funds being yet limited, the additions to our Library by purchase are necessarily small.

We have however forwarded by the Steamer of February 20th last, an order to Messrs. D. Appleton & Co of New York, to the extent of about One thousand dollars, the Catalogue of which has been presented to, and Confirmed by you. These works, when received, will form a valuable acquisition to our present Collection.

The year just closed has been one to which the Officers and Members of our Society, may justly look back with pride and satisfaction. We have inaugurated, during this period, our first Annual Fair, which has reflected Credit upon our young and rising State, and shown to the world, that California, proud as she may be of her Golden Treasures, has other, and far greater Sources of pride, in the Strong arms, Stout hearts, and practical intelligence of her adopted Sons.

That we should have labored under many and great difficulties, in this our first attempt at an Industrial Exhibition, is not to be wondered at. But with a Steadfastness of purpose, and an abiding faith in our ability to overcome all obstacles, we Knew no such word as fail, and the result you are all acquainted with.

In relation to our next Fair, to take place in August or September, I would beg to

offer a few suggestions, founded on the experience gained during the progress of our fish one. I do not deem this an occasions to enter into details. These can all be arranged in due season by the proper Committees. But a few general remarks I would desire to call your attention to.

In the first place at least two Clerks should be employed to superintend the receiving, marking, and registering of the different Articles, as presented.

The Chairmen of the various examining Committees should be named, and enter upon their duties, at as early a day as possible. They should fill their Committees, and report to the Executive Committee for their approval, at once, that the latter may act upon their nominations as they may deem most to the interest of the Institute. A Competent Machinist should be employed to explain to visitors the workings of the different Machines and Models exhibited.

No portion of the building, for any purpose whatever, should be leased, or placed beyond the control of the governing Committee. These are a few of what I consider the most important points for immediate action, and I now leave this part of the subject for your reflection and future Consideration. Our utmost endeavors should be exerted to carry out the objects of the Exhibition. Each member should feel that a responsibility rests upon him individually, to lend a helping hand, and make it his aim, that the coming Fair shall far exceed and excel our former ones. We have an abundance of Material to accomplish this. All that is needed is perseverence, and an untiring interest in the work. With these we need have no fears but that additional credit will be gained by ourselves, and thereby be reflected upon our state, to which the eyes of the world are already directed.

And now, Gentlemen, having in brief laid before you my views upon the most prominent and important subjects connected with the welfare of our institution, I take pleasure in thanking you for the cordial support accorded to me as your presiding Officer. Differences of Opinion may have occurred

upon minor questions, which have been presented for your Consideration. But as each member has had the interest of our society, alone, at heart, these have all been happily adjusted in accordance with the views of the Majority.

May the same unity of purpose and friendly relations exist between the members and the incoming officers, as have continued to the present time, and our association will one day rank among the most favored and useful of its kind in our Sister States.

San Francisco March 5th 1858 John Seiner Pres

Mr. Perkitt, after a few explanatory remarks offered the following resolutions.

Resolved. That the Cordial thanks of the Mechanics Institute be presented to the retiring Board of Officers for the faithful and satisfactory performance not only of the duties required of them by the Constitution, but also, for the zeal and ability with which they devoted themselves to the inauguration and triumphant issue of the first Mechanics Fair on the Shores of the Pacific.

Resolved. That the result of said Fair, is not only a proud Monument ~~(not only)~~ of the Wisdom that Conceived, and the Skill that presided over the arrangement, but is a powerful stimulant to the incoming Board to resolve, that if possible the success and glory of the Second shall be greater than of the first.

Resolved. That the prosperity of the Institute, depends, in a large degree, on the Cordial and harmonious Co-operation of all its Members in the plans devised by its Board of Officers, for its further advancement, and greater efficiency; and, that, therefore, we pledge to the incoming Board, our best endeavors to promote the ends for which the Institute was organized.

Mr. Purkitt having briefly and eloquently urged the passage of the above, on Motion of Mr. Denny, the resolutions were adopted, and ordered to be Spread upon the minutes.

The President stated that this was the time when the Institute was to proceed to the election

of officers for the ensuing year, due notice of which has been given in two or more of the city papers for twenty days preceding as required by the Constitution.

The first business in order will be to make nominations for the several offices.

Whereupon Mr. Fisk nominated Mr. John Sime for President.

Mr. Van Pelt nominated Mr. H. T. Williams for Pres.
Mr. C. L. Taylor " Mr. G. Elliott " "

On motion of Mr. Parkitt the nominations for President were closed.

Nominations for Vice President—

The following gentlemen were put in nomination and declined. Messrs. Van Pelt. Parkitt. McKibbin. Cofran and G. K. Gluyas & Taylor & James.

Members nominated who did not decline
Messrs J. H. Atkinson. T. P. Swett and R. Fisk.

On motion of Mr. Underwood the nominations for Vice President were closed.

Nominations for Corresponding Secretary.

Messrs. H. T. Williams
C. T. Robbins
H. Rosekrans declined
J. H. Parkitt do

Nominations for Rec. Secretary.

P. B. Dexter.

Nomination for Treasurer.

J. E. Kincaid.

The nominations for Directors were numerous. The judges appointed by the Board of Directors, viz Messrs. R. Fisk. Rosekrans and Root, were present when, on motion, there was a recess, to continue to a quarter to ten O'Clock, for the purpose of proceeding with the election, under the direction of the Judges.

At a quarter to ten O'Clock the polls were closed, when, on motion of Mr. Lane the judges were requested to first count the vote for President only, which having been done, and before the result was declared Mr. Williams asked and obtained leave to explain his position, which he did in a few brief remarks.

Mr. Williams then moved that when the result of the balloting was declared by the judges, it should, by a vote of the Institute, be made unanimous, and the motion was carried.

All the votes having been counted, the judges declared the following gentlemen to be duly elected to the offices opposite their names respectively, as follows.

John Sime.	President
D. Van Pelt	Vice President
H. T. Williams	Cor. Secretary
P. B. Dexter	Rec. Secretary
J. E. Kincaid	Treasurer
Thomas Tennent	Directors
B. H. Freeman	
J. N. Risdon	
Peter Donohue	
J. D. Pierson	
A. E. Phelps	
H. McNally	

On motion the above named officers were declared to be unanimously elected to their respective Offices.

The officers elect were notified to meet at the Rooms of the Institute, on Thursday evening next March 11th and organize in accordance with Section 5. of Article 4. of the Constitution.

On motion the Institute adjourned.

P. B. Dexter Sec.

Hall of the Institute.

San Francisco, Wednesday evening March 10th 1858.

The Board met on a call of the President.

Present, Messrs. Cook, Davis, McKibbin, Street, Taylor and Van Pelt. Absent Mr. Banks.

The minutes of the last meeting were read and approved.

The President stated that he had called this meeting of the Board, at the request of several of the Directors to enable them to finish some business, which had not been disposed of, that they might retire from the field of their labors, leaving no part of their work undone.

Reports from Committees were called for, when Mr. McKibbin, Chairman of the Committee of Ways and Means, stated that he had no report to make.

Mr. Street from the Committee on Library Reading Room and Building, said that the Case ordered for the bound papers, had been finished, and put up in the placed assigned it. The case for the shells, donated to the Institute by L. D. Sloat Esqr. had been Ordered and would be completed at an early day.

On Motion the report was received.

Mr. Taylor from the Committee on Books and Donations, presented a memorandum of the following Books, which had been donated to the Institute since the last meeting of the Board, by Dr. Bourne.

Presented by Dr. Bourne.

Documentary History of Newyork.	3 Vols.	
Fremont's 1st & 2nd Expeditions, with Maps	1.	"
Hints towards Reforms, by Greely	1	"
Life of Horace Greely, by Parton	1	"
Dr. Shews Hydropathic Family Physician	1	"
Hydropathy, or the Water Cure	1	"
Water Cure in America	1	"
Esoteric Anthropology	1	"
Illustrated Manners Book	1	"
Fowlers Phrenology	1	"
Transactions American Institute 1849	1	"
Patent Office Reports, Mechanics— 1850	1	"

Two Copies of the Snow Storm. by Miss Bourne.	2.	Vols.
Hopes and Helps for the Young	1	"
Mental Science	1	"
The Organic Laws.	1	"

On motion of Mr. Davis the above were accepted and the thanks of the Board were voted to the donor.

Mr. Taylor spoke of the action of the Board at a former meeting, in reference to the Collection of Shells presented to the Institute, by L. D. Sloat Esqr.

The matter having been considered, on motion of Mr. Street, it was voted that the thanks of the Board be tendered to Mr. Sloat, and that the Corresponding Secretary communicate to him the action of the Board in relation thereto.

Mr. McKibbin stated that there remained quite a number of delinquent members of the Institute, who had either neglected to pay their quarterly dues, or had refused to do so, while there were others who, on account of absence from the City, had been prevented paying their assessments, and as delinquents were as a general rule a dead weight on the prosperity of the Institute, he should move that Section 4. of Article 3. of the Constitution be enforced and their names Stricken from the Roll of Membership.

A discussion arose in which Messrs Van Pelt, Taylor, McKibbin, Street and Cook participated. When the motion was put and Carried.

Mr. Street moved to take from the table, the recommendation of the Committee on Books and Donations, to order the purchase of the first series of Littell's Living Age consisting of thirty Six Volumes, Strongly Bound, which could be had at a cost of Seventy two Dollars, or of two Dollars per Volume.

The motion carried, and having been considered, was on Motion of Mr. Davis referred to the new Board of Directors.

Mr. Street moved to take from the table the recommendation of the Committee on Books & Donations, to have Bound "The California Farmer," from January 1854 to. January 1856. and the "Evening Bulletin

from its first issue to date. The motion was carried & considered, when on motion of Mr. Cook it was voted to refer the matter to the new Board of Directors.

Before adjournment the President addressed the Board

Hall of the Institute.
Wednesday Evening March 10th 1858

The Executive met on call.

Present a quorum of Members.

A communication from Capt. Johns and others, asking for the use of the Pavilion Room for the purpose of having a promenade Concert and Ball for the benefit of Mr. Coutts, was read, and on motion was referred to the finance Committee with power to act.

Mr. Van Pelt mentioned a slight derangement in the press for Medal, which was being properly adjusted. The Printed reports would be complete in about two weeks.

Adjourned

(P B Dexter Sec

Hall of the Institute
San Francisco Thursday evening March 11th 1858

The Directors and other Officers elected on the evening of the 5th Inst met for the purpose of Organizing in accordance with section 5. of Article 4. of the Constitution.

The following is the certificate of the Judges appointed to superintend the election of Officers for the ensuing year held at their Rooms on the evening of the 5th of the present Month.

Hall of the Institute.
March 5th 1858.

We, the undersigned, Judges of the election, for Officers of the Institute for the ensuing year held this evening, under our superintendance Certify that the following gentlemen were duly and Constitutionally elected to the Offices opposite their names respectively— Viz—

John Sime.	President.
Daniel Van Pelt.	Vice President.
H. T. Williams	Cor. Secretary.
P. B. Dexter	Rec. Secretary.
J. E. Kincaid	Treasurer.
Thomas Tennent	Directors
B. H. Freeman	
J. N. Risdon	
Peter Donahue	
J. D. Pierson	
A. E. Phelps	
Henry McNally	

Signed

Royal Fisher
H. Rosekrans
I. C. Root
Judges

Present the President, Vice President, Rec. Secretary, Treasurer, and the following Directors. Messrs. Tennent, Freeman, Risdon Pierson, Phelps, and McNally. Mr. Donohue appeared as the board adjourned.

The Board having been called to order, the President stated that his first duty was to appoint a committee from among the Directors to examine and report upon the Books of the Treasurer.

Messrs. Tennent Pierson & Risdon were appointed that committee.

It was stated from the Chair that the Board had the power to enact their own Bylaws, & when on Motion of Mr. Freeman, the present Code was adopted.

A communication was received from a Committee of the French Mutual Benevolent Society, inviting the members of the Institute to participate in the Ceremonies of inaugurating the new French hospital, which, having been read, was on motion of Mr. Freeman, received and ordered on file.

Several members from the retiring Board of Directors were present, when Mr. Taylor for himself and on behalf of his Colleagues, in a few brief and happy remarks, complimented the present Directory, spoke of the harmony and kindly feeling which had, for the last two years, characterized the proceedings of the retiring Board, and expressed the confident belief that the same unanimity would prevail in ~~among~~ all the deliberations of the present Directory.

The President advised the Board of the action had by the Institute in reference to the State Horticultural Society, and that, at an early day, that society would make known to the Institute the result of its deliberations in reference to the proposed Fair. The matter of the proposed Fair would soon claim the attention of the Board.

On motion adjourned to Saturday evening the 13th Inst.

P. B. Dexter Sec.

Hall of the Institute.

San Francisco Saturday evening March 13th 1858.

The Board met pursuant to adjournment. Present the President & Vice President and the following Directors, Messrs. Freeman, Phelps, Pierson, Risdon and Tennent. Absent Messrs. Donohue and McNally.

The minutes of the last meeting of the retiring Board, and the meeting for the organization of the present Directory, were read and approved.

Mr. Tennent from the Special Committee appointed to examine and report upon the Books and Vouchers of the Treasurer, submitted the following—

San Francisco March 13th 1858

To the Board of Directors of the Mechanics Institute.

Gentlemen,

Your Committee appointed to examine the Books, accounts and vouchers of the Treasurer, and report their true condition, at an early day to the Board, State that they have performed the duty assigned them and take pleasure in saying they found the Treasurers accounts correct.

Signed Thomas Tennent
J. D. Pierson
John N. Risdon

On motion the report was received and the Committee discharged.

The President announced the Standing Committees of the Board, as follows—

Committee on Library, Reading Room, and Building—
Messrs. Risdon ~~Freeman~~
Freeman
Phelps

Committee of Ways and Means and Accounts—
Messrs Tennent
Donahue
McNally

Committee on Books and Donations.
Messrs. Freeman
Pierson
Tennent

The President stated the necessity of early action, on the part of the Board in reference to the Contemplated Fair. Some preparatory steps should be taken, at an early day, to render the Coming Exhibition attractive, and to this end a circular should be prepared, (and widely) setting forth, the times when the Fair would probably open, and the rules by which it would be conducted. If the last past Fair was attractive, and hence proved successful, Much more would be expected from the present one. Many things were excused in the first, which would not escape Censure in the second, and with the experience then gained, the proposed Exhibition could be made to surpass the former in many of its features, (the former) although the Institute justly regards it with pride and satisfaction. No definite understanding was yet had with Mr. Lick in reference to the Continued occupancy of the ground on which the Pavilion Stands, but it was thought the Institute would not be disturbed by him in its present possession till after the close of the Coming Fair. The Institute was now under a rental of one Dollar per Month.

The Librarian is the appointee of the Board of Directors, and it was deemed proper that the present Board should elect one to that position, When on Motion of Mr. Tennent Mr. P. B. Dexter was elected Librarian for the Current year.

On Motion of Mr. Pierson the Board adjourned.

P B Dexter Sec.

On Saturday evening, March 27th the following were present. Messrs. The President, Vice President, and of the Directors, Donohue, Tennent, Risdon, & Freeman. Not a quorum. Absent Messrs. McNally, Phelps and Pierson

Hall of the Institute.

Wednesday Evening, March 31st 1858.

The Board met on the Call of the President.

Present Messrs Sime, VanPelt, ~~Donahue~~, Freeman, Phelps, Pierson, Risdon, and Tennent. Absent. Donahue & McNally. The Proceedings of the last meeting were read and approved.

Reports of Committees were called for. Committee of Ways and Means. no report. No Committee on Library, Reading Room and Building. No report. Committee on Books and Donations, through its Chairman Mr. Freeman, reported, that there had been presented to the Institute since the last meeting of the Board the following books by the gentlemen named.

Presented by

E. J. Muygridge

The Crystal Palace. 3 Vols quarto

John S. Hittell.

Evidences against Christianity. 2 vols octavo

On motion of Mr. Tennent, the above were accepted and the thanks of the Board voted to the donors.

The Librarian submitted his monthly report for March, from which it appears that there was

Collected on Account of Quarterly Dues	$ 222. 50
" on Account of Stock	10. 00
" for Rent of Room No 5 for Feb.	20. 00
" from Pacific Congress for January.	12. 50
Total Collections in March	$ 265. 00

The following Bills referred to the Finance Committee were examined and approved,

When on motion of Mr. Pierson it was voted that an order be drawn on the Treasurer for the Amount.

Librarian's Bill for Salary for the Month of March and for Articles furnished	$ 103. 86¼
C. B. Polhemus for rent of Rooms for Feb.	60. 00
P.O. Bill for Postage to March 13th	3. 09
Gas Company's Bill for February	4. 80

The President called the Attention of the Board to the necessity of preparing and publishing a Circular setting

for the time of holding The Second Industrial Fair of the Mechanics' Institute, and the Rules and Regulations by which it will be governed. It should be widely circulated, that all who desire to Contribute to the proposed exhibition, may have abundant time to manufacture and prepare their several Articles designed for Competition.

It would be well also to consider the propriety of promising making a Medal at all as an award at the coming fair, inasmuch as it has not only occasioned a very large expenditure of money, but has given much trouble and occasioned delay. The printing of the Report of the proceedings of the late Fair, he regretted, had been delayed, unavoidably perhaps, but so long delayed as to give great dissatisfaction, and lessen the interest that might otherwise be felt in our next Exhibition. He would suggest that the Board name one of their number to make the proper Statement to the Institute on its next meeting, and ask for instructions, in matters pertaining to the proposed Fair.

The Suggestions were Considered, when On Motion of Mr. Tennent the President was requested to make the necessary Statement to, and ask for instructions from the Institute, on its next Meeting.

On Motion Adjourned

P Bewley Sec.

Hall of the Institute.

San Francisco, Thursday April 1st 1858.

The Executive Committee met pursuant to a Call of the President.

Present a quorum of members.

The minutes of the last meeting were read and approved.

The President stated the object of the meeting to be, the Consideration of some report to be made to the Institute tomorrow evening. Some Statement from the Executive would be expected, and a report setting forth the facts which have caused delay in the publication of the reports, and completion of the Medal, should be agreed upon, and the proper persons named to make the needful explanations.

These matters were severally Considered and discussed, when it was agreed and understood, that Mr. Williams from the Printing Committee should explain the Causes which have unfortunately delayed the publication of the Reports, and Mr. Van Pelt, from the Committee On Medal and Diploma should state the reasons why the Medals have not been Completed.

The Subject of lettering the medal was considered, when on Motion of Mr. Williams the expense attending the filling up was to be borne by the Institute.

On motion adjourned.

P Bewley Sec.

Hall of the Institute,
San Francisco April 2nd 1858.

The Institute met.

Present a quorum of Members.

The proceedings of the last meeting were read and approved.

The Treasurer Submitted his monthly report, which, having been read by the Secretary, was, on motion, referred to the Committee of Ways and Means of the Board of Directors, and then ordered to be Spread upon the minutes

Treasurer's Report.

San Francisco, April 2nd 1858.

To the President and members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

I respectfully submit to you the following report of the Receipts and Expenditures for the Month ending April 2nd 1858.

Receipts.

April 1st	By Cash from the Librarian		$257.78
	" Balance from last report		56.97
	Total		$ 314.75

Disbursements

To Cash Paid Post Office for Postage		$ 3.09	
" " " G. D. Street		20.00	
" " " C. B. Polhemus for Rent		60.00	
" " " to P. B. Dexter		103.86	
" " " Gas Company		4.80	
" " " "Chronicle" for Advts		7.50	199.25
	Balance in Treasury		$ 115.50

Signed

J. E. Kincaid Treas.

The President said he been requested by the Board of Directors, at its last meeting, to ask instructions from the Institute, in reference to the proposed Fair. In the absence of any action of the Institute authorizing an Exhibition, Similar to the last, the Board felt some hesitancy in taking the initiative in a matter so important. He would also state, that from untoward circumstances the Executive Committee, to whom had been entrusted the management of the First Fair, were even then unable to make a final report. The causes which have operated to prevent an earlier report will be explained by the Chairmen of the two Committees whose work remains unfinished.

Several members having expressed themselves as favoring another Fair to be held the Coming Fall, and this appearing to be the unanimous feeling of the meeting,

Mr. Street introduced the following Resolutions.

1st Resolved. That the Mechanics Institute hold a Mechanical Exhibition and Fair, during the Autumn of the Coming year.

2nd Resolved. That the Board of Directors be instructed to issue a Circular at an early day, setting forth the above declaration.

A discussion arose out of the above resolutions, in which several members participated, when Mr. Purkitt offered the following as a substitute for the first resolution of Mr. Street.

Resolved. That in the opinion of this meeting, it is expedient that immediate measures be now taken by the Board of Directors to hold the Second annual Fair of the Mechanics Institute, in the Autumn of the present year.

Mr. Purkitt urged the adoption of his substitute in a few brief remarks. When the question being put the Substitute was adopted.

The vote was then taken on Mr Street's 2nd resolution and was decided affirmatively.

Mr. R. Fisk Submitted the following resolution.

Resolved, That the Mechanics' Institute authorize the Board of Directors to appropriate nine hundred and ninety nine Dollars for the purchase of Books for the Library, and instruct said Board, to forward said money by the Mail Steamer of April 20th Inst. with suitable Catalogue, to our Agent in Newyork, with instructions for him to forward, at the earliest opportunity, all books purchased by him for the Institute.

Mr. Fisk supported his resolution by urging the importance and necessity of having a Library of well Selected Books, in order to prevent mem-

bers seeking elsewhere for reading matter which the Institute should furnish, and to offer inducements for others to join. A library was now the great necessity of the Institute.

After some discussion the question was put on the passage of the resolution, and was lost.

Mr. Williams of the Executive Committee explained the causes which had mainly contributed to the delay of publishing the reports of the Fair of last year.

Mr. Burkett's motion to authorize the Board of Directors to appoint an executive Committee to prepare for, and manage the second Industrial Exhibition of the Institute, made at an earlier stage of the proceedings, but not acted on, having not met with a second, was now called for, and its adoption urged.

The President called the Vice President to the chair and explained, that the appointment of an Executive Committee properly belonged to the Institute itself, and not to the Board of Directors. And he would suggest that inasmuch as the management of the first Fair had been entrusted to an Executive appointed by the Institute, the same should be regarded as a precedent and the same course pursued now in relation to the proposed Exhibition. Mr. Sime suggested that a motion to appoint an Executive Committee would be in order after moving a reconsideration of Mr. Street's 2nd resolution which had been adopted at an earlier stage of the proceedings.

Mr. Dexter then moved a reconsideration of the vote on said resolution, and the motion prevailed.

When Mr. Macpherson offered the following resolutions as amended by Mr. Tennent.

Resolved. That the Officers of the Mechanics' Institute constitute an Executive Committee, for the management of all matters pertaining to the proposed second Fair of the Institute, and that they be empowered to add to their number indefinitely.

Resolved. That the Executive ~~same~~ under the preceding resolution appointed, be instructed to prepare and issue a Circular

within fifteen days announcing the time of holding the said Exhibition, and the rules by which it would be governed.

The resolutions were considered and on motion were adopted.

Mr. Fish enquired if any official information had been received from the State Horticultural Society, in reference to its action on the proposition authorized to be submitted to it, at a former meeting of the Institute.

The President said that nothing official had been communicated, but he had been informed that the terms proposed by the Institute would be adopted by the Horticultural Society, and already an agent of that society had been appointed, to canvass the whole State and solicit contributions to the Fair.

Mr. Williams had been informed by Mr. Wheeler of the Horticultural Society, and the Agent spoken of, that the terms proposed were acceptable so far as any opinion had been expressed by any officer of that association.

Mr. Williams offered the following resolution.

Resolved. That this Institute, through its President make application to the present Board of Supervisors, for permission to occupy the Post Street Plaza for a term of five years, as a site for public Exhibitions, providing a majority of property holders fronting on the same, do not object; and if such permission is granted, that the present Pavilion be removed thereto, immediately after the closing of the coming Fair in the present year.

The above having been considered was adopted.

Mr. Risdon gave notice, that at the next meeting of the Institute, he should introduce a resolution, authorizing the setting apart of a portion of the funds remaining from proceeds of the Fair, for the purchase of a lot on which to build a Hall of the Institute.

On Motion Adjourned

P B Dexter Sec

Hall of the Institute.

San Francisco, Saturday Evening, April 10th 1858.—

The Board met, and was called to order by the President.

Present the following Directors, Messrs. Donahue, Freeman, Phelps, Pierson, Risdon and Tennent.

Absent Mr. McNally.

The minutes of the proceedings of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for.

Committee on Library, Reading Room and Building. No report.

Committee of Ways and Means and Accounts.

The following Bills, submitted to this Committee, were examined and approved.

Bulletin Office Bill for Advertising Election Notices.	$3.00
Daily Times Office Bill for Advertising Monthly Meeting	1.00
E. B. Polhemus Bill for Rent of Rooms for March	60.00
Gas Company's Bill for March	4.40

On motion it was voted that an Order be drawn on the Treasurer for the amts.

Committee on ~~Library Reading Room &~~ Books and Donations. No report.

On motion the Board adjourned in order to resolve itself into an Executive Committee.

Hall of the Institute,

Saturday Evening April 10th 1858.—

The Executive Committee to whom had been entrusted the Management of the Second Industrial Exhibition under the direction of the Mechanics Institute, met on a call of the President.

Present. Messrs. Donahue, Freeman, Phelps, Pierson, Risdon, Tennent, Sims and Dexter.

The President explained the purpose of the meeting to be principally to appoint a Committee to draft a circular, setting forth the fact that the Second Annual Fair would be held the Coming Autumn; and to determine the Rules and Regulations by which the same shall be governed. It was desirable that immediate publication be made of this circular, and that it be widely distributed.

Mr. Tennent moved that a Committee of three be appointed ~~be appointed~~ to prepare a Circular, and draw up a set of Rules for the contemplated Exhibition, and the motion Carried.

The President appointed on that Committee Messrs. Tennent, Williams and Freeman.

A communication was read from a Committee of the Pennsylvania Fire Company, asking for the use of the Pavilion, for the purpose of holding therein a May Festival on the Evening of the 30th of the present month.

On motion of Mr. Tennent the request of the Pennsylvanians was granted.

It was understood that should the association known as the Sailors' Home Society, to whom the use of the Pavilion had been granted, for some evening, or evenings during the present month, occupy it on that evening, then the Pennsylvania Company must defer their proposed festival. Since ascertained that the Sailors Home association hold their Fair on the 19th inst.

On motion of Mr. Risdon Mr. Tennent was authorized to communicate to the Fire Company No. 12. that the use of the Pavilion was granted ~~them~~ for the evening named.

Adjourned to Wednesday evening next.

P. Dexter Secy.

Hall of the Institute.

San Francisco, Wednesday Evening, April 14/58

The Executive Committee, having in charge the 2d Industrial Exhibition of the Institute, met pursuant to adjournment.

Present. Messrs. Donahue, Freeman, Pierson, Risdon, Sime, Tennent, Van Pelt and Williams, & Dexter.

Absent Messrs. Kincaid, McNally and Phelps.

The President announced the first business in order to be the reading of the Report of the special Committee on Circular.

Mr. Tennent explained, that though the draft of Circular and rules had not yet been engrossed, yet the language had been so far agreed upon in Committee, that it could be read.

Mr. Williams then read the following Circular and appended Rules and Regulations

Circular.

The second Industrial Exhibition of the Mechanics Institute of the City of San Francisco, will be held in that City, in September next, commencing on Wednesday the first, and continuing open at least fifteen days.

The present Directory of the Institute, with the light of experience shed before them by the efforts of their predecessors, and with the precedent already set establishing the fact, beyond a doubt, that an Industrial Exhibition can be gotten up in this City and conducted to a successful termination, enter upon the task before them with buoyant hopes and bright anticipations, entirely free from all apprehensions of failure in this, the Second effort of the Institute. While it will be the constant aim of the members of the new Board to imitate the examples of those of the old in their zeal, energy, and harmonious action, it will be their steady care, to avoid, if possible, any errors which experience may have detected in the working operations of the System before adopted; and to secure the approving smiles hoping thereby to enlist the hearty co-operation of all who may desire

to become contributors to the display, and to secure the approving smiles and generous patronage of an appreciative public.

The advantages which have accrued from our first Exhibition are so numerous and so obvious, as to have secured already to its projectors, and those who aided them in the enterprise, the hearty thanks and commendations of all who feel an interest in the progress and welfare of our State. That Exhibition presented in a tangible form unmistakable evidences of the rapid strides which had been, and were still being made in the development of the Mechanical, Agricultural, Horticultural, and Mineral resources of our Youthful State. It tended to the dissemination of correct information concerning our immense natural resources, and awakened in the minds of ingenious men, new ideas concerning their development. The exhibit of what had been done, so plainly pointed out what yet remained to be accomplished, that a spirit of emulation was at once aroused among all classes of the Community, and latent talents were aroused and directed to channels of usefulness before unthought of. All this must result in immeasurable benefits; and, when its record is read abroad, establishing, as it must, in the minds of all who are open to conviction, the fact, that California presents such advantages as are no where else to be found, not only to the operative workman of every pursuit but to him who seeks the safe investment of capital in any legitimate channel — it must have a tendency to bring to our Shores an increasing immigration, which is at present our great and only want.

It is earnestly hoped that the Coming Fair will in no wise fall short of the attractiveness of the last; but that, on the contrary, a marked improvement will be visible in every department: and to that end, a cordial invitation is extended for an exhibit of the products of every branch of industry, embracing works of Art of every description — inventions of every kind — choice specimens of ingenuity and skill — the delicate and beautiful handiwork of women — useful labor-saving Machines

— implements of mining and husbandry— new models of machinery— the products of the quarry and the mine— of the hothouse, the garden, the vineyard, the orchard, and the field— in short whatever nature or Art can contribute, curiosity discover, or ingenuity devise.

Importers and Dealers are cordially invited to participate in the Fair, by exhibiting whatever is calculated to excite interest, or extend information in regard to useful improvements.

Persons throughout this State and the adjacent Territories are requested to communicate such facts, relative to the natural resources, and the facilities for industrial pursuits in their respective districts, as may be deemed by them important; also, to give reliable information concerning the Geology and Mineralogy of their particular localities; and a Committee of Scientific and practical men will be appointed, to prepare a report based upon the information thus derived. We cordially invite the co-operation of all classes, believing that All are interested in making this an Exhibition worthy of general notice and admiration

Medals and Diplomas will be awarded to the owners of such Articles as may be deemed worthy of such distinction, and we intend that the strictest impartiality and fairness shall be observed in the appointment of Judges, and the distribution of awards.

The State Horticultural Society has determined to hold its second Annual Exhibition in connection with that of the Mechanics' Institute, (as their Circulars will announce,) sharing the responsibilities and benefits of the enterprise; and it is earnestly hoped that their members, and all other persons interested in Horticultural pursuits, will aid with their presence and contributions an exhibition, which, if successful, must prove a source of pride and satisfaction to every citizen of the State, and an accelerating influence upon its already rapid progress.

The California Steam Navigation Company, The Pacific Mail Steamship Company, and other transportation Companies, have generously offered to carry

Articles intended for the Fair free of charge, and all such as may be forwarded, should be labeled, "For the Industrial Fair," and addressed to "H. T. Williams, Mechanics' Institute, San Francisco"

San Francisco April 17th 1858.

Rules and Regulations

of the Second Industrial Exhibition of the Mechanics' Institute of the City of San Francisco.

First. The Pavilion will be ready for the reception of contributions on the 16th day of August and will continue open for that purpose, until Tuesday the 31st day of that Month. The Exhibition will be open to the public on Wednesday the first day of September.

Second. When Articles are entered, a check for the same will be given, which must be presented when the articles are returned.

Third. The name of every article should be attached to it, with a description, pointing out its merits and uses— whether a new invention, or an improvement upon an old one— and whether imported or Manufactured in the State.

Fourth. Articles intended for Sale should be labeled accordingly, but cannot be removed until the close of the Exhibition, except by the written permission of the Executive Committee.

Fifth. Light, fancy, or perishable Articles will be received, and may be removed at any time during the Exhibition, with the consent of the Executive Committee.

Sixth. Proof of Origin must be given when required.

Seventh. The several Committees of Judges will be appointed on the first day of the Fair, and Reports will be expected from them at the end of the first week, that the awards may be prepared for distribution by the Executive Committee at the close of the Exhibition.

Eighth. The Morning of each day, till 9 O'Clock, will be appropriated to the Judges, and visitors will not be admitted during that time.

Ninth. In case of misunderstanding, application may be made to the Executive Committee who will at all times be in attendance.

Tenth. Steam power will be provided, that machinery of all kinds may be seen in actual operation; and every facility possible will be given, to exhibit all working Machinery to the best advantage.

Eleventh. All Articles deposited will be at the risk of the Owners, who are invited to be present during the hours of exhibition. In the intervals of the Exhibition, efficient measures will be taken for the protection of ~~the~~ property.

Twelfth. It is desired that articles should be presented early, that they may properly appear upon the catalogues: and should they arrive from a distance before the rooms are ~~opened~~ in readiness, they will be stored free of charge.

Thirteenth. Owners or Agents offering Articles for exhibition will receive tickets of Admission gratis, but such tickets will in no case be transferable.

Fourteenth. A separate apartment will be reserved for the exhibition of imported Articles.

Fifteenth. A Juvenile department will be opened for the exhibitions of youthful contributors, that their productions may not be brought into unequal competition with those of more Mature years and experience.

Sixteenth. Persons intending to take part in the Exhibition are earnestly requested to make known their intention at the earliest practicable period stating the Kind of Articles they intend exhibiting, and the probable amount of space required.

Seventeenth. For further information, address H. F. Williams, Corresponding Secretary of the Mechanics' Institute, San Francisco.

On motion of Mr. Risdon the Circular with accompanying Rules was adopted, When on motion of Mr. Donahue the Committee were empowered to complete it as contemplated by the Executive, and provide for the printing of five thousand copies for distribution.

On motion of Mr. Van Pelt. the President and Vice President, the Corresponding and Recording Secretaries and Treasurer, were severally appointed to their respective offices in the Executive Committee

Adjourned. P Weeks Sec.

Hall of the Institute,
San Francisco April 17th 1858 Saturday 1 P.M.

The Executive Committee of 1857 met on the call of the President.

Present Messrs Cook, Dexter, Kincaid, McKibbin Sime, Street, Taylor, Van Pelt and Williams.

Absent Messrs. Banks, Davis and Elliot.

The proceedings of the last meeting were read and approved.

The President stated the object of the meeting to be, to hear the reports of the Committees, on Medals and Diploma and on Reports.

Mr. Williams from the last Committee stated that the reports of the late Fair were printed, and read a contract made with Mr. Frank Eastman for printing five thousand copies for Nine hundred and twenty five Dolls.

Contract.

This is to certify that we the undersigned proprietor of the Franklin Printing Office, have this 23rd day of December 1857 contracted with Daniel Van Pelt and H. F. Williams, (a Committee from the Mechanics Institute,) to print five thousand Copies of the Reports of the late Mechanics' Fair, for the Sum of Nine hundred & twenty five Dollars, and will execute the work to the Satisfaction of Mr. A. G. Abel. This contract is based upon the supposition that the number of pages will not exceed one hundred and forty four.

If the number of Pages exceeds this estimate, there shall be a corresponding increase in the cost if less a Corresponding Reduction.

Signed Frank Eastman.

There were more than the number of pages contracted for, which according to the terms of the Contract, would swell the cost of printing the Reports to twelve hundred and eighty two 50/100 Dollars. These reports are now in the hands of the Binder who will have them ready by the middle of next week.

On motion of Mr. Street the Statement of the Committee on printing the Reports, was received.

It was known to the Executive Committee that

Mr. A. G. Abel had prepared the reports of the Committees of Judges for publication, which had cost him both time and labor and for which he ought to be compensated. After some conversation among the members of the Executive, as to the amount which the Institute ought to pay for these services, it was voted on Mr. Cook's motion to pay Mr. Abel three hundred Dollars.

It was also known to the Executive that Mr. Williams had devoted much time to these reports, & it was due to him to make him some remuneration. Mr. Williams declined to accept any payment for the services he had rendered. Mr. Williams having retired, it was voted on Mr. Street's motion to pay to him Two hundred Dollars.

Mr. Van Pelt was proceeding to report upon the Medal, when on the suggestion of the President the subject was laid upon the table, in order to consider the propriety of selling copies of the printed report of the last Fair, and fixing the price for the same.

The subject was duly considered, when on motion of Mr. Street the price for Single Copy was fixed at fifty Cents, and to parties purchasing fifteen or twenty copies the charge would be thirty ~~five~~ Cents. 30 Cents.

It was understood that Members of the Institute should each receive a copy gratuitously.

On Motion of Mr. Kincaid, Mr. Van Pelt was appointed a Committee of One to arrange with the Noisy Carrier for the sale of as many of the printed reports as could be disposed of on the terms fixed above.

On motion adjourned to Wednesday evening Apl 28th at 7½ O'clock.

P. Dexter Sec

No quorum on Wednesday Evening

Hall of the Institute.

San Francisco April 23rd 1858.

The Executive Committee of 1857 met pursuant to adjournment.

Present Messrs. Davis, Dexter, Kincaid Elliot, McKibbin, Sink, Street, Taylor and Van Pelt.

Absent Messrs. Banks, Cook and Williams.

The minutes of the last meeting were read, amended and approved.

Mr. Van Pelt stated that, as a Committee of one to arrange with the Noisy Carrier Company for the sale of the Printed Reports of the Fair of 1857 he had made an agreement with Mr. C. P. Kimball, and had consented to allow him twenty Cents for every Copy sold by him.

The following is the agreement referred to.

"San Francisco April 21st 1858.

I hereby agree with Daniel Van Pelt Committee from the Executive Board of the Mechanics' Institute of the City of San Francisco, to act as Agent in promoting the sale of the reports of their first Industrial Exhibition, and to do all that I can consistently, by advertising and other modes, to promote the sale of said Reports, at my own cost and to return thirty Cents, net, for each and every report sold.

Daniel Van Pelt C. P. Kimball

Mr. Van Pelt wished the minutes of the last meeting amended, so as to conform to the arrangement expressed above, when on motion it was ordered that thirty seven and a half Cents be stricken out, and thirty Cents inserted.

Mr. Van Pelt from the Committee on Diploma and Medal, reported that his labors as chairman of said Committee had ended, and submitted a Bill of additional expenses incurred in preparing the Medals for the Institute.

On motion the report was received, and the items of expenditure amounting to about One hundred Dollars were ordered to be paid.

The charge for repairing heavy punch, amounting to Sixty two Dollars, was referred to the Finance

Committee.

Mr. Sime as Chairman of the Finance Committee laid before the Executive, the Bank Book in which were entered the sums deposited with Messrs John Parrott & Co, at various times, and the sums disbursed. No definite action was had in reference to it.

A communication was read from Mr. H. G. Peabody, proposing to sell to the Institute the large lantern in front of the Pavilion, which proposal having been considered, was, on Motion of Mr. McKibbin, referred to the Executive Committee of the present year.

On motion of Mr. Elliot, it was voted, that when the Executive adjourn, it shall adjourn to meet on Saturday Evening, May the first at 8. O'Clock.

Messrs. Street, Taylor, McKibbin, Kincaid, and van Pelt, discussed the subject of compensation to parties, who had aided in preparing for the press the Reports of the late Industrial Exhibition.

On Motion Adjourned

P. P. Dustin Lee

Hall of the Institute.

Saturday Evening April 24th 1858.

The Board met and was called to order by the Vice President.

The following Directors were present: Messrs. Donahue, Freeman, Pierson, Risdon and Tennent.

Absent Messrs. McNally and Phelps.

The minutes of the last meeting were read and approved.

Reports of Committees were called for, When Mr. Tennent from the Committee of Ways and Means and Accounts, reported as correct the following Bills.

Morning Call for Advertising	1.50
Daily Herald "	1.50
Librarians Bill for things furnished & for Salary	113.75
G. Elliots Bill for Shelves & Newspaper Cases	116.75
Daily Chronicle advertising	1.50

On motion of Mr. Pierson it was voted that an order be drawn upon the Treasurer for the amount.

The Librarian submitted to the Board his monthly report, showing the Amount of Collections to have been for the Month of April $135.00

On Account of Quarterly Dues	97.50	
" " " Stock	5.00	
Received for Rent of Room No. 5.	20.00	
" from Pacific Congress	12.50	$135.00

On motion of Mr. Freeman the above report was referred to the Finance Committee.

No Report was received from the Committee on Library Reading Room and Building.

Mr. Freeman from the Committee on Books and Donations, reported, as having been presented to the Institute, since the last meeting of the Board, the following Books.

Presented by the Hon. J. C. McKibbin.

4th & 6th Vols. of Explorations of a Rail Road Route to the Pacific

2nd Volume of U. S. Japan Expedition.

Military Commission to Europe 1 Vol.

Report on the Finances for 1856-7.

On motion of Mr. Pierson the books were accepted, and the thanks of the Board voted to the donor.

There being no further business the Board adjourned, and resolved itself into an Executive Committee.

Saturday evening April 24th 1858

The Executive Committee of 1858 met, and on the suggestion of Mr. Van Pelt, Mr. Pierson was called to the Chair.

Present the following members. Messrs Dey ter Donahue, Freeman, Pierson, Risdon, Tennent and Van Pelt.

A communication from Mr. H. G. Peabody was read, proposing to sell to the Institute a certain lantern, Post and iron work attached, now in front of the Pavilion, which communication had been referred to this Executive, by the Executive Committee of 1857.

The matter was considered, when on motion of Mr. Freeman the communication was referred to Messrs. Tennent and Donahue, to report at the next meeting of the Executive

Mr. Van Pelt spoke of the importance of selecting, at an early day, a competent person to canvass the City, in order to solicit contributions from the various trades & branches of business, to the proposed Fair.

Mr. Donahue moved the appointment of a committee, whose duty it should be to attend to the distribution, throughout this State and the territories of Oregon and Washington, of the Circulars announ-

cing the Fair of 1858, and the motion prevailed.

The Chair appointed on that Committee, Messrs Tennent, Freeman and McNally.

There being no further business the Executive adjourned.

Hall of the Institute,
Saturday Evening May 1st 1858

The Executive Committee of 1857 met and was called to order by the President.

Present. Davis, Dexter, McKibbin, Sime Street, Taylor and Williams.

Absent. Banks, Cook, Elliott, Kincaid and Van Pelt.

The minutes of the last meeting were read and approved.

The President said the principal business of the meeting was to receive the Report of the Finance Committee. That report, showing the receipts, and disbursements, and the balance of cash on hand had been prepared, and it was to be regretted that it could not be then laid before the Executive, for final action.

Some conversation was had among the members in reference to the slow sale of the Report of the late Fair. When on motion of Mr. Street it was ordered that a copy be sent, through the Post Office, to each member of the several Committees of Judges at the late Fair.

Mr. Street was excused and the Executive adjourned to Monday at 1 O'Clock P. M.

J. Weyler Sec.

Hall of the Institute.
San Francisco, Wednesday Evening May 5th 1858

The Executive Committee of 1857 met on the call of the President.

Present Messrs Davis, Dexter, Elliott, Kincaid, McKibbin, Sime, Taylor, Van Pelt and Williams.

Absent Messrs. Cook, Banks and Street.

The minutes of the last meeting were read and approved.

It having been stated that the Finance Committee had not completed the examination of the Treasurer's Statement of the receipts and expenditures growing out of the late Fair, and that a further time would be required to compare the vouchers with the exhibit made, it was voted, on motion of Mr. Elliott, that the Finance Committee, assisted by the Corresponding Secretary, proceed with the examination. It was further voted that there be a recess until ten O'Clock at which time the Committee would be prepared to report.

At ten O'Clock the Executive was called to order, when the Finance Committee submitted their report, endorsing the Exhibit of the Treasurer as correct in every particular.

Report of the Finance Committee.

To the Executive Committee of the first Industrial Exhibition of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

We respectfully submit the following report of the receipts and disbursements, on account of said Exhibition.

Receipts.

From the Sale of Season tickets before the Opening of the Fair			2540. 00
Sept. 8th	Received at the Door		1985. 65
" 9	" " " "		1951. 20
" 10	" " " "		1415. 75
" 11	" " " "		1260. 15
" 12	" " " "		946. 80
" 14	" " " "		1036. 37
			$ 11135. 92

Over

Check Book Over $11130.92

Sept	15.	Received at the Door	746.70
"	16	" " " "	785.00
"	17	" " " "	859.30
"	18	" " " "	671.80
"	19	" " " "	1253.12
"	21	" " " "	653.85
"	22	" " " "	576.80
"	23	" " " "	532.75
"	24	" " " "	612.80
"	25	" " " "	776.90
"	26	" " " "	894 60

Total Amt Received at the Door $8499.50

508 Season tickets sold before the opening of the Fair @ $5. 2540.00

495 Season tickets sold at the Door " " 2475.00

1003 " " " " $5015.00

26969 tickets of Single Admission . 50¢ 1454.50

Total Amt for Season & day tickets $8499.50 182.925

Receipts from Ball

" " Rent of Refreshment Saloon 577.50

" " " " Pavilion for Concerts 533.33

" from Sale of refuse Lumber 18.00

" " " 1 Diploma 2.00

" " " " 1 Certificate of Merit 1.00

" " " " Rope donated to Fair 3.00

" " Cash given in place of Labor Subscribed 53.00

Total Receipts from all Sources $22516.58

Disbursements.

Paid for grading Lot		$207.00
" " Lumber		3247.34
" " Carpenters Work		946.70
" " Canvas for Roofing		554.32
" " Labor on Roof, Leaving &c		280.57
" " Masons Work Setting Boiler &c		53.00
" " " " " Fountain		65.00
" " Lead Pipe		72.64
" " Hardware		158.60
" " Pump & Water Tank		120.00
" " Gas Fixtures		789.60
	Carried up	6494.81

Amts. Brot up Receipts $22516.58

" " " Disbursements $6494.81

Paid for Setting Steam Engine &c		132.75
" " Engineer		90.00
" " Coal		110.00
" " Water		171.75
" " Printing Advertisements, Tickets &c		1311.50
" " Posting Circulars & Notices		19.00
" " Rent of Musical Hall at Opening		25.00
" " Drayage		283.25
" " Laborers		1231.45
" " Watchmen & Police		1258.25
" " Clerks and ticket Sellers		572.75
" " Door Keepers		181.00
" to Superintendant of Building		500.00
" " Special Agents		415.00
" for Music		1018.00
" " Painting & Glazing		140.25
" " Whitewashing		28.00
" " Paper Hanging		66.75
" " Stationery		23.00
" " Ornamental Decorations		627.30
" " Gas		389.12
" " Ropes & Blocks		54.70
" " Furniture for Office & Reception Room		36.00
" to Orphan Asylums		1253.12
" for Diplomas including Lithographic Stone		562.00
" " Certificates of Merit, including Plates		202.25
" " Medals including Die & Press		700.00
" " Printing Reports		1307.00
" " Miscellaneous		166.65
" " Special Deposit to Parrott & Co		60.00
" to Institute for purchase of Books		999.00
" " H. T. Williams for Services, in preparing Reports	200.00	20629.65

Leaving a balance of $1886.93

Signed by John Sime — Chairman

J. E. Wakes

G. Elliott. D. Van Pelt.

J. E. Kincaid. E Bloom.

The above report having been read, On motion of Mr. McKibbin it was received, and ordered to be spread upon the minutes.

Mr. Elliot said, that to keep the accounts of the receipts and expenditures of the late Fair, required much time and labor on the part of the Treasurer, and it was due to that Officer, that an expression of commendation and approval should be made by the Executive for the faithfulness and correctness with which he had performed all the service demanded of him, he would therefore offer the following resolution,

Resolved. That the thanks of the Executive Committee of 1857. be tendered to Mr. John E. Kincaid, for the faithful and efficient manner with which he performed the duties of treasurer, having received and disbursed upwards of twenty two thousand Dollars without the occurrence of a single error.

The above resolution was unanimously adopted.

On motion of Mr. Elliot, it was voted that the Executive Committee of 1857 present their report to the Institute, at its next meeting, on Friday evening, the 7th Inst. showing the results of the Fair, and ask to be discharged

On Motion the Executive adjourned.

P.B.

Hall of the Institute.

Friday evening May 7th 1858.

The Institute met and was called to order by the President.

Present a quorum of Members.

The minutes of the last meeting were read and approved.

The Treasurer submitted his monthly report showing the receipts and expenditures for the month of April.

Treasurer's Report.

San Francisco May 7th 1858.

To the President and members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

I respectfully submit to you the following report of the receipts and disbursements for the Month ending May 7th 1858.

Receipts

April	By cash from P. B. Dexter		135.15
"	" Amount from last report		115.50
	Total		$ 250.65

Disbursements

To cash Paid	Gilchrist & Ross for binding	75.00	
" "	P. B. Dexter Salary Dr	113.75	
" "	Gas company, for Gas for March	4.40	
" "	Newspapers for Advertising	8.50	$201.65
	Balance in Treasury		$ 49.00

Respectfully submitted,

J. E. Kincaid, Treas.

On Motion the report was received and referred to the Committee of Ways & Means of the Board of Directors.

Mr. Sime Special Committee, appointed at the last meeting of the Institute, to make application to the Board of Supervisors for permission to occupy the Post Street Plaza, for a term of years, as a site for public exhibitions &c. reported, that he had held conversations with some of the Members of the Board in reference thereto, who stated that they would consider the matter, and make their conclusions known at an early

day. It had also been suggested that Washington Square would be a desirable location for Exhibitions of the kind proposed, but as it was determined to hold the Coming Fair in the Pavilion, where it now stands, ample time would be afforded the Institute to move further in the matter.

On motion of Mr. Williams the report was received and further time granted the Committee.

Mr. Sime, Chairman of the Executive Committee of 1857, laid before the Institute that Committee's final report, showing the result of their labors in the Conduct and management of the first Industrial Exhibition held under the direction of the Institute.

(See the Report of the Executive Committee in the published "Reports of the first Industrial Exhibition of the Mechanics' Institute of the City of San Francisco" Page 124.)

After the reading of the report, Mr. Purkitt moved that the report be received, and the Committee discharged, and that the Cash balance in the possession of its finance Committee, be paid over to the Executive Committee of 1858, to be employed by them in preparing for the contemplated Fair of the Coming Autumn.

Mr. Elliot moved to amend by providing that the money be turned over to the Institute.

The amendment was debated, by Mssrs Purkitt, Elliot, Rabé, Taylor and others, when, the question being taken on the amendment, it was adopted.

The question was then taken on Mr. Purkitt's motion as amended and was carried.

On motion of Mr. Risdon the property, mentioned in the Report of the Executive Committee of 1857, was turned over to the Institute.

It was then voted that the above property be placed in the possession of the present Executive to be employed in the management of the Coming Fair

Mr. Rabé moved that the sum of three hundred Dollars per month be appropriated, and made

* Mr. Elliot moved to amend, by striking out all after the words "paid over" and insert instead thereof the words "to the Institute"

subject to the order of the Executive, for the uses of the Coming Exposition.

Mr. Williams stated that he would prefer to have an expression of opinion on the part of the Institute, as to the propriety of empowering the Board of Directors to appropriate such sums as may be required by the Executive Committee, in preparing for the Fair which has been authorized by the Institute, and which has been announced to open on the first day of September next.

Mr. Taylor moved as a substitute for Mr. Rabé's Motion, that the Institute do now appropriate nine hundred and Ninety nine Dollars to be made subject to the Order of the Executive Committee.

The subject of appropriation was discussed, when, the question being put on Mr. Taylor's Substitute, it was adopted.

Mr. Rabé moved, and the motion was seconded by Mr. Purkitt, that the thanks of the Institute be tendered to the Executive Committee of 1857 for the faithful, efficient and successful, conduct and Management of the Fair of last year.

The motion was put and was carried by unanimous vote.

Mr. Williams read a Communication from Wm Daniels, President of the Agricultural, Horticultural, and general Industrial Society of Santa Clara Valley, asking information concerning the time fixed upon by the Institute, for holding its next Annual Exhibition, and making a tender of the services of the Rev. Mr. Corwin to deliver a lecture, "On the influence of thought and intellect on labor."

It was voted that The Corresponding Secretary would give the needed information as to the opening of the Fair, and that portion relating to the lecture was referred to the Board of Directors.

Adjourned

P. B. Dexter &c.

Hall of the Institute.
San Francisco Saturday evening May 8th 1858
The Board met.

Present the President and the following Directors Messrs. Donahue, Freeman, Phelps, Risdon, and Tennent.

Absent Messrs. McNally and Pierson.

The minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for.

Committee on Library, Reading Room and Building made no report.

Mr. Tennent from the Committee of Ways and Means and Accounts, laid before the Board the following Bills, which on examination were found to be correct, and on motion of Mr. Phelps were ordered to be paid.

C. D. Polhemus for Rent for the Month of April $60 00
Gas Company's Bill for Gas for the Month of April 4.40.

Committee on Books and Donations, having no new business made no report.

There being no further business before the Board, it was adjourned to resolve itself into an Executive Committee.

P Dexter Sec

Hall of the Institute.
San Francisco Saturday evening May 8th 1858.
The Executive Committee met.

Present Messrs. Donahue, Freeman, Phelps, Risdon, Sime, Tennent and Dexter.

The minutes of the last meeting were read and approved.

Mr. Tennent from the special Committee to whom had been referred, at a former meeting, a communication from Mr. A. G. Peabody, proposing to sell to the Institute a certain lantern and fixtures, in front of the Pavilion, reported, that the Committee had examined the same, and were of the opinion, that the price demanded was too high. The Committee had made some enquiries of other parties, as to the probable cost to the Institute, of another lantern and posts, if it should deemed advisable to contract for another at any time before the opening of the next Fair, and had learned that a similar lantern, and other posts better adapted to the purposes required, could be had for about one hundred and sixteen Dollars. The Committee report adversely to Peabody's proposition, and recommend that Mr. Peabody be allowed to remove his lantern and fixtures, at his earliest convenience.

On motion of Mr. Risdon the report was received and the Committee discharged.

Mr. Freeman moved that the recommendation of the Committee be adopted, and the motion was carried.

Mr. Tennent, from the Committee on the distribution of the reports of the First Fair, and the circular announcing the Second, reported progress.

The President called the attention of the Executive to the present condition of the dome of the Pavilion, and suggested the propriety of taking some action with a view to secure it against the high winds of the season.

The suggestion was considered, when on motion of Mr. Risdon, a Committee, with power to act, was appointed.

The President named as that Committee, Messrs Tennent, Risdon and Donahue.

On motion of Mr. Tennent, it was made the duty of the above Committee to enquire the cost of roofing the Pavilion, and to report at the next meeting.

Mr. Donahue suggested, that the Executive would find it to the Interest of the Institute, to roof the Pavilion at an early day, as by putting it in a condition for holding Balls, Concerts, and other exhibitions, many applications would be made to rent it for these purposes, and thus, before the opening of the Fair, a Sum would be realized covering the cost of roofing.

Mr. Risdon moved that when the Executive adjourn, it shall adjourn to Saturday evening next the 15th Inst. at 8. O'Clock and the was carried.

Some consideration was given to the propriety of raising funds, for the purchase of the fountain, now in the Pavilion, by giving a benefit for that purpose.

On motion of Mr. Tennent the Executive adjourned.

A B Dexter Sec

Hall of the Institute.
San Francisco, Saturday Evening May 15th 1858.

The Executive met pursuant to adjournment.

Present Messrs. Dexter, Donahue, Rincaid, Belfs, Risdon, Sinex, and Tennent.

Absent Messrs. Freeman, McNally, Pierson, Van Pelt and Williams.

The minutes of the last meeting were read and approved.

The President announced as the first business in order, the report of the Special Committee appointed at the last meeting of the Executive, whose duty it was made to attend to the repairing of the Dome of the Pavilion, and to ascertain the probable cost of covering it with a Canvas roof. Whereupon,

Mr. Tennent from that Committee submitted the following.

San Francisco May 15th 1858.

To the Executive Committee of the Mechanics' Institute.

Gentlemen,

Your Committee appointed to attend to the proper repairing of the Wood Work on the dome of the Pavilion, and also to furnish estimates as to the cost of placing a new Canvas roof on the same,

Report, that they obtained several estimates from builders as to the cost of properly bracing and repairing the Dome; the highest bid was One hundred and Seventy five Dollars, the lowest, One hundred and twenty five Dollars, which last, was handed in by Mr. James A. Banks, to whom the Contract was awarded, and the work is now in progress. We find that Canvas of a similar quality to that formerly used, can be had for 14 Cents per yard, and possibly twelve Cents. The number of yards required, will be about 4500 which, at 14 Cents, will amount to Six hundred and thirty dollars. The same number of yards at 12 Cents, would cost five hundred and forty dollars. The Sewing, done by hand, and by a Competent Sail

maker, will cost, for 4500 yards at 5 cents per yard, two hundred and twenty five dollars. We likewise, herewith submit two estimates, one from Mr. McCullum, and another from Mr. Crawford.

Recapitulation.

4500. Yards Canvas at 14 Cents	$630.00
Sewing at 5 Cents	225.00
	$855.00
4500 yards Canvas at 12 Cents	$540.00
Sewing at 5 Cents per yard	225.00
	$765.00

All of which is respectfully Submitted.
Thomas Tennent
J. N. Risdon
P. Donahue
Committee

On motion of Mr. Phelps, the report was received, and that portion relating to the dome, was adopted.

The President announced the following as constituting the finance Committee of the present Executive, with duties and powers corresponding with those conferred on the the like Committee of 1857.

Messrs. Tennent, Donahue, Risdon and Kincaid.

Mr. Phelps then moved to refer that portion of the report, relating to the roofing of the Pavilion, to the Finance Comittee, with power to act.

Mr. Donahue suggested, that it would be advisable to proceed with the covering of the Pavilion, as soon as a contract could be made with responsible parties.

A communication from Mr. G. W. McDonald was read, offering to sell to the Institute, his thirty two light Chandelier, now in the dome of the Pavilion, for twenty dollars, the same to be placed to his credit on the Books of the Institute.

The proposition having been considered, was, on motion of Mr. Tennent, accepted, and the purchase ordered.

A letter, signed by Messrs Lusk and Black, was read, in which they propose to rent

Rice Bill for Lettering Diplomas and Certificates $8.75
J. H. Eastman for Printing 5000 Circulars 5.50

the Pavilion for the uses of a riding School.

The same having been discussed, it was voted, on motion of Mr. Tennent, that the proposition be declined, and that the Secretary advise the parties of the action had on their Communication.

On motion the Executive adjourned.

P. B. Dexter Sec.

Hall of the Institute,
San Francisco Saturday evening May 22/58

The Board met,

Present the President and a full Board.

The minutes of the last meeting read and approved.

Reports from the Standing Committees of the Board were called for, Whereupon, Mr. Tennent from the Committee of Ways and Means and Accounts, submitted the following Bills, which the Committee had examined, and having found them correct, recommended that they be Paid.

Librarian's Bill for Salary and expenditures	$103.75
"Call," "Times" & Herald Bill Advertising	4.00
# G. W. McDonald for Chandelier	20.00

On motion of Mr. Risdon it was voted, that an Order be drawn on the Treasurer for the Amount.

The monthly Report of the Librarian for May was laid before the Board, and on Motion of Mr. Freeman was referred to the Committee of Ways and Means.

From the Librarians Statement it was shown that the Collections made from all sources, during the May Amounted to 133-

Received on Account of Dues	73 ~~136~~
" " " Stock.	27.50
" for Rent of Room No. 5 for April	20
" from Pacific Congress for March	12.50

Mr. Freeman from the Committee on Books and Donations, reported the following Books as having been

presented to the Institute since the last meeting of the Board.

Presented by Hon. Wm M. Gwinn.

Mesage and Documents for 1857-8.	4.	Vols.
Medical Statistics of U. S. Army	1	"
Commercial Relations U. S.	3.	"
Perry's Japan Expedition 2nd vol.	1	"
U. S. Coast Survey for 1856-6	1	"
Patent Office Reports for 1856	3	"
Report on U. S. Finances for 1856-7	1	"

Presented by the State Librarian, through J. A. Banks.

The Journals of the Legislature for the Seventh Eighth Sessions. 8. Vols.

On motion of Mr. Pierson the above were accepted and the thanks of the Board voted to the donors.

Committee on Library, Reading Room and Building made no report.

One or more Boxes of Books from New York, it was expected might be received by the next Mail Steamer, and in that event other Cases would be required, whereupon Mr. Tennent moved that the Committee on Library Reading Room and Building be empowered to prepare the necessary Book Casing — and the motion was carried —

On Motion of Mr. Phelps the Board adjourned to resolve itself into an Executive Committee —

Adjourned

P B Dexter Sec.

Hall of the Institute —
San Francisco, Saturday Evening May 22nd 1858 —

The Executive Committee met.

Present Messrs Dexter, Donahue, Freeman, Kincaid, McNally, Phelps, Pierson, Risdon, Sime, Tennent and Van Pelt.

Absent Mr. Williams

The proceedings of the last meeting were read and approved.

Reports from Committees were called for, whereupon, Mr. Tennent, from the Committee of Finance stated that, in accordance with the views expressed by the members of the Executive at their last meeting, the Finance Committee had advertised for proposals to roof the Pavilion in two of the City Dailies, to be handed in on Thursday evening last, that several persons, Sail Makers, were then present, but, in consequence of the proceedings had by Mr. Lick, in reference to the continued possession by the Institute, of the ground on which the Pavilion stands, they had thought it advisable to defer the opening of the bids until something definite could be learned of his intentions towards the Institute. Parties interested had been requested to be present on Monday evening next, at which time, it was thought the present difficulties would be removed. In reference to the dome, the Committee reported that the work had been completed, as per agreement had with Mr. Banks.

On Motion the report was received, and that portion of the report in relation to the bracing of the dome, was approved, and further time granted the Committee in the matter of contracting for the roofing of the Pavilion.

The President laid before the Executive the following notice from Mr. Lick, to vacate the lots occupied by the Pavilion —

"To the Mechanics Institute of the City of San Francisco,

Please to take notice, that, the time for which the four fifty vara lots, situate, lying and being in the City and County of San Francisco, in the

Block bounded by Montgomery, Post, Kearny and Sutter Streets, and known on the Official Map of the City of San Francisco, as the fifty vara lots numbers five hundred and fifty four, (554) five hundred and fifty five, (555), five hundred and seventy four (574) and five hundred and seventy five, (575) belonging to me and now held by you, the said Mechanics Institute of the City of San Francisco, were leased by me to you, the said Mechanics Institute of the City of San Francisco having elapsed and fully expired, by the terms of the lease therefor executed between the Undersigned & you, the said Mechanics Institute of the City of San Francisco, — I hereby demand of you the said Mechanics Institute of the City of San Francisco, that you, the said Mechanics Institute of the City of San Francisco, shall forthwith deliver possession of the premises held as aforesaid.

Dated San Francisco May 21st A.D. 1858.

James Lick

The above having been read and considered, Mr. Pierson moved that a Committee be appointed to confer with Mr. Macalister, the lawyer employed by Mr. Lick, and should it be deemed advisable, to confer with Mr. Lick himself, at Alviso; and that the Committee be clothed with full power to arrange the matter in issue, as they may be able, to the interest and advantage to the Institute.

The motion was Carried.

The President appointed Messrs. Donahue, Pierson and Tennent as that Committee.

On motion the Executive adjourned.

(P. Dexter) Sec.

Hall of the Institute.

San Francisco, Tuesday Evening, June 1st 1858.

The Executive met on the call of the President.

Present Messrs Dexter, Donahue, Freeman, Kincaid, McNally, Pierson, Risdon, Tennent, Sime and Williams.

Absent Messrs. Phelps and Van Pelt.

The minutes of the last meeting were read and approved.

Reports were called for. Whereupon, Mr. Tennent from the Finance Committee, stated, that a contract had been entered into with Thomas W. McCollum, for the ~~Covering~~ Roofing of the Pavilion with Canvas. That, by the terms of the Contract McCollum was to cover the Pavilion and wing on the N. W. corner of the Pavilion, with a good article of duck, a sample of which was in possession of the Secretary, to be well sewed by hand, the old Canvas and buttons to be removed, and the new to be well nailed, the whole to be done in a workmanlike manner, and to the satisfaction of the Finance Committee, within a fort night from date of Contract, under a forfeit of ten Dollars per day, for any number of days the work may be delayed over and above the time specified, and when so completed the Committee had agreed to pay him the sum of Nine hundred and Six dollars.

On motion of Mr. Pierson the Report of the Committee was received, and its action approved.

The special Committee appointed at the last meeting of the Executive, Consisting of Messrs. Donahue, Pierson and Tennent, whose duty it was made to Confer with Mr. Macallister, a lawyer employed by Mr. Lick, and arrange for the leasing of the ground on which the Pavilion Stands, Reported, that they had attended to that duty, and had obtained a lease of the ground for four months from this day, for which it was agreed to pay Mr. Lick twelve hundred Dollars, at the close of the Contemplated Fair. The lease had been drawn and signed by the

Mr. Lick, and by the Finance Committee. It was the wish of the Committee to obtain a lease for Six months, but four months was all the time granted.

On motion of Mr. Freeman the report of the Committee was received, their action approved, and the Committee discharged.

The President called the attention of the Executive to the necessity of appointing an outside Agent, or Superintendent of the Fair, whose duty it should be made, to canvass the City, and solicit from the various Mechanical, Manufacturing, Mercantile and other departments of business, Contributions of Articles for exhibition at the Fair, which is announced to open on the first day of September next.

The suggestion was considered, and the necessity for such Agent was admitted, When, on Motion of Mr. Kincaid, it was voted that the Executive proceed to elect such Superintendent, and that he enter at once upon his duty.

Mr. Kincaid nominated Mr. G. D. Street.

There being no other person put in nomination, on motion of Mr. Donahue, Mr. Street was elected by Acclamation.

It was deemed advisable to give publicity, through the City press, to the circular issued, announcing the second Industrial Exhibition under the direction of the Mechanics Institute. The residents of the entire Pacific Coast, in possession of the United States, would thus be made acquainted with the time and place of holding such Fair, and have opportunity to prepare articles for exhibition.

Mr. Donahue then moved that a Committee on Printing be appointed, to consist of three members, whose duty it should be made to contract for all printing required to be done by the Executive, for the Fair, and during its progress, and the motion was carried.

The President appointed on that Committee, Messrs. Donahue, Williams and Pierson.

On motion of Mr. Risdon, the Committee was instructed to visit the several proprietors of the newspaper Press of the City, and having ascertained the lowest terms of any one, to contract with the others upon Similar terms, and that the Committee be clothed with general discretionary power in matters pertaining to Printing

Mr. Williams asked for information, in reference to any action had by the Executive, on the proposition from Mr. Peabody, to sell the large lantern now in front of the Pavilion.

A special Committee to whom the matter had been referred at a former meeting of the Executive had reported adversely to Mr. Peabody's proposition.

Mr. Freeman moved, that as the lantern had not been removed, that it be referred to the Finance Committee and the motion was carried.

Mr. Risdon spoke of the propriety of giving a Concert, Ball, or other kind of Amusement at the Pavilion, and at an early day, as a source of revenue. The subject was considered, but no definite action was taken.

In answer to an enquiry made by Mr. Williams in regard to the Fountain under the dome of the Pavilion, and whether the owner would allow it to remain until after the Fair, The President stated that the wishes or intentions of Mr. Lux had not been made known to the Executive.

Mr. Williams gave notice that at the next meeting of the Executive, he would move for the (appointment) of a competent person to deliver the opening address at the proposed Fair.

On Motion adjourned

P. B. Dexter Sec.

Selection

Hall of the Institute.

San Francisco, Friday Evening, June 4th 1858.

The Institute met and was called to Order by the President.

Present a quorum of Members.

The minutes of the last meeting were read and approved.

The Treasurer submitted his ~~monthly re~~ port.

To the President and members of the Mechanics Institute of the City of San Francisco.

Gentlemen,

I respectfully submit to you the following Report of the receipts and disbursements for the month ending June 4th 1858.

Receipts.

May 8	To Cash from the Executive Committee of the Fair of 1857 being the balance remaining after paying all Bills to date, May 7th 1858		$1886.93
June 2	" " from P. B. Dexter, Librarian		133.32
	" Balance from last Report		49.00
	Total		$2069.25

Disbursements.

May 8	By Cash Paid C. B. Polhemus for Rent		$60.00	
	" " " Gardner Elliot, Book Case &c		116.95	
13	" " " D. Winters, Lettering & Gilding		18.00	
	" " " H. I. Williams for Stationery &c		76.00	
22	" " " J. H. Peirce, for filling Diplomas &c		8.75	
	" " " C. B. Polhemus for Rent		60.00	
June 2	" " " P. B. Dexter (Librarian)		103.75	
	" " " Gas Company for Gas		4.40	
	" " " J. W. McDonald for "Chandelier"		20.00	
	" " " "Herald" "Times" & "Bell" for Advertising		4.00	
	" " " to Executive Committee by Order of the Institute, to be Appropriated for the uses of the Fair of 1858.		999.00	1470.85
	Balance in Treasury			$598.40

J. E. Kincaid
Treasurer

The above report having been read, Mr. Robé enquired of the President, whether the sum of $999-00 had been expended by the Executive Committee, as represented in the Treasurer's report, or whether it yet remained in the treasury, subject to the order of the Executive as contemplated by the Institute when the appropriation was made.

The President stated that the Treasurer of the Institute, was also Treasurer of the Executive Committee, and that Mr. Kincaid had merely transferred that sum from the Treasury of the Institute, to the Treasury of the Executive. That, so far as he knew, no portion of that sum had been paid out.

Mr. Robé then stated, that in his opinion it would be well to keep the sum above named in the Treasury of the Institute, until it became necessary to draw it hence, as the wants of the Executive might require. He therefore moved that the above report be referred back to the treasurer for Amendment in the particular suggested, when it would appear that there is remaining in the Treasury $597.40 instead of $598.40.

The motion was considered and adopted.

The President stated, that at the meeting of the Institute in April, it was made his duty to apply to the Board of Supervisors, for permission to occupy the Post Street Plaza or Washington Square, for subsequent Exhibitions of the Institute, and that, in attending to that duty, he was warranted in saying, that the wishes of the Institute in respect to the occupancy of either, for the purpose named, would meet with little or no opposition from the City government. But as the Executive Committee had secured a lease of the ground now covered by the Pavilion, for four months from the 1st of the present month, and as the proposed Second Exhibition would be held there, he thought there was no pressing necessity for urging the matter at present.

For the use of the Lots covered by the Pavilion from the first of the present month, until the first of October Lick had demanded, and the Executive had agreed to pay, at the close of the Fair, twelve hundred Dollars.

On motion of Mr. Purkitt, the report was received and further time given the President.

The following communication from Mr. D. Van Pelt was read, tendering his resignation as Vice President of the Institute.

"San Francisco May 28th 1858

To the President, Officers and Members of the Mechanics' Institute of the City of San Francisco,

Gentlemen,

Duty to the Institute and myself demand of me my resignation as Vice President of the Institute.

No man should hold Office, who cannot promptly attend all the meetings of its Officers. I am so circumstanced that I cannot. Therefore please accept my resignation, with assurances of respect, coupled with a desire for the success and permanent growth of this, our useful Institution

Respectfully &c.

D. Van Pelt"

(Copy)

On motion of Mr. Tennent the resignation of Mr. Van Pelt was accepted.

Mr. Purkitt moved that the Institute now proceed to elect a Vice President in place of Mr. Van Pelt whose resignation has just been accepted.

The President stated, that on a former occasion he had ruled, that an election of a Vice President, to fill a vacancy, should be first be published for twenty days, in accordance with Section 3. of Article 4. of the Constitution. That, although his decision had at the time alluded to, been overruled by the Institute, he had since seen no cause to change his then expressed opinion. To proceed with the election now of a Vice President, twenty days previous notice not having been given through the daily press, would in his opinion be unconstitutional.

It was urged by Mess. Purkitt ~~and~~ Fisk and others, that the latter clause of the Section and Article of the Constitution referred to by the President, was intended to apply to the publishing, for twenty days, of the Annual election of all the Officers of the Institute, and not to the election of one or more

of its Officers, to fill a vacancy or vacancies.

The question was put on going into an election of a Vice President now, and was carried affirmatively.

The President named as tellers, Messrs. Street, Dore and Banks.

Messrs Cofran and Atkinson were put in nomination.

Whereupon the President declared a recess to prepare and deposit the ballots.

The tellers having announced that they were ready to declare the result of the election, the President resumed the chair, when the judges reported that Mr. George Cofran had received a majority of all the votes cast, and was duly elected Vice President for the balance of the present term.

On motion of Mr. Purkitt the election of Mr. G. Cofran as Vice President of the Institute was declared to be unanimous, and the Corresponding Secretary was instructed to notify him officially of his election.

Mr. Fisk raised the question, as to the constitutionality of the appropriation of $999. made at the last meeting of the Institute, to the Executive Committee, urging that neither the Constitution of the Institute, nor the general law affecting Corporations, gave to the Institute any authority to appropriate the funds for any purpose whatever. The appropriation should have been made by the Board of Directors, in whom alone is vested the power to appropriate funds, and conduct the affairs of the Institute.

Mr. Fisk also pointed out an error in the minutes of the proceedings of the last meeting of the Institute, where its action, in the matter of this appropriation, is erroneously recorded.

These matters were severally discussed by Mess. Fisk, Rabé, Purkitt and others, when On motion of Mr. Purkitt, it was voted to reconsider the motion to approve the minutes of the last meeting.

The Secretary having corrected the journal, and on motion having been approved, Mr. Purkitt moved that the Institute do now rescind its ac

tion in the matter of the appropriation made at its meeting in May, of $999—

The motion was considered and adopted.

Inasmuch as the Constitution vested in the Board of Directors the power to appropriate funds, and conduct its affairs, and inasmuch as the Directors are not authorized to appropriate, at any one time, for any one purpose, a sum exceeding three hundred Dollars, without a vote of the Institute,

Mr. Purkitt moved that the Institute do now give its consent to the Board of Directors making the appropriation of $999— to the Executive Committee, for the uses of the Fair.

The motion gave rise to discussion, in which several of the members participated, when the question being put carried affirmatively.

Mr. Purkitt stated that he had seen in only one of the City papers, the Circular, announcing the Second Industrial Exhibition under the direction of the Institute, and enquired whether it was the intention of parties having this matter in charge, to confine the publication to one only of the City press, or to ~~insert~~ have it inserted in all.

Mr. Williams explained, that the publishers of the City Press had been requested to send in estimates of the cost of publication, and as these estimates were received, by the Printing Committee, if satisfactory, the Circular would be ordered inserted. It was the intention to advertise in all the City papers.

Mr. Banks offered the following preamble and resolution.

Whereas, there exists an imperative necessity for the maturing of some safe and practicable plan for the construction of a Bulk head—
and Whereas, the Citizens of San Francisco should take some definite action upon the subject before the meeting of the next legislature— and

Whereas, responsible organizations are the most efficient mediums of such action— Therefore

Resolved, That the President and Corresponding

Secretary be, and they are hereby instructed to request the Board of Supervisors, and the Chamber of Commerce, each to appoint a Committee of three, to act with a similar Committee from the Mechanics' Institute, in the maturing of such plan.

Mr. Banks having briefly stated his views in reference to the above,

Mr. Babé moved to lay the preamble and resolution upon the table until the next meeting, and the motion was carried.

Mr. Street submitted the following resolution.

Resolved, That all members of the Mechanics' Institute, who have signed the Constitution, paid the ten per cent, on the Stock they have subscribed for, and their dues upto and for the quarter ending the 31st of August 1858— shall be admitted free, during the Continuance of the next Fair.

Mr. Street having briefly explained,
Mr. Fisk moved to lay the resolution upon the table, and the motion prevailed—

adjourned

P B Dexter Sec.

Hall of the Institute.

San Francisco, Saturday Evening June 12th 1858

The Board met and was called to order by the Vice President.

Present the following Directors. Messrs Freeman, Phelps, Pierson, Risdon and Tennent.

Absent Messrs. Donahue and McNally.

The minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board having been called for Mr. Tennent from the Committee of Ways and Means and Accounts, laid before the Directors the following bills, which on examination the Committee had found to be correct, & recommended that they be paid.

San Francisco Gas Company for Gas for May	$ 3.60
C. B. Polhemus for Rent of Rooms for May	60.00
J. B. Bannerman for Engraving 21 Medals	50.75
"Alta California" 3 Bills for Advertising	7.00
"Daily Times" Bill for "	1.50
"Daily Chronicle" Bill for "	1.50
"Daily Call" Bill for "	1.50
"Daily Herald" Bill for "	3.00

The several bills having been read.

On Motion of Mr. Pierson it was voted that an order be drawn on the Treasurer for the Amount.

Mr. Risdon from the Committee on Library Reading Room and Building, Stated, that in view of the fact, that the Committee had been advised that several hundred Volumes of books might soon be expected to reach us from New York, and that the several Cases now in the Library Room were already filled, and on account of the small size of the rooms now occupied by the Institute, sufficient space could not be had for others, he with his Colleagues had examined another Suite of Rooms on Montgomery, between California and Pine Streets, affording more accommodation, and at less rent than now paid, and which the Committee would

recommend to the Board to lease for a term of years. The Building was Fire proof, and the first floor was occupied by Messrs Jones, Wood, and Fitzhugh. The second floor had been offered to the Institute for fifty Dollars per Month. The building was seventy or more feet by twenty five feet, and can be fitted up to meet the wants of the Institute, at an inconsiderable expense. The Committee ask to be instructed.

The report was received and considered, When

On motion of Mr. Tennent the Committee was instructed to lease the second Floor of the Building spoken of, for One year, with the privilege of holding it for several years, at a rent not to exceed fifty Dollars per Month, and should rents materially decline during the time, the Institute to have the advantage of such decline.

Mr. Freeman from the Committee on Books and Donations, submitted the following list of books presented to the Institute since the last meeting of the Board.

Presented by Hon. D. C. Broderick.

The 7th Volume of Explorations for a Rail Road Route to the Pacific	1 vol
1st 2nd 3rd & 4th Vols of Commercial Relations U.S.	4 "
U. S. Coast Survey for 1855	1 "
Report on the Finances for 1856-7. (Dup.)	2 "
Report of Smithsonian Institute for 1856	1 "
Camels for Military purposes.	1 "
Patent Office Report for 1856 2 Sets.	8 "
Message and Documents for 1857-8	3 "
Fourth Meteorological Report by Prof. Espy	1 "
Congressional Globe 3rd Session 34th Congress	2 "

On motion of Mr. Tennent the above were accepted, and the thanks of the Board were voted to the donor.

The action had at the meeting of the Institute on the 4th of the present month, in reference to an appropriation to the Executive Committee, was called up on the suggestion of Mr. Kincaid, Treasurer.

It was represented that no funds could be

drawn from the Treasury, unless ordered by the Board of Directors, and inasmuch as the Institute had consented to the appropriation of nine hundred and ninety nine Dollars to be expended in preparing for the second Industrial Exhibition, announced to commence on the 1st of September next, and as the Executive were in want of the funds so authorized,

It was voted, on motion of Mr. Pierson, that an order be drawn on the Treasurer for nine hundred and ninety nine Dollars, and that the same be placed in the hands of the Finance Committee of the Executive Board, to be used for the purpose above expressed, as authorized by the Institute.

~~On Motion~~ The Board adjourned, to resolve itself into an Executive Committee, on Motion of Mr. Phelps.

Adjourned.

P B Dexter Sec.

Hall of the Institute.

San Francisco, Saturday evening, June 12th 1858.

The Executive Committee met.

Present. Messrs. Dexter, Freeman, Cofran, McKinlaid, Phelps, Pierson, Risdon, Tennent & Williams.

Absent Messrs. Donahue, McNally & Sime.

The Minutes of the last meeting were read and approved.

Reports from Committees were called for.

Whereupon Mr. Tennent from the Finance Committee, stated that the party contracting to cover the Pavilion had the work in progress, and as far as it had progressed, it seemed to be well and faithfully done.

The entire roofing would not probably be completed within the time stipulated, by reason of some delay occasioned by some frame work within the dome, which the Finance Committee had instructed the Contractor to properly adjust, and for which further compensation should be made to him.

In reference to the old roofing which had been taken care of and baled, the Committee had sold as follows

Mr. D. P. Taylor had received	1244 lbs at 1½¢	$ 18.66
	252 lbs " 2¢	5.04
Mr. J. H. Burkitt had received	1534 Yards @ 3½¢	53.69
	Making	$ 77.39

This sum will be paid when demanded.

The Committee had also agreed with Mr. Peabody for the purchase of the large Lantern now in front of the Pavilion, at seventy five Dollars.

Messrs Dietz & Co. are the owners of the two Lanterns in front of the East wing of the Pavilion, and they propose to sell them to the Institute for twenty five Dollars each.

The report was received, when on Motion of Mr. Williams, the Finance Committee was instructed to purchase the Lanterns on the terms offered, and pay for the same from the proceeds of the coming Fair.

Mr. Street, Outside Agent for the Fair, made a Statement in reference to the Canvass

of the City, which was highly encouraging.

Mr. Williams, at the last meeting of the Executive, had given notice, that at this meeting he should urge the selection of a person to deliver the address on the opening of the Fair, & on his suggestion the matter was called up.

Mr. Williams moved that the Committee now proceed to select the orator for the occasion named, and the motion was carried.

Nominations being in order, Messrs Banks, Purkitt and Rabé were named.

The Chairman appointed named as tellers Messrs Freeman and Tennent.

On counting the ballots the tellers announced that Mr. Banks had received a majority of all the votes cast, and was duly elected to deliver the opening address at the commencement of the coming Fair.

On motion of Mr. Williams, Mr. B's election was declared to be unanimous.

Mr. Williams gave notice, that at the next meeting of the Executive he should move for the selection of the Poet for the occasion.

A communication from a committee of the Odd Fellows Library Association was read, asking for the use of the Pavilion for one evening at an early day, for the purpose of giving a promenade Concert, to increase their Library fund, and to have it without charge.

On motion of Mr. Freeman the letter was received and ordered on file.

The request having been considered, On motion of Mr. Tennent the request was granted, and the Corresponding Secretary was instructed to notify the party applying of the favorable action of the Executive.

P B Dexter Sec.

Hall of the Institute.

San Francisco, Saturday evening, June 17th 1858.

The Executive met on the call of the President.

Present Messrs. Dexter, Coffran, Freeman, Phelps, Pierson, Risdon, Sime, Tennent, and Williams.

Absent Messrs. Donahue, Kincaid, & McNally.

The minutes of the proceedings of the last meeting were read and approved.

Reports from Committees were called for, whereupon Mr. Tennent from the Finance Committee, Stated, that the Pavilion had been roofed in accordance with the Contract entered into with Mr. McCollum, and in a manner satisfactory to the Committee.

Mr. Peabody had declined to abide by the terms he had himself proposed, in reference to the large lantern in front of the Pavilion, and had removed it. He was not willing to wait, until after the proposed Fair, for its payment.

The Committee had deemed it advisable to cause to be removed, the Brush and Bushes which had been used for the decoration of the Pavilion at the last Fair, and have it carted away.

In reference to the lanterns belonging to Messrs Dietz &c. the Committee had been informed that payment made for them at the close of the Exhibition, would be satisfactory.

The Institute could have the use of a Post for a large lantern, from the San Francisco Gas Company, without charge, should it be deemed advisable to order a lantern to be made for the purposes of the Fair. Parties had proposed to make one on terms favorable to the Institute.

On motion of Mr. Pierson the report was received and the action of the Committee approved.

The President laid before the Executive, a communication from Messrs Th. S. & B. Brown, proposing to rent, for the 5th of July, day and evening, the Pavilion, for the exhibition of Fire Works, &c.

The letter having been read, and the proposition Considered, Mr. Tennent moved that the Mesrs. Brown have the use of it at the time named, for two hundred and fifty dollars, provided that they do not use any fire works either in the Pavilion itself, or on the lots on which it stands.

Mr. Risdon moved to amend, by striking out, "two hundred and fifty" and inserting "five hundred Dollars."

The question was taken on the Amendment and lost.

The question then recurred on the original motion and was Carried.

The Finance Committee were authorized to close the arrangement with the Mesrs. Brown in accordance with the above.

Bills were presented and referred to the Finance Committee.

Mr. Williams called up his proposition to select a Poet for the occasion of the opening of the Fair, notice of which had been given at the last meeting.

Nominations being in Order, Mesrs. F. Soulé and Edward Pollock were nominated.

A Ballot was had, which resulted in the selection of Mr. Frank Soulé.

The Corresponding Secretary was instructed to notify Mr. Soulé of the selection made.

The Finance Committee were empowered to receive, and act upon all propositions for the renting of the Pavilions.

Mr. Williams, from the Printing Committee reported progress.

The President appointed Mr. Cofran on the Finance Committee.

Some conversation was had in reference to a benefit to the Institute, but no definite action was taken thereon.

Adjourned to Saturday evening next June 26th

(P.B. Reed Sec.

Hall of the Institute.

Saturday Evening June 26th 1858

No Quorum, in the Board of Directors,

Present Mesrs. Tennent, Phelps, Pierson, Donahue,

Absent Freeman, McNally & Risdon.

No Quorum in the Executive Committee.

Present. Dexter, Donahue, Phelps, Pierson Tennent, and Williams.

Absent Mesrs Cofran Freeman, Kincaid, McNally, Risdon and Sime.

(P.B. Reed Sec.

Friday evening July 2nd 1858.

No Quorum at the meeting of the Institute.

The new Rooms, No. 82, Montgomery street, not prepared for the proposed meeting.

(P.B. Reed Sec.

Saturday evening July 10th 1858.

Not a quorum in the Board of Directors this evening.

Present the Vice President and the following Directors, Mesrs. Freeman, Pierson Risdon and Tennent.

Absent, Mesrs, Donahue, McNally and Phelps.

(P.B. Reed Sec.

Hall of the Institute.
Saturday evening July 10th 1858.

The Executive Committee met and was called to order by the Vice President.

Present Messrs Coffran, Dexter, Freeman, Kincaid, Pierson, Risdon, Tennent and Williams.

The minutes of the last meeting were read and approved.

Absent Messrs. Donahue, McNally, Phelps & Sime.

Reports from Committees, were called for.

Whereupon Mr. Tennent from the Finance Committee, stated that Mr. McCollum had been employed to lay battens over others on the dome of the Pavilion, in order to protect the canvas covering, from further wearing. The work had been done in a satisfactory manner, and the bill be deemed a moderate one. The charge was $44.

The Messrs. Broron, whose proposition to occupy the Pavilion on the 4th of July, had been referred to the Finance Committee, had abandoned their project.

On motion the report was received.

Mr. Risdon from the Committee on Library, Reading Room and Building, of the Board of Directors, submitted a communication, requesting the use of the Pavilion for one evening, in order to give a Promenade Concert, the proceeds of which were to be applied to defraying the expense of fitting up the new Rooms on Montgomery Street, and for the enlargement of the Library.

The proposition was considered, when, on motion of Mr. Pierson, the matter was referred to the Finance Committee with power to act.

Mr. Williams, said that Mr. Hambly, on behalf of the proprietor, had requested him to make application to the Executive, for the use of the Pavilion for same days, to exhibit a Panorama of Yosemite Falls. The proprietor had proposed to share the profits of such exhibition with the Institute.

On motion of Mr. Freeman the subject was referred to the Finance Committee.

Mr. Williams submitted a proposition

from Messrs. Lee and Marshall to rent the Pavilion for ten nights for the purpose of opening a circus. They would probably wish to occupy the Pavilion from and after the 26th of the present month.

In considering this proposition from the proprietors of the Circus Company, various sums were named as proper to be charged for its use. Mr. Williams would fix the sum at fifty Dollars per night. Mr. Pierson at Sixty five, and Mr. Tennent at one hundred.

On motion of Mr. Risdon the matter was referred to the Finance Committee, with instructions to communicate to Messrs Lee and Marshall the terms on which the use of the Pavilion will be granted to them.

Adjourned

P. V. Dexter

Saturday evening July 24th 1858

The Board met.

Present the President and the following Directors. Messrs Freeman, McNally, Phelps, Pierson, Risdon and Tennent.

Absent Mr. Donahue.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, when Mr. Tennent from the Committee of Ways & Means and Accounts laid before the board the following bills, which on examination were found to be correct, and which on motion of Mr. Pierson were ordered to be paid.

J. H. Peirce for lettering Diplomas & Certificates,	$7.00
Daily Call for Advertising	1.50
Daily Times " "	1.50
Bernstein & Jamison for Moving Book & Furniture	18.75
C. B. Polhemus for Rent to July 1st	60.00
Gas Company for Gas for June	2.00
Librarian for Salary for July & Expenditures	104.00

The Committee also submitted the Report of the Librarian for the Month of July which had been examined and approved. The total Amount of Col

lections from all sources Amounted to $ 87.50
Collected on Account of Quarterly Dues $60.00
" " " Stock 7.50
" for Rent of Room No. 6. for June 20.00 87.50

The Committee on Library Reading Room & Building Reported progress.

Mr. Freeman from the Committee on Books and Donations, Submitted a list of the donations to the Institute, since the last meeting of the Board.

Presented by Hon. D.C. Broderick
42 Volumes of the Annals of Congress.
Report by Emory on the U.S. & Mexican Boundary 3 1/2

Presented by W. James.
Several Specimens of Copper Ore from Arizona

Presented by Mr. E. P. Peckham
A gold Medal of Ancient date

On motion of Mr. Risdon the above were accepted and the thanks of the Board voted to the donors.

It having been represented that a former appropriation of Nine Hundred and ninety nine Dollars to the Finance Committee of the Executive Board, was about exhausted, it having been expended for the purposes of the coming Exhibition,

On motion of Mr. Pierson it was voted, that an Order be drawn on the Treasury for three hundred Dollars, and the same be placed at the disposition of the Finance Committee of the Executive Board to be by them expended in preparing for the Fair.

Mr. Risdon from The Committee on Library, Reading Room & Building, stated that that Committee would at the proper time have some suggestions to offer to the Board in reference to sign, and other conveniences for the present Hall.

There being No other business before the Board, it adjourned to resolve itself into an Executive Committee.

P. Wexter Sec.

Hall of the Institute.
Saturday Evening July 24th 1858.

The Executive was called to order by the President.

Present Messrs. Cofran, Dexter Freeman, Kincaid, McNally, Phelps, Pierson, Risdon, Tennent, and Williams

Absent Mr. Donahue.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, whereupon Mr. Tennent from the Finance Committee stated, that Messrs. Lee & Marshall proprietors of a Circus, whose proposition to rent the Pavilion for a given number of nights, had been referred to the Finance Committee, had declined acceding to the terms demanded by the Executive. It was thought by these gentlemen that even fifty Dollars per night would be too much to give, aside from the fact that the Fountain would be in the way of their performing.

A statement was made in reference to the Panorama of the Yosemite Falls. This matter had also been referred to the Finance Committee, but no definite arrangement had been made with the proprietor, or with Mr. Stanbly his agent.

On Motion of Mr. Williams the above Statement of the Committee on Finance was received, its action in reference to the subjects spoken of was approved, and the Committee was further instructed to confer with Mr. Stanbly, and authorized to consummate any arrangement satisfactory to both parties.

Mr. Williams suggested the propriety of appointing, at an early day, a Committee, on Internal Arrangement, whose duty it should be made, to attend to the locating of all Articles placed in the Fair for Exhibition, with power to add to their number as they might deem necessary.

The suggestion was considered, when on motion of Mr. Pierson the Committee on Internal Arrangement was created.

The President named on that Committee Messrs Cofran, Pierson and Risdon.

The forthcoming Ball was considered, and several valuable suggestions were made respecting the proper action to be had, to render it attractive to those who might visit it, and profitable to the Institute.

Mr. Freeman thought it would be necessary to give notice through the several City papers, that the Ticket Office, at the Pavilion, would be open On Monday and Tuesday from 9 O'Clock A. M. to 6. O'Clock P. M.

The Committee on Printing was instructed to have such notice inserted as above suggested.

And on Motion of Mr. Freeman, the Committee appointed to attend at the ~~Pavilion~~ Ticket Office of the Pavilion, was empowered to employ some person to attend to the selling of tickets there, on the days above named.

Mr. Kincaid was authorized, as Chairman of the Committee on Decoration, to have the apartment appropriated to the ladies, papered, and otherwise fitted up.

Mr. Street, Outside Agent for the second Industrial Exhibition of the Institute, made a Statement, which was generally ~~satisfactory~~, showing a disposition on the part of Mechanics and Manufacturers of the City to contribute Articles to the Fair.

On Motion Adjourned.

P B Dexter Sec.

Hall of the Institute.

Wednesday Evening July 28th 1858.

The Executive met on the Call of the President.

Present Messrs Coffran, Dexter, Freeman, McNally, Pierson, Rixdon, Sinie and Tennent.

Absent Messrs Donahue, Kincaid, Philps and Williams.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, and they severally reported progress.

The President spoke of the little apparent interest exhibited by some of the former and present Officers and members of the Institute, in matters of great concernment to the Association at large, and urged upon the Executive the necessity of prompt attendance upon the meetings, both of the Board of Directors and the Executive Committee.

As the time for opening the next Industrial Exhibition drew near, the labors of the Committee, one and all, would be increased, frequent meetings would become necessary, and great punctuality would be expected from each. In order to render the Fair of this year as attractive as the former one, individual members must give their time and attention to the work on hand, or it was feared there might be a failure. The President would render to the several Committees any assistance in his power, and would cheerfully aid them in pushing forward to a successful termination the ~~enterprise now on~~ several matters now in hand.

The several Committees not being then prepared to report on the result of the Concert & Ball of last evening, the Executive adjourned to Saturday evening next the 31st Inst.

P B Dexter Sec

Hall of the Institute
(The) San Francisco July 31st 1858. Saturday Evening.
The Executive Met pursuant to Adjournment.
Present the President and the following members, Messrs. Cofran Dexter, Rincaid, Pierson, Risdon, & Tennent.
Absent Messrs Donahue Freeman, McNally, Phelps and Williams.
The minutes of the last meeting were read and approved.
Reports from Committees were called for, whereupon Mr. Tennent from the Finance Committee stated, that on account of full returns not having been made to the Secretary, many tickets being yet in the hands of parties, who received them for Sale, it would not be possible to make a report, in full, this evening.
The Committee had examined the following Bills, growing out of the late Concert & Ball, which were found to be correct, and recommended that they be paid.

✓	Eugene Kelly & Co	Bill	25.75
✓	Daily Time	Advertising Ball	3.00
✓	German Democrat	" "	4.00
✓	Daily Call	" "	5.00
✓	Sterrett & Butler	Printing 2500 Tickets	16.00
✓	P. B. Cousins	for Decorating Fountain &c	20.00
✓	Wm. H. Eastman	for Sundries	21.80
✓	C. A. Calhoun	for Printing & putting up Posters Paid	9.00
✓	Golden Era	for Advertising Ball Paid	4.00
✓	Daily Herald	" " " Paid	5.00
✓	C. F. Robbins	" Printing Order of Dances &c	35.00

On motion of Mr. Tennent it was voted that the above Bills be paid.

✓	"Spirit of the Times"	Bill for Advertising Ball	5.00
✓	H. G. Peabody's	Bill for Repairing & Removing Lantern	10.00

were on Motion of Mr. Cofran referred to Mr. Risdon.

✓	Evening Bulletin	for Advertising Ball,	$12

was referred to the Printing Committee
Mr. Cofran Stated that the Committee on Inter Gas Company's Bill, was referred to Finance Committee,

by Wednesday next.
nal Arrangement would do for Complete the work as signed them at the Pavilion, as to be ready for the reception of Articles designed for Exhibition at the Fair,
Mr. Tennent from Refreshment Committee, Stated that the person furnishing Sodo on the night of the Ball had agreed to pay for that privilege two dollars but inasmuch that sum would probably exceed his receipts for the evening he would move that the above sum be remitted, and it was Carried.
Mr. Mitchler, who had refreshments at the Pavilion, for the accommodation of the patrons of the Ball, lost money by the operation.
J. A. Banks Bill for work on the Dome $125. 00 was approved and ordered to be paid.
On motion the Committee Adjourned to Wednesday evening next.
P. B. Dexter, Sec.

Wednesday August 4th 1858.
The Executive Committee met pursuant to adjournment.
Present the President and the following members, Viz Messrs. Cofran, Dexter, Rincaid, Pierson and Risdon.
Absent Messrs. Donahue, McNally, Phelps, Tennent and Williams.
The minutes of the last meeting were read and approved.
No Reports were presented by the Committee on Finance or Internal arrangement
Mr. Risdon moved that there be a Committee on Decoration created, whose duty it shall be, to cause the Pavilion to be properly decorated, on or before the time appointed for the receiving of Articles for exhibition, and that it Consist of three members, who shall have power to add to their number, and the motion was carried. On motion of Mr. Risdon it was voted that the Chair then

appoint the members of the Above Committee.

Before the appointment was made in accordance with the Above motion, the question of appointment was reconsidered, when it was voted that the subject be laid over till the next meeting.

Mr. Risdon to whom the Bill for Advertising Concert and Ball, from the "Spirit of Times" print had been referred, at the last meeting, stated that the proprietors had consented to a reduction of their former charge from $5. to $3. which he thought reasonable and recommended that it be paid.

The same course was also recommended in the Bill of H. G. Peabody for $10. which, on enquiry, he thought was a just Bill.

When on motion Mr. Coffman the above Bills were ordered to be paid.

On motion Adjourned to Saturday

P. B. Deyter Sec.

Hall of the Institute.

San Francisco, Friday evening August 6th 1858.

The Institute Met pursuant to Adjournment.

Present the President and a quorum of the members.

The minutes of the last meeting were read and approved.

The Treasurer submitted his monthly Report, which having been read by the Secretary, was on motion ordered to be spread upon the minutes.

Mr. Street moved to take from the table the preamble and resolution offered by Mr. Banks at the last meeting of the Institute.

When, on the suggestion of Mr. Fisk and because of the absence of Mr. Banks,

San Francisco August 6th 1858.

To the President and members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

I respectfully submit to you the following report of the receipts and disbursements for the Month ending August 6th 1858.

Receipts

August 1	To Cash from Librarian, P. B. Deyter		$ 87.50
" "	Balance from last Report		610.40
	Total Receipts		$697.90

Disbursements

By Cash	Paid Gas Company	2.00	
" "	" Bernstein & Co	18.75	
" "	" C. B. Polhemus	60.00	
" "	" Newspapers	3.00	
" "	" J. A. Peirce	7.00	
" "	" P. B. Deyter	104.00	
" "	" Executive Committee	300.00	494.75
	Balance		$203.15

Signed L. E. Kincaid Treasurer

Mr. Street moved to take from the table the preamble and Resolution, offered by Mr.

Banks at the last meeting of the Institute, and the motion was carried. Before proceeding to the consideration of the above Mr. Fisk suggested, that inasmuch as Mr. Banks was absent from the City it would be courteous towards him, to postpone any action on the resolution, and moved that it lay over till the next meeting, and it was accordingly laid upon the table.

On motion of Mr. Pierson the following Resolution offered by Mr. Street at the meeting of the Institute of June 4th was taken up. When on motion of Mr. Freeman the same was adopted.

Resolved. That all the members of the Mechanics Institute, who have signed the Constitution, paid the ten per Cent on the Stock they have subscribed for, and their dues up to and for the Quarter ending the 31st day of August 1858. shall be admitted free, during the continuance of the Fair.

Before the motion to adopt was disposed of Mr. Fisk, moved to refer the resolution to the Board of Directors, which motion having been discussed was lost.

The following letter from Mr. Phelps tendering his resignation as a Director was read.

San Francisco July 22nd 1858.

To the President and members of the Mechanics Institute of the City of San Francisco.

Gentlemen,

My business engagements are such as will prevent my further attendance on the meetings of the Board; I therefore, hereby respectfully tender my resignation as a member of the Directory

With my best wishes for the prosperity of the Institute

I remain Gentlemen

Your Obt. Sert.

Augustus E. Phelps.

The above having been read, Mr. Street moved that the resignation of Mr. Phelps be accepted, and the motion prevailed.

Mr. Pierson moved that the Institute now go into an election for one Director to fill the vacancy in the Board just created by the above resignation, and the motion was carried.

On motion of Mr. Cofran nominations were opened, When the following members were put in nomination Messrs Dore, Hobbs, Comins and Robbins.

Nominations were closed on motion of Mr. Macpherson.

The President appointed as tellers Messrs Van Pelt, Hewett and Taylor, and ordered a recess of fifteen minutes to prepare the ballots.

On resuming the Chair the tellers announced as the result of the election for Director just held, that Mr. R. Dore had received a Majority of all the votes cast, and was duly elected a Director in the Institute for the balance of the term.

On motion of Mr. Taylor the election of Mr. Dore was declared to be unanimous.

Mr. Pierson made some appropriate remarks in reference to the approaching Fair, urging upon individual members the necessity of making some exertion in the cause. Each should use the influence he may possess, (and every one has some influence,) to persuade others to unite in making this exhibition, at least, equal to the last.

The President adverted to the late Concert and Ball, and regretted that so little of interest had been manifested by the membership at large, and that the attendance, on that occasion, had been so small.

After paying the expenses growing out of the Ball, there would not remain, for the uses to which the proceeds were to be applied, a sum to exceed one hundred Dollars. This he thought reflected no credit on the membership, as, by a little combined exertion the net receipts could have been swelled to ten times that amount.

And so with regard to the coming Fair, exertion on the part of members, was necessary to suc-

cess. It would be better to ~~abandon~~ give over the enterprise at once, and so announce its abandonment, than to continue to manifest this careless indifference. The individual effort of every member of the association is necessary in order to render the promised Fair equal to the past, and yet it is expected that it shall greatly surpass in attractiveness the first exhibition. It is to be hoped that members will come forward, and by all possible effort, aid in rendering this second Industrial Fair superior to any thing that has preceded it on the Pacific Coast.

Mr. G. A. Street, Outside Agent of the Fair made some remarks of an encouraging nature as to the prospect of the coming exhibition. Contributions promised to be numerous. It might be necessary to add a wing to the present building, in order to afford sufficient space for contributors to display their goods and wares.

On motion of Mr. Pierson, Sen.r the Institute adjourned.

Enquiry was made of the Chair, whether any understanding, or arrangement had been made with the Officers of the Horticultural Society, as to the free admission to the Fair, of its Members?

The President, replied that no arrangement of the Kind referred to had been entered into,

Messrs Street and Fisk, spoke of the 4th Page of the Resolution admitting our own members in good standing free of Charge, and suggested that some action would probably be necessary, by the Board of Directors, or the Executive Committee, in order to a thorough understanding with the Horticultural Society, on this suggestion. When Mr. Freeman moved that the Matter be referred to the Board of Directors, and the motion was carried.

On Motion adjourned

P. Blexter Sec.

Error

Hall of the Institute.

Saturday evening, August 7th 1858.

The Executive Committee met pursuant to adjournment.

Present the President and the following members Messrs. Coffman, Dexter, Donahue, McNally, Done, Pierson, Tennent and Williams.

Absent Messrs Freeman, Kincaid and Risdon.

The minutes of the last meeting were read and approved.

Reports from Committees were called for, when Mr. Tennent from the Committee on Finance, stated that the Committee were not prepared to report in full on the late Concert and Ball, as all the Tickets, placed in the hands of members to be sold, had not yet been accounted for to the Secretary.

In regard to the Bill of the Gas Company, for Gas furnished on the night of the Ball, which was thought to be too high, and on which it was proposed to ask a reduction, Mr. Tennent said he had visited the Office of the Company two or three times, but had not yet seen Mr. Eastland.

The appointment of the Committee on decoration which had been laid over from the last meeting was called up, on Motion,

When the President appointed as constituting said Committee, Messrs. Done McNally, and Donahue.

Mr. Williams spoke of the necessity of the appointment, at an early day, of the Chairmen of the several Committees of Judges, in order to avoid some errors which were committed at the last Fair, in consequence of the late hour when the several Committees entered upon their duties.

The suggestion was considered, when Mr. Williams moved that a Committee of three be appointed, whose duty it shall be to select the Chairmen for the several Committees, and present them at the next meeting for approval. The Chair appointed Messrs Williams

Tennent and Dexter.

It was understood, on the suggestion of Mr. Tennent, that, as far as practicable, the Chairmen of the Several Committees shall be members of the Institute.

Mr. Street, Outside Agent, was present, and from his recent, thorough Canvas of the City, was enabled to offer valuable suggestions. Mr. Williams, therefore moved that Mr. Street be requested and allowed to present his views on the various matters pertaining to the Fair, and the motion was Carried.

The Finance Committee having examined and found to be Correct the following bills, recommended that they be paid.

J. E. Kincaids Bill for Expenditures at Ball	$ 7.00
Alta California for Advertising	8.00
E. A. Calhoun a Printing Posters & Posting	9.00

On motion it was voted to pay the above.

It was thought by the Committee, that, in order to avoid being too much Crowded, it might become necessary to make some addition to one or more of the wings of the Pavilion.

When On motion of Mr. Williams, the Committee on Internal Arrangement was authorized, if, in their opinion, it should become necessary, to construct such addition to one or more of the Wings.

Mr. Street mentioned that Mr. Hooper had a very large Bell, which, he said, was placed at the disposition of the Executive Committee, to be used at the Pavilion during the Continuance of the Exhibition. On Motion of Mr. Donahue, it was voted to accept Mr. Hoopers offer.

It was thought the publication of the resolution adopted by the Institute at its last meeting, tendering a free or Season ticket to members in good standing, would have the effect of inducing those now in arrears to pay up their dues, and would be a persuasive to others to become members, it was voted on motion of Mr. Tennent that the Secretary be instructed to publish the same in several City papers, at an early day. Adjourned

P. Mexter Sec.

Hall of the Institute.

Wednesday Evening August 11th 1858.

The Executive Committee met pursuant to adjournment.

Present the President and the following Members, Messrs. Coffran, Dexter, Donahue, Kincaid, McNally, Pierson, Risdon, Tennent & Williams & Dore.

The minutes of the last meeting were read and approved.

Reports from Committees were Called for.

When Mr. Tennent from the Finance Committee, presented as Correct, and being approved, the following Bills, growing out of the late Concert and Ball.

Daily Globe's Bill for Advertising Ball	
Gas Company's Bill for Gas furnished	22.25
Firemans Journal for Advertising	2.50

On motion it was voted that the above Bills be paid.

Mr. Coffran from the Committee on Internal Arrangement, Stated that Messrs Devoe & Co had submitted a proposition to furnish, for the purposes of the Fair, a Steam Engine of Sufficient power to drive all the Machinery that will probably be placed on Exhibition. They would place the Engine in good running Order in the Pavilion, furnish the Engineer, whose wages the Committee must pay, and in return demand $250. The Committee had this proposition under advisement, but would like to hear an expression of opinion on the part of the Executive.

The subject of Steam Engine was considered. When Mr. Pierson moved, that the whole subject be referred back to the Committee on Internal Arrangement, and two members of the finance Committee, and that these be empowered to close any arrangement with Messrs. Devoe & Co, or others, which they may deem advantageous to the Institute.

Mr. Tennent moved an Amendment,

That the Subject be referred back to the Committee on Internal Arrangement with power, which was adopted. When the motion, as amended was carried.

Some consideration was given to the matter of Boiler to be furnished, and was spoken to by Mess. Donahue ~~and~~ Risdon, & Copan but no definite order was taken thereto.

Committee on Decoration reported progress.

Committee on Selection of Chairmen for Committees of Judges reported progress.

Communications were read from Mess. Butler and Craig, asking situations at the Pavilion during the progress of the Fair, which, on motion of Mr. Donahue were placed on file for future reference.

On Motion the Executive adjourned till Wednesday evening next.

P. Weyton

Saturday evening August 14th 1858.

The Executive Committee met and was called to order by the Vice President.

Present. Mess. Cofran Dexter, Dore Donahue, Freeman, Kincaid, Pierson, Risdon and Tennent.

Absent. the President and Mess. Mc. Nally and Williams.

The minutes of the last meeting were read and approved.

Reports from Committees were called for. When upon Mr. Tennent from the Committee on Finance made a final report on the receipts and Expenditures growing out of the late Concert and Ball.

Total Receipts	$ 683.00
Total Disbursements	618.00
Balance	$ 65.00

On motion the Report was received and approved.

Mr. Risdon, from the Committee on Internal Arrangement, stated that the Committee would on monday be prepared to receive good designed for Exhibition, the day to set forth in the Circular. The Committee reported progress.

Mr. Dore, from the Committee on Decoration, stated, that a proposition had been made to the Committee, to prepare the wreaths designed for decorating the Dome, for Six Cents per foot. As the work assigned to the Committee was not completed, he would report progress.

Mr. Kincaid, Treasurer, Submitted a report of the receipt and Disbursements, on account of the Fair of 1858.

The Report was read, when on motion of Mr. Pierson the same was received, and ordered to be placed on file.

The Receipts Amounted to	$ 1376.35
The Disbursements to	1294.93
Balance	$ 81.42.

New business.

Mr. Tennent moved, and the motion prevailed, that the Committee on Printing be instructed to cause the name of Mr. Dore to be inserted in place of Mr. Phelps, and Mr. Cofran in place of Mr. Van Pelt, in the publication of the Circular by the City Press.

Mr. Street, (by request) made a Statement in reference to a proposition from a Mr. Hamby to exhibit a Panorama of Yosemite Falls Valley, in the Pavilion, during the Fair. Mr. Hamby proposed that the Executive should put an addition to one of the wings of the Pavilion, large enough to admit the showing of the Panorama to Advantage, to be used for that purpose alone, and for this supposed additional attraction to the Fair, the Executive should allow him a certain per cent of the receipts.

The subject was considered when on Motion of Mr. Pierson the Committee on

Internal Arrangement was instructed to notify Mr. Hambly that his proposition was declined.

The subject of fixing the price of Season and single admission tickets to the Fair was taken up and considered, when, on motion of Mr. Donahue, the price of Season tickets Admitting a gentleman and Lady was fixed at five Dollars, and a single admission ticket, admitting one person at fifty cents.

The Printing Committee was instructed to have Season tickets for the Fair printed at an early day, in order to their sale, before the time announced for the opening of the Exhibition. It was determined to have printed two thousand Season tickets and 15 hundred Single Admission tickets.

Mr. Dore from the Committee on Decorations, submitted a design for decorating the Dome of the Pavilion, and asked for advice and instruction from the Executive, when on Motion of Mr. Kincaid, the whole matter was left discretionary with the Committee having the work in charge.

Mr. Donahue enquired, whether it was thought advisable to have a large middle Lamp put up before the Pavilion, to supply the place of the one removed by Peabody. He would furnish an Iron Gas post. The subject having been duly considered, on Motion of Mr. Risdon it was referred to the Committee on Decoration.

The whole Subject of employing Watchmen and Policemen at the Pavilion was referred to the Finance Committee with power.

Mr. Street, enquired whether Articles Exhibited last year, which were awarded Diplomas, should this year be admitted. Mr. Donahue thought such Articles might be admitted on Exhibition but not for Competition. Mr. Tennent moved to lay the subject on the table till the next meeting.

Mr. Robbins, it was stated by Mr. Street,

had proposed to print a paper after the style and manner of last year, provided the Executive would pay him one hundred Dollars.

Mr. Tennent moved to lay the proposition on the table, when Mr. Risdon moved to refer it to the Printing Committee, which prevailed.

Mr. Street said he had been requested by several Artists of the City to call the attention of the Executive to the propriety of having an addition made to the Pavilion, and appropriating it exclusively to the exhibition of Paintings, Drawings, Lithographs, Daguerreotypes, Ambrotypes, Photographs, &c.

The matter was duly Considered, when on Motion of Mr. Dore, the Subject was referred to the Committee on Internal Arrangement, with power.

Adjourned

W. B. Dexter Sec.

Wednesday Evening.
August 18th 1858.

The Executive Committee met pursuant to adjournment.

Present the President and the following members. Messrs. Cofran, Dexter, Dore, Freeman Pierson, Risdon, and Tennent.

The minutes of the last meeting were read and approved.

Reports from Committees were called for.

No report was received from the Finance Committee.

Mr. Pierson from the Printing Committee Stated that the necessary number of tickets had been ordered from Mr. C. F. Robbins, and that he would see that they were brought to the Rooms tomorrow. In regard to other printing the Committee reported progress.

Mr. Cofran from Committee on Internal Arrangement reported progress.

Hall of the Institute.
Saturday Evening August 14th 1858.

The Board met and was called to order by the Vice President.

Present Messrs Donahue, Dore, Pierson, Risdon, and Tennent.

Absent Messrs Freeman & McNally.

The minutes of the last meeting were read and approved.

Reports of Committees were called for, When Mr. Tennent from the Committee of Ways and Means and Accounts, laid before the Board several Bills which the Committee had examined, and found to be correct, and recommended that they be paid.

Gas Company's Bill for Gas in July	$ 2.40
Herald, for Advertising 2 Bills	3.00
Morning Call for do	1.50
Daily Alta for do 2 "	3.00
Gas Company for Making Connection &c	9.25
Jones Wood and Sutherland for Rent	50.00
J. A. Bauer Bill Work on Rooms	110.00
John C. Hill for Carpet &c	200.00
Wm Cunningham for Painting and Graining Cases	17.50
J. R. Kelly for Painting Rooms	57.00

On motion of Mr. Pierson it was voted that an order be drawn on the Treasurer for the amount.

The Bill of Mr. C. Goodes for Book Cases was referred to the Committee on Library Reading Room and Building.

The Committee on Library Reading Room and Building reported progress.

The Committee of Books and Donations reported progress.

Adjourned

P. B. Dexter Sec

Hall of the Institute.
San Francisco ~~August 1858.~~
August 18th 1858.

The Executive Committee met pursuant to adjournment.

Present the President and the following members. Messrs. Coffman, Dexter, Dore, Freeman, Pierson, Risdon and Tennent.

The Minutes of the last meeting were read and approved.

Reports from Committees were called.

No report was made from the committee on Finance.

No report was made from the Committee on Internal Arrangement.

Mr. Pierson from the Printing Committee stated that the necessary number of the various Kinds of tickets had been Ordered, from the printing establishment of C. F. Robbins. He would see that they should be handed in tomorrow. In reference to other printing, the committee reported progress.

Mr. Dore, from the Committee on Decoration, said the Committee had made arrangements with Mr. Grob for the decorating of the Dome, and for the painting of the front of the Pavilion It had been agreed to pay twenty Dollars.

The Committee on Selecting names of persons for Chairmen of the several Committees of Judges, reported progress, and announced Mrs Street as added to the Committee.

Communications were read from Messrs. Brown Dexter, and Mitchler, in reference to Sodo fountain and furnishing refreshments, in the saloon of the Pavilion.

Wm. Tennent moved to refer the above to the Committee on Internal Arrangement— Mr. Pierson moved to amend by referring them to the Finance Committee, which motion was carried.

A communication from a Mr. Kraus was read proposing to furnish several Musicians, at the Pabilion, on each evening the Fair may be open at thirty two Dollars per evening. On motion the above was placed on file for future reference.

Mr. G. W. Houston, sent in a Communication, ~~propose~~ asking for a situation as Clerk, or in any other Capacity at the Exhibition.

Referred to Finance Committee.

The Subject of the propriety of allowing Articles exhibited at the last Fair, which had received premiums, to be entered at the Coming Fair for Competion, and which subject had been laid upon the table at the last meeting, was on Motion of Mr. Cofran taken from the table, and Considered.

Mr. Pierson moved that any Article exhibited at the Fair of 1857, to which a premium had been awarded, might be again admitted this year for Competition, and the motion was carried.

Mr. Cofran tendered his resignation as a member of the Finance Committee, which on motion of Mr. Freeman was accepted.

Mr Risdon moved that Mr. Sime be appointed to the place made vacant on the Finance Committee, and Mr. Tennent, that the President so appointed be made Chairman thereof.

Mr. Risdon Spoke of other Bells than the one tendered to the Committee by Mr. Hooper. when it was ordered that the choice of Bells to be used at the Fair, be left to ~~the choice of~~ the Committee on Internal Arrangement.

Adjourned

P. Dexter Secy

Hall of the Institute

Saturday Evening August 21st 1858

The Executive Committee met pursuant to adjournment.

Present the President and the following members. Messrs Cofran Dexter Donahue Dore Freeman, Kincaid Pierson, Risdon, Tennent and Williams

Absent Mr. McNally

The minutes of the last meeting were read and approved.

Reports from Committees were called for.

Mr. Sime from the Finance Committee, reported that an Arrangement had been made with Mr. P. Dexter, by which he was to have the soda stand at the Pavilion, during the Continuance of the Fair, for which privilege he was to pay a bonus of fifty Dollars, and, should his receipts amount to three hundred and fifty Dollars, then he was to pay fifty dollars more. The understanding with Mr. G. Mitchler was, that Mitchler was to take the refreshment Saloon, and furnish a bill of fare, as set forth in his Communication to the Executive, and for the privilege he was to pay One hundred Dollars ~~for~~ when the receipts amounted to five hundred Dollars, and so in proportion.

The report was received.

Committee on Internal Arrangement, reported progress.

Committee on Decoration, reported progress.

Mr. Tennent from the Committee on Selecting Suitable persons for Chairmen of the several Committees of Judges, made a partial report, and asked for further time, which was granted.

A Communication from Messrs Dewe Bro. in reference to Steam Engine in Pavilion was referred to the Finance Committee, with instructions to consummate the arrangement proposed.

The Corresponding Secretary read a letter from Com. Cunningham the Officer in Charge at Mare

Island granting the use of the government Flags to the Committee during the Exhibition.

A discussion arose on the subject of making an addition to the Pavilion, as it was believed more space than was afforded by the present building, would be required by Contributors, in order to a desirable display of their goods. It was proposed to furnish space for a gallery of Paintings, and the exhibition and operation of Sewing Machines. It was made a question whether the Contemplated addition should be made on the East side of the South wing, alone, or whether the space to be added should be divided between the South and North wings.

Mr. Donahue moved to refer the Subject back to the Committee on Internal Arrangements.

Mr. Williams moved, as an Amendment, that, should the Committee on Internal Arrangement, deem an addition necessary, such addition should be made to the two Angles of the Pavilion on Montgomery Street, which provided.

A Communication from Messrs Hutchings & Rosenfeld was read, asking to be furnished with a Catalogue of Articles intended for exhibition.

The Corresponding Secretary was instructed to enclose Season tickets to the Fair, to Commodore Cunningham, for himself and Officers.

It was understood, that aside from the Press of the City, no Complimentary tickets would be given.

Mr. Cofran moved that a Committee be appoint to draft Rules by which the several Committees of Judges should be governed; in determining the merits of the various Articles by them examined.

The President appointed Messrs.

On Motion of Mr. Risdon it was voted that no bill should be made by any member of the Executive, or by the order of any member, unless a bill was rendered for such article so purchased.

Adjourned

P. B. Dexter Sec.

Hall of the Institute.

San Francisco August 25th 1858

The Executive met pursuant to adjournment.

Present the President and the following Members, Messrs. Cofran, Dexter, Dore, Rincaid, Freeman, Pierson, Risdon, Tennent and Williams.

Absent Messrs Donahue and McNally.

The Minutes of the last meeting were read and approved.

Reports from Committees were called for.

The Finance Committee made no report.

The Printing Committee made no report.

The Committee on Internal Arrangement reported progress.

The Committee on Decoration reported progress.

A communication was read from Messrs. Valentine & Son, proposing to print a newspaper during the Continuance of the Fair, provided the Committee will pay to them fifty Dollars.

On motion of Mr. Risdon the communication was referred to the Finance Committee with power to act.

The Special Committee appointed to select the Chairmen of the several Committees of Judges, submitted a list of names of persons to be placed at the head of the several Committees, on which they desired the action of the Executive.

On motion of Mr. Williams the Executive went into Committee of the whole, the Vice President in the Chair, for the purpose of Considering the Report of the Special Committee on selection of Names.

The President resumed the Chair.

When the Chairman, reported, that the Committee of the whole had had under Consideration the subject of appointing Chairmen on the several Committees of Judges, and asked the concurrence of the Executive in the following

Class 1st J. W. Osborne Chairman

Class 2nd Saml. Soule do

Class. 3rd	Hon. Sam[l] Purdy	
Class 4th	Frank Eastman	
Class 5th	C. L. Taylor	
" 6th	N. J. Street	W. A. Wigmore
" 7th	Henry Webb	
" 8th	Douglas Saunders	
" 9th	J. L. Ottignon	Pat. Hunt.
" 10th	Otis V. Sawyer	
" 11th	C. Nahl	
" 12th	J. D. Robert	
" 13th	J. P. Buckley	
" 14th	P. B. Cowing	
" 15th	G. O. Whitney	
" 16	J. H. Hethcote	
" 17	S. J. Keene	
" 18	H. R. Tarner	
" 19th	John Roach	
" 20	George Dennis	
" 21	Dr. Toland	
" 22	J. W. Eckfeldt.	
" 23	J. A. Burkitt	
" 24	Dr. L. Lauszweert	
" 25	O. P. Sutton	
" 26	Ellis	
" 27	Wm J. Parker	
" 28	J. P. Corrigan	
" 29	Oliver	
" 30	L. P. Benchley	
" 31	John Houston	
" 32	A. G. Abel	
" 33	Wm. Hooper	
" 34	John Rehoe	Dr. J. M. Burke.
" 35	James Devoe	
" 36	Bishop Kip	
" 37	Miss A. E. Sandford	
" 38	Wm. H. Herrick	
" 39	Mrs. Copeland	
" 40	Mrs. M. L. Torrence	
" 41	Dr. Trask	
" 42	Capt. Johns	

Class 43	W. C. Ralston
" 44	J. Mora Moss
" 45	J. H. Atkinson

On Motion the Report was received and the action of the Committee Concurred in.

Mr. Williams suggested the propriety of Securing Musical Hall for Wednesday Evening September 1st for the delivery of the Opening address of the Fair.

Mr. Coffran moved that the Finance Committee be instructed to procure Musical Hall for the above purpose, and for the time named, which motion was carried. The Pavilion would be thrown open to visitors on Thursday morning. It was thought desirable to refer to a Committee, all applications for tickets by Contributors.

When On motion of Mr. Risdon it was voted that Messrs Sime & Coffran, the President and Vice President Constitute such Committee.

The matter of issuing Complimentary tickets was left wholly to the discretion of Messrs Sime & Williams.

Adjourned

P. W. Dexter Sec.

Hall of the Institute.
Saturday Evening August 28th. 1858.

The Board met and was called to order by the President.

On calling the roll the following members answered to their names, Messrs. Dore, Freeman, McNally, Pierson, Risdon & Tennent.

Absent: Mr. Donahue

The minutes of the last meeting were read and approved.

Reports of Committees were called for.

No report was handed in from the Committee of Ways and Means and Accounts.

Committee on Library Reading Room and Building made no report.

Mr. Freeman from the Committee on Books and Donations laid before the Board a Copy of Wood's California digest, presented by Mr. R. H. Monson.

On Motion of Mr. Pierson the above was accepted and the thanks of the Board voted to the Donors

The monthly report of Librarian was referred to the Committee of Ways and Means and Accounts.

The report showed the Collections for the month of August from all sources to amount to $ 194.00

Collected, Quarterly Dues $101.50
Stock 92.50 194.00

On Motion of Mr. Freeman it was voted that an Order be drawn on the Treasurer to pay the Balance due on the Bill of Charles Geddes for putting up Book Cases, as soon as said bill shall have been passed upon by the Committee of Ways and Means and Accounts

Some Conversation was had Among the Directors in reference to the manner of notifying those who make donations to the Institute, of the acceptance of the Articles presented, and the thanks of the Board therefor. When, on Motion of Mr. Pearson, the Corresponding Secretary was instructed to get up a form of a letter of thanks by the Board, and have a sufficient number of the same printed for use.

Adjourned

P. B. Dexter Sec.

Hall of the Institute
Saturday evening August 28th 1858

The Executive met pursuant to adjournment.

Present the President and the following members, Messrs Cofran, Dexter, Dore, Freeman, Kincaid, McNally, Pierson, Risdon and Tennent.

Absent Messrs. Donahue and Williams.

The Minutes of the last meeting were read and approved.

Reports of Committees were called for.

Mr. Sime from the Committee on Finance, Stated that an Arrangement had been made with Messrs. Valentine & Son for the Printing of a Paper during the Continuance of the Fair, upon the terms set forth in their letter to the Executive.

The Printing Committee made no report.

The Committee on Internal Arrangement reported progress.

The Committee on Decoration reported progress.

The Committee on Selecting Chairmen of the several committees of Judges reported progress.

It was thought expedient to change some of the Chairmen appointed on a few of the Committees, When on Motion of Mr. Tennent, the appointment on Class No. 34 was reconsidered.

Mr. Tennent moved that Dr. J. M. Burke be appointed Chairman of Class No. 34. in place of him who was first selected, and the motion was carried.

It was represented that Mr. N. J. Street declined to act as Chairman of the Committee on Class No. 6. When, On Motion of Mr. Freeman the appointment of Chairman of Class No. 6. was reconsidered, and Mr. W. A. Wigmore was selected in place of Mr. Street.

Some objection having been made to the Chairman of Class No. 9. on account of his supposed hostility to one of the intended Contributors in that Class. the appointment of Chairman of No. 9 was reconsidered, on motion of Mr. Freeman, and Pat. Hunt was se-

lected as Chairman, on Motion of Mr. Risdon.

A communication was read from Mr. Sperry, asking for use of the Pavilion for one night after the close of the Fair — which, on motion of Mr. Risdon was laid upon the Table.

A letter from Mrs. Charlotte M. S. Connor was read, asking for space for a small table and a couple of Chairs, in the Pavilion during the Fair, to distribute tracts in reference to the purchase of the Mount Vernon property, and to solicit donations for that object — which on Motion of Mr. Coffran was laid upon the table.

On motion of Mr. Dore the Financial Committee were authorized to employ Music, for address and Fair.

Mr. Street made some suggestions on the propriety of changing the night of Opening the Fair by the delivery of the address.

The matter of preparing rules and regulations for the government of the Judges in making awards, was, on motion of Mr. Coffran, referred to the Committee on Selecting Chairmen. #

Adjourned to Monday evening, August 30th

Enquiry was made as to the propriety of opening the doors of the Pavilion, on Sunday, to visitors, when the President stated that the same matter, was fully considered, by the Executive of last year, by whom it had been determined, that out of a regard to wholesome public opinion, it was advisable to keep the doors closed on that day — when, without any formal action it was decided that the same rule should hold this year, and that, on Sundays, the Pavilion should be closed to visitors.

Adjourned

P. Wexter Sec

Hall of the Institute

Monday Evening August 30th 1858

The Executive met pursuant to adjournment.

Present the President and the following members. Messrs. Coffran, Dexter, Dore, Freeman, Winchell, McNally, Pierson, Risdon, Tennent & Williams and Donahue.

The minutes of the last meeting were read and approved.

Reports from Committees were called for —

Mr. Risdon, from the Committee on Internal Arrangement, stated that the shafting, designed to give motion to the several Machines which would be on exhibition was very nearly completed, and would all be in readiness for use at the Opening of the Fair. In other matters pertaining to the duties assigned them, the Committee reported progress.

Committee on Decoration, no report.

The Committee on Selecting Chairmen of the Committees of Judges — reported the names of those who had signified their willingness to serve on the Committees to which they had been appointed, as also the names of those who had declined.

Mr. Jewett was appointed to Class No. 11 — in place of C. Nahl, declined. E. P. Seymour was appointed to Class No. 20 in place of George Dennis — declined F. G. Merchant to Class No. 26 in place of Mr. Ellis declined. to Class No. 29 in place of Mr Oliver declined, Joshua P. Havens to Class No. 31 in place of John Henston declined, James Linen to Class No. 32 in place of Mr. A. G. Abel, out of the City, and A. H. Myers to Class No. 43 — in place of W. C. Ralston declined.

The President stated, that, in consequence of the labor imposed upon him in signing the various kinds of tickets, and the constant personal attention given by him to matters pertaining to the Fair, it would be exceedingly inconvenient, if not impossible for him to prepare the closing address, expected of him, in a manner Satis

factory to himself, or the Institute had a right to demand, he would therefore ask permission of the Executive to substitute Col. Baker, who, he doubted not would make the address which usage had imposed upon the presiding officer of this Association.

On motion the President was authorized to engage the services of Col. Baker on the occasion referred to.

Mr. Williams called the attention of the Executive to the fact, that it had been announced that the address by Mr. I. A. Banks would be given on the evening of the first, after the closing of the Polls, and for many reasons, he thought it would be well to postpone, for one day at least the opening of the Fair.

He therefore moved that the delivery of the address be postponed to Thursday evening, the day after the election, and the motion was lost.

Adjourned

P. Wexler, Sec'y.

Hall of the Institute.

Tuesday Morning, September 14th 1858.

The Executive met on the Call of the President

President in the following members, Messrs Cofran, Dexter, Dore, Freeman, Kincaid, McNally, Pierson, Tennent and Williams.

Absent Messrs. Donahue and Risdon.

The minutes of the meeting of August 30th were read and approved.

Mr. Freeman from the Special committee on Burning Fluids, stated that a test of the various fluids on exhibition was made last evening, which, in its results, was highly satisfactory, both to the committee, and to the Exhibitors, with the exception of Messrs Stanford Brothers, who had withdrawn their articles, before the test was made.

Mr. Sime, from the Special Committee appointed for the purpose of aiding Mr. Larco to make a satisfactory disposition of his fountain now gracing the Center of the Pavilion, said, that the Committee had learned from Mr. Burns, President of the Board of Supervisors, that Messrs Bensley & Co. were under Contract to furnish to the City a Suitable fountain for the Plaza, at a cost of not less than twenty five hundred Dollars. But as Messrs. Bensley & Co. would not be required to provide such fountain for some nine months to come, they would not probably now purchase from Mr. Larco. The fountain in the Pavilion is held at Seventeen hundred Dollars. While the Executive Committee give a benefit to the owner of the Fountain, for its use during the former and present fairs.

On motion of Mr. Pierson the further consideration of the matter was laid over for one week.

A communication was read from Mr. Wm L. Boyle, asking to be allowed to enter at this time a Case of Dentistry work.

The matter was considered, when on motion of Mr. Cofran, it was voted that Mr. Boyle's contribution could be received on Exhi

On motion of Mr. Cofran it was voted that when the Committee adjourn, it shall adjourn to Thursday morning next at 10. O'Clock

bition only.

A communication was received from the Ladies Protection and Relief Society, asking for a benefit at the Pavilion before the close of the Fair.

On motion of Mr. Cofran this and like applications from other benevolent associations were laid over till the meeting on thursday morning next.

At the request of Mr. Williams, Mr. Cofran moved a reconsideration of the above which was lost.

It was thought advisable by the Committee to notice, by a Salute, the Confirmation of the successful laying of the Telegraphic wires across the Atlantic.

Mr. J. C. Lane stated the Cost of firing 100 guns at about fifty Dollars.

On motion of Mr. Williams the subject of a Salute was left to the discretion of the President, with full powers.

To the President and Vice President was given authority to receive and determine all applications for the removal of Articles on Exhibition at the Pavilion.

The subject of Closing the Fair was taken up on the suggestion of the President.

Mr. McNally moved that the Fair close on the Thursday night week, Mr. Kincaid moved to amend by striking out Thursday, and inserting Saturday, the Amendment was accepted, and the motion was carried. It was further determined that the closing address should be given at an early hour, on the evening named, at Musical Hall, and the Fair close at 11 O'Clock.

On motion of Mr. Cofran it was voted to invite the Horticulturists to join with the Institute on that occasion.

On motion of Mr. Williams it was resolved to give a Ball at the Pavilion on Thursday evening the 30th Inst. On motion of Mr. Dore the price of tickets for the Ball, without refreshments was fixed at three Dollars.

On motion of Mr. Freeman, Mr.

Dore was made Chairman of the Committee of Arrangements for the proposed Ball, with power to select his Colleagues.

2000. tickets were ordered on the suggestion of Mr. Freeman, which, together with the programmes and order of dances &c were to be provided by the Chairman of the Committee of Arrangements.

Mr. Tennent moved to reconsider the motion to lay over for a week, the matter relating to the Fountain, and the motion was carried.

When, on motion, its further Consideration was postponed to the next meeting.

The President was to make known to the President of the Horticultural Society the action of the Executive in all matters of Common interest.

adjourned.

F. D. Dexter Sec.

Hall of the Institute.

Thursday Morning September 16th 1858.

The Executive met pursuant to adjournment.

Present the President and the following members. Messrs Cofran Dexter, Dore, Freeman, Kincaid, McNally, Pierson, Risdon, Tennent and Williams.

Absent Mr. Donahue.

The minutes of the last meeting read, corrected and approved.

The President stated, that on advising the Officers of the Horticultural Society of the action of the Executive, in reference to the time determined upon for closing the Fair, they expressed a wish that thursday of next week should be the day fixed upon rather than the Saturday following, otherwise much of the fruits now on exhibition would perish or rot.

A communication was read from the Ecce

Ka Benevolent Association, advising the Executive that Thursday evening, Sept. 30th had been selected by them to give a Ball, &c.

It was voted, on Mr. Risdon's motion to receive the above and place it on file.

Mr. Pierson moved to change the time fixed upon at the last meeting for giving the Ball, and the motion carried.

Mr. Risdon moved that the Ball be given on Tuesday the 28th Inst.

Mr. McCaid moved to amend by naming Tuesday the 5th of the Coming month. The Amendment was lost.

The question was then taken on Mr. Risdons Motion and was carried.

Thursday of next week was agreed upon as the day on which the fair was to close.

A letter, signed by several ladies of the first Congregational Church, was read, Asking for the use of the Pavilion for one day and evening, after the fair closes, for the purpose of holding a festival, in aid of that Church.

On motion of Mr. Freeman the letter was received, and on motion of Mr. Risdon the request above was granted, with the privilege of naming some day which will not interfere with other arrangements of the Executive.

A communication was read from the managers of the San Francisco Orphan Asylum, asking for a benefit in aid of the orphans under their charge.

It was voted on Mr. Williams' motion, that one half of the gross receipts, for one day at the Pavilion, be granted to the orphans, and that the receipts of Monday next be so divided.

It was announced, that by the Arrival of the Mail Steamer from New York the news of the successful laying of the telegraph wires across the Atlantic was confirmed.

The letter from the Ladies' Protection and Relief Society was called up, when On motion Mr. McCaid ~~Jr~~ the gross receipts at the Pavilion, on Tuesday of next week was granted to that Charity.

The request of Mr. Sperry for the use of the Pavilion, after the close of the Fair, for one night, to raise a sum which would enable the Church of the Catholics to purchase a Clock from him, was granted, on motion of Mr. Risdon. Mr. Sperry could name any time not interfering with other arrangements of the Executive.

The Committee having the matter of Fountain in charge was granted further time, on motion of Mr. Williams.

On Motion of Mr. Dore a Committee of three, Consisting of Messrs. Risdon, Donahue and Fremont, was appointed to Confer with Mr. Lick in reference to Pavilion.

On the suggestion of the President it was agreed, that the Corresponding Secretary advise the Superintendant of the Public Schools, that the doors of the Pavilion would be thrown open to the pupils on Saturday next, and that Mr. James arrange the Order of their Coming. Monday would be set apart for the visit of the Orphans to the Pavilion.

Matters pertaining to refreshments to be given on the occasion of the proposed Ball were referred to the Finance Committee.

Adjourned.

P. Dexter Sec.

Hall of the Institute.
Monday Evening, September 20th 1858.

The Executive met by order of the President.

Present the following members.

Messrs. Cofran, Dexter, Donahue, Done, McCaid, McNally, Pierson, and Williams. Freeman.

Absent. Messrs Risdon and Tennent.

The minutes of the last meeting were read and approved.

A letter from W. Wadsworth, Secretary of the Horticultural Society, was read, notifying the Executive of the purpose of the Exhibitors in the Horticultural department of the Fair, to sell their fruit at public auction on the night of closing the Exhibition.

On motion of Mr. Cofran it was rec'd and placed on file.

Another Communication from the Secretary of the same Society was read, which treated of the notice of the time of closing the Fair, and invitation to the Hor. Society to join the Institute in its Closing Arrangements, which, on motion, was received and ordered on file.

Further time was granted the Printing Committee to publish the award of Making the several awards.

A Communication from the Hebrew Benevolent Society was read asking for a benefit at the Pavilion. It was thought that the application came too late, in consequence of the early closing of the Exhibition.

A proposition to sell to the Institute copies of the Catalogue of the present Fair, prepared by Messrs Hutchings and Rosenfield was declined.

A note from Mrs. Copeland (declining) asking to have her name withdrawn from a report which she had signed, was read and considered, and on motion of Mr. Freeman was laid on the table.

Mr. Cofran, for Mr. Risdon who was not

present, made a statement in reference to the business of the Special Committee, appointed to confer with Mr. Lick. The matter was considered. Mr. Donahue thought it better to delay the proposed Conference until the terms of the present lease had all been complied with. The Committee, through Mr. Donahue asked for further time, which was granted.

It was announced that Important engagements in the Courts would prevent Col. Baker giving the Closing address at the Fair on Thursday evening next, as had been stated at a former meeting, when it was voted, on Mr. Cofran's motion, that Mr. A. H. Myers be requested to prepare and deliver the address on the close of the present Exhibition

A letter from ladies of the first Congregation al Church was read, giving the time of holding their proposed festival, which was approved.

Some Conversation was had in reference to the Atlantic Telegraph Celebration. It was conceded that the Executive Committee had no authority to take any order in the matter. The President stated that a special meeting of the Institute would be called for Friday evening next, to take into Consideration the subject of taking part in the Celebration on the 27th, provided, a request to that effect signed by ten members, or a request made by the Board of Directors, was presented, in accordance with Section 4. of Article 8. of the Constitution.

As there was a quorum of the Board of Directors present, Mr. Freeman moved that the Executive adjourn, and organize as a Board of Directors to request, that a special meeting of the Institute be called, for the purpose named, and the motion was carried.

Adjourned.

P. Baxter Sec.

Hall of the Institute,
Monday Evening September 20th 1858.

The Board met on Motion of Mr. Freeman.

The President Stated the object of the meeting to be to request him to call a Special meeting of the Institute, to take action on the proposed Atlantic Telegraph Cable Celebration, to take place on Monday the 27th Inst.

Mr. Freeman then moved that the President be requested to call a Special meeting of the Institute as above, on Friday evening next at 7½ O'clock and that the Secretary be instructed to give notice in, at least, three of the City Press.

Adjourned

P. Dexter Sec.

Hall of the Institute.
Wednesday Morning September 22nd 1858.

The Executive met on the Special Call of the President.

Present, the following Members. Messrs. Cofran Dexter, Donahue, Dore, Pierson and Risdon.

Absent Mess. Freeman, Kincaid, McNally Tennent and Williams.

The President stated the object of the meeting, to be, the appointment of a Committee to canvass the Reports of the Committees of Judges, in order that the awards, therein made, may be placed on the Articles now on Exhibition.

Mr. Risdon moved that the President appoint such Committee, Whereupon the chair named the following, Messrs. Tennent, Pierson and Dexter.

On motion adjourned

Mr. Risdon

P. Dexter Sec.

Hall of the Institute.
Friday Evening, September 24th 1858.

The Institute met pursuant to a Call of the President.

Present a quorum of Members.

The Chair Stated the object of the meeting, to determine upon the propriety of joining in the Atlantic Telegraph Cable Celebration, on Monday next, as a distinct organization.

Mr. Risdon Said, that in order to bring the subject fairly before the meeting, he would move that the Institute turn out as a body, and join the procession on the occasion referred to.

The motion was considered and discussed by Mr[s]. Risdon, Fisk, Williams, Freeman, Street, and Macpherson, when on putting the question on the above motion it was lost.

On Motion the Institute adjourned.

P. Dexter Sec.

Hall of the Institute
Thursday evening September 30th 1858,

The Board met on the Call of the President.

Present Messrs Dore, Freeman, McNally Pierson, and Tennent,

Absent Messrs Donahue and Risdon

The Minutes of the two last meetings were read and approved.

Reports from the Standing Committees of the Board were called for.

When Mr. Tennent, from the Committee of Ways and Means and Accounts, submitted the following bills, which had been examined and found to be correct and which the Committee recommended should be paid.

H. G. Peabody's Bill for Painting Signs	$	47.00
Librarian's Bill for Salary and Expenditures		103,75
Jones Woell & Sutherland's Bill for Rent		50.00
Swain Noé Bills for Gas Fitting (2 Bills)		41,85
"Times" & "Call" for Advertising		3.00
Sullivan's Bill for Shaking Carpets and Sweeping		7.50
Appleton & Co Draft to them $ 35		35.25

On Motion of Mr. Pierson it was voted that an order be drawn on the Treasurer for the amount of the above Bills.

Mr. Tennent also laid before the Board the Monthly Report of the Librarian, from which it appeared that the total Collections for the Month of September Amounted to $576.50

From Quarterly Dues	$299.00	
" Installments on Stock	277.50	576.50

On motion of Mr. Freeman the above Report was received and ordered on file.

No Report was received from the Committee on Library Reading Room & Building.

Mr. Freeman from the Committee on Books and Donations laid before the Board a list of fifteen Volumes of Public Documents presented by Hon. H. C. Broderick, and "Commentaries on the School Laws" presented by the Author A. J. Moulder.

On motion of Mr. Tennent the above were accepted and the thanks of the Board were voted to the donors.

On motion the Board adjourned and resolved itself into an Executive Committee.

P. B. Dexter Sec.

Thursday evening Sept. 30th 1858.

The Executive Committee met.

Present With the President the following members, Messrs Dexter, Donahue, Dore, McNally, Pierson, Tennent and Williams & Freeman

Absent Messrs. Cofran, Kincaid and Risdon.

The minutes of the last two meetings were read and approved.

The President advised the Committee that he had been called upon, at the instance of Mr. Lick, for the Sum due for the rent of the lots on which the Pavilion Stands. Had he been assured, that the person applying had been legally authorized to do so by Mr. Lick, the Amount of rent agreed upon would have been paid.

Mr. Tennent moved that the President be authorized to pay to Mr. Lick, or his legal agent, the Rent in full, and the motion Carried.

Canvassing the Reports of Judges. Mr. Tennent, from the Committee on Reports of Judges, Stated that the Committee had nearly completed their work and the reports would soon be ready for publication in the City press.

Mr. Street said it would greatly facilitate the labors of the Committee, if certain questions were first settled by the Executive, as for instance, the kind of Award that should be given to Articles on exhibition, which had no Competition.

On motion of Mr. Freeman, it was voted, That a Special premium be given on all Articles of

of Merit if of California Manufacture.

Mr. Tennent thought it would be well for the Executive to consider some five or six of the Reports of the Judges of an evening, until the whole number should be gone through with. The Synopsis could at the same time be read and Compared.

It was agreed, on motion of Mr. Williams that the Synopsis prepared by the Committee Canvassing alone be read, and, when necessary, Compared with the Reports.

Class No. 1. was taken up, and during its investigation, the following points were settled. 1st. That where a Contributor had been awarded a diploma, or other premium, on several Articles of like character, the whole should be enumerated in One Diploma Certificate of Merit, or Medal as the Case may be.

On motion of Mr. Williams, the Committee having that matter in Charge, were authorized to give two diplomas to Mr. T. Off. Shaw for Articles Exhibited. A Silver medal was awarded for a Clod Crusher, ~~an invention~~ which is Claimed as an invention, by the Depositor.

The Action of the Canvassers was approved in the Case of Dr. Henry Hewitt.

It was determined, on Motion of Mr. Williams, that Certificates of Merit only should be given to Articles imported, and that for an invention, a Silver Medal could not be given on its second Exhibition. Articles placed on Exhibition by Mr. Treadwell having been deposited on too late a day for Competition, was ruled out, but Certificates were authorized to be given to Messrs. J. D. Arthur, and Southworth & Co.

Messrs Strong & Taylor, for an invention of theirs, was deemed worthy a Silver Medal.

It was voted, on motion of Mr. Williams, that the Committee of Canvassers be clothed with discretionary power in determining the character of the Award to be given in Certain Cases, and providing for the early printing, by the City Press, of the Synopsis by them prepared.

Mr. Freeman called from the table, the letter from Mrs. Copeland asking to have her name taken from the Report on Sewing Machines which had been Considered at a former meeting. It was thought it would be setting a bad precedent to allow members of the various Committees of Judges to withdraw their names from the reports they had deliberately signed, and the request of Mrs. Copeland was not granted.

A Communication from Mr. P. J. Keenan was read, asking to be employed in Compiling and preparing the Reports of the Judges for publication.

On motion of Mr. Freeman the letter was received and ordered on file.

The time and manner of disposing of the Pavilion by or before the time named in the present lease to the Institute, by Mr. Lick was taken under advisement.

Mr. Williams urged the propriety of obtaining a lease from the City Authorities, of the Post Street Plaza for a term of years, and removing the present Pavilion there to be held by the Institute for subsequent Fairs.

A Committee had been appointed some months since, to confer with the proper Authorities in relation to its occupancy by the Institute for a term of years.

The President, as one of that Committee, had once reported on that subject. Among the Board, were several Supervisors whom he had conferred with on the matter, who seemed favorably disposed to lease the Plaza to the Institute for Fairs, and other purposes.

Adjourned

P. Weeks Sec.

Hall of the Institute.

Friday Evening October 1st 1858.

The Institute met and was called to Order by the President.

Present a quorum of Members.

The minutes of the last regular, and Special meetings were read and approved.

The Chair laid before the meeting the Monthly Reports of the Treasurer for the months ending September 3d And October 1st which, having been read, were, on Motion of Mr. H. T. Williams ordered to be spread upon the minutes.

San Francisco September 3d 1858.

To the President and members of the Mechanics' Institute of the City of San Francisco.

Gentlemen

I respectfully submit to you the following report of the Receipts and disbursements for the Month ending September 3d 1858.

Receipts.

Sept. 3	To Cash from P. B. Dexter		$194.00
"	Balance from last Report		203.15
	Total Receipts.		$317.15

Disbursements.

Sept. 3	By Cash Paid Librarian on Salary	$	108.75
"	" " Gas Company		11.65
"	" " Newspapers for Adver.		10.50
"	" " Jones Wood & Sutherland Rent		50.00
"	" " John C. Bell, Carpet &c		200.00
		$	380.90
"	Balance in Treasury		16.25

J. E. Rincaid Treasurer.

San Francisco October 1st 1858.

To the President and members of the Mechanics' Institute of the City of San Francisco.

Gentlemen

I respectfully submit to you the following Report of the Receipts and Disbursements for the month ending October 1st 1858.

Receipts.

October 1st	To Cash from P. B. Dexter, (Librarian)	$	576.00
" "	Balance from last Report		16.25
	Total Receipts	$	592.75

Disbursement.

September 1858	By Cash Paid to J. A. Banks for Carpentry	$	110.00
" " "	" Charles Geddes "		85.00
" " "	" H. G. Peabody Painting		57.00
" " "	" P. B. Dexter Salary		108.75
" " "	" Jones, Woolf and Sutherland Rent		50.00
" " "	" Swain & Co Gas Fixtures		41.85
" " "	" J. R. Kelly for Painting		57.00
" " "	" Newspapers for Advertising		3.00
" " "	" D. Sullivan for Labor		7.50
" " "	" Appleton & Co balance for Books	36.25	558.35
	Balance in Treasury	$	42.40

J. E. Rincaid

Treasurer.

The Chair Stated that according to the terms of the lease from Mr. Lick, of the ground occupied by the Pavilion that building must be removed by or before the 15th of the present month, or it would become the property of Mr. Lick. That it had been suggested as advisable, to petition the Board of Supervisors for the privilege of occupying one of the Public Squares of the City, for a term of years, on which to erect the Pavilion and hold it for the uses of the Institute.

The subject was considered, when on motion of Mr. C. L. Taylor it was referred to the Board of Directors.

Mr. H. T. Williams moved that the sum of Nine hundred and Ninety nine Dollars be appropriated by the Institute, and forwarded to the Agent in New York for the purchase of Books for the Library, the above sum to be taken from any moneys now in the Treasury, or that may soon be placed there.

The above having called forth some discussion the motion was put, and was carried.

Mr. Williams moved that the Execu-

tive Committee be instructed to turn over to the Institute, at its earliest convenience. One thousand Dollars and the motion prevailed.

Mr. Banks offered the following resolutions.

Resolved, That each member of the Institute be requested to hand in to the Librarian, a list of such Books as he may wish to have in the Library.

Resolved, That the Librarian be and is hereby instructed to inform the members of the Institute, in regard to the passage of the above resolution

Adjourned. The above having been considered, was on motion adopted.

Adjourned

P. Dexter Sec.

Hall of the Institute.

Saturday Evening October 2nd 1858.

The Executive met on Call of the President.

Present Messrs. Dexter, Dore, Freeman, McNally, Pierson, Risdon and (Tennent.) Kincaid

Absent Messrs Donahue, Cofran, Kincaid and Williams.

The minutes of the last meeting were read and approved

It was stated, that the "Clod Crusher" on Exhibition at the late Fair, claimed to be an invention by T. O. Shaw and for which he claimed a Silver Medal, was not an invention of said Shaw, but was got up by another person. Whereupon Mr. McNally moved that the matter be referred to a Committee for investigation.

The Chair named as that Committee Messrs McNally, Tennent and Pierson.

The Committee of Canvassers were instructed to correct the Omission of any Mention of the Steam Engine on Exhibition by Messrs Coffey & Risdon.

The President stated that he had paid to the legal Agent of Mr. Lick twelve hundred Dollars for the Rent of the Lots on which the Pavilion stands.

It was Ordered on Motion of Mr. Risdon that the Corresponding Secretary enclose to the governments of the two Asylums, and the Ladies protection and relief Society, the sums severally received at the benefits given to each, and and that the treasurer be authorized to draw the checks aforesaid.

The Secretary was instructed to give notice, for three days, in the Bulletin and Alta, that that all Bills against the Institute, growing out of the late Fair and Ball, must be presented on before the 8th Inst. for payment.

Several Bills were laid before the Executive for approval.

A Bill from the Horticultural Society

was, on Motion of Mr. Freeman received, and referred to a Committee consisting of Messrs Freeman, Risdon and Dore.

Mr. Risdon was made a Committee of one, on motion of Mr. Dore to sell the belting that had been used at the Pavilion.

The bill of the "Evening Bulletin" for advertising the Ball was referred to the Printing Committee.

The claim of Messrs Dietz & Co for Lamps in front of the Pavilion was referred to Messrs. Risdon and Freeman.

The Bill of Messrs Coffey and Risdon was referred to George Cofran, on Motion of Mr. Freeman

The Executive adjourned to meet as the Board of Directors.

P. W. Dexter Sec.

October 2nd 1858

The Board met on a Call of the President.

Present Messrs Dore, Freeman, McNally Pierson and Risdon.

Absent Messrs. Donahue and Tennant

The President called the attention of the Board to the Action of the Institute, in referring matters pertaining to the Sale of the Pavilion to the Directory.

The subject having been considered, on Motion of Mr. Risdon it was ordered that ~~an~~ advertisement be made in the "Evening Bulletin" "Alta California" & "Herald" for three days, inviting proposals for the purchase of the Pavilion. That separate bids would be received for Lumber, Gas Fixtures Roofing &. That should the Pavilion not be disposed of as above by Wednesday evening, upto which time proposals would be received, it would be sold at public Auction on Thursday, at 12 O'Clock M.

The fountain, belonging to Mr. Larco, which had so long adorned the Centre of the Pavilion, was to be removed to any point Mr. Larco might direct.

The Chair appointed Mr. Risdon, to see that the fountain was carefully taken down & removed.

Adjourned

P. W. Dexter Sec.

October 6th 1858

The Executive met,

Present with the President Messrs Cofran, Dexter, Dore, Rincaid, McNally, Pierson, Risdon and Williams.

The minutes of the last meeting were read and approved.

Reports from Committees were called for when Mr. McNally from Special Committee on Clod Crusher, exhibited by Thomas Ogg Shaw, made a partial report, and had further time granted.

Mr. Williams from Printing Committee made a statement in reference to Bills from "Evening Bulletin Office, and the Republican. The Bulletin Office Bill was authorized to be approved. In reference to the "Republican" evening paper Mr. Williams moved that the sum of fifteen Dollars be allowed to said paper for Advertising, when the Ball tickets to Ken to be sold by Mr. Ellsworth, shall be accounted for to the Ball Committee, and the motion carried.

Mr. Rincaid moved that a large discretion be allowed the Printing Committee in rejecting or approving Printing Bills.

Mr. Williams had a bill from the Bulletin Office, for seventy five Dollars, the charge proper being Eighty, he having paid five Dollars from his own pocket. It was voted, on Mr. Dore's motion that that five Dollars be refunded to Mr. Williams

The matter of employing a competent person to compile and prepare the Reports of the several Committees of Judges, for publication, was taken up and considered, when, On Motion of Mr. Risdon the Which was referred to a Committee of three. Chair

The appointed as said Committee Messrs Risdon, Williams and Kincaid, who were to report at the earliest practicable moment.

The several bids for the lumber of the Pavilion, were opened, when Messrs Platt & Uhlrig having offered Seven hundred and fifty Dollars for the same, the highest bid made, they were declared to be the purchasers.

On Motion of Mr. Risdon and by appointment of the Chair. Messrs Cofran Mc Nally & Dore were made a Committee to close with Messrs Platt & Uhlrigg, with power to do all things necessary to the speedy removal of the Pavilion.

On Motion adjourned.

P Weston Secy.

Hall of the Institute.

Saturday Evening October 9th 1858.

The Board met, & was called to order by the President

Present Messrs. Donahue, Dore, Freeman, Pierson and Risdon.

Absent Messrs Mc Nally & Tennent.

The Minutes of the last meetings were read and approved.

Reports from Committees were called for.

Mr. Donahue from the Committee of Ways and Means and Accounts, laid before the Board several Bills which had been examined and approved, and which the Committee recommended to be paid.

Gas Company's Bill for Sept.	$ 5.60
Jones, Wood & Sutherland's Bill for Rent for Sept.	50.00
Gas Company's Bill for August	5.60
Sterett & Bertle for Printing Rent Receipts	15.00
Newspapers Alta. Call. Times & Herald for Advertising	6.00

It was ordered on Motion of Mr. Risdon that the above Bills be paid.

No report was received from the Committee On Library, Reading Room and Building.

Mr. Freeman from the Committee on Books and Donations laid before the Board a Volume entitled "Cyclopedia of London" by C. Knight. presented by Mrs. Charles Legay.

On Motion of Mr. Pearson the same was accepted, and the thanks of the Board was voted to the donor.

Mr. Cofran from the Special Committee appointed to attend to the sale of the Pavilion and (pictures,) other property of the Institute, Reported, that for the lumber of the Pavilion Seven hundred and fifty Dollars had been offered, and the terms accepted. For the Gas Pipes, two hundred and forty Dollars had been offered and accepted, and for the Canvas roofing the Committee had accepted the bid of One hundred and fifty Dollars

and for Pump and Lead Pipe forty Dollars had been Paid. These several bids were the highest made for the property sold.

On motion of Mr. Risdon, the report of the Committee was received, and their action approved by the following vote.

Ayes Mefsrs. Donahue Dore. Freeman, Pierson and Risdon. 5. Ayes — Nays — none.

At the late monthly meeting of the Institute Nine hundred and Ninety nine Dollars was appropriated for the purchase of Books, through the Agent of the Institute in New York.

It was thought desirable that a Catalogue of the Books wanted, should accompany the funds so ordered to be remitted, when on Motion of Mr. Dore it was ordered, that all lists of Books which may be handed in by Members, in pursuance of the resolution adopted by the Institute, at its meeting of October the 1st Inst. be referred to the Committee on Books and Donations.

On Motion, the Board Adjourned to go into Session of Executive Committee.

P Bluxton Sec.

October 9th 1858.

The Executive Committee met.

Present, with the President. Mefsrs. Coffran, Dexter, Donahue, Dore, Freeman, Pierson, Risdon, Fennent and Millions.

Absent Mefsrs Kincaid and McNally.

The minutes of the last meeting were read and approved.

Reports from Committees were called for. When Mr. Sinn from the Committee on Finance stated, that the business of the late Fair was not so far closed, as to enable the Committee to make a final report.

Mr. Risdon, Special Committee

to attend to the removal of the Fountain, Stated that Mr. Pettengill had removed the fountain and Statuary from the Pavilion, without injury, and for the sum of Seventy Dollars.

On motion of Mr. Coffran the report was received, its action approved, and the Committee discharged.

It was ordered that the Corresponding Secretary communicate to Mr. Larco the thanks of the Executive for the use of the Fountain, which for the first and second Exhibitions of the Mechanics Institute has adorned the Center of the Pavilion.

Mr. Risdon, from the Special Committee appointed to engage the services of a Competent person to compile, and prepare for publication, the Reports of the Committee of Judges, Stated that a Communication had been received from Mr. Parkett, to the effect that he would undertake the labor for such Compensation as the Executive should determine the work to be worth, after its Completion. Mr. Williams said, that in a Conversation with Mr. Parkett, and in answer to an enquiry by him as to what Mr. P. thought would be a fair Compensation for the labor required, he Mr. P. had named the sums of from three to five hundred Dollars, and hence Mr. Williams would infer that Mr. Parkett would expect to be remunerated by the payment to him of four hundred Dollars.

Mr. Risdon further stated that Mr. Paul Forquet, a gentleman, in his opinion, every way qualified to compile the reports in a manner satisfactory to the Institute, had said to him that he would perform the work for One hundred and Seventy five Dollars.

Pending the Consideration of the above propositions, Mr. Donahue moved to take from the table the application of Mr. Freeman, to be employed in Compiling the said Reports, and the motion prevailed.

The Subject was discussed

when on motion of Mr. Risdon Mr. Forquet was selected to make the Computation of the reports aforesaid, for the sum named. $150—

In the matter of fixing the Compensation due to Mr. G. D. Street, for services as Outside Agent of of the Second Fair of the Institute, it was voted that three hundred and fifty Dollars be allowed him for such services, from June 2d to October 2d

A communication from Mr. Mighell, in reference to premiums granted to him on paintings and drawings on exhibition at the Fair, was, on motion of Mr. Risdon, referred to the Committee on Canvassing the Reports.

Mr. Freeman from the Special Committee appointed to examine and report upon the several items of a Bill purporting to come from the Horticultural Society,

Reported, that the Committee had given to said Bill a careful Consideration, and recommended, to be paid, such portions of said Bill as were marked by the letter P. making a total of One hundred and two 50/100 Dollars. The balance of the Bill, Amounting to Two hundred and forty five 63/100 Dollars, the Committee had rejected.

Mr. Williams moved that the two first items of the Bill, which have been rejected by the Committee, Amounting to One hundred and twelve 25/100 Dollars be allowed, which motion, having been discussed, was lost.

On motion of Mr. Tennent the recommendation of the Committee was adopted.

A Communication was received from the Horticultural Society, which, on motion of Mr. Risdon, was ordered on file.

On motion of Mr. Cofran the matter of ordering the necessary number of Diplomas Medals and Certificates of Merit, was referred to the finance Committee.

It was ordered that the Sum stipulated to be paid to the Executive, by Mr. J. A. Sperry be remitted.

C. P. Martin Sec.

Hall of the Institute.
Saturday Evening. October 16th 1858.

The Executive met on the call of the President.

Present with the President Messrs Cofran Dexter, Donahue, Dore, Freeman, Kincaid, McNally, Pierson, and Tennent.

Absent Messrs. Risdon and Williams.

The minutes of the last meeting were read and approved.

Reports from Committees were called for,

Whereupon Mr. Dore, from the Finance Committee, Reported, that Messrs. Britton & Rey had been seen in reference to the speedy preparation of the probable number of Diplomas required. These were in progress and would be ready to be filled up in a few days. The Committee had learned from Mr. Nahl that the Certificates would be ready next week, and the filling up would speedily follow.

The Committee had made no arrangement for striking off the number of Medals, which had been awarded, by the several Committees. The Institute held the Dies and the Press. It would perhaps be well to employ some Competent person, having the proper Kind of necessary Press to strike off both the Silver and Bronze Medals.

The report was received and the Committee was granted further time.

Mr. Kincaid Asked for instructions from the Executive in relation to the payment of certain Moneys, and in what manner to classify certain payments already Ordered by the Executive,

It was voted, on Motion of Mr. Pierson, that the benefits to the Orphans Asylums, Protestant and Papist, and to the Ladies Protection and relief Society, be taken from the Gross Receipts.

It was also voted, on Motion of Mr. Tennent, that the Sum paid to Mr. Lick for ground rent of lots on which the Pavilion Stands, be taken from the gross receipts.

On motion of Mr. Pierson, it was voted that all expenses incurred for preparing for, and during

the Continuance of the late Fair, be paid from the gross receipts.

Mr. Rincaid, Treasurer having asked that a Committee be appointed from the Executive, to assist in arranging and Classifying the various demands against the Institute, growing out of the late Fair, the Chair, on Motion, appointed Mess. Dore and Tennent to assist as above, and also to prepare a final Report of the Receipts and disbursements, with power.

A Bill from Messrs. Coffey & Risdon was, on Motion of Mr. Freeman, referred to the Committee of Internal Arrangement.

A Bill from Mr. Lares, for injury done the Fountain, amounting to One Hundred and fifty Dollars, was on motion of Mr. Pierson ordered to be paid. It was voted, on Motion of Mr. Tennent, that the above be paid from the funds of the Institute.

A letter from Mr. Simonds, late watchman at the Pavilion, asking the Executive to certify to his faithfulness in the discharge of the duties required of him, while so employed, was read, when on Motion of Mr. Tennent, the letter was referred to the Corresponding Secretary, with instructions to give such Certificate as is asked for.

Mr. Forquet, being present, was granted leave to make a Statement, in reference to certain matters pertaining to the Compilation of the Reports of the Committees of Judges.

The two reports from the Committee on Class No. 18, was referred to Messrs. Dexter, Donahue and Cofran. And on the Suggestion of Mr. Freeman Thursday evening of next week was appointed for the meeting of the Committee of Examiners to hear and determine the several questions which may be submitted to them by Mr. Forquet.

The President made a Statement in reference to the tax which had been levied

from the Institute

on the Pavilion, but which could not be collected by reason of its having been sold & partially taken down and removed. It was suggested as proper that Messrs Platt & Uhlrigg be informed of the imposition of the above tax, that they may be enabled to protect themselves, should an attempt be made to collect it from that portion of the Pavilion, still standing.

Messrs. Tennent, Rincaid and Risdon were constituted a Committee to settle with Mr. Mitchler for the use of the Saloon of the Pavilion during the Fair, and on the occasion of the Ball.

A communication was read from Messrs. Britton & Rey proposing to fill up the Diplomas awarded at the 2d Industrial Exhibition, in a neat manner, at one Dollar per Diploma.

It was understood that the Diplomas should be filled by Messrs Britton & Rey and the Certificates of Merit by Mr. J. H. Pierce, on the same terms, as the like work was done last year.

Adjourned

P. B. Dexter Sec.

Hall of the Institute.
Monday evening, October 25th 1858.

The Executive met, and was called to order by the President.

Present Messrs. Dexter, Dore, Kincaid, Pierson, Tennent and Williams.
Absent Messrs. Cofran, Donahue, Freeman, McNally and Risdon,

The minutes of the last meeting were read, when Mr. Tennent, on the suggestion of Mr. Williams, moved the reconsideration of a motion made and carried at the last meeting of the Executive, to the effect that the several sums paid over to the Two Orphan Asylums, and the Ladies' Protection and Relief Society, should be taken from the gross receipts.

The motion prevailed.

The subject was discussed, when on Motion of Mr. Williams, it was ordered, that, inasmuch as these several benefits were given by the Institute, the various payments should be made from the funds of the Executive growing out of the Fair.

On motion of Mr. Tennent it was Voted, that One hundred and two 50/100 Dollars, the sum allowed as due on the bill for Expenses, purporting to come from the Horticultural Society, be also paid from the funds of the Institute.

The Treasurer Submitted his report of the receipts and Expenditures growing out of the late Fair, with a view of Setting apart one fourth of the net proceeds, to the Horticultural Society, as Contemplated in the proceedings of the Institute at its meeting on the 5th of February last past.

On motion of Mr. Williams it was ordered, that One hundred and fifty two Dollars, the one fourth of the sum bestowed in benefits, as above, be added to the amount designed for the Horticultural Society.

The report of the Treasurer was received, when, On motion of Mr. Pierson, the Treasurer was instructed to Pay over to Messrs Bretz & Ralston, to the Order of Capt Macondray, President of the

Horticultural Society, the sum set apart to said association, being the one fourth part of the net proceeds of the late Fair.

adjd Subject to Call of the President

P. B. Dexter Sec.

Friday evening, November 5th 1858.

The Executive met on Call of the President.

Present with the President, Messrs Dexter, Donahue, Dore, Kincaid, McNally, Pierson, Tennent and Williams. & Freeman

Absent Messrs, Cofran and Risdon.

The minutes of the last meeting were read & approved.

The Chair Stated the object of the meeting to be to consider two letters, addressed by the Horticultural Society to the Executive Committee, and determine what action would be necessary on the part of the Executive in relation thereto.

The letters having been read, On motion of Mr. Freeman they were received, and ordered on file.

Mr. Freeman then moved that the Communications be referred to the Corresponding Secretary with instructions, to answer each and every allegation set forth in the letters aforesaid.

Mr. Tennent moved as a Substitute, that they be referred to a Committee of three, clothed with power to settle all matters of Difference with the Horticultural Society.

The subject was considered, when the motion being put, was Carried affirmatively.

The Chair appointed as that Committee Messrs Williams, Dore and Kincaid.

On motion, adjourned.

P. B. Dexter Sec.

Hall of the Institute.

Friday evening, November 5th 1858.

The Institute met.

Present a quorum of Members.

The minutes of the last meeting were read & approved.

The Treasurer submitted his monthly Statement which, having been read, was, on motion of Mr. Pierson, ordered to be spread upon the minutes.

Treasurers Report.

San Francisco November 5th 1858.

To the President and members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

I respectfully submit to you the following Report of the Receipts and Disbursements for the Month ending November 5th 1858.

Receipts.

Oct. 28	By Cash from Librarian		$ 238.00
	" Balance from last Report		42.40
	Total Receipts		280.40
	Disbursements.		
Oct. 28	To Cash Paid Jones Wood & Sutherland for Rent	$ 50.00	
	" " " Gilchrist & Ross binding papers	52.00	
	" " " Gas Company two Bills	11.20	
	" " " P.B. Reyte. Librarian, Salary 1/2	101.25	
	" " " Newspapers for Advertising	7.50	
	" " " Sterett & Butler for 3000 Receipts	15.00	236.95
	Balance in Treasury		$ 43.45

J. E. Kincaid, Treasurer.

The President, as Chairman of the Finance Committee of the Executive, Stated, that in consequence of some slight differences with the North cultural Society, the final Report to the Institute of the Acts of the Executive, was not quite ready to be submitted. A sum had been set apart and placed in Bank subject to the order of the President

of that association, be all to the portion believed to which the society could justly lay claim, but about which, in their letters to the Executive, they express some dissatisfaction.

Mr. Donahue moved that the letters be read, and in order to the proper understanding of them, he further moved that the agreement with that association be also read.

The agreement and letters having been read, on Motion of Mr. Josephi, the Communications were submitted to the Executive.

On enquiry by Mr. Rose, as to what had been done, in reference to the contemplated completion of a Catalogue of Books for the Library, Mr. Freeman explained, that several lists had been handed in by members, but that the Catalogue was far from being Complete. The Committee of the Board of Directors, having that matter in charge, of which he was Chairman, had thought it advisable not to hasten the matter, but to take time, to make out a complete list to be forwarded to New York, as by so doing, they would in all probability make a better selection, than could be done, by hasty action.

On motion of Mr. Tennent, the Institute adjourned.

The Members present retaining their seats, Mr. H. T. Williams, requested the President to again call the members to order, and to reconsider the motion to adjourn with a view to the transaction of other business.

On Calling to order, the motion to reconsider the question of Adjournment, was put and carried affirmatively.

Mr. Williams then stated that he had seen an Advertisement, announcing a sale of some fifteen hundred Volumes of Books, at an Auction House, tomorrow, and, without having seen the Catalogue he thought some valuable works might then and there be purchased, for the Library of the

Institute. He therefore moved that the Board of Directors be authorized to attend the sale tomorrow, and purchase Books to the Amt of three Hundred Dollars, should they deem it advisable.

This motion gave rise to a spirited debate, in which Messrs Williams, Josephi, Fisk, Tennent, Brennan, Donahue, Merritt and others participated.

When Mr. Williams asked and obtained leave to withdraw his motion.

Mr. Williams said, as the season for lectures approached, he thought some action should be taken by the Institute, to authorize and provide for giving a Course, and he therefore moved the appointment of a Committee, to take this subject under Consideration. The motion was carried.

Various suggestions were made, intended for the advisement of such Committee as the Chair should appoint.

It was voted, on Motion of Mr. Macpherson that the Course should consist of Six lectures, but it was understood that the various matters of the number, time, and place be referred to the Committee on Lectures.

The Chair appointed as such special Committee Messrs H. H. Williams, Josephi and Bartlett Doe.

Mr. Tennent moved that when the Institute adjourns, it shall adjourn to Friday evening next at 7 O'Clock and that the Special Committee on Lectures, be instructed to report at the next meeting, and the motion prevailed.

Mr. Freeman nominated Mr. Cyrus W. Field as an honorary member of the Institute.

Mr. Josephi nominated Lieut. Brooke of the U.S. Navy as an honorary Member.

Mr. Freeman was authorized to cast the ballots, when on motion, the elections of Messrs Cyrus W. Field, & Lieut. J. M. Brooke was declared to be unanimous.

adj^d (P. Bexter Sec.

Hall of the Institute.

Monday Evening November 12th 1858.

The Institute met pursuant to adjournment.

Present a quorum of Members.

The President declared first the business in order to be the hearing of the Report of the Special Committee, appointed at the last meeting of the Institute, to consider the propriety of a Course of lectures, before the Institute the Coming winter. Whereupon,

Mr. Williams from the Committee submitted the following Report.

"To the Mechanics' Institute.

Your Committee appointed at the last meeting of the Institute, to Consider the propriety of a Course of Lectures before the Institute this Winter, beg leave to report in favor of Six 3rd^e lectures, to be given at Musical Hall, at intervals of two weeks. Your Committee are of the opinion, that it will not be difficult to secure the Services of Competent ~~gentlemen~~ lecturers for the Course.

The above having been read, on motion of Mr. Banks, the same was received.

Mr. Williams stated the views of the Committee and asked for an expression of opinion by the members present, on the questions involved in the Report.

Mr. Banks moved that the Report of the Committee be adopted. Mr. enquired

Mr. Knox enquired, if the Committee had secured the services of gentlemen to lecture before the Institute, in the Course recommended.

Mr. Williams stated that no arrangement had been made with any lecturer, but did not question, that the Committee could readily obtain the services of able gentlemen, an address from any one of whom could not fail to be attractive.

A spirited discussion ensued, in which Messrs Flanders, Knox, Fisk and Williams, participated,

When on Motion of Mr. Flanders, the report was amended by striking out the word "free,"

Mr. Fisk then moved, that in the Course of lectures proposed to be given before the Institute, the price of admission, for the series, admitting a gentleman and ladies, should be fixed at one Dollar, and for a Single lecture, twenty five Cents.

This motion was discussed at some length, when the President ruled, that the above motion was not strictly in order as it had not yet been determined by the meeting whether any lectures should be given.

Whereupon, Mr Knox moved the adoption of the report as amended, omitting the last clause of the same.

Again a spirited debate ensued, in which, Messrs Flanders, Sheldon, Hudson, Fisk Williams, Banks, Taylor, Knox and others participated, when the question being put, it was carried affirmatively.

On motion of Mr. Macpherson the subject matter embraced in the amended report as adopted, was referred to the Board of Directors, with instructions to carry out the views therein expressed.

The adoption of the above motion not being entirely satisfactory, at the request of Mr. Flanders, Mr. Knox moved its reconsideration, which motion prevailed.

Mr. Macpherson's motion being thus again brought before the meeting, Mr. Flanders moved as a Substitute, that the amended report, as adopted be referred to a Committee of three. Mr. Hudson's proposed Amendment, that this Committee be selected from the Board of Directors, was debated and lost.

The question was then taken on Mr. Flanders motion, above, and was carried.

Mr. Taylor moved that the Committee on Lectures be appointed by the President, and the motion was carried affirmatively.

Messrs. Flanders, Taylor and Fisk having declined serving, the Chair appointed Messrs Knox, Coffrin

and Williams as the Committee on lectures.

Mr. Flanders then moved to instruct the Committee, to report, to the next meeting of the Institute, the names of gentlemen whose services, as lecturers, they may have secured, and the probable expense to the Institute of giving such lectures.

The motion was considered and adopted.

Mr. Flanders moved that when the Institute adjourns, it shall adjourn to Friday evening next, at 7½ O'clock, and the motion prevailed.

Mr. Banks stated that in his opinion some legislation would be necessary, to remove from the Statute book, some unjust enactments, which bore heavily on the industrial classes, and moved the appointment of a Committee to take into Consideration the desired legislation.

The motion was discussed, when on motion of Dr. Knox it was amended by instructing such Committee to report at some subsequent meeting of the Institute, and as amended, it was adopted.

Messrs Knox and Taylor declining to serve on the proposed Committee, the Chair appointed, Messrs Hudson, Tennent & Williams.

On enquiry made by Mr. Fisk, Mr. Williams informed the meeting, that the difficulty in the way of an amicable settlement, with the Officers of the Horticultural Society were removed.

On motion of Mr. Coffrin the President was added to the two Committees created this evening by the Institute.

Adjourned.

P. B. Taylor Sec.

Hall of the Institute.
Friday Evening, November 19th 1858

The Institute met pursuant to adjournment.

Present a quorum of Members.

The President, from the Special Committee appointed at the last meeting, for the purpose of engaging the services of Competent gentlemen, to lecture before the Institute, and ascertaining the probable expense of such course of lectures as has been proposed — Stated, that the Committee was in Correspondence with several gentlemen, whose services the Committee would gladly secure, but from whom no definite answer has yet been received.

The Committee report progress and ask for further time.

On motion of Mr. Hudson it was voted, that the Committee have further time, and that full power in the premises be granted.

This motion gave rise to a spirited discussion in which Mess. H. T. Williams, R. Hudson, Fisk Ensign, Pierson, Cofran, Banks and others participated.

Before the question was taken on Mr. Hudson's motion, Mr. Fisk had moved to indefinitely postpone the whole Subject of Lectures, which motion was lost.

In the Course of the discussion, the Chair ruled that a motion to indefinitely postpone was not debateable, whereupon Mr. Fisk appealed from the decision of the Chair, when on putting the question the Chair was sustained.

Adjourned

P. Wexler Sec.

Hall of the Institute.
Saturday Evening November 27th — 1858 —

The Executive met and was called to order by the President.

Present Messrs. Cofran, Dexter, Donahue, Doe, Freeman, Kincaid, McNally, Pierson, Risdon, Tennent and Williams.

The Minutes of the last meeting were read and approved.

Reports from Committees were called for.

When Mr. Williams from the Special Committee appointed to settle all matters of Difference with the Horticultural Society, stated that the Committee had met a Committee from that Society, & the matters at issue between them, had been considered, but not definitely settled. The demands of the Horticultural Society were such, as in the opinion of the special Committee ought not to be allowed.

On motion of Mr. Tennent the Report was received and the Committee discharged.

The President from the Finance Committee, to whom the subject of Medals, Diplomas, and Certificates of Merit had been referred, stated that there had been some delay in filling up the Diplomas by the parties employed to do the work, but that they would be completed at an early day.

Some delay had occured in striking off the Medals, from the want of the Punch or Cutter. It was in the hands of the Secretary, and the work of preparing the Medals for the Engraver would be proceeded with.

The Report was received.

The Subject of printing the reports of Judges &c growing out of the late Fair, was called up, when Mr. Tennent from the Committee of Canvassers, said that the Committee had Compared the Original with the Reports prepared for publication by Mr. Forquet, and as far as the Committee had proceeded in Comparing the two, they were Satisfactory, and that they might be placed in the hands of the Printer.

Mr. Risdon moved that the Committees on Finance and Printing be empowered to Contract for the Printing of not more than two thousand Copies of the Reports of the Second Exhibition, at the lowest possible terms.

Mr. Coffran moved to amend by Striking out the Committees of Finance and Printing, and referring the matter to a Special Committee of three. Mr. Risdon having accepted the amendment, the question was put and carried.

The Chair appointed as that Committee, Messrs Williams, Tennent and Donahue.

Mr. Williams made some remarks on the matter of Reading Proofs, when it was understood, that it was a part of the duty of the Compiler of the reports, to correct the Proofs.

Mr. Kincaid, Treasurer laid before the Executive some bills for approval.

Messrs Swain Reis Bill, was, on Motion of Mr. Coffran, referred to a Special Committee of three.

The Chair appointed Messrs Donahue, Risdon and Tennent.

It was voted on Mr. Tennents motion, to refer the Bills of D. R. Prior, Gas Company, and Messrs Dietz Reis to the Finance Committee.

It was understood that the funds arising from the Sale of the Pavilion and other property of the Institute, should be placed in the Treasury of the Institute, Subject to the Order of the Board of Directors.

Adjourned

P. B. Deuton Sec.

Hall of the Institute.

Saturday Evening November 27th 1858.

The Board met

Present Messrs. Donahue, Doe, Freeman, ~~Freeman~~, McNally, Pierson, Risdon and Tennent.

The minutes of the last meeting were read and approved.

Reports of Committees were called for.

When Mr. Tennent, from the Committee of Ways and Means and Accounts, submitted the following bills, which had been examined & found to be correct, and which the Committee recommended should be paid.

Librarian's Bill for Services & Expenditures	$ 102.75
Daily Call for Advertising	1.50
Gas Company's Bill for October	6.40
Jones, Wood & Sutherland for Rent October	50.00
Daily Times for Advertising	1.50

It was voted on Motion of Mr. Risdon, that an order be drawn on the Treasurer for the Amount of the above Bills.

Mr. Tennent also Submitted the Monthly report of the Librarian, showing the total collections for the Month to amount to $ 98.00

The Report having been examined and approved by the Finance Committee, was received.

Committee on Library, Reading Room and Building, made no Report.

Mr. Risdon from this Committee, said that the back Room would soon be fitted up for the Convenience of Members.

Mr. Freeman from the Committee on Books and Donations, laid before the Board a Lithographic print of "An Interior View of Gold Mining Works in Placer County" presented by Col. H. D. Russ.

On Motion of Mr. Risdon the above was accepted and the thanks of the Board voted to the Donor.

Mr. Freeman Stated that files of Newspapers

of a late date had been furnished to the Institute, by Mr. Sullivan and Mr. Loomis, for which they were entitled to the thanks of the Institute.

It was voted that the corresponding Secretary be instructed to inform these gentlemen of the resolution of thanks by the Board.

Mr. Freeman also laid before the Board a Catalogue of Books for the Library, which had been prepared by the Librarian, from the several lists handed in by Members, and which the Committee thought would probably cover the appropriation made by the Institute for the enlargement of the Library.

Not having the data at hand to determine whether the Books ordered, would exceed or fall short of the Amount appropriated, the Committee would like to have an expression of opinion by the Board, as to the propriety of instructing the Corresponding Secretary to order through the Agent of the Institute in New York, all the works named in the Catalogue to be forwarded. #

On Motion of Mr. Dore, The Committee were granted discretionary powers in the premises, and the vote was unanimous.

Mr. Monahue inquired whether the lease from Mr. Lick to the Institute. to the lot on which the Pavilion stood. had been canceled,

The President said, the terms of the lease had been Complied with on the part of the Institute. Twelve hundred Dollars had been paid to Mr. Licks agent, for which a receipt was taken, but the lease was not surrendered, on the pretence that some damage had been done to the fencing around the lot.

On motion, a Committee consisting of Messrs Monahue and Risdon were appointed to call on Licks Agent and demand the surrender of the Lease

A Communication from Mr. Alexander S. Taylor of Monterey, was read. When

on Motion of Mr. Risdon it was ordered to be spread on the Minutes.

Monterey November 16th 1858

To the

Board of Directors

of the San Francisco Mechanics Institute.

Gentlemen.

I have taken the liberty in writing this, being a Sincere well wisher for the success of your highly valuable Institute, to make a few suggestions which I think, if possible to be carried out, will be of the highest practical value, not only to our mechanics, but of great public Interest to the State at Large.

As there is no other public body in our State, devoted to the Cultivation and progress of the Mechanic Arts but your Institute, it seems to me highly desirable, and of great practical value, and particularly appropriate, that you Commence a Cabinet of California Artistic and Building Materials, Our State abounds with. Granite, Sandstone, Alabaster, Gypsum Kiolin or Porcelain Clay. Millstone Material, Basalt, Grindstone Material, Marbles of various Colors and qualities. Brick Clay. Asphaltum, Salt, Carbonate of Soda, Salt Petre, Obsidion or Volcanic Glass. Sulphur, Borax, Coal, Copperas, Alum, Limestone, Iron Stone, Chrome Mineral, Porphyry. Malachite Agate. Jasper, Copper Ore, Lead Ore, Zinc Ore, Soap Stone, Yellow Ochre, Red Ochre, or Spanish Brown, Water Cement, besides a great variety of other Minerals and Materials used in the Mechanic Arts.

As also for Ship building. and various Kinds of Carpentry &c &c.

Some 15 Species of the Coniferæ, as Pines, Fir, Cypress, Cedar Juniper, Red Wood, Washingtonia of Calaveras, Spruce &c &c.

Also Oak of some 10 Species, Maple Hackmatack, Sycamore or Plane, Poplar, Yew, or California Nutmeg.

your friends could send from the different parts of the State, specimens of the different Materials of the first list, (of Stones &c.) weighing not less than fifty pounds, (except Certain Minerals,) it would enable the Mechanics always to examine, at a central ~~point~~ depositt, the the quality and Character of the Substances. And if to each specimen were attached a label, showing Township, County, date and donor of each, it would add greatly to its value for practical use and reference.

Probably the Institute could acquire, easily by purchase these specimens, by offering prizes for each, (of specified dimensions and weights) at their next annual Fair — that is the prizes to be offered for the Materials named from each County in the State. If it could not be accomplished in one Year, it might in ten years or a hundred.

As to the Woods, the practice in Europe is for the Government to have Specimens of trees — the ~~fruits~~ wood thereof in pieces of two or three feet square, planed, also the bark, gum, Cone or fruit, Seed, leaf &c. &c. with their names, Common and Scientific, district of Country, quantity procurable, date, donor &c. &c. So that Artisans, private and public, Government Engineers, & Scientific men may see every thing at a glance in one place —

For all donations, it is grateful to the donor to receive a letter of Receipt and acknowledgement.

A Catalogue of Materials, donors, dates &c. &c. ought to be kept, for, of course, constant reference, as you could at all times see your deficiencies, as to what districts have furnished you with specimens, and what are wanted to fill up from each County &c.

The idea would be to have each County fully represented as to Materials, and the quantities capable of being supplied, and Costs of transportation

to tide water navigation.

The thing is to make a Commencement. California will not be burnt up for at least one thousand years, Your Cotemporaries will be exceedingly benefitted and obliged to you — it will add greatly to your position and public influence, be of great service to Capitalists and the government, and your Successors will fill up largely, all your deficiencies, and your primary work be of great use as guide and Suggestion to them.

I will make bold to ask ~~you~~ that this letter be copied into your minutes, where it may be referred to, Consulted, added to, further Suggestions made by others — I think it will be of Study use. Not that I am vain enough to ask my name to be put to it, or desire any advantage from it personally — Leave my name out if you like — Give some Mechanic Credit for it, if a Committee can reset the matter in a better shape — but the minutes can be easily Consulted, whereas a filed paper is easily lost, or mislaid.

With my best wishes for the prosperity of the Mechanics Institute,

I have the honor to be respectfully,
Alexander S. Taylor.

Mr. Freeman further stated that the Committee, accompanied by Dr. Trask, had examined and Composed the Specimens in the Cabinet of Mr. Olney, and found the whole arranged, as set forth in the memorandum furnished to the Committee, and that in the opinion of the Dr. the Specimens were worth to the Institute the sum demanded.

The Committee asked an expression of Opinion on the part of the Board as to the propriety of purchasing these, on the terms proposed.

Adjourned

P. B. Reed Sec.

Hall of the Institute.

Friday Evening, December 3d 1858.

The Institute Met,

Present a quorum of Members.

The Minutes of the Regular and adjourned Meeting were read and approved.

Mr. Sime from the Special Committee on Lectures, Stated that Several gentlemen had been applied to, with a view to Securing their Services as Lecturers before the Institute, but had declined. Some had declined verbally, to Dr. Knox Chairman of the Committee, others had Signified their inability to comply, in Communications addressed to the Corresponding Secretary, which, if desired, would be read.

The Corresponding Secretary then read letters from Messrs John B. Weller and Stephen J. Field.

When, further time having been asked for by the Committee, the Same was granted on Motion of Mr. Dore.

The Treasurer Submitted his Monthly Report, which having been read, was on Motion of Mr. Freeman, received and ordered to be Spread upon the Minutes.

San Francisco December 3d. 1858.

To the President and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

I respectfully Submit to you the following Report of the Receipts and Disbursements for the Month ending December 3d. 1858.

Receipts.

October 30	To Cash from P. B. Dexter, Librarian	$98.00	
	" Balance from Last Report	1046.45	
	" Cash Received for Sale of Old Lumber of the Pavilion	50.00	
	" Cash from Platt & Kelly for Lumber	240.00	
	" " " Thomas Day for Gas Pipes	45.00	
	" " " John Robinett for Pump, Trunk & Pipes		
	Carried forward	$1176.45	

Amt. Brot. Forward		$1176.45
To Cash from Covert Moores & Co for Canvas Roofing		150.00
" " from B. Dore for Lumber used in Picture Gallery		15.66
" " " H. W. Nally for Old Canvas		4.00
Total Receipts		1346.11

Disbursements

Oct. 30	By Cash Paid Gas Company	$6.40	
	" " " Librarian	100.75	
	" " " Newspapers "Times" & "Call"	3.00	
	" " " Jones Woodl. Sutherland for Rent	50.00	
	" " " Herald Advertising Sale of Pavilion	3.00	
	" " " Alta " " " "	3.00	
	" " " Bulletin " " " "	5.00	171.15
	Balance on hand		$1174.96

J. E. Kincaid, Treasurer.

Mr. Freeman Stated for the Information of the members present, that the Catalogue of Books to be forwarded to the Agent of the Institute in New York, with instructions to purchase for the use of the Library, would go by the Mail of Monday next.

Mr. Williams, in answer to some enquiries, said, that the Committee on Printing the Reports, of the 2d Industrial Exhibition of the Institute, would, on tomorrow award the Printing of the necessary Number of Copies, to the lowest bidder, in accordance with instructions from the Executive Committee, and that the reports would probably be published in about three weeks.

Mr. Fisk, said he had learned from parties outside of the Institute, that there were grave matters in the way of an amicable arrangements with the Horticultural Association, and would be glad to be informed, how matters at present Stood between the two Associations.

The Chair having made a Statement of the facts in the Case, a discussion arose as to the powers conferred on the Executive by the Institute, at its meeting in April last, in which several members participated.

When Mr. Ensign Moved that the Executive Committee now make a Statement of the present State

in reference to the matters in dispute between the two associations. This motion called forth a spirited discussion, when Mr. Williams from the Committee of Conference appointed by the Executive, said that the trivial matters in issue, had been discussed at a meeting of the Conference Committees of both organizations, but had not been finally settled. The Executive were awaiting to hear further from the Horticultural Society. Should that Society express dissatisfaction with the State of affairs now existing.

On hearing the above Mr. Ensign withdrew his motion.

Mr. Street moved that the Special Committee on Lectures be instructed to provide for having three lectures delivered before the Institute this Winter, and that these lectures be Free.

The question was debated by Messrs. Street Ensign, Sheldon, Banks, Williams, Fisk, Freeman Pierson and others, when the vote was taken which resulted in a tie, and the motion was lost. It was ruled by the Chair, that a member could not be allowed to change his vote after the result of a ballot had been made known.

Mr. Williams appealed from the decision of the Chair, when on putting the question the Chair was sustained.

Mr. Sheldon, by request of Mr. Coffran moved a reconsideration of the vote on Mr. Streets Motion. It was reconsidered, when the President, having called Mr. Banks to the Chair gave his views in opposition to the Course of lectures proposed, and was followed by Messrs Freeman Williams, Pierson, and others.

On putting the question, the motion was lost.

adjourned

P. B. Cornwall Sec.

Saturday Evening December 11th 1858.
Hall of the Institute.

The Board met and was called to order by the President.

Present Messrs. Donahue, Dore, Freeman, McNally, Pierson, and Tennent.

Absent Mr. Risdon.

The minutes of the last meeting were Read and approved.

Mr. Tennent from the Committee of Ways and Means and Accounts, laid before the Board the following bills, which the Committee having examined, were found to be correct and were recommended to be paid.

Gas Company's Bill for Gas furnished for Nov.	$ 7.20
San Francisco Herald 2 Bills for Advertising	3.00
Morning Call Bill for Advertising	1.50
Jones, Wood and Sutherland for Rent for November	50.00

On Motion of Mr. Pierson, it was voted that an Order be drawn on the Treasury for the Amt. of the above Bills.

Further time was granted to the Committee on Library, Reading Room & Buildings to complete the fitting up of the Reading Room.

Mr. Freeman from the committee on Books and Donations, Stated, that the Committee had concluded to purchase the Cabinet of Minerals of Mr. Cluey, at the price demanded - Viz ($200.) Two hundred Dollars, which were now being arranged in the Case provided for them. Mr. Freeman further advised the Board that the Catalogue of Books laid before them at a former meeting, had been forwarded by the Steamer of the 5th accompanied by the Sum appropriated for their purchase.

On Motion of Mr. Tennent, the Report was received, and the action of the Committee approved.

The President called the Attention of the Board, to the necessity of employing a Competent person to collect the bills now due on the Quarter Commencing December 1st Or. to remain in and take charge of the Rooms during the time the Secre

tary must necessarily be absent in attending to this duty, should it be thought desirable that all the Collections should be made by him.

The matter was considered by the Board, when Mr. Freeman moved, that, inasmuch as the By-laws prescribed that the Rooms should be kept open daily,

The matter was considered by the Board, and inasmuch as the place of business of the entire membership was known to the Secretary, it was the general opinion that Collections should be made by him.

Whereupon Mr. Freeman moved that the Secretary be authorized to employ some Competent person to take Charge of the Rooms, during his necessary absence. Mr. Tennent moved to amend, adding by the employment of such person to be subject to the approval of the Committee of Ways and Means—

The Amendment having been accepted, the Motion was put and carried.

Mr. McNally Suggested to the Board the propriety of providing Chess Tables, with several Sets of the necessary pieces for Chess playing, as Also Back gammon Boards, Draft or Checker Boards &c for the use of the Members who might desire to spend their evenings at the Rooms, & to avoid themselves of these Amusements.

Mr. Freeman said that he could see no good reason why Cards should be excluded.

On Motion of Mr. Pierson the whole matter was referred to the Committee on Library Reading Room and Building—

Mr. Donahue from the Special Committee to wait on Mr. Lick's Agent and the Surrender of the Lease to the Institute by Mr. Lick, its terms having been Complied with, Reported progress and asked for further time, which was granted.

On Motion adjourned—

P. Wexter Sec.

Hall of the Institute.
Saturday evening December 11th 1858.

The Executive Met—

Present with the President, Messrs. Dexter, Donahue, Dore, Freeman, McNally, Pierson and Tennent.

Absent Messrs. Kincaid, Cofran, Risdon and Williams

The Minutes of the last meeting were read and approved.

The Resident from the Finance Committee, having those matters in Charge, Stated that the Diplomas were being rapidly filled up, many of which he had officially Signed, and some were already delivered to the parties to whom they had been awarded. The Certificates of Merit were in progress and would soon be ready for delivery. He regretted to say in relation to the Medals, that there had been a good deal of delay— Mr. J. W. Tucker, who owns the Press proper for striking them off, had not yet furnished a Sample of the Kind of work he would be able to do. For a Bronze Medal he demanded two Dollars. No final Arrangement had been made with Mr. Tucker.

Mr. Tennent from the Special Committee on Canvassing the Reports of the Committees of Judges, &c made a Statement to the effect, that the reports as they had been prepared for publication by Mr. Torquet, were generally Correct and in accordance with the Originals, ~~in letter and~~ in Spirit and Meaning, though greatly Condensed. The Committee had suggested only a few immaterial changes.

Mr. Tennent further from the Special Committee on Printing the Reports, Stated that several bids had been made by the Proprietors of several Job Printing establishments, and that the Contract had been awarded to Mr. Frank Eastman, of the Franklin Printing Office, his bid being the lowest. He offering

to Print 2000 Copies of 96 Pages for three hundred and forty Seven Dollars. Mr. Forquet had not yet prepared the necessary Catalogue &c.

Mr. Freeman Suggested that the Committee see Mr. Forquet, and urge the speedy completion of his work.

The Bills of Messrs Dietz Bro. & Messrs Swain Bro had been Paid.

The Executive adjourned.

P B Cutler Sec.

Hall of the Institute

Tuesday evening December 28th 1858.

The Board met on the Call of the President.

Present Messrs Hore, Freeman, Mallon, Pierson & Tennent.

Absent Messrs Donahue & Risdon.

The Reading of the Minutes of the last meeting was dispensed with.

Reports from Committees were called for, when Mr Tennent from the Committee of Ways & Means and Accounts laid before the Board the following bills, which the Committee had examined, and found to be correct, and which they recommended should be paid.

Librarian's Bill for Services &c. $103.75
A. Doud's Bill for fitting up Room, 88.15

On motion of Pierson it was voted that an Order be drawn on the Treasurer for the Amount.

Mr Tennent also from the same Committee, laid before the Board the Librarian's Report for the Month of December, which showed the Amount of Collections for the Month to have been from all Sources, $267.50

On Motion of Mr Tennent the Report was received, and ordered on file.

Mr Dore from the Committee on Library Reading Room & Building Stated that the Committee had caused the Book Room to be fitted up at a cost of eight eight Dollars and fifteen cents, as per bill from Mr Doud.

On the subject of providing Chess Tables with the necessary pieces for playing, together with Back Gammon and Checker Boards, for the use of Members, the Committee asked further time, which was granted.

Mr Freeman from the Committee on Books & Donations, laid before the Board three volumes from Mr A. S. Taylor of Monterey.

One Volume Bohn's Antiquarian Library, Containing

Six old English Chronicles
One Volume entitled early travels in Palestine.
One Volume of Commercial Relations of the U.S.
On Motion of Mr. Tennent the above were accepted and the thanks of the Board voted to the Donors.

Mr. Freeman moved that when the Board adjourn, it shall adjourn to Monday evening next at the usual hour.

The President Called the attention of the Board to the necessity of preparing Reports from the several Committees of the Board, to be read at the Annual meeting of the Institute on the first Friday in February. These reports, it is expected will give a full exhibit of all the transactions of the Board. (It was suggested that the business of the Directory would be greatly facilitated if the several Committees would prepare their respective Reports before each meeting.)

On Motion Adjourned.

A B Baxter Sec.

Monday evening January 5th 1857

No quorum Present.
Absent. Messrs. Donahue, Risdon & Tennant

Saturday evening January 9th 1857

No quorum Present.
Mess. Dore, Freeman, McNally, Pierson
Absent Messrs. Donahue, Risd
Absent Donahue, McNally & Risdon

Hall of the Institute.
Friday evening January the 7th 1857

The Institute met.

Present a quorum of members.

The minutes of the last meeting were read and approved.

Reports from Committees having been called for Mr. Sime from the Committee on Lectures, Stated

Reports from Committees having been called for Mr. H. F. Williams, from the Special Committee on Lectures, Stated that nothing further had been done by the Committee in reference to Securing the services of Competent gentlemen to lecture before the Institute, that the season was far advanced, and there was little probability that any thing Satisfactory could be done, in order to a course the present Season. The Committee would therefore ask to be discharged.

On motion of Mr. Ensign the report was received and the Committee discharged.

The President laid before the Meeting the Monthly Report of the Treasurer, which, having been read, was, On Motion of Mr. Done, ordered to be Spread upon the Minutes.

Treasurer's Report.

San Francisco January 7th 1857.

To the President and Members of the Mechanics Institute of the City of San Francisco.

Gentlemen.

I respectfully Submit the following report of the Receipts and Disbursements for the month ending Jan. 7th 1857.

Disbursements

1856
Dec. 4 To Cash Paid to H. F. Williams, Cor. Sec. to be forwarded to N. Y. for the Purchase of Books for Library $1000.00
8 " " Paid to J. N. Olney for Specimens of Minerals for Cabinet 200.00
$1200.00

over

Brot Over $1200.00

Cash Paid Gas Company for Gas 7.20
" " Newspapers for Advertising 4.50
" " A. Doud for furnishing Room 88.15
" " Jones, Wool & Sutherland Rent 50.00
" " Librarian for Salary 103.75
Total Disbursements $1453.60

Receipts

1858
Dec. By Cash from Librarian 142-46 $267.50
" Balance from last Report 1174.96
" This Sum due the Treasurer 11.14 $1453.60

Signed J. E. Kincaid, Treas.

Mr. Fisk enquired of the Chair, if the 2nd Installment of ten per cent had been paid by all the members who had subscribed for Stock. He knew that two Installments had been paid by the earlier members, & would like to be informed if it could not be collected from those who have more recently joined.

The President stated that the 2d Installment had not been paid by many, for the reason that its Collection had not been ordered. This will probably be done by proper authority at an early day.

Mr. H. D. Williams urged upon the attention of the meeting, the necessity of taking some Steps, necessary to secure a Suitable lot, in a desirable Location, on which to build a Hall of the Institute. When the books recently ordered from Newyork shall have been received and placed upon the shelves of the Library, and such further sum appropriated as the funds of the Institute will warrant, for its further enlargement; the association will then have a Library second to none on the Pacific Coast. The next great want of the Institute is a

a Hall of its own. Enough of the Stock of the Institute can be sold readily for the purchase of a lot and the erection of a building, Creditable to the Institute and an Ornament to the City. He therefore moved the appointment of a Committee of three whose duty it should be made to enquire of property holders the terms on which such lot might be purchased, to seek out a desirable location and report at the next meeting of the Institute.

The motion was considered and adopted.

Mr. Williams then moved that when the Institute adjourns it shall adjourn to this night two weeks, which was also carried.

The President appointed on this Committee Messrs. Williams Dore and Swett.

On motion the Committee were authorized to advertise in the City press, that proposals would be received by them, from property holders for the sale of lots embracing not less the half of a fifty vara lot.

The President informed the members, that the next would be the Annual meeting, when the Board of Directors would be expected to report upon the important matters which had received their attention during the current year.

1 to the Institute

The Executive would also, if possible, make a final Report, and ask to be discharged.

adjourned

P. B. Dexter Secd.

Hall of the Institute
Saturday Evening January 15th 1859

The Board met pursuant to the call from the President.

Present Messrs. Donahue Freeman McNally, Pierson Risdon & Tennent.

Absent Mr. Dore.

The Minutes of the Meeting of Decr. 11th were read and approved. The Minutes of the last Meeting were read, amended and approved.

Reports from Committees were called for.

When Mr. Tennent from the Committee of Ways and Means and Accounts, laid before the Board the following Bills, which, having been examined, were found to be correct, and which the Committee recommended should be paid.

Worthington & Hayes Bill for Glazing	$ 3.75
Daily Times for Advertising, two Bills	3.00
Daily Herald "	1.50
G.D. & N.J. Street for Coal	8.50
Gas Company for Gas for December	8.00
Jones Woodl & Sutherland Rent to January 1st	50.00
J.B. Bauerman for Engraving Medals	14.10

On Motion of Mr. Risdon it was voted, that an order be drawn on the Treasurer for the Amount of the above Bills.

Mr. Freeman from the Committee on Library Reading Room & Building made the following Report.

The Committee on Library Reading Room & Building, to whom was referred the subject of furnishing Chess Tables, Back Gammon and Draught Boards, (for the use of Members,) and to Report upon the expediency of introducing such games for the Amusement of the members of the Institute, would recommend the procuring of four Chesstables and the like number of Back gammon Boards, with the necessary pieces with which to play.

It is the opinion of your Committee that Chess, Back Gammon and Checkers, are the

only games that can be properly allowed to be played in the ~~sitting~~ Room set apart for this purpose.

The Committee, on enquiry, have learned that the probable Cost of Chess Tables equal to those now used in the Rooms of the Mercantile Library Association, will be about twenty dollars each.

The Chess men and Back gammon Boards can be purchased at prices varying from four to fifty dollars a set.

All of which is respectfully submitted.

Signed Benjn Dore
J. N. Risdon
B. H. Freeman

On motion of Mr. Tennent the above report was received.

Mr. Tennent moved, that the Committee be empowered to purchase three Chess Tables with the necessary pieces, at a Cost not to exceed five dollars a piece for the Tables.

The motion was considered when Mr. Freeman moved to amend by striking out the word five, and inserting the word twenty.

The motion was further amended so as to empower the Committee to purchase two Chess Tables at a cost not to exceed twenty dollars per table, & the necessary pieces for the same, together with two Back Gammons Boards. The amendments were severally accepted by the Mover, when the question being put, was adopted.

Mr. Risdon from the Special Committee appointed to demand the Lease given to the Institute by Mr. Lick, Reported, that he had attended to that duty, and though Mr. Lick's agent had refused to surrender it, he had erased from it the names of the Committee who had signed it.

adj.

P. B. Dexter Sec.

Hall of the Institute
Saturday evening January 15th 1859

The Executive met and was called to order by the President.

Present Messrs Coffman, Dexter, Donahue, Freeman, Kincaid, McNally, Pierson, Risdon, Tennent and Williams.

Absent Mr. Dore.

The minutes of the last meeting were read and approved.

Reports from Committees being in order, Mr. Sime from the Finance Committee reported that a very large portion of all the Diplomas awarded at the late Fair had been filled and delivered to the parties entitled to them. The Certificates were being filled, and would soon be ready for delivery.

The Medals were in progress. It was intended to so hasten this work as to enable the Committee to make a final report, at an early day.

Mr. Williams from the Committee on Printing ~~reported~~ stated that the Reports of the late Fair would probably be ready for sale, or distribution about the 25th proximo.

Mr. Kincaid, Treasurer, laid before the Executive several Bills - growing out of the late Exhibition.

A Bill from the Gas Company was considered, it having been stated that a proposition had been made to purchase a Life Membership by one of the employees of the Gas Company, on Condition that the privileges of a Life membership should be granted to two other persons.

Mr. Kincaid moved that the Bill be paid, and it was so ordered.

On Motion of Mr. Freeman a number of Camphene Lamps belonging to the Executive were ordered to be sold.

The President appointed Messrs. Risdon & Kincaid a Committee to attend to that duty.

The Committee on Internal Arrangements to whom the Bill of Messrs Coffey & Risdon had been referred, recommended that it be paid after deducting fifty One Dollars and thirty Cents. The recommendation was adopted.

The Executive Adjourned.

P B Dexter Sec.

Error

Saturday Evening January 29th 1859

The Executive Committee met and was called to order by the President.

Present Messrs. Coffman, Dexter, Freeman, Kincaid, McNally, Pierson, and Tennent.

Absent Messrs Donahue, Dore, Risdon & Williams.

The Minutes of the last meeting were read and approved.

Reports from the several Committees of the Executive were called for.

Whereupon Mr. Sime from the Finance Committee Stated the filling up and delivery of the Diplomas and Certificates were nearly Completed, and the Finance Committee would probably be ready next week to make a final Report of all the matters which had been entrusted to their supervision.

Mr. Tennent from the Committee on Printing laid before the Executive, copies of the Report of the Second Industrial Exhibition of the Institute, which contained some errors, that in his opinion should be at once Corrected, before more copies were bound. The errors particularly alluded to, were found in the first and last pages, In the published list of Officers, the name of the Vice President Mr. George Coffman was

Friday evening January 21st 1859

Hall of the Institute.

The Institute met pursuant to adjournment.

Present a quorum.

In the Absence of the President and Vice President, Mr. Van Pelt was chosen Chairman.

Such portion of the minutes was read as related to the duties of the Special Committee appointed to invite proposals for the sale of lots on which to Build a Hall for the Institute.

Whereupon Mr. Williams from that Committee, Stated, that the Committee had received several Communications from different parties, which were read.

The Committee were in expectation of receiving other propositions, from holders of property more desirably located for the use of the Institute, than any yet received. The Committee therefore ask further time.

On Motion of Mr. Battles further time was granted the Committee.

On motion the meeting adjourned to the regular meeting in February.

P B Sexton Sec.

Hall of the Institute.

Saturday evening January 29th 1859

The Executive met.

Present the President and Messrs Coffman, Dexter, Freeman, Kincaid, McNally, Pierson and Tennent.

Absent Messrs Donahue, Dore, Risdon and Williams.

The Minutes of the last meeting were read and approved.

Reports having been called for, Mr. Sime from the Finance Committee, Stated that the Diplomas and Certificates awarded to Contributors, had for the most part, been filled up, and a large portion of them taken away.

The several matters, which had, from time to time, been referred to the Finance Committee, were in such a position as to enable them to make a final Report at an early day.

Mr. Tennent from the Committee on Printing laid before the Executive, Copies of the Report of the Second Industrial Exhibition in which he pointed out some errors, which in his opinion, should receive immediate attention, and in some way be Corrected.

The prominent errors were the omission of the names of the Vice President, Mr. George Coffman, and a Director, Mr. Benjamin Dore, and the use of others who are not now Officers of the Institute. Mr. Tennent would recommend that the Committee on Printing be authorized to provide at once for the Correction of the errors alluded to.

After some remarks from Messrs Freeman Kincaid and Pierson in favor of the above recommendation

On Motion of Mr. Freeman the Committee on Printing were instructed to see the Printer and Binder of the reports, and, as far as possible, have the errors Complained of Corrected.

Mr. Kincaid submitted a Bill from Mesfy Platt and Ashbrigg for building a fence on a portion of the lot on which the Pavilion stood. which was considered, and on Motion of Mr. Tennent was referred to the Committee on Internal Arrangement.

A Bill from Mr. P. Donahue, for Money advanced by him to Grob to purchase Materials for decorating the Pavilion was on Motion of Mr Kincaid, ordered to be paid.

Mr. Kincaid suggested the propriety of appointing a Committee to assist the Treasurer in ~~the~~ making up a report of the entire receipts and disbursements growing out of the late Fair.

Mr. Tennent moved that when the Executive adjourns, it shall adjourn to Saturday evening February 12th at the usual hour.

On Motion of Mr. Kincaid the Committee adjourned.

P. B. Dexter Sec

On Motion of Mr. Bennett the above monthly report was received, and ordered to be spread upon the Minutes.

Hall of the Institute.
Friday evening February 4th 1859.

The Institute met.

Present a quorum of Members.

The minutes of the last regular meeting were read and approved.

Reports of Committees were called for — as also the monthly and Annual Reports of the Treasurer.

Whereupon Mr. Kincaid laid before the meeting his monthly Report. The same, having been read, was, on Motion of Mr. G. D. Street, ordered to be spread upon the minutes.

Treasurer's Monthly Report.

San Francisco February 4th 1859

To the President and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

I respectfully submitt to you the following report, of the Receipts and Disbursements for the Month ending February 4th 1859.

Disbursements.

To Balance due the Treasurer from last Report			$	11.14
Feb 4	Cash Paid	Newspapers (Advertising)		15.00
"	"	W. H. Davis (Services)		25.00
"	"	P. B. Dexter (Librarian)		104.50
"	"	J. B. Bauerman (Engraving) Medals.		14.10
"	"	Gas Company (Gas)		8.00
"	"	Jones, Woodworth & Sutherland (Rent)		50.00
"	"	G. D. & H. J. Street (Coal)		8.50
"	"	Total Expenditures	$	234.24

Receipts.

Feb. 4	By Cash from P. B. Dexter			223.10
	Balance Due Treasurer		$	11.14

Treasurer's Annual Report.

San Francisco February 4th 1859.

To the President and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

On Motion of Mr. G. D. Strat the above Annual Report was received and ordered to be spread upon the Minutes.

I respectfully Submit to you the following Annual Report of the Receipts and Disbursements for the year ending February 4th 1859.

Disbursements.

Feb.	1858	To Cash Paid as per Vouchers	$1262.45
March	"	" " " " " "	199.25
April	"	" " " " " "	201.65
May	"	" " " " " "	529.35
June	"	" " " " " "	1243.50
July	"	" " " " " "	494.75
August	"	" " " " " "	380.90
Sept.	"	" " " " " "	550 35
Oct.	"	" " " " " "	236.95
Nov.	"	" " " " " "	171.15
Dec.	"	" " " " " "	1453.60
January	1859	" " " " " "	223.11
			6947.01

Receipts.

February	1858	By Cash from Librarian &c.	$1319.42
March	"	" " " " "	259.78
April	"	" " " " "	135.15
May	"	" " " " "	2020.25
June	"	" " " " "	314.01
July	"	" " " " "	87.50
August	"	" " " " "	194.00
Sept.	"	" " " " "	576.50
Oct.	"	" " " " "	238.00
Nov.	"	" " " " "	1302.66
Dec.	"	" " " " "	267.50
January	1859	" " " " "	223.10
			6935.86
		Balance Due Treasurer	$11.14

Signed I. E. Rincon
Treasurer.

Report of the Committee of Ways and Means and Accounts of the Board of Directors.

Mr. Tennent from the above Committee Submitted the following Report.

San Francisco February 4th 1859.

The Committee of Ways and Means and

On Motion of Mr. Forquet the above report was received and ordered to be spread upon the Minutes.

Accounts respectfully report, that for the year ending this date, there has been an increase of 193 members, making the present total number 596 of whom 162 are delinquents, leaving 434 in good Standing.

Whole number of Shares taken	751
Forfeited to the Institute	216
Held by Members	535

The 1st Installment only has been paid on 305 Shares
1st & 2d do. " " " " 172 "
1st 2d & 3d do " " " " 4 "
1st 2d 3d & 4th do " " " " 1 "
1st 2d 3d 4th & 5 " " " " 1 "
Shares Paid in full 25 "

During the year the amount of $2035.25 has been forwarded to Messrs D. Appleton & Co of Newyork for the purchase of Books. The Books, for the first installment of the above ($1035.25.) have been received and are ~~stored~~ now in the Library.

For the latter installment of $1000 the Books are now being selected by the same publishers, according to a Catalogue comprising a carefully selected assortment, and ~~chiefly~~ comprising ~~a carefully selected assortment, and chiefly~~ chiefly consisting of Standard, Scientific, and Mechanical Works.

Your Committee recommend, that at as early a period as possible the Institute become the possessor of a Suitable lot of Ground, on which to locate a permanent Institute Building, and if necessary, call in a Sufficient Amt. of Stock to pay for the Same.

By the Treasurer's Report of this date, the General Fund will be shown to be overdrawn $11.14 but in the Fund of the Executive Committee there remains a balance of $2700 out of which is to be paid for printing Reports $546. and Sundry other items $140 leaving a balance of $2014 to be turned over to the Institute.

All which is respectfully submitted.

Thomas Tennent Chairman
Committee of Ways and Means & Accounts.

Annual Report of the Committee on Library Reading Room and Building — Mr. Dore from the above Committee submitted the following Report.

Hall of the Institute
San Francisco February 4th 1859

To the President and Members of the Mechanics Institute of the City of San Francisco —

Gentlemen

The Rooms formerly occupied by the Institute, at No. 110. California Street. were found to be too small to afford the necessary accommodations to the growing wants of the ~~Institute~~ Association, and their location, besides on a dark Street. not much frequented in the evenings, was not calculated to attract thither many visitors from among the membership.

The Committee, therefore, deemed it advisable to urge upon the Board, the importance of procuring other Rooms, more eligibly situated, on a Street better lighted, and a principal thoroughfare of the City, and succeeded in obtaining the Rooms in which we are now assembled, affording more space and at a less Rent than was paid for the former.

The present Library and Reading Rooms were accordingly fitted up neatly but economically, and the increased attendance of the members during the day and evenings, proves that the change has been advantageous to the Institute. and more pleasant and attractive to the greatly enlarged Membership.

Since the last annual Report of this Standing Committee of the Board, there has been expended for repairing the old and supplying new Cases for books, for furnishing Cases for a Cabinet of Minerals. Coins &c. for theirs bound Volumes of Newspapers, for Binding the Same, and for Carpets and other furniture the Sum of $ 100.-

For the purchase of a Cabinet of Minerals Coins &c. 215.

For Several hundred Volumes of Books received from New York within the Current

On motion of Mr Elliot the above report was received and ordered to be spread upon the minutes —

year and for the payment of which an appropriation had been made in the previous year $ 1035.-

The Committee mention this last item of expenditure, because the money was forwarded to the Agent of the Institute in New York on the 20th of February 1858 — and after the last annual meeting.

On the 5th of December 1858. there was forwarded to our Agent in N. Y a further Sum of $1000.- Dollars, which he was instructed to expend in the purchase of Books for the Library, a Catalogue of which was furnished him.

These last, it is confidently expected, will soon be received and placed upon the Shelves of the Library for the use of Members.

Cash expended for Rent and Miscellaneous purposes $ 680.- Making total expenditures for the year $ 3937.-

Your Committee avail themselves of this occasion, to express their approval, as a Movement in the right direction, the action of the Institute, in the matter of appointing a Committee to invite proposals from property holders to sell a lot or lots, in desirable locations, whereon may be erected a Hall for the Mechanics Institute, which will not only be an ornament to the City, and a lasting monument to those under whose direction it may be built, but which will prove of incalculable advantage to the Association for long years to come.

To meet the growing tastes for these kinds of Amusements, your Committee take this occasion to mention that Chess Tables, with the necessary pieces for playing this intellectual game Back gammon, Checkers or draft Boards have been ordered by the Board of Directors, and, that at an early day members will find in the Room set apart for these purposes, every thing necessary to contribute to rational Amusement — All which is respectfully Submitted.

Signed Benjamin Dore and B. H. Freeman

Annual Report of the Committee on Books and Donations. Mr. B. H. Freeman from the above Committee presented the following Report.

San Francisco February 4th 1859

The Committee on Books and Donations, appointed by the Board of Directors of the Mechanics' Institute, beg leave to submit the following Report.

We have received additions to our Library since the last Annual Report of a similar Committee 700 volumes. Of these 608 have been made by purchase and 92 by donation, a large portion of which last were presented by Hon. D. C. Broderick.

Our Library now numbers about 1600 volumes of all kinds, which have been placed in cases provided for that purpose. Your Committee would recommend that the Books presented to the Institute by one of our Members, Mr. Charles P. Kimball, of the Noisy Carrier Company, be placed in their appropriate place and the Secretary be authorized to employ some Competent person to record in said Books all donations made to the Institute, of whatsoever nature, and the time when such donation was made, together with the name of the donor.

Your Committee believing that the interest of the Institute depends upon its Library, have urged the appropriation of a portion of the proceeds of the late fair to the purchase of Books. A thousand dollars was accordingly appropriated. Your Committee were desirous that the thousand dollars thus set apart, should be expended in the purchase of Works adapted to the wants of the members of the Institute. They accordingly made a request of the members, that each would hand in a list of such works as he desired to see in the Library. This met with a hearty response, and from the several lists sent in, Your Committee were enabled to select a Catalogue that will reflect credit. They will probably arrive during the present month.

Our Cabinet of Minerals has been largely

increased both by donation and purchase. To Mr. James W. Lougee are we indebted for many valuable specimens from different sections of our State.

The Institute has also purchased from Mr. Olney a very choice private Cabinet, containing many valuable Specimens, accurately Catalogued. The name of the specimen and the precise locality from which it was taken are given: which Circumstances greatly enhance the general value.

Your Committee would respectfully recommend, that each member of the Institute use his influence to increase the Library by solicitation, donations of Books, and add to the value of the Cabinet by asking Contribution of things Curious and Rare.

All which is respectfully Submitted.

B. H. Freeman
Thomas Tennent } Committee

On motion of Mr. Williams the above was received and Ordered to be spread upon the minutes.

The President from the Executive Committee, Stated that the general business of the Executive was nearly Completed, and that about the 14th of the present month, the Committee would be ready to make a final report. A few matters that could not well be disposed of before, still engaged the attention of the Executive, or otherwise the Committee would ask to be discharged to night. Should the Institute think it advisable, it could adjourn over to the 14th of the present Month, at which time the Executive would be prepared to report.

Mr. Ednsign moved that when the Institute adjourns it adjourn to monday evening the 14th Inst. at 7½ O'Clock, and the motion was carried.

Mr. H. F. Williams from the Special Committee, appointed to receive proposals from property holders to sell a lot or lots on which to build a Hall for the Institute, Stated, that the Committee were not prepared to make such a re

port, this evening, as was desired, although several propositions had been made, but not one that could be recommended as suited to the wants of the Institute.

Since the meeting of the 21st of the last months, some proposals had been made through the Committee, which, if desired would be read. Mr. Stinson moved that the several Communications on this matter of a lot be read, and the Motion Carried. Whereupon the Cor. Sec. read propositions from Messrs. Ryan, Johnston, and Market, Bragg, Wright, Meturiore and others.

On Motion of Mr. Cofran the Report was received and the Committee Continued.

An Animated discussion arose, in which several members participated, but no definite action was taken, aside from calling the attention of the Committee to certain properties, and instructing them, on Mr. Street's motion, to enquire upon what terms any of them may be acquired, and to report at the next monthly meeting. Lot on the Corner of Sansom and Sutter Streets.. Lot on the Corner of Battery and Market Streets. Lot corner of Market and first. Lot Corner of Pine and Battery. Lot Corner of Bush & Battery. Lots on Market from 1st to 3rd Streets. Lot corner of Bush & Montgomery Streets. Lot on the N. E. Corner of Montgomery & Pine Streets. Lot N. E. corner of Halleck and Sansom Streets. Lot on Market Street, North Side, opposite of Montgomery Street. Lot on the North Side of Clay, between Brenham Place and Dupont Streets.

On Motion of Mr. Ensign it was voted, that the President appoint a Committee consisting of five members, to be known as a Nominating Committee, whose duty it should be, to make Nominations of Officers for the Institute, the election of whom is to come off on the first Friday in March, and report at the adjourned Meeting.

The President appointed as constituting such Committee, Messrs. Ensign, Swett, Macpherson, Stinson and Bonet.

Mr. Street made inquiry as to what

had been done in reference to keeping a register of the names, ages, occupations, Nativity, residence &c of the members, as contemplated by the action of the Institute, at its meeting on the 7 August 1857.

The Secretary explained that want of time had prevented him ~~meeting~~ carrying out the design intended. The Blank Books, were gratuitously furnished by Mr. C. P. Kimball of the Noisy Carrier Company. No entries had been made in either.

Mr. Street moved that the matter be referred to the Board of Directors, with instructions to employ a Competent person to make the registry required. The motion was Carried.

The Institute Adjourned.

P. B. Dexter

Hall of the Institute,
Saturday Evening February 12th. 1859

The Board met.

Present, Messrs. Donahue, Doe, Freeman, McNally, Pierson, and Tennent.

Absent Mr. Risdon.

The minutes of the last meeting were read and approved.

Reports of Committees were called for.

Whereupon Mr. Tennent, from the Committee of Ways & Means and Accounts, laid before the Board the following Bills, which having been examined, and approved as correct, the Committee recommended should be paid —

Daily Times Bill for Advertising		$ 1.50
G. D. & N. J. Street Bills for Coal		6.25
Gas Company's Bill for Gas for January		8.80
Daily Morning Call Bills for Advertising	2 Bills	3.00
Daily Herald 2 Bills for Advertising	1.50 & 2.50	4.00
Jones Woodd & Sutherland for Rent for January		50.00

On motion of Mr. Donahue it was voted that an order be drawn on the Treasurer for the amount of the above bills —

Mr. Tennent also submitted the Monthly Report of the Librarian for the Month of January, which had been examined and approved by the Committee and on motion was ordered on file —

The report showed the total Collections from all sources to have been, for the month — $223.00

Collections from Quarterly Dues	$203.00	
" " Stock	20.00	223.00

"The following Bills were ordered to be paid

Morning Call for advertising	1.50
Evening Bulletin for Advertising	3.00
Alta California " " 4 Bills	7.00
Librarians Bill. Salary for January	100.00

Mr. Doe from the Committee on Library Reading Room and Building, stated, that the Chess Tables ordered by the Committee, were

not completed, but were in progress, and thought they would be ready at an early day — The Committee asked for further time, which was granted.

Mr. Freeman from the Committee on Books and Donations, said that the Institute had files of the "Bulletin," "Herald" and and "Alta" for the year 1858 — that these several papers had been bound to January 1st. 1859. of last year and the binding of them Committee recommended that the be continued to the beginning of the present year. To these the Committee would add the "California Farmer" from its commencement to present date.

On Motion of Mr. Pierson the recommendation of the Committee was adopted, and the papers above named were ordered to be bound.

Mr. Freeman further stated, that among the specimens purchased from Mr. Olney, were many duplicates, that Mr. O. proposed to exchange for some of these, other specimens, which would render the present Collection of Minerals more valuable. The Committee asked authority from the Board to make the exchange proposed.

It was voted on Mr. Doe's Motion that the Committee be authorized to make any arrangement with Mr. Olney deemed advisable.

The Committee had learned that to complete the series of Novels by Cooper, the "Last of the Mohiccans alone was wanting, and recommended its purchase.

On Motion of Mr. Donahue its purchase was ordered.

The President laid before the Board a Note from Hon. C. L. Scott, in reference to Copies of Patents Office Report for 1857, which having been read, was ordered on file.

In answer to enquiry made, the Corresponding Secretary read a letter from Messrs. D. Appleton & Co. which stated that a portion of the Books ordered would be shipped on the next

Steamer from Newyork.

Mr. Tennent said that among the works ordered from Newyork, was the Scientific American. The entire Series, from its first Number to the present Volume was wanting, but from the great demand upon the publishers, for the work, had long since exhausted the first several Volumes, and the Institute would not therefore be able to purchase a Complete Set. He had the first seven Volumes, and should it be necessary to complete the Series, he would place these to the Institute.

probably

Contribute

Mr. Tennent urged upon the Board the necessity of procuring a Blank book, so ruled that when it shall have been filled up, it will show the entire membership of the Institute, and the Standing of each individual Member, the Shares of Stock taken, the number of installments paid on each Share, what shares are held by members in good Standing - and what forfeited to the Institute by reason of non-payment of Dues.

On motion of Mr. Dore the subject was referred to the Committee of Ways and Means, with authority to procure the ~~necessary~~ Blank Book required.

Mr. Pierson Suggested the propriety of procuring a Blank Book, in which should be entered, the name, occupation, place of Nativity, present residence, and such other circumstances as may be thought necessary, of any persons who may apply at the Rooms for labor or employment.

After Some remarks from Mr. Tennent,

On Motion of Mr. Donahue the subject was referred to the Committee of Ways & Means.

The President, on Motion of Mr. Tennent, was added to the Committee

Adjourned

J. Mervin Sec'y

Hall of the Institute

Saturday evening, February 12th 1859

The Executive met pursuant to adjournment.

Present Messrs. Cofran, Dexter Donahue, Dore, Freeman, Kinkaid, McNally - Pierson, Sime and Tennent and Williams.

Absent Mr. Risdon.

The minutes of the last meeting were read and approved.

Reports from Committees were called for.

Whereupon Mr. Sime from the Finance Committee had so far completed the business entrusted to them as to make a final report, on the

Reports from Committees having been called for,

Mr. Sime from Finance Committee, said that the business before them was complete, and that, with the Treasurer, they would be able to turn all matters over to the Institute, at its meeting on Monday evening.

Mr. Williams from the Committee on Printing, said, that on the printing of the Reports of the Second Industrial Exhibition, the work entrusted to them was completed.

On motion of Mr. Tennent it was voted that when the Executive adjourn, it shall adjourn to Monday evening, the 14th in order to finish any business remaining in their hands before asking to be discharged.

A Committee was appointed, on Mr. Tennent's motion, to assist the Treasurer in making a final Report to the Institute.

The President named as that Committee, Messrs Tennent, Dore and Dexter.

The following bills having been approved by the Finance Committee, were on motion ordered to be Paid -

T. W. Tucker's Bill for Medals $49
Britton Rey's Bill for Diplomas &c
Frank Eastman Bill for Printing Reports.
It was voted to pay these on Mr. Donahue's motion.

Adjourned
P. B. Dexter Sec.

Monday evening February 14th 1859
The Executive met pursuant to adjournment.
Present the President and Messrs Cofran, Dexter, Dore, Freeman, Kincaid, McNally, Pierson, Tennent and Williams.
Absent Messrs. Donahue & Risdon
On motion of Mr. Williams the reading of the Minutes of the last meeting was dispensed with for the present.
Mr. Tennent from the Special Committee to assist in preparing a final report to the Institute, Stated that the Committee, with the Treasurer had performed that duty and submitted the following Report of the Receipts and Disbursements growing out of the late Fair.

San Francisco February 14th 1859
To the President and Members of the Mechanics' Institute of the City of San Francisco.
Gentlemen
We respectfully submit to you the following report of the Receipts and Disbursements, on Account of the Mechanics' Fair of 1858.

Receipts.

To Cash for Sale of Season Tickets previous to the opening of the Fair.

	203 Tickets @ $5		$1016.50
Sept 2	Cash at the Door		1240.50
	Carried up		2257.00

	Brot up		$2257.00
Sept. 3	Cash Received at the Door		939.25
4	" " " " "		770.00
6	" " " " "		971.00
7	" " " " "		831.00
8	" " " " "		792.50
9	" " " " "		787.00
10	" " " " "		686.00
11	" " " " "		793.00
13	" " " " "		560.00
14	" " " " "		466.00
15	" " " " "		463.00
16	" " " " "		346.50
17	" " " " "		315.00
18	" " " " "		423.50
20	" " " " "		500.00
21	" " " " "		362.00
22	" " " " "		400.00
23	" " " " "		276.50
	707 Season Tickets @ $5	$3535.00	
	1886 Single " " 50¢	9433.00	
	Cash for Receipt of Ball.		$1296.75
	Cash for Receipt of Ball		948.50
	" " Refreshment Saloon		100.00
	" " Soda Fountain		50.00
	" from Institute		999.00
	" do		300.00
	" " P. B. Dexter for Sale of Old Canvas		77.35
	" for Sale of Pavilion		1143.66
	Total Receipts		$16638.26

Disbursements.

Paid	Rent of Lot for Pavilion	$1200.00
"	for Canvas for Roofing	1109.00
"	" Bracing Dome	125.00
"	" Decorating	568.22
"	" Lumber	654.61
"	" Gas	459.00
"	" Music including Ball	1020.00
"	" Watchman previous to opening Fair	300.00
Am'ts.	" Carried Over.	$5435.83

Amt Brot Over. Receipts $16638.26

Cash Paid for Disbursements

		$ 5435.83
Cash Paid for	Labor Watchman & Police	2376.63
" " "	Printing Advertisements &c	1196.00
" " "	Stationery	34.65
" " "	Fuel	165.25
" " "	Casting	57.50
" " "	Water	54.60
" " "	Hardware	52.91
" " "	Service Pipe	76.50
" " "	Iron work Setting Boiler &c	66.95
" " "	Rese of Engine &c	225.00
" " "	Lamps & Oil	111.75
" " "	Gas Pipes & Fixtures	160.00
" " "	Shafting	152.25
" " "	Belting	40.40
" " "	Paints &c	17.57
" " "	Pin Work	37.25
" " "	Damage to Fountain	150.00
" " "	Carting the Same	70.00
" " "	Blocks and Ropes	29.28
" " "	Special Agent	350.00
" " "	Benefit to Protestant Orphan Asylum	250.00
" " "	" " R. C. " "	200.00
" " "	" Ladies Protection & Relief Soc.	181.00
" " "	Rent of Musical Hall	45.00
" " "	to Horticultural Society	709.75
" " "	Premiums	400.00
" " "	Compiling Reports	175.00
" " "	Printing Reports	525.00
" " "	Miscellaneous	113.62
" " to	Institute. Sale of Pavilion	1193.66 14653.35
	Nett Balance	$1984.91

All which is respectfully Submitted.

John Sime,
George Cofran
John Ed. Kincaid
H. F. Williams
J. D. Pierson
P. B. Deytin
Thomas Tennent
Benja Moore
B. A. Freeman
A. McNally

} Executive Com.

On motion of Mr. Williams the above report was received and adopted, and ordered to be spread upon the minutes.

It was voted unanimously on motion of Mr. Williams that the thanks of the Executive Committee be tendered to John Ed. Kincaid, Treasurer, for the faithful and efficient manner in which he has performed his duties, and for the correctness of his accounts.

It was voted on motion of Mr. Cofran, that the funds and property, the proceeds of the late Fair, remaining in the hands of the Executive, be turned over to the Institute, and that the Executive Committee ask to be discharged.

The minutes of the preceding and of the present meetings were read and approved.

The Executive of 1858 then adjourned Sine Die.

P. B. Deytin Sec.

Hall of the Institute —
Friday evening, February 14th 1859

The Institute met pursuant to adjournment.

Present a gorum of Members.

Reports from Committees were called for, Whereupon Mr. Ensign from especial Committee appointed for the purpose of Nominating Officers for the ensuing year, Submitted the following —

San Francisco February 14th 1859

Members of the Institute,

Your Committee appointed to put in nomination a list of Officers for the ensuing year, beg to report the names of the following Gentlemen viz —

For President	George Cofran	Builder & Con
" Vice Do	Alban Flanders	Manufacturer
" Treasurer	John Ed. Kincaid	Mason
" Rec. Sec	P. B. Deyter	
" Cor. Sec	A. T. Williams	Builder

For the Board of Directors —

Thomas Tennent	Instrument Maker
C. S. Hobbs	Manufacturer
Paul Forquet	Machinist & Engineer
W. W. Battles	Rice Mills
Wm H. Keith	Druggist
Franklin Knox	Oil & Camphene Distiller
Wm P. Taylor	Cabinet Maker

Respectfully Submitted —

George H. Ensign. Chairman of Special Committee on Nominations.

On motion of Mr. Freeman the report was received, and the Committee discharged.

Mr. Tennent from the Executive Committee laid before the meeting the report of the Treasurer showing the gross receipts and disbursements, growing out of the late Fair. The Exhibit showed a Net balance of receipts. $1984. 91

By desire the Report was read, and On motion of Mr. G. H. Street it was ordered to be

spread upon the minutes.

The President stated, that the Committee had so far completed the work which had been assigned to it as to authorize its members to ask to be discharged, after turning over to the Institute the Funds in the hands of the Committee, which transfer was now made.

On motion of Mr. Ensign the Executive Committee of the Second Industrial Exhibition of the Institute, was discharged

Mr. Van Pelt moved to take up the Report of the Special Committee on Nominations, which motion was carried.

By request the report was again read,

When on Motion of Mr. Van Pelt the ticket presented by the Committee was adopted as the regular ticket of the Institute.

Mr. Ensign offered the following resolution.

Resolved, That a Committee of three be appointed by the Chair to digest some plan or Scheme for the establishment of a State Employment Agency in San Francisco, and that the same, when Completed, be forwarded to our delegation in Sacramento, with a request that the passage of the same may be advocated with zeal on their part.

The above gave rise to an animated discussion, in which Messrs. Ensign, Van Pelt, Fish Purkitt, Battles and others participated,

When Mr. Cofran moved to lay the resolution on the table, which motion was lost.

Mr. Freeman Moved the following as an Amendment.

Resolved. That a Committee of three be appointed by the Chair to digest some plan for the establishment of an Employment Agency, under the supervision and Control of the Institute.

The question put on the amendment

and was Carried.

Mr. Van Pelt then moved the adoption of the resolution as amended, and the motion was Carried.

The President appointed as that Committee Messrs. Purkitt, Van Pelt and Tennent.

The Committee were instructed to report at the next meeting of the ~~Institute~~

It having been thought advisable to allow to members more time to deposite their ballots at the Coming election, than had been done heretofore,

Mr. G. Elliot moved that the Board of Directors be instructed, when judges of the election, to be held on the 4th of March, shall be appointed, that they be directed to open the polls at 1 O'Clock and Close them at 9 O'Clock P.M.

The motion prevailed.

The Institute Adjourned

P. Wexter Sec.

February 25th 1859

The Institute Met on the Call of the President

Present a quorum of Members.

The President on Calling the Institute to order, briefly stated the purpose of the meeting. He said he had called this meeting at the request of ten members, and for the purpose of taking some action in reference to the Several Bulk Head Bills now pending before the Legislature of this State. He doubted the propriety of taking any action as an Institute, and suggested that it would be advisable to adjourn the meeting as then organized, and proceed to the Consideration of the matter proposed to be discussed under some other Organization.

The request to the President with the names of the members signing it, was read and ordered to be spread upon the Minutes.

San Francisco February 24th 1859

We, the undersigned, request the President to call a meeting of the members of the Mechanics' Institute, on or before tomorrow evening 25th Instant.

Signed J. P. Buckley, H. T. Williams, G. A. Street, J. B. Quinton, R. C. Page, Edmund Fuller, I. C. Kincaid, Joseph Van Dyke, Saml. Barrett, George A. Swan.

Mr. Holden said he would like to hear, from the persons Calling the meeting, some reason for the proposed Action on the Bulk head bills.

Mr. C. L. Taylor moved that the Institute do now adjourn, and the motion was Carried.

On motion of Mr. I. C. Root, the use of the Rooms of the Institute was granted to gentlemen present for the purpose of considering and taking some action on the several Bulk head bills now pending before the Legislature of the State.

Adjourned

P. Wexter Sec.

Hall of the Institute.
San Francisco March 1st 1859.

The Board met on the Call of the President.

Present Mess. Donahue, Dore, Freeman, McNally, Pierson, and Tennent.

Absent Mr. Risdon.

The Minutes of the last meeting were read and approved.

Reports from Committees were called for, from the Committee of Ways & Means

When Mr. Tennent laid before the Board the following Bills, which the Committee having examined and found to be correct, recommended to be paid.

B. F. Sterett's Bill for Printing Tickets	$ 2. 00
G. D. & W. J. Sterett's Bill for Coal	6. 25
Receipts from W. H. Davis for Cash for Services	13. 50
Librarian's Bill for Salary & Expenditures	103. 50

On motion of Mr. Pierson it was voted that an Order be drawn on the Treasurer for the Amount of the above Bills.

Mr. Tennent also laid before the Board the monthly report of the Librarian, from which it appeared that the total Collections for the month of February Amounted to $ 152. 50

Quarterly Dues	$ 107. 50	
Stock	45. 00	152. 50

On motion of Mr. Donahue the Report of the Librarian was ordered on file.

Mr. Freeman from the Committee on Library, Reading Room, and Building, reported progress, and asked for further time, which was granted.

Mr. Freeman from the Committee on Books and Donations, Stated that there had been donated to the Institute since the last meeting of the Board, the following Books

Hon A. L. Scott presents

Patent Office Report for 1857 3. vols

Nahl Brothers, Bill for Printing Certificates of Membership $ 35. 00

Mr. W. F. Herrick

A Motu, or Reef Rovings in the South Seas Islands	1 vol
Banking in New York, and Clearing House	1 "
Voyages & Enterprises of the Sons of New England	1 "

On Motion of Mr. Donahue the above were accepted and the thanks of the Board voted to the donors.

Mr. Tennent made a Statement relative the Blank Books which had been ordered by the Board at a former meeting, and which had been referred to the Committee of Ways and Means, and the President. Further time was asked and granted.

The Chair called the attention of the Board to the action had by the Institute, at its last meeting, in reference to the approaching Annual election.

Mr. Freeman moved, that the Board instruct the judges, it may appoint to superintend the election of Officers for the ensuing year, to be held on the 4th Inst. that the polls be opened from 1 to 9 O'clock. P. M.

The motion was Carried.

The following gentlemen were nominated and elected judges of election, in accordance with Article 4 and Section 3. of the Constitution. Mess. S. H. Williams. Wm. McKibbin and P. S. Oldham.

On Motion of Mr. Donahue, it was voted, that the judges be instructed to keep a correct tally list.

Mr. Freeman said that Mr. Magagnos, a member of the Institute, had proposed to furnish the Reading Room with the Current Newspaper Literature of the day, provided, the Institute would cause to be put up the necessary reading desks, for the proper filing of the same.

On Motion of Mr. Donahue, the Committee on Library Reading Room and Building, were authorized to put up the Tables or desks.

required.

On motion of Mr. Freeman the Board adjourned to next thursday week, at 2 O'Clock P.M. to turn over to the new Board the unfinished business of the present Directory.

P.W. Dexter Sec.

March 4th 1859

The Institute met and was called to order by the President.

Present a quorum of Members.

Before any other business was done the Chair said it had been suggested by several members, that in view of the election of Officers of the Institute, for the ensuing year, which was then in progress, it would be well to adjourn the present meeting, to Thursday evening next at 7½ O'Clock.

Mr. Williams of the Special Committee on the selection of a lot on which to build, a Hall for the Institute, said that although the Committee were not fully prepared to make a definite report, yet they would be glad to receive further instructions from the Institute.

After some remarks from several of the members, it was moved to adjourn to Thursday evening next at 7½ O'Clock, and the motion was carried.

P.W. Dexter Sec.

Hall of the Institute.

Thursday evening March 10th 1859

The Institute met pursuant to adjournment, present a quorum of Members.

The minutes of the last regular, adjourned, and called meetings of the Institute were read and approved.

Reports were called for.

When Mr. Rincaid submitted the following

San Francisco, March 4th 1859

To the President and Members of the Mechanics Institute of the City of San Francisco,

Gentlemen,

I respectfully submit to you the following Report, of the Receipts and Disbursements for the month ending March 4th 1859.

Receipts

Feb.	To Cash from the Executive Committee	$ 1969.91	
March	" " " Librarian	152.50	
	Total Receipts		$ 2122.41

Disbursements

Feb 12	By Cash Paid Jones, Wood & Sutherland for Rent	$50.00	
	" " " Kahl Brothers for Certificates of	35.00	
	" " " Librarian for Services, Cash	119.00	
	" " " Newspapers for Advertising	8.50	
	" " " G.D. & N.J. Street for Coal	12.50	
	" " " Gas Company for Gas	8.80	
	" Balance due Treasurer from last Report	11.14	244.94
	Balance in Treasury		$ 1877.47

Signed J.E. Rincaid

Treasurer

The above having been read, it was voted, on Motion of Mr. Knox, that it be referred to the Board of Directors.

The Report of the Judges of the election of Officers, was read, and the Certificate was ordered to be Spread upon the minutes.

Hall of the Institute.

Friday March 4th 1859.

We, the Undersigned, Judges of the election

of Officers of the Institute for the ensuing year, held this day, under our Superintendance, Certify that the following gentlemen were duly and Constitutionally elected to the Offices opposite their names respectively, and by the vote appended. There were two hundred & forty nine votes cast.

For President,	George Cofran,	190 votes
" Vice "	G. H. Street	162 "
" Recording Sec.	P. B. Dexter	248 "
" Cor. Sec.	W. P. Herrick	182 "
" Treasurer	J. E. Kincaid	213 "
" Directors	Thomas Tennent	211 "
" "	C. S. Hobbs	221 "
" "	T. S. Oldham	152 "
" "	Gardner Elliott	201 "
" "	Franklin Knox	201 "
" "	Benjamin Dore	169 "
" "	Wm P. Taylor	158 "

All which is respectfully Submitted —

Signed S. H. Williams } Judges of
T. S. Oldham } Election
Wm M. Kibbin }

On motion of Mr. Purkitt it was voted that the above Certificate of the elections of Officers of the Institute be Spread upon the Minutes.

The Annual Report of the President was read, and on motion of Mr. Knox was ordered to be Spread upon the minutes.

To the Officers and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

The fourth anniversary of the formation and Organization of our Society, again brings me before you, with my Annual address, accompanied by the various Reports of your Committees, to which I beg to refer you for the details of the progress made during the past year, and our financial condition at the present time.

I may remark, briefly, that the Report of the Treasurer shows an excess of payments over receipts of $11.14 but to the receipts is to be added an amount to be turned over to him, by the Executive Committee, which will show a balance of $1908, in the Treasury.

The Report of the Committee on Ways and Means, shows an increase of one hundred and Ninety three members for the past year, which I trust may be swelled to a still larger number, during the year to Come. All that is necessary to bring this about, is the Continuance of that interest in the welfare and advancement of the Society, which you have all manifested to the present time.

The Committee on Books and Donations report large and valuable additions to our Library & Cabinet, both by purchase and donations, the latter, mainly, at the hands of the Hon. D. C. Broderick, to whom as well as to the Hons C. L. Scott, and also Mr. C. P. Kimball of the Noisy Carriers Book & Stationery Company we are under Obligations for their Kindness.

The Report of the Committee on Library, Reading Room and Building, shows a gratifying increase in the attendance of members at our Rooms, and as means are being provided for their amusement and recreation, in addition to the facilities now supplied for information in the various branches of their different callings, I trust that many may be attracted thereto, who, it is fair to presume, do not now spend their evenings as profitably, or as pleasantly, as they might do in our own Halls.

The Report of the Executive Committee, published in the "Report of the Second Industrial Exhibition of the Mechanics' Institute," will show you the result of our Second Fair, which it is not necessary now to recapitulate.

In closing this, the last annual Report which I shall probably be called upon to make to you, I trust I may be excused in taking a retrospect of the affairs of the Society, since I was honored by you, in placing me in the position of your presiding Officer. Our first meeting took

place on the 5th of March 1855 at a time when San Francisco was suffering under the most severe financial revulsion she has ever experienced, and from the effects of which she is but now recovering. At the expiration of our first year our members numbered but two hundred and eighty two, and in my ~~first annual meeting~~ Report to you on our first annual meeting, I was obliged to say of even this small number, "Many were members but in name, and neither assisted us in our exertions to carry out the objects of our association, or in a financial way." We have now enrolled five hundred and ninety six members, having thus doubled the number in three years of the greatest prostration of every interest connected with mechanical pursuits.

On the first of February 1856 the balance in the Treasury was but $21.49 after an expenditure during the year of but $1085.37. We now have in our Treasury, as before stated about $1901. having expended nearly $7000. These results not is factory and gratifying as they are, should stimulate you all to renewed exertions in behalf of the Society.

The subject of selecting and procuring a site for the erection of a building suitable for the purposes of our association, having been referred by you to a Select Committee, appointed for that purpose, it is unnecessary for me to make any recommendations on that point, further than to urge upon you the importance of Maintaining the finances of the association, on a cash basis, and the inexpediency of involving ourselves in debt, in this, the infancy of our existence. When the report of the Committee shall be laid before you, however you will all have an opportunity of exchanging views in relation to it.

In conclusion, Gentlemen, thanking you for the indulgence extended to me in the exercise of my duties, and tendering to

my successor my hearty cooperation in all measures having in view the interest and advancement of our Society, I take pleasure in welcoming to the Chair, your coming presiding officer for the ensuing year.

John Sime

San Francisco March 4th 1859

After the reading of the address, Mr. Torquet asked leave to offer the following resolution, and have it acted upon before the President, who had presided over the deliberations of this association for the past two years, with such decided advantage to its interests, should retire and give place to his successor.

Resolved. That the thanks of the members of the Institute be tendered to the retiring officers, for the efficiency and ability which have characterized their management of its affairs during their term of Office.

The question was put on the adoption of the above resolution, and was carried unanimously.

Mr. Coffran having been conducted to the chair, made a brief address.

He set forth the objects and purposes of the Institute, and suggested a policy necessary to its continued prosperity and advancement.

He felt a lively interest in the association, and would do all in his power to promote its prosperity. But without the efficient aid of the individual members, whom he urged to an increased zeal in its behalf, he could not hope to accomplish a great deal.

He thanked the members of the Institute for the honor conferred on him, in selecting him as its presiding officer for the current year, and, hoped, by the free expression of opinion on all matters of general interest to the association, by the membership at large and by their

valuable suggestions as to the proper policy to be pursued, by the officers, to whom they had entrusted the general management of its affairs, that himself and Colleagues might be able to retire from the field of their duties, with the approbatory language applied to them, of "well done good and faithful servants."

Mr. H. F. Williams from the Special Committee on Selecting a Suitable Site for Building a Hall for the Institute, stated that the Committee was not then prepared to make a final report, that inasmuch as other propositions were being received, and additional enquiries were being made, the Committee asked for further time.

On motion further time was granted.

Mr. Purkitt from the Special Committee appointed, under an amended resolution, offered by Mr. Ensign, at a meeting of the Institute on the 14th of the last month, to digest some plan for the establishment of an employment Agency, under the Supervision and Control of the Institute, reported progress, and asked for further time, which was granted on motion of Mr. G. Elliott.

Mr. H. F. Williams, in turning over the Seal of the Institute, and the Letter Books to his successor in the office of Corresponding Secretary, made a few brief and appropriate remarks. He said he had been elected to that place at the first meeting of the Institute after its Organization, & had been re-elected, at the several elections since, up to the present time. If, since his connection with the Institute, he might be considered as an active, working member, he should not the less be noted in the future, for his active zeal and co-operation in furthering, as far as in him lay, all measures having for their object the advancement of this Association.

Mr. Purkitt asked the indulgence of members, for the purpose of saying a few words, as to his views relative to a frequent

change of certain officers of the Institute. He spoke of the valuable services which had been rendered to the Society by Mr. Williams as Corresponding Secretary, and regretted that any change in that office had taken place.

On Motion Adjourned

P. Weston Secr.

Hall of the Institute.

Thursday March 10th 1859.

The Officers elect met for the purpose of Organizing in pursuance of Article 4. Section 5 of the Constitution.

Present

George Cofran,	President.
G. D. Street,	Vice "
P. B. Dexter,	Rec. Sec.
Wm. B. Herrick,	Cor. "
J. E. Kincaid,	Treasurer
Thomas Tennent,	Director
C. S. Hobbs,	Director
T. S. Oldham,	Director
Gardner Elliot,	Director
T. Knox,	Director
Benj. Dore,	Director
Wm. P. Taylor,	Director

An interchange of views was had among the members of the Board, but no special business was done, aside from perfecting their organization.

In Order to afford the President time to appoint the Standing Committees, the Board adjourned to Saturday evening next the 12th Inst. at 7½ O'Clock.

P. B. Dexter Sec.

Hall of the Institute

Saturday evening, March 12th 1859.

The Board met, and was called to order by the President.

Present Messrs. Dore, Elliot, Hobbs, Knox, Taylor and Tennent.

Absent Mr. Oldham.

The minutes of the meeting for the Organization of the Board of Directors, were read and approved.

The President announced the following Standing Committees of the Board. viz.

Committee of Ways and Means and Accounts.

Messrs. Tennent
Knox &
Oldham.

Committee on Library Reading Room & Building.

Messrs. Dore
Taylor &
Hobbs.

Committee on Books and Donations.

Messrs. Elliot
Hobbs &
Knox.

The Treasurers Monthly report having been referred, at the last Monthly meeting of the Institute, to the Board of Directors, was called up by Mr. Elliot and on his motion was referred to the Committee of Ways & Means, with instructions to examine the Books and ~~[illegible]~~ vouchers of the Treasurer, as also his Bond & report at the next meeting of the Board.

Mr. Elliot suggested the importance of the prompt attendance of the members of the Board, at their regular sessions, and thought the Absentees on these occasions should be visited by a fine.

Mr. Knox, though opposed to the imposing of fines, on Absentees from the meetings of the Board, yet he was in favor of the adoption of a rule requiring such to render an excuse for his absence. And on his motion such rule

was adopted.

Mr. Tennent said one of the first duties of the Board was to choose a Librarian, and he therefore moved that the Board do now proceed to elect one. The motion was carried.

On motion of Mr. Tennent Mr Dexter was elected Librarian for the Current year.

Mr. Elliot from the Committee on Books and Donations, presented to the Board the following

donated By W. P. Herrick, the Publisher

San Francisco Almanac for 1859

By T. W. Parke Esqr. through Mr. B. Dore

1 A Glass Ballot Box

On motion of Mr. Tennent, the above were accepted and the thanks of the Board voted to the donors.

Mr. Elliot spoke of the advantage that would result to the Institute, by furnishing the Reading Room with the Current Periodical Literature of the day, and submitted a Catalogue of such, with the cost of each, and moved that an appropriation of $25. per month be made for this purpose. Before the motion was put

Mr. Tennent moved to refer the Subject to the Committee on Library, Reading Room and Building, to Report at the next meeting.

The matter was discussed by Messrs Tennent, Dore, Knox and Elliott, when the question of reference was put and carried.

Mr. Tennent from the Committee of Ways and Means and Accounts, laid before the Board the following Bills, which the Committee had examined and found to be Correct & which were recommended to be paid. Viz

"Evening Bulletin" for Advertising	2	Bills	$ 4.50
"Daily Times" " "	3	"	5.50
"Alta California" " "	3	"	4.00
"Morning Call" " "	1	"	2.00
"Evening Telegram" "			2.00
Jones Woodl & Sutherland for Rent			50.00
B. B. Sherrett Printing Circulars to Printers			4.00

Noisy Carriers' Company for Stationery	$ 4.10
W. H. Davis for Services	9 50
Wells Fargo & Co freight on Reports	10.00
Gas Company's Bill for Gas to March 1st	8.80
J. D. Pierson for 2 Chess Tables @ $20	40.00

On Motion of Mr. Knox it was voted that an order be drawn upon the Treasurer for the amount of the above Bills.

Mr. Tennent called the attention of the Board to the action had by their immediate predecessors, in instructing their Committee of Ways & Means, to procure two blank Books, one of which should be so ruled as to show the entire membership of the Institute, and the standing of each individual member, the shares of Stock taken, the number of installments paid on each Share, what shares are held by members in good Standing, and what forfeited by reason of nonpayment of Dues. The other was to be so ruled as to show the name, occupation, place of nativity, present residence, and such other circumstances, as may be thought necessary, of any persons who may apply at the Rooms for labor or employment. The former Committee not having completed the work assigned to them, Mr. Tennent asked for some action on the part of the present Board.

The Subject was considered, when on Motion of Mr. Dore, it was referred to the Committee of Ways and Means.

Mr. Elliot moved, and the motion was carried unanimously, that the President be added to the Committee for the purpose above named.

Mr. Dore stated that the Book Cases added within the past week, were put up at a cost of One hundred Dollars, and the Reading Desk, and other proposed improvements would swell this amount to something more. The two Chess tables ordered some time ago, had been brought to the Rooms, and the Committee on Library

Reading Room and Building, were prepared to carry out the views of the former Board in providing the means of amusement for the members.

Mr. Knox suggested, that the Committee make out a list of such Articles as might be thought necessary in accordance with the policy indicated, and submit it to the Board at the next meeting.

The President said he availed himself of the occasion to make a few remarks in relation to the duties that he and they, had assumed in striving properly and wisely to Conduct the affairs of the Institute.

Upon the Board of directors was devolved the duty, and the Constitution gave them the power, to appropriate funds, enact By-laws and Conduct the affairs of the Institute, and any measures which the Directors may propose, having in view the advancement of its Interests, would receive his hearty Cooperation. He trusted the general management of the affairs of the Association, would be such, as to merit the commendation of their Constituents when their term of Office would expire.

It was stated, that, inasmuch as the By-laws authorized the Board to fix the time of holding its Semi-Monthly sessions, it was advisable that the present Directory establish the day and hour of its meetings.

Mr. Knox, therefore, moved that the Board of directors hold their meetings on the 2nd and 4th Saturdays of each month, at 7½ O'Clock, P.M. except in the months of June, July and August, when the meetings shall be held at 8 O'Clock. P.M. and the motion was carried.

Conversation was had among the Directors respecting the funds of the Institute, and the propriety of loaning a portion of these, should their immediate use not be required.

On Mr. Tennents motion the subject was referred to the Committee of Ways and Means

to report at the next meeting.

Mr. Tennent said he had long been aware, that the Librarian required assistance, some one to remain in, and take charge of the Rooms during his necessary absence and to collect the ~~bills~~ Quarterly Dues from members. Mr. Tennent therefore moved that the Librarian be authorized to employ a lad as assistant, at a salary not to exceed thirty Dollars per month.

Mr. Dore moved to refer the matter to the Committee of Ways and means, and the motion was Carried

On motion the Board adjourned.

S B Dexter

Hall of the Institute.
Saturday Evening, March 26th 1859.

The Board met.

On calling the roll the following Directors Answered to their names, viz— Messrs. Dore, Elliot Hobbs, Knox, Oldham, Taylor and Tennent.

Absent Mr. Knox.

The Minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for.

When Mr. Tennent from the Committee of Ways and Means and Accounts, laid before the Board the following Bills, which the Committee had examined and found to be correct, and recommended to be paid.

C. M. Plum's Bill for Curtains & Shades for Reading Room	$ 25.00
Charles Geddes " " Book Case, Reading Desk &c	127.50
B. Dore Bill for Articles purchased for Reading Room	38.75
Librarian's Bill for Services &c	101.50

On Motion of Mr. Tennent it was voted that an Order be drawn on the Treasurer for the Amount of the above Bills.

Mr. Tennent further from the above Committee, Stated, that the Committee had examined the Books and Vouchers of the Treasurer, as instructed at the last meeting of the Board, and with the exception of what was doubtless a Single Clerical error had found them Correct. Several of the Orders wanted the Signature of the President, which omissions, when Corrected, as also the Correction of the Clerical error referred to would make them free from error. Correct. The Committee asked further time on the Treasurer's Books, to allow a further revision.

On Mr. Elliot's motion further time was granted.

Mr. Tennent further said that the Committee had only given a partial examination of the monthly Report of the Librarian and asked that it be laid over for the present, to allow

a further examination, when it could be brought up as new business.

Mr. Dore from the Committee on Library Reading Room and Building, said, the Committee were proceeding with the fitting up of the Reading Room satisfactorily. The Newspaper Press of the State had generally responded to the request made by the Institute, and were sending, free of charge, between forty and fifty of the papers published in the State. In reference to the newspapers from the Atlantic States, the Committee had taken no definite Action. It had been suggested that many desirable periodicals, both Newspapers and Magazines, could be had, gratuitously, if a formal request to the publishers was made through the Corresponding Secretary, asking that these be so furnished. The Committee had thought it desirable to procure a rope Carpet for the Stairs, but before ordering the same wished to have an expression of opinion from the Board.

On Motion of Mr. Elliot the Report was received, and the Committee authorized to proceed with the fitting up, in accordance with their own views.

Mr. Elliot from the Committee on Books and Donations, Stated that since the last meeting of the Board, two Cases of Books had been received from the Agents of the Institute in New York, and were on the Shelves. He regretted to add that these Books, with a few exceptions, were such as not to be entirely Satisfactory to the Committee. Old editions, and these not the best, of the works ordered, had been sent by the Agents, and were open to the further objection, that for the most part they were poorly bound; at least the binding was not of that plain, Substantial Kind, desirable in books intended for a Library such as ours. In cases where the Complete works of an Author had been Ordered, portions

only of such work, had been forwarded. In many the type is small, and the works printed in double Columns. Several have the appearance of being picked up second handed, and rebound. The Committee are not prepared, at present, to make any special recommendation in reference to the retaining or rejection of these. Two other Cases were Shipped from Newyork by the Mail Steamer of the 21st Inst. and until these shall come to hand, it is thought best to delay further Action.

The Committee had purchased two Books of Engravings, the works of Wm Hogarth, and Constable's English Land & Cape Scenery, at a Cost of Ninety Two 50/100 Dollars. They are now on the tables.

Since the last meeting of the Board, the following donations had been made to the Institute.

Presented by Hon. J. C. McKibben

Patent Office Report for 1857. Agriculture	1 Vol.
Congressional Globe 1st Sess. 35th Con. Parts 2d 1858 with Appendix	3 "
Message & Documents parts 1st & 4th 1858-9	2 "
Commerce & Navigation of U. S. 1858	1 "
Explorations for Rail Road Route to Pacific 1858-9	2 "

Presented by Edward Babson Jr.

Several pieces of Chile Coin.

1 piece	20 ¢	Silver
1 "	20 ¢	
1 "	5 ¢	
1 "	1 ¢	Copper
1 "	½ ¢	"

Presented J. Molaver

A War Club from the Feejee Islands.

On Motion of Mr. Dore the above were accepted, and the thanks of the Board voted to the donors.

New business being in order,

Mr. Tennent from the Committee of Ways & Means, took up the Librarian's monthly Report for March, which having been examined by the Committee, was found to be Correct, and ordered on file. The Report Showed the total Collections for the Month to have been three hundred and nine Dollars.

Collections on Accounts of Quarterly Dues $226.50

" " " " Stock 82.50

Total $309.00

Thirty two members joined during the month & one delinquent was restored.

A Communication from Dr. Trick was read, proposing to Sell to the Institute, Marine and terrestrial Shells from the Pacific Coast & from the Sandwich Islands, and inviting the members to call and examine his Collection.

On Motion of Mr. Tennent the letter was ordered on file — and the proposal to sell was referred to the Committee on Library Reading Room and Building, with power. On Motion of Mr. Elliot. Mr. Tennent suggested that it would be well to limit the Committee to an Amount not exceeding fifty Dollars, and the suggestion was accepted as a part of the last motion.

Mr. Elliot spoke of the desirableness of having the Vice President, the Corresponding Secretary and Treasurer, present at the Meetings of the Board, to aid in its deliberations, and suggest measures important to the Institute, And Moved, that the Vice President, Corresponding Secretary, and Treasurer, be invited to attend all the meetings of the Board of Directors, and that they have the privilege of speaking to all questions which may arise in its proceedings. The motion carried.

Mr. Tennent suggested, that, as the Treasurer and Corresponding Secretary were in the next room, Mr. Elliot, give to those officers the invitation contemplated by his motion.

Mr. Tennent spoke of the books

from Messrs. Appleton & Co. as not corresponding with the list of works ordered. The Scientific and Standard works sent for had not come to hand, but some less desirable and which had not been ordered had been forwarded instead. In order to ascertain, as far as possible what works had been received from the Agent, that were not in the Catalogue forwarded, Mr. Tennent moved to refer this matter to the Committee on Books and Donations, to report at the next regular meeting of the Institute.

Mr. Elliot Suggested the propriety of sending forward, at an early day, a further Sum of one thousand dollars for the purchase of Books for the Library. and Moved that the Board recommend, at the next meeting of the Institute, the appropriation of the above Sum for the purchase of such books as may be ordered, and the motion was carried.

Mr. Elliot made the following Suggestions

That a banner for the Institute be ordered, the expense of which could be met by voluntary subscription from among the members, or that the ladies be requested to prepare one, and present it to the Association. at the expense of

That the Reports of the first and second Exhibitions of the Institute be forwarded to the Governors of the Several States, and ask in return a Copy of the revised Statutes of each State, or of its history.

That Copies of these Reports be sent to the Massachusetts Charitable Mechanics Association, in Boston, & to the Ohio Mechanics' Institute in Cincinnati.

Mr. Tennent Suggested an Amendment by proposing to send Copies to all Associations Similar to our own, as far as known, and to the publishers of such Periodicals papers in the Atlantic States as the Board might desire to send us their papers and Magazines.

Mr. Tennent then moved that the above Suggestions be referred to the Committees on Library, Reading Room and Building, and on Books and Donations, with power and the motion was carried.

Mr. Dore Stated, that there was in the Library no Stamp for marking the Books belonging to the Institute, and believing such a Stamp necessary, he moved, and the motion was carried, that the Committee of Ways & Means be authorized to furnish such Stamp for Books, at an early day.

Mr. Hobbs Suggested to the Board the importance of having the Books in the Library insured, against loss by fire, and thought early action on the part of the Directors, in reference to this matter desirable.

On Motion of Mr. Tennent the Board adjourned.

P. B. Dexter Sec.

Hall of the Institute
Friday Evening April 1st 1859

The Institute met and was called to order by the President.

Present a quorum of the Members.

The minutes of the regular and adjourned Meetings were read and approved.

Reports of Committees were called for.

Whereupon Mr. H. F. Williams, from the Special Committee on the selection of a lot for the Institute building, reported progress. The Committee had been given to understand that the vacant lot on the Corner of Sansome and Sutter Streets, could be purchased on terms favorable to the Institute, but inasmuch as the owners were residents of the Atlantic States, and the Agent Capt. Macondray, wished to be further instructed before concluding any arrangement with the Institute, the Committee asked for further time, which, on Motion of Mr. Elliot, was granted.

Mr. Burkett, from the Special Committee, appointed to digest some plan for an Employment Office under the supervision and control of the Institute, reported progress, and asked for further time, which was granted.

The President laid before the meeting the Monthly Report of the Treasurer.

Treasurer's Report.

San Francisco April 1st 1859

To the President and Members of the Mechanics' Institute of the City of San Francisco

Gentlemen,

I respectfully submit to you the following Report of the Receipts and Disbursements for the month ending April 1st 1859.

Receipts.

March 31	To Cash from P. B. Dexter (Librarian)		$ 309.00
	" " " Last Report		1887.47
	Total Receipts		$ 2196.47

Total Receipts Brot. forward $ 2196.47

Disbursements

March	By Cash	Paid Jones Woodhutherland for Rent, $	50.00	
	" "	" Newspapers for Advertising	18.00	
	" "	" Gas Company, Gas for February	8.80	
	" "	" Librarian, Salary and Expenditures	91.50	
	" "	" J. D. Pierson for 2 Chess Tables	40.00	
	" "	" Miscellaneous Bills	27.60	
	" "	" B. Dore for Chessmen &c	38.75	284.65
		Balance in Treasury		$ 1911.82

John E. Kincaid Treasurer

The above having been read, was, on motion of Mr. Elliot, ordered to be spread upon the minutes.

In order to keep the membership advised of the business being transacted in the Board of Directors,

Mr. Elliot moved, and the motion was carried, that the proceedings of the Board, at the meetings held since the last Session of the Institute be read.

The minutes of the two last Meetings of the Directory were accordingly read.

Mr. Sime said that there appeared evident dissatisfaction in the Board of Directors with a portion of the Books last received from the Messrs. Appleton of New York, at which, from a partial examination of these by himself he felt no surprise, for they were objectionable in many particulars, and would not compare favorably with the former Shipment by the same firm. The proposed reference to the Institute, by the Committee on Books and Donations, of this matter, was in his opinion wrong. The Board was the working body of the Institute and the settlement of this business with the Agent had best be left with the Directory.

Mr. Sime therefore moved, that the whole subject be referred to the Board of Directors, and that the Board instruct the Corresponding Secretary to communicate to Messrs. Appleton & Co. its

dissatisfaction with the invoice of Books ~~received~~ last received from their house by the Institute.

This motion gave rise to an animated discussion in which Messrs Sime, Purkitt, Fisk Tennent, Williams, Street, Herrick and Magagnos participated, When the question was put and the motion carried.

The following communication from Mr. G. D. Street was read.

San Francisco April 1st 1859

To the President & Members of the Mechanics' Institute

Gentlemen

As I purpose going East by the next Steamer and will be absent for a few months, I therefore tender my resignation as Vice President of this Institute.

With the deepest Interest for its future advancement and prosperity.

I remain very respectfully

G. D. Street.

The above having been read Mr. Sime moved, and the motion was carried, that Mr. Streets resignation be accepted.

At the last meeting of the Board of Directors a resolution was adopted, recommending to the Institute the further appropriation of One thousand Dollars, for the purchase of Books in Newyork for the Library.

When this resolution was called up, Mr. Magagnos moved the recommendation of the Board be adopted, but on the suggestion of Mr. Sime, withdrew it.

Mr. R. Fisk then renewed the motion in this form, that the Board of Directors be authorized to appropriate one thousand dollars for the purchase of Books for the Library.

Mr. Fisk urged the adoption of his motion, and very properly remarked, that the first and great purpose of the Institute should be the establishment of a Library, and all other matters should be made secondary to this one object. In no other way can the Institute hope to enlarge the membership or retain those who have enrolled their names on the Constitution.

Mr. Sime suggested that until the next invoice of Books, which was to have been shipped from Newyork on the 2d of the last month, was received, and their character ascertained, no further appropriation should be made and forwarded for the purchase of more works, or if it should be deemed advisable to make an appropriation of a thousand Dollars now, it should be held in hand until a Catalogue of such other works for the Library could be completed as might be approved, and with that view he would move to amend Mr. Fisk's motion, and that the board be instructed to prepare a Catalogue of desirable works, and submit it at the next regular meeting of the Institute.

The amendment having been accepted, the question was put on the motion as amended, and was carried.

It having been mentioned that two or more of the Active members of the Institute were about to visit the Atlantic States, and that they could express personally to Messrs. Appleton & Co. some of the objections which were made to the Style and Character of the Books last forwarded,

Mr. Fisk offered the following Resolution.

Resolved, by the members of the Institute, that we request Messrs C. L. Taylor, and G. D. Street, Members of the Institute, to call on Messrs Appleton & Co. in Newyork and inform them, that the Books received on account of our last order, are of an inferior quality, and are unsatisfactory to the Institute.

The resolution was discussed, when on Motion of Mr. Herrick it was laid upon the table.

Mr. Tennent made a Suggestion

that in order to show to those who are not members that the Institute had adopted measures for the increase of the Library, that the Secretary advertise in some of the City Papers, inviting members to send in lists of such books as they might desire to see on the shelves of the Library.

Mr. Sime moved to refer the subject to the Board of Directors, and the motion was carried.

Mr. Burkett made some remarks on the proposed Employment Agency, and stated that the Committee would be able to report a plan at the next meeting of the Institute.

On Motion of Mr. Herrick the Institute adjourned.

P. B. Dexter Sec.

Hall of the Institute
Saturday evening April 11th 1857

Meeting of the Board of Directors

Members present, Messrs. Knox, Dore, Hobbs, Tennent, Oldham and Elliot.

Absent Mr. Taylor.

President Coffman in the Chair.

Minutes of the previous meeting read, and pending a discussion on approving the same, Mr. Dexter the Recording Secretary left and Mr. Herrick requested to act as Secretary pro tempore.

After some discussion on the best manner to keep the minutes, the minutes of the last meeting of the Board were approved.

The Committee of Ways and Means & Accounts, presented the following Bills, approved by the proper Committee and recommended the payment of the Same namely

C. M. Plum's Bill	$ 15.25
"Morning Call" Bill	1.50
Gas Company	11.20
H. A. Cobb Books of Designs by Hogarth & Constable	2.50
Jones Woodl & Sutherland, Rent	50.00
Herald Advertising	3.00
Daily Times	1.00
Wells, Fargo & Co	16.00

On Motion they were ordered paid by an order on the Treasury for that amount.

The Committee on Ways and Means and Accounts made a verbal Report on the Treasurer's Books, Stating that the Clerical error of Ten Dollars, noted in the last report of the Committee had since been corrected, and they had now to report them as correct.

On Motion the Report was received.

The same Committee to whom was referred the matter of a Stamp for the Books of the Library, reported progress, and on Motion was granted further time,

The same Committee made a

verbal report on the Treasurer's Bond, requesting further time, which was granted.

Committee on Library, Reading Room and Building Reported progress, and on motion was granted further time.

The same Committee reported that the matter of the purchase of a Collection of Shells, from Dr. Brick did not properly come before that Committee, but that they had examined them & learned that the Collection could be had for about $ 84—

On motion the matter was referred to the Committee on Books and Donations, who were authorized to purchase the same for a sum not to exceed $ 80— at their discretion.

The joint Committee on Books & Donations and on Library Reading Room and Building, to whom the matter of sending the Reports of the Fairs of 1857 and 1858. to Governors of the different State, Newspapers, and Associations of Mechanics', reported, that they had performed the duty assigned them,

On motion the report was accepted, and the Committee discharged.

Mr. Elliot reported that some of the season tickets for the late Fair, left for sale, had as yet not been accounted for.

On motion the matter was referred to the Committee of Ways & Means and Accounts, to report at a subsequent Meeting.

On motion the Committee on Library, Reading Room & Building were instructed to have four volumes of the Journals of the Legislature, the third and fourth Sessions, and Maury's Sailing directions, bound.

The resolution passed at the last meeting of the Institute, to instruct the Board of Directors to prepare a Catalogue of Books to be purchased with the appropriation then voted, was brought up by Mr. Pennent, and on motion the Secretary was instructed to advertise for Members to hand in lists of such Books as they wished purchased.

On motion the Committee on Library Reading Room & Building, were instructed to prepare a Catalogue of the Books already in the Library, and to classify them.

Attention was called to a provision in the By Laws, that the Librarian should give a Bond for the faithful discharge of his duties.

Mr. Pennent made a motion that the Salary of the Recording Secretary, (meaning Librarian,) be fixed at one hundred and twenty five Dollars per Month.

The Matter was discussed, and on motion with the Consent of the mover, was laid on the table till next meeting.

On motion Adjourned—

Wm. T. Herrick Sec. pro tem.

Hall of the Institute,
Saturday evening, 25th of April 1857.

Meeting of the Board of Directors,

Members present Mess. Pennent, Oldham Hobbs, Dore and Elliot.

Minutes of the previous meeting were read and approved.

Mr. Dexter left and Mr. Herrick was appointed Secretary pro. tempore.

Mr. Knox came in.

The Committee on Ways & Means and Accounts, reported the following Bills as having been approved, & recommended the payment of the same.

G. T. Emerson for binding 5 volumes	$ 5.25
J. E. Damon for Blank Book	5.00
Alta for Advertising	1.50
T. K. Prior for Gas fitting	14.30
J. G. Clark for 4 Box Stools	7.50
C. T. Robbins for Stamps	12.00

Librarian for Salary and incidentals 105. 50

On motion the Bills were ordered paid by an order on the Treasurer for the Amount.

The Bill of P. F. Marston for one Months services of Frank Marston, as assistant to the Librarian, amounting to twenty Dollars, was on motion referred to the Committee of Ways and Means, with power to act.

The Chairman of the Committee of Ways and Means, presented the Bond of the Treasurer, with John O'Brien and John B. Quinton, as sureties in the sum of three thousand Dollars.

On Motion the Bond was approved and filed with the President, Also the Bond of the Librarian with B. H. Freeman as surety in the sum of One thousand Dollars. ff

On motion the same was approved & filed with the President.

The same Committee presented a Stamp for Stamping the Books and Magazines in the Library, made in accordance with instructions to the Committee

On motion the same was accepted and the Committee discharged from the further Consideration of the matter.

Committee on Library Reading Room & Building reported Books Bound and Blank Book for Catalogue furnished, in accordance with instructions.

Accepted.

The Committee on Books and Donations reported the receipt of three more Cases of Books from Messrs D. Appleton & Co, in all 240 Volumes, but would make no recommendation in the matter.

On motion the Committee were granted further time in the matter.

A communication was read from E. W. Burr President of the Board of Supervisors, accompanying a Survey of the City of San Francisco, made by the U. S. Coast Survey.

On motion the same was accepted, and the thanks of the Board of Directors voted.

Mr. C. S. Hobbs presented Cummings' Five

ff The same Committee laid before the Board the Monthly Report of the Librarian which showed the total Collections for the months to have been, from all sources, $ 303.00. On Account of Quarterly Dues $ 240.00 and from Books $ 63.00. Four persons became members & one delinquent was restored to membership. The Committee having examined the Report & found it correct.

2. vols.

years in South Africa, and Judah's Lion by Charlotte Elizabeth, 1 Vol. The same were accepted and the thanks of the Board voted.

The Committee on Books and Donations reported against the purchase of the shells from Dr. Brick.

On motion the Report was accepted, and the Corresponding Secretary instructed to communicate the same to Dr. Brick.

The Correspondence of Dr. Brick was referred to the Corresponding Secretary.

A communication was received from a Committee from the State Horticultural Society, in relation to some alleged unsettled account between that Society and the Mechanics Institute.

On Motion of Mr. Knox, Resolution was adopted

Resolved. That the Corresponding Secretary be instructed to reply to Messrs. A. A. Cohen, T. D. Woolsey and H. Gushee, requesting them to State the object of their proposition, and the nature of the Matter in dispute, referred to by them, as the Board has no Cognizance of them.

On Motion the Committee on Library and Reading Room were instructed to procure a frame for the Survey map of San Francisco, and also one to be presented & to be presented by Mr. T. Tennent, at a Cost not exceeding ten dollars, also to procure two Locks with duplicate Keys for the doors of the Reading Room, Cost not to exceed ten dollars.

twelve

The matter of increase of Salary of Librarian came up and was discussed.

A Memorandum of the Receipts and Expenditures for the preceding eight months was presented by the Committee on Ways & Means. On motion the Committee on Ways & Means was instructed to report the Amount of dues of the members for the past twelve months. with excess of receipts over expenditures. On Motion adjourned.

Wm. T. Herrick Sec. pro tempore.

Hall of the Institute.
Friday evening May 6th 1859.

The Institute met

Present the President and a quorum of members.

The minutes of the former Meeting were read and approved.

Reports from Committees were called for. When Mr. Wore from the Special Committee on the selection of a lot for an Institute building, reported, that in consequence of the Absence of Mr. Williams, the Committee were not prepared to make a final report. The Committee would report progress and ask for further time.

A discussion arose, in which several participated. When on motion of Mr. Purkitt the Committee were instructed to see Mr. James, forthwith, ascertain from him the most favorable terms on which the lot at the junction of Post, Market and Montgomery Streets can be secured to the Institute, and be prepare to report within the ensuing week.#

Mr. Tennent moved, and the motion Carried, that when the Institute adjourns it shall adjourn to Thursday evening next, to hear and act upon the report from the Committee on Selecting a Lot.

Mr. Purkitt, from the Committee appointed to digest some plan for the Establishment of an employment office under the Supervision of the Institute, submitted a Majority report, which, having been read, and the Minority not being prepared to report, the same was laid upon the table, on Motion of Mr. Knox.

The President laid before the meeting, the Monthly report of the Treasurer, which, having been read, was on motion of Mr. Sime, referred to the Board of Directors, when, after examination and approval, the same to be spread upon the minutes.

It was voted, on Motion of Mr. Sime

It was further ordered that the Committee should report on other propositions, from other property holders received by them.

to go into an election of Vice President in place of Mr. G. D. Street resigned.

Messrs. Freeman & Glugas were put in nomination for Vice President, when the President (ordered a recess for the purp). appointed as judges of the election Messrs. Purkitt, Sargent & Pierson.

A recess was ordered for the purpose of preparing and depositing votes.

The members having been called to order, the judges announced the following result.

Whole number of votes Cast 40. of which Benjamin H. Freeman received 23. and Mr. G. K. Gugas received 17. Whereupon Mr. B. H. Freeman was declared duly elected Vice President of the Institute for the Balance of the term.

On motion the Institute Adjourned.

Treasurers Report, San Francisco May 6th 1859.

To the President and members of the Mechanics' Institute of the City of San Francisco, Gentlemen. The following Report of the Receipts and Disbursements for the month ending May 6th 1859. is most respectfully submitted.

Receipts – To Cash from Librarian $ 30.2 & balance from Last Report $1911.82 / $2214.82

Disbursements – By Cash Paid C. Geddes for Book Cases. & H. A. Cobb for Books of Design 92.50 — 220 00
Paid Librarians Salary for April. and T. Marston for services. $125.00 C. M. Plumb Upholstg 25.00 — 150. 52
Paid Jones Woodl & Sutherland for Rent $50. and Gas Company $11.20 — 61. 20
Paid for Advertising & Printing $75.00 and Miscellaneous $7.50 — 82. 80
Total Disbursements — $ 514.52

Total Receipts as above — $ 2214. 82
Total Disbursements — 514.52
Balance in Treasury — $ 1700. 32

J. E. Duncan, Treasurer

P. B. Cutler Sec.

Hall of the Institute

Thursday Evening May 12th 1859

The Institute met pursuant to adjournment and the members were called to order by the President.

Present a quorum of Members.

The President stated the object of the meeting to be the hearing of the Report of the Special Committee on selecting a lot and to take action on the same.

Whereupon Mr. Dore submitted two Reports a Majority and Minority Report, the former signed by Messrs Dore and Swett, and the latter signed by Mr. H. F. Williams.

The two Reports having been read and Received, and ordered on file Mr. Leonard moved, and the motion was carried, that the Special Committee on selecting a lot for the Institute be discharged.

The Majority of the Committee stated in their Report that they did not recommend the purchase of any lot which had been offered to the Institute.

Some discussion was had in reference to the subject, when Mr. Purkitt moved the adoption of the Majority Report, and the motion was carried.

On Motion of Mr. Leonard a Committee of Five was appointed, to act in the capacity of the Committee just discharged.

Mr. Purkitt moved to amend, by striking out the word ~~four~~ and substituting three for the word three, and the motion was lost.

The question was then put on the original motion and was carried.

The President appointed on that Committee Messrs Leonard, Van Pelt, Herrick, Dore and Boyd.

Mr. J. D. Pierson made some suggestions in reference to Conversational meetings in the Rooms of the Institute, and read a plan for their organization. The Plan will be submitted at the next regular meeting of the Institute.

Adjourned (P. Weyler Sec.

Hall of the Institute

Saturday evening May 14th 1859

The Board met.

On calling the roll the following Directors answered to their names, Messrs. Dore, Hobbs, Knox, Oldham, Taylor and Elliott

Absent Mr. Tennent.

The minutes of the last meeting were read and amended and approved.

Reports from Committees were called for, When the Committee on Ways and Means and Accounts laid before the Board the following Bills, which had been examined and approved.

San Francisco Gas Company's Bill for April	$ 8.80
Post Office Bill to April 28/59	11.00
Jones Woodl Sutherland Bill for Rent for April	50.00
Daily Times for Advertising 2 Bills	7.00
W. H. Grattan for Night Latches & Keyes	11.00
Jones Woodl Sutherland for 2 Gilt Frames	8.00

On motion the above Bills were ordered to be paid by an Order drawn the treasurer for the Amt.

Further time was asked and granted on Messrs. Bartling and Kimball's Bills, one for Binding Seven Volumes of Newspapers & t'other for Ruling & Binding a Blank Book, and both amounting to ——— $50.00

Committee on Library, Reading Room & Building, Reported, that two night Locks had been fitted to the doors opening to the Reading Room and that Keys were furnished to each of the elective Officers, that the frames ordered by the Board for the Maps of the City, as prepared by the U. S. Coast Survey, in 1853 and in 1858 and presented by Messrs. Dore and Tennent, had been procured at a Cost of eight Dollars.

On motion the Report was accepted.

The Committee on Books and Donations reported as having been presented by Col. Warren, a Copy

of the "California Farmer" for the years 1853 & 1854 Bound in one volume.

Also a Specimen from the Crater of Mauna Loa Sandwich Islands, Known as Pele's Hair, and presented by Mr. Alfred Wilson.

On motion the above were accepted and the thanks of the Board were voted to the donors

Mr. Tennent having taken his seat at the Board and examined and approved the Bills of Messrs Bartling & Kimball, moved that the same be paid by an order on the Treasury, and the motion was Carried - Bill Amounted to $ 58.

A Communication was read from a Committee from the State Horticultural Society, asking the appointment of a Committee from the Institute to meet their Committee to adjust some differences between the two associations, growing out of the late Fair -

Mr. Dore made a Statement of the grounds of difference. Mr. Van Pelt, by request stated his understanding of the Arrangement with the Horticultural Society, entered into prior to the opening of the Fair of 1858.

The matter was discussed by the several members of the Board, when it was moved by Mr Tennent that a Committee Consisting of Messrs. Knox, Dore and Van Pelt, be appointed to Confer with a like Committee from the Horticultural Society, and that the Corresponding Secretary notify the Gentlemen, Signing the Communication just read, of the appointment of the Committee named.

Some Conversation was had among the members on the proposed increase of Salary of the Librarian, when Mr. Dexter withdrew his application.

On motion the Board adjourned to Saturday night week at the usual hour.

P B Dexter Secr.

Hall of the Institute.

Saturday Evening May 28th 1859

The Board of Directors met and was Called to order by the President.

On calling the Roll the following Directors answered to their names. Viz Messrs. Dore, Elliot Holtz, Knox and Taylor. Absent Messrs. Oldham and Tennent.

The minutes of the former meeting were read and approved.

Mr. Oldham came in and took his seat at the Board.

Reports from the Standing Committees were Called for.

When the Committee on Ways and Means and Account laid before the Board the following Bills, which the Committee having examined and approved, recommended to be paid -

2 Bills from Bulletin Office for Advertising, $ 6.00
Bill from W. H. Eastman for work in Reading Room 12.25
" " P. F. Marston for 1 Months Service of Trash 20.00
" " Librarian for Services for May 1st 110.75

On motion it was voted that an Order be drawn on the Treasurer for the Amount of the above Bills.

The same Committee submitted the Monthly Report of the Librarian, Showing the Collections for the Month to have been $ 136.00

On Account of Quarterly Dues $ 136.00
" " Stock 20.00 156.00

During the Month eight members were added to the Institute.

The report was received and ordered on file, and an Abstract to be spread upon the minutes.

Committee on Library Reading Room and Building made no Report.

The Committee on Books and Donations made no Report.

The Report of the Committee of Ways

and Means and Accounts, on the Average Receipts and Expenditures of the Institute since January 1st 1858. to the present month, to whom the subject had been referred, was submitted, and having been read was received, and an Abstract ordered to be spread upon the minutes.

Abstract.

The Average Monthly dues Collected for 16 Months	$166.00
The Average monthly disbursements for same period	181.00
The Average monthly Collections of dues for 8 months past	211.00
" " " disbursements (Current Expenses) 8 Months	196.00
Total Stock Paid to date (about)	$2550.00
" " Forfeited "	785.00
Total Amt. Paid for Books (about)	$2250.00

On motion the Committee was discharged from the further Consideration of the subject.

The matter of preparing a Catalogue of Books to be ordered from New York, was on motion referred to a Special Committee of three.

The President appointed on this Committee Messrs Dore, Knox and Elliot.

Adjourned

P. B. Dexter

Hall of the Institute
Friday evening June 3rd 1859

The Institute met.

Present the President and a quorum of Members.

The minutes of the last regular & adjourned meetings were read, and pending a motion to approve the same, Mr. H. Williams made a Statement in reference to that portion which related to the Submitting of the majority and Minority Reports from the Special Committee on Selecting an eligible lot on which to erect a Hall of the Institute. Mr. Williams said that the Report signed by himself and submitted as a minority Report, was hastily drawn up by himself, when about to leave the City, and placed in the hands of one of his Colleagues, with the understanding, as was understood by himself, that should its recommendations not be approved of by other members of the Committee, then the majority would submit such Report as should embody their views, and withhold his own authorizing the majority to use his name in connection with their own Report. His Colleagues had very properly drawn up a paper expressing views differing from his own, had laid it before the meeting, but through inadvertance had presented his at the same time. In order to be placed right on the record, Mr. Williams then moved, that that portion of the minutes which related to the Minority Report be stricken out.

Mr. Dore of the above Committee explained.

The question was taken on the above motion & was lost.

Mr. Sime then moved, that an entry be made in the margin of the page on which the proceedings complained of were recorded, to the effect that the minority Report had been submitted through mistake. Mr. Knox submitted, that the object would be obtained equally, should

it appear in the minutes of the present meeting, that through mistake and inadvertance Mr. Williams Report had been offered at a previous meeting. Mr. Sime accepted the suggestion as an amendment to his motion, when the ~~motion~~ question was put and carried.

The President laid before the meeting the monthly Report of the Treasurer, which having been read, was, on Motion of Mr. Tennant referred to the Board of Directors.

San Francisco June 3rd 1857

To the President and members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

The following Report of the Receipts and Disbursements for the Month ending June 3rd 1857 is most respectfully submitted.

Receipts.

June 3rd	To Cash from the Librarian	$156.00
"	" Balance from Last Report	1700.32
	Total Receipts	$1856.32

Disbursements

May	By Cash Paid Bartling & Kimball for		50.00
"	" " " Jones Wood & Sutherland		50.00
June	" " " Eastman, Gratton and Post Office, for sundries		33.25
"	" " " Librarian Salary & Contingts		100.75
"	" " " Bulletin & Times for Advertising		13.00
"	" " " Gas Company	8.80	$255.80
	Balance		$1600.52

J. E. Kincaid
Treasurer M. I.

Mr. Tennent, from the Committee, whose duty it was made to digest some plan for the establishment of an Employment Office, under the supervision and control of the Institute, submitted a Minority Report, which having been read, was, on motion of Mr. Herrick laid upon the table, and that the Secretary be instructed to advertise, that at the next meeting of the Institute, the subject matter of the Majority and Minority reports would be considered.

Report from the Special Committee, on the location of Lot for a Hall for the Institute, was called for, when Mr. Herrick Submitted on behalf of the Committee the following.

San Francisco June 3rd 1857.

To the President and Members of the Mechanics' Institute

Gent.

Your Committee appointed at the last monthly meeting of the Institute, to ascertain and report on some Suitable lot for a building lot for the Institute, have to report as follows.

They have examined several Lots, & herewith submit the several propositions.

1st A lot on the Northwest Corner of Post & Kearney Streets, 122½ feet on Kearney and 57½ feet on Post. $25.000 or 70 feet on Post to an Alley 5 feet wide, to be deeded in Common $30.000

2nd The South half of the same 50 Vara Lot, with the Buildings $25.000 61¼ & 137½

3rd The Whole 50 Vara at $40.000. $5000. in Stock.

4th The same 50 Vara, without improvements. $35.000. by E. P. Whitmore.

5th 50 Vara Lot No. 277 known as the Trinity Church Lot, and Building, $25.000.

6th Lot on the South West Corner of Battery and Pine, being two water lots 259 and 260. 137½ feet on Battery and 90 on Pine $20.000. by Wm Leffingwell

7th Lot on Market Street, Opposite 2nd St. running through to Sutter St. 91½ feet on Sutter St. by 205 feet on the longest, or West Side, and about 195 feet on the East Side. $20.000.

8th The 50 vara Lot No. 365. Known as the Oriental Hotel Lot. and improvements $ 50.000.

Your Committee would recommend the purchase of the Oriental Hotel Lot, provided the Institute feel prepared to assume the responsibility of so large a purchase, and would further say that desirable Lots are very difficult to procure, and that, taking into consideration the fact that the monthly rent of the Oriental Hotel Lot would pay the interest on the entire investment, and could be improved, so as to bring in a larger sum, we do not hesitate to recommend its purchase.

Signed H. R. Leonard.
Wm B. Herrick
Benj. Dore

On motion the Report was received.

Several Communications accompanying the various propositions referred to above, were also read by Mr. Herrick.

In order to afford an opportunity to members to examine a diagram of the Oriental Hotel Lot, a recess for ten minutes was ordered.

On the Presidents resuming the Chair and Calling the members to order, Mr. Sime moved, that the matters embraced in the report of the Committee on Lot, be laid over till the next regular meeting of the Institute, and that notice be given through the press that action will be then taken on the Report of the Committee on Lot.

It was suggested that a meeting of the Institute be called at an earlier day, when Mr. Sime withdrew his motion.

Mr. Herrick then moved, and the motion prevailed, that, when the Institute adjourns it shall adjourn to this night week at 8 O'Clock to take action on the Report of the Committee on Selecting a lot, and that notice be given through

the City press of such contemplated action.

On motion the Institute adjourned.

P. B. Baxter Sec.

Hall of the Institute.
Friday evening, June 10th 1859.

The Institute met pursuant to adjournment.

Present a quorum of Members the President in the Chair.

The President stated the object of the meeting to be to take action on the Report of the Special Committee on Selecting a lot for the Institute.

On request of Mr. Reay, the Report of the Committee was read, for the information of those who were not present at the last meeting.

Mr. Sime then moved that members now vote on the expediency of purchasing the Oriental Hotel lot as recommended by the Committee.

This motion was discussed by Messrs Knox Purkitt and others. The reading of the proposition of Mr. Edwin Bryant was called for by Mr. Purkitt.

The question was then put on Mr. Sime's motion, and was lost.

Mr. Porter Offered the following resolution.

Resolved. That it is expedient to purchase a lot for the purpose of erecting a building thereon for the use of the Institute, provided a suitable lot can be purchased, and the same shall not cost a sum to exceed twenty five thousand Dollars.

It having having been suggested, that a proposition of similar import, had been adopted at a former Meeting, Mr. Porter asked and obtained leave to withdraw the resolution.

Mr. Porter then Submitted the following resolution,

Resolved. That it will be inexpedient to purchase any lot, the price of which will exceed the sum of twenty five thousand Dollars.

The Resolution was considered, when on motion of Mr. Purkitt, it was laid on the table.

for his motion

Mr. Purkitt while stating his reasons for laying on the table, was called to order by the President, who ruled, that a motion to lie on the table was not debateable.

Mr. Purkitt appealed from the decision of the Chair. On putting the question, "Shall the decision of the Chair, stand as the decision of the Meeting"? the Chair was sustained.

Mr. Knox moved to take the resolution from the table in order to its amendment.

The President ruled the motion out of order, inasmuch as no new business had intervened since the motion to lie upon the table was adopted.

Mr. Ensign offered the following.

Resolved, that the lot Committee be instructed not to entertain any proposition for any lot exceeding the sum of Twenty five thousand Dollars.

The Chair ruled the above out of Order, inasmuch as it was almost identical with the resolution of Mr. Porter just laid upon the table.

Mr. H. H. Williams moved, that the Board of Directors be requested to order an assessment to be levied on the Stock of the Institute. Mr. Sime moved to amend, by authorizing the Board to fix the Assessment at 50 per Cent of the Amount now due on each Share of Stock taken. The Amendment was accepted.

The question was then put on the motion as amended, and was carried.

Adjourned.

P B Dexter Sec.

Hall of the Institute.
Saturday evening June 11th 1859

The Board Met.

On calling the roll, the following Directors answered to their names, Viz- Messrs. the President Dore, Elliot, Hobbs, Oldham and Tennent.

Absent Messrs Knox and Taylor.

The Minutes of the last meeting were read and approved.

The Committee of Ways and Means and Accounts, laid before the Board the following Bills which, having been examined and approved, were recommended to be paid.

4	Bills of "Herald" for Advertising	$	6.00
2	" " "Times" " "		3.00
1	" " Gas Company for Gas for May		7.60
1	" " J.L.A. Warren for Subscription of Monthlies		7.00
1	" " Jones, Moore & Sutherland for Rent for May		50.00

On motion it was voted that an order be drawn on the Treasurer for the Amount of the above Bills.

Committee on Books and Donations made no Report.

Committee on Library, Reading Room, and Building made no report.

Mr. Elliot, called up the matter of certain delinquents, who had not made return of, nor accounted for Season Tickets of Admission to the last Fair.

The Secretary was instructed to draw up the Account of each, and enclose the same to his address, asking for its payment, & at the same time requesting, in case payment is refused, that the reason for such refusal be given in writing.

The Committee of Ways and Means called attention to the reference by the President of the Treasurer's Monthly Report ending June 30th to the Board of Directors

On Motion the Report was referred to the Committee of Ways and means & Accounts.

The resolution passed at the last meeting of the Institute Authorizing the Board of Directors to levy an Assessment of 50 per cent on the Stock now due from Shareholders, was taken up and considered, and on Motion laid over till the next meeting of the Board.

The Special Committee on preparing a Catalogue of Books to be ordered from New York, Reported progress.

adjourned

P.B. Taylor Sec.

Hall of the Institute.

Saturday Evening, San Francisco June 25th 1859

The Board Met and was called to Order by the President.

On calling the roll The following Directors answered to their names. Viz Messrs. Dore, Elliot Hobbs, Knox, Oldham and Truett.

Absent Mr. Taylor.

The minutes of the former Meeting were read and approved.

Reports from the Standing Committees of the Board were called for. When

Mr. Truett, from the Committee of Ways and Means and Accounts, laid before the Board the following Bills, which, having been examined and approved, the Committee recommended should be paid.

San Francisco Directory for Directory & Register for 1859 p	$8.00
"Daily Call" for Advertising 2 Meetings	3.00
"Daily Atta." " " 1 "	1.50
Librarian's Salary and Contingents for June	103.50
P. F. Marston's Bill for Trustee's Services to June 21st	20.00

On Motion it was Voted that an Order be drawn on the Treasurer for the Amount of the above Bills.

The same Committee laid before the Board the Monthly Report of the Librarian.

The Report Showed the total Collections for the Month ending June 25th to have been $350.00

Of which there was collected from Quarterly Dues $337.50

and from Stock 12.50 $350.00

Four Members were added to the Institute and one delinquent restored.

The Committee having examined the Report, found the same Correct, and on motion it was adopted and ordered on file.

The Committee on Library Reading Room and Building made no Report.

The Committee on Books and Donations Submitted, as presented to the Institute

by Mr. Edward Coker of Victoria, Van Couver Island,

"A Hold down Bolt, belonging to Engines of the Hudson's Bay Company's Steamer "Beaver," the first steamer that ever turned a Wheel in the Pacific Ocean. The Vessel and Engines were built in 1835. The Engines and Boilers by the Celebrated Watt, which were the last he personally attended the Construction of.

Also, as presented by Mr. Wm T. Herrick, Voyages to Various parts of the World, by Captain George Coggeshall.

On motion the above were accepted, and the thanks of the Board were voted to the donors.

The Special Committee on the matter of certain delinquents, who had not yet accounted to the Institute for certain Season tickets taken by them to be sold, reported progress.

The subject of ordering the collection of another Installment on the Stock taken, on which the first Installment of ten per Cent only had been paid, and which matter was laid over from the last meeting of the Board, was called up and Considered.

When, on Motion it was ordered that the Librarian collect from those Shareholders on whose Stock the 1st Installment only has been paid, the Second Installment of ten per Cent.

The Special Committee on preparing a Catalogue of Books, about to be ordered from New York, reported progress.

On Motion the Committee of Ways and Means were authorized to order the printing of two thousand Blank Receipts for Stock paid.

The President called the attention of the Board to a claim against the Institute, for certain Gas Pipes by Mr. C. H. Polhemus. The records of the Institute of March 17th 1856 showed the claim for Gas Pipe to be well founded. It was thought that the Board could act more understandingly in the matter, after receiving a demand from Mr. Polhemus.

Adjourned

P. F. Marston Sec.

Hall of the Institute
San Francisco Friday Evening July 3d 1859.

The Institute met.

Present the President and a quorum of Members.

The minutes of the last regular and adjourned meetings were read and approved.

The President laid before the meeting the Monthly Report of the Treasurer, which, having been read, was, on motion of Mr. Herrick, referred to the Board of Directors.

Treasurer's Report.

San Francisco July 1st 1859.

To the President and Members of the Mechanics' Institute of the City of San Francisco —

Gentlemen,

The following Report of the Receipts and disbursements for the month ending July 1st 1859 — is most respectfully submitted.

Receipts.

July 1st	To Cash from P. B. Rexter, Librarian		$ 350.00
"	Balance from last Report		1600.52
	Total Receipts		$ 1950.52

Disbursements.

By	Cash Paid Gas Company for 1 May.	$ 7.60	
"	" to Librarian for Salary for June	100.00	
"	" J. A. Warren for Mathematical Attendance 3 months	7.00	
"	" Paid for Directory and Register 1859	8.00	
"	" " Jones Wood Sutherland for Desk	50.00	
"	" " do for 2 Gilt Frames	8.00	
"	" " P. F. Marston for 2 Months Service of Stock	40.00	
"	" " Newspapers for Advertising	13.50	237.60
	Balance in Treasury		$ 1712.92

J. E. Kincaid, Treasurer —

Mr. Herrick moved, that the subject of Employment Office, under the Supervision of the Institute, be taken from the table, and the motion was carried.

It having been ascertained that no one of the Special Committee, having that matter in charge and whose Majority and Minority Reports had been read at a former Meeting of the Institute, was present, the subject was again laid upon the table.

Some Consideration was given to the subject of Selecting and purchasing a lot for the uses of the Institute, and some enquiries were made as to the action had by the Board of Directors, in reference to the levying and Collecting of a portion of the Stock held by Members, but nothing definite was done in either case.

A Communication from the Committee of Arrangements for the Celebration of the 83rd Anniversary of American Independence, Inviting the Institute to join in the procession &c was read, and on Motion was laid on the table.

The following notice of a proposed amendment to the Constitution was read.

Hall of the Institute
San Francisco July 1st 1859 —

I hereby give notice, that, at the next regular meeting of the Institute, I shall move to amend the Constitution, by striking out from Article 3. Section 2. the words "five Dollars." & inserting in place thereof, the words "One Dollar and fifty Cents".

J. E. Kincaid

The subject of a Catalogue of Books to be prepared, for books to be purchased for the Library, through the Agent of the Institute in New York was called up, when Mr. Rose explained, observing that the Catalogue was nearly Completed, and Reported progress and asked further time, which was granted.

Adjourned

P. B. Rexter Sec.

Hall of the Institute
San Francisco, Saturday Evening July 16th 1859

The Board met on the call of the President.

On calling the roll the following Directors answered to their names, Viz Messrs. Dore, Elliott, Hobbs, Knox and Oldham

Absent Messrs. Taylor and Tennent.

The minutes of the last meeting were read, amended and approved.

The Committee of Ways and Means and Accounts, laid before the Board the following bills, which having been examined and approved, the Committee recommended should be paid.

B. P. Sterett's Bill for Printing 2000 Blank, Stock Receipts, &c	8.00
"Alta California" 2 Bills for Advertising meetings	3.00
Gas Company's Bill for Gas to July 1st	7.60
"Daily Times" " for Advertising meeting	1.50
J. B. Bauermann's " for Engraving 329 letters on 7 Medals	19.75
Jones Woodl & Sutherland's Bill for Rent to July 1st	50.00

On motion it was voted that an order be drawn on the Treasurer for the Amt. of above Bills. #

The same Committee, to whom the Treasurer's Monthly Report of July 1st had been referred, reported the same as Correct.

The Committee on Library, Reading Room and Building made no report.

The Committee on Books and Donations, reported as having been presented to the Institute since the last meeting of the Board the following books.

Presented by Hon. D. C. Broderick

Explorations for a Rail Road Route from the Mississippi River to the Pacific 8th g. v10th Vols.	3
Report on the Finances 1857-8	1
Commerce and Navigation of U. S. 1858	1
Smithsonian Report for 1857	1
Mepage & Documents, Abridged - 1858-9	1
Patent Office Report for 1857	4

Presented by J. R. Bartlett Secretary of State of Rhode Island

Colonial Records of Rhode Island	3 Vols

In all twelve Volumes.

Mr. Taylor at this time came in and took his seat in the Board.

Mr. T. H. Day presented the first 8 Nos of the second Volume of the Hesperian, a Monthly Magazine published in this City.

On motion the above were accepted and the thanks of the Board voted to the donors.

The same Committee, stated that the last of the works ordered from Messrs. Appleton & Co of Newyork had been received, that some of the first received on the order were not satisfactory, and asked that a Committee be appointed to examine and determine whether to retain or reject the several works complained of.

The subject was referred to the Committees on Library, Reading Room and Building and Books and Donations, to which were added Messrs. Purkitt and Herrick.

Mr. Samuel Bolton submitted a proposal to sell to the Institute a Set of Geological Specimens, a Set of Mineralogical Specimens, & also Sixteen Paintings Illustrative of Geology and Natural History.

Mr. Elliott moved the appointment of a Committee of three, with power to examine and determine upon the propriety of the purchase, and acquaint Mr. Bolton with their conclusion in the matter, on or before to-morrow evening, and the motion was carried.

The President appointed as that Committee Messrs. Knox, Tennent and Dore.

The rule fixing the second and evening of the fourth Saturdays of each month, as the times of the regular meetings of the Board, was, on motion of Mr. Knox, Suspended, and the Board Adjourned to Saturday evening the 30th Inst. at the usual hour.

P. B. Dexter Sec.

Hall of the Institute.
San Francisco, Saturday evening July 30th 1859

The Board met pursuant to adjournment.

On calling the Roll the following Directors answered to their names, Viz Messrs. Elliott, Hobbs, Oldham, Taylor and Tennent, Mr. Knox took his seat in the Board while the proceedings of the former meeting were being read.

Absent Mr. Dore.

The minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for.

When the Committee of Ways and Means and Accounts, laid before the Board the following bills, which having examined and approved the Committee recommended should be paid.

J. Bolton's Bill for Cabinet and Paintings	$140.00
Naisy Carriere Bill for Moore's History of Ireland	4.12
P. F. Marston " for Trunks services to July 21st	20.00
Librarian's 1 " for Salary & Contingents for "	103.03
Daily Morning Call for Advertising Meeting	1.50
E. J. Muygridge for 3d 4th & 5th Vols Cyclopedia New Am.	10.50

On Motion it was voted that an order be drawn on the Treasurer for the Amt. of the above Bills.

The same Committee also laid before the Board the Monthly Report of the Librarian, which showed that the entire Collections for the Month of July Amounted to $529.00

Collected on Account of Stock	$252.50	
" " " " Quarterly Dues	190.50	
" " " " Fair of 1858 J. N. Bisdon	86.00	$529.00
		$529.00

During the Month of July three Members were added to the Institute, and two delinquents were restored to membership.

The Committee having examined the above report, found the same correct, and on Motion the same was adopted and ordered on file.

The Committee reported a Satisfactory

settlement with John N. Bisdon and on motion were discharged from the further Consideration of Matters pertaining to the Claim of the Institute against him.

On the claim against John C. Corbett, the asked and obtained further time.

The Committee on Library Reading Room and Building, made no report.

The Committee on Books and Donations, reported, as having been presented to the Institute since the last meeting of the Board, the following

Presented by Samuel Bolton.

Ruschenberger's Elements of Conchology	1 Vol.
De La Beche's Theoretical Geology	1 "
Gomstock's Introduction to Mineralogy	1 "

Presented by Superintendent of U. S. Coast Survey

1 Copy of Report of U. S. Coast Survey for 1857	1 "

Presented by R. T. Hatch

Marine Shells three or four.

On Motion the above were accepted and the thanks of the Board were voted to the donors.

Mr. Dore came in and took his seat in the Board.

The Special Committee whose duty it was made to examine and determine upon the propriety of purchasing the Cabinet and Paintings offered by Mr. S. Bolton, reported that they had performed the duty assigned them, and had purchased the same for One hundred and forty Dollars.

On motion the action of the Committee was approved, and the Committee discharged.

The joint Committee appointed at the meeting of the Board held on the 16th Inst. whose duty it was made to examine the Books received on the last Order from to Messrs D. Appleton & Co, and determine whether to retain or reject the several books among them which were not deemed entirely satisfactory, through one its members, stated that no meeting of the Committee had been called, because principally, there was no recognized Chairman of said Com-

mittee &c. The subject was considered, when Mr. Knox moved that the Board fix upon a time for the meeting of the joint Committee. Mr. Tennent suggested that adding the President to the Committee as its Chairman, would obviate the difficulty complained of, when on motion the President was added to the Committee as its Chairman.

The matter of purchasing Colton's new Atlas was, on motion, referred to the Committee on Books and Donations.

The subject of a Catalogue of Books about to be ordered from New York, was called up and considered. The Catalogue as far as prepared was read, when Mr. Elliot moved that the list be adopted as read.

Mr. Knox moved that the subject be laid upon the table till the next meeting— and the motion was carried

On motion adjourned —

P B Dexter Sec.

Hall of the Institute

San Francisco Thursday August 4th 1859

The Board met at the call of the President. Present a full Board.

The President stated, that his object in calling the Directory together, was for the purpose of considering what arrangements, if any should be made on the part of the Institute, to meet and receive Mr. Horace Greely, who, it was expected, would soon visit San Francisco. Mr. Greely was distinguished for his able advocacy of the Mechanical and other industrial interests of the Country, and well merited any attention or courtesy the Board might deem proper should be extended to him.

The subject was considered when Mr. Tennent submitted the following resolutions.

Resolved. That a Committee of three be appointed to meet the Hon. Horace Greely on his arrival in this City and extend to him the courtesies of the Institute, and facilitate his visit to our various Mechanical and Manufacturing establishments.

Resolved. That Mr. Greely be invited to deliver a lecture before the Institute, on the Pacific Rail Road, or some other subject agreeable to himself.

The above resolutions were read, and on Motion adopted.

It was stated that the committee to be appointed under the above resolutions, be clothed with full power to make all the necessary arrangements.

The President appointed as such Committee, Messrs. Tennent, Howe and Hobb.

On Motion The President and Corresponding Secretary were added to the Committee

On Motion adjourned.

P B Dexter

Hall of the Institute.
Friday Evening, August 5th 1859

The Institute met.

Present the President and a quorum of Members.

The minutes of the last meeting were read and approved.

The President laid before the meeting, the monthly Report of the Treasurer, which, having been read was, on motion, referred to the Board of Directors.

Treasurer's Report.

San Francisco August 5th 1859.

To the President and Members of the Mechanics Institute of the City of San Francisco

Gentlemen,

I respectfully Submit the following Report of the receipts and disbursements for the Month ending August 5th 1859.

Receipts.

August 5th	By Cash from Librarian		$529.00
	" " " Last Report		1712.92
	Total Receipts		$2241.92

Disbursements.

July	To Cash Paid	Jones Woodl Sutherland for Rent of Rooms	$50.00	
	" " "	S. Bolton for Geological Specimens & Painting	140.00	
	" " "	for Advertising Monthly Meetings	6 00	
	" " "	Librarian for Salary for July	103 03	
	" " "	J. B. Bauneoman for Engraving Medals	19 75	
	" " "	P. B. Marston for Franks Services	20 00	
	" " "	Gas Company for Gas furnished for June	7 60	
	" " "	B. B. Sterett for Printing 2006 Receipts	8 00	
	" " "	Noisy Carrier for Moore's History of Ireland	4 12	
	" " "	E. J. Murgridge for 3 Vols of American Cyclopedia	10 50	369.00
		Balance in Treasury		$1872.92

J. E. Kincaid
Treasurer

Reports from Special Committees were called for.

The Committee appointed to digest some plan for the establishment of an employment Office under the Supervision of the Institute, made no report.

The Special Committee on Selection of a lot for the uses of the Institute, made no Report.

The Committee on preparing a Catalogue to be forwarded to the Agent of the Institute in New York, reported progress and asked for further time, which was granted.

The notice given at the last meeting of the Institute to amend Article 3. Section 2. of the Constitution, was called up.

When Mr. Kincaid moved that the proposed amendment be adopted.

The Subject was considered, when on putting the question, it was carried unanimously.

Section 2. of Article 3 of the Constitution as amended, is as follows.

"Any person may become a Subscribing member by paying an initiation fee of One Dollar and fifty Cents, and one dollar and fifty Cents quarterly in advance, with all the privileges of a Stockholder, except the right to vote and hold Office."

In view of the above amendment Mr. Banks suggested that it would be well to have Cards Printed, setting forth locality of the Rooms of the Institute, and the easy terms upon which access may be had to the Library, and that these Cards be placed in the hands of members to be used in urging those who are not already members to join, and avail themselves of the privileges of the Institute.

He therefore moved that the Board of Directors be requested to cause Cards to printed, giving the locality of the Rooms, the terms of membership &c and such other facts

as may be thought advisable, and the motion was carried.

On motion the Institute Adjourned.

P. Bexter Sec.

Hall of the Institute,
San Francisco Saturday Evening Aug. 13/59

There not being a quorum present, there was no meeting of the Board.

P. Bexter Sec

Hall of the Institute
San Francisco Saturday evening August 27/59

A quorum not being present no meeting of the Board was held.

P. Bexter Sec.

Gas Company's Bill for Gas to August 1st	$ 7.20
Messrs Tyler + Bro. Bills for Books	13.40
Daily Times for Advertising Monthly Meeting	1.50
Messrs Jones, Woolf & Sutherland for Rent to Aug. 1st	50.00
Daily Herald 3 Bills for Advertising	4.50

Hall of the Institute
San Francisco August 29th 1859

The Board met pursuant to a call of the President.

On calling the roll the following Directors answered to their names. Messrs. Dore, Hobbs, Elliott, Knox, Oldham, and Tendent, who were called to Order by the President.

Absent Mr. Taylor.

The minutes of the last regular and called meetings were read and approved.

Reports from the Standing Committees of the Board were called for.

When the Committee of Ways and Means and Accounts laid before the Board the following Bills, which the Committee having examined and approved recommended should be paid.

Gas Company's Bill for Gas to August 1st	$ 7.20
Messrs Tyler and Brother Bill for Books	13.40
Daily Times for Advertising Monthly Meeting	1.50
Messrs Jones Woolf Sutherland for Rent Aug. 1st	50.00
Daily Herald 3 Bills for Advertising	4.50
Mr. J. A. Warren for Subscription to Great Republic & Books	6.30
P. D. Marston's Bill for Franks Services to Aug 21st	20.00
Evening Bulletin 2 Bills for Advertising	3.00
Daily Morning Call for Advertising Bill	2.50
Librarian's Bill for Services for August & Expns	100.60
Alexander Buswell for Binding 4 Vols. "California Farmer"	11.50

On motion it was voted that an Order be drawn on the Treasurer for the Amount of the above Bills.

The same Committee laid before the Board the Report of the Librarian for August, which showed the total Collections for the Month to have been $ 236.00

Collected on Account of Stock $ 177.50
" " " " Quarterly Dues 58.50 236.00

During the Month of August Seven Shareholders and one Subscribing member were added to the Membership of the Institute.

On motion the Report of the Librarian was adopted, and ordered on file.

Committee on Library Reading Room and Building made no report.

Committee on Books and Donations, reported as having been presented to the Institute since the last meeting of the Board the following—

Presented by Wm T. Coleman Esqr

16 volumes of the 8th Edition of the Encyclopedia Britannica, being published by Little, Brown, & Co

Presented by C. S. Hobbs.

5 Numbers of the American Almanac, 1848. 49. 50. 51. 52

Presented by T. S. Oldham

Smith's Dictionary of Art, Science & Manufactures

Presented by Mrs. F. H. Day

1 Copy of the Hesperian for August.

Presented by Alexander Buswell

Blank Covers for files of Papers.

The letter accompanying the Encyclopedia Brittanica donated by Mr. Coleman was read.

On motion the above were accepted and the thanks of the Board voted to the Donors.

Mr. Knox called up the motion of Mr. Elliot, made at the Meeting of the Board held on the 30th of the last month, for the adoption of the Catalogue of Books then prepared.

The above having been taken from the table Mr. Knox, moved to amend, by striking from the list, certain works, a memorandum of which he read.

Mr. Tennent moved as a Substitute, that both lists be submitted to the Institute at its next meeting, and the Substitute was adopted.

Mr. Knox moved that the list of Books furnished by Mr. Purkitt and Dr. Savoyen be added, omitting such as were already on the shelves of the Library, and the motion was carried.

Dr. Knox was excused from further attendance on the Board for this evening

The President called the attention of the Special Committee appointed to examine and determine, upon the propriety of receiving or rejecting certain works forwarded by the Messrs. Appleton & Co. to the fact that no meeting of that Committee had been held, and fixed upon a definite time when they would be called together.

Mr. Elliot stated that the Institute had been advised, through a Communication from the Secretary of the Interior, that 56 volumes (had been forwarded) of public Documents, had been forwarded to the Institute, at the instance of the Hon. D. C. Broderick, but that none of these had come to hand.

On motion the subject was referred to the Committee on Books and Donations

Mr. Hobbs spoke of the importance of effecting insurance on the Books and other property of the Institute, against fire,

When on motion the matter was referred to the Committee of Ways and Means and Accounts.

The Committee on Books and Donations reported adversely to the purchase of Colton's General Atlas, a copy of which had been offered to the Institute for twenty Dollars.

The report of the Committee was Concurred in.

Mr. Tennent moved, that when the Board adjourned, it should adjourn to meet on Friday evening next at 7 O'Clock, and the motion was Carried.

Mr. Dore spoke in reference to the propriety of appropriating ten dollars for the purchase of night keys for the use of such members as might desire to visit the Reading Room on Sundays. There were many members who would gladly avail themselves of the privilege of frequenting the Reading Room on that day, and would cheerfully pay the Cost of the Key.

Mr. Taylor Came in and took his seat in

the Board.

Mr. Dore proposed that the sum named be appropriated for the purchase of Keys, and that they be left with the Secretary to be sold to such members.

On motion Mr. Dore was authorized to procure Keys as above proposed.

On motion the Board adjourned.

P. Dexter

Hall of the Institute
San Francisco September 2d. 1859.

The Institute met.

Present the President and a quorum of Members.

The minutes of the last meeting were read and approved.

The President laid before the meeting, the Report of the Treasurer for the Month ending September 2d. 1859. which, having been read, was on Motion of Mr. Knox, referred to Board of Directors.

Report of the Treasurer.
San Francisco September 2d. 1859.

To the President and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

The following Report of the Receipts and Disbursements for the month ending September 2d. 1859. is respectfully submitted.

Receipts.

Sept. 2d.	By Cash from the Librarian		$ 236.08.
	" Balance from last Report.		1872.92
	Total Receipts		$ 2109.00

Disbursements.

August	To Cash Paid Jones Woodl Sutherland, Rent	$ 50.00.	
	" " " Librarian, Salary & Expenditures	100.60	
	" " " P. F. Marston for Frank	20.00	
	" " " Newspapers Advertising	11.50	
	" " " I. D. A. Warren for Books & Bills	6.30	
	" " " Tyler Brothers for Books	13.40	
	" " " Gas Company	7.20	209.00
	Balance		$ 1900.00

J. E. Kincaid.
Treasurer.

The President Stated that his private business required his presence elsewhere, and on retiring, called Mr. Gardner Elliott to the Chair.

Special
Reports from Committees were called for.

The Committee appointed to digest some plan for the establishment of an employment Office under the Supervision of the Institute, made no report.

The Special Committee on the Selection of a lot for the uses of the Institute, made no report.

Mr. Dore from the Committee on Library Reading Room and Building, of the Board of Directors, Stated that the Catalogue of Books about to be ordered from New York, for the Library was completed, and was ready for the Inspection of Members.

On motion it was ordered that the list be placed on the Table for the examination or inspection by of members.

Mr. Herrick, Corresponding Secretary, Stated that he had received from Messrs D. Appleton Co. of New York. An Account Current from which it appeared, that there was a balance due to that firm from the Institute $353.01.

After some consideration, the Account was, on Motion, referred to the Board of Directors with power.

On motion, it was voted that a bulletin board be placed in the Reading Room, and the names of the various Committees be placed thereon.

Adjourned

P B Dexter Sec.

Hall of the Institute
San Francisco, Saturday Evening, Sept. 10th 1859

The Board of Directors met.

On calling the roll the following Directors answered to their names, Viz. Messrs. Dore, Elliott, Hobbs, Oldham, Taylor and Tennent.

Absent Mr. Knox.

The minutes of the last Meeting of the Board were read and approved.

The President called for Reports from the Standing Committees of the Board. When

The Committee of Ways and Means and Accounts, laid before the Board the following Bills, which the Committee having examined and approved, recommended to be paid.

"Alta California" 3 Bills for Advertising	$ 4.50
"Daily Times" Bill for do	1.50
San Francisco Gas Company's Bill to Sept. 1st	9.60
Jones, Wolfe, Sutherland for Rent to Sept. 1st	50.00
"Evening Bulletin" Bill for Advertising	1.50
"Daily News" Bill for Advertising	1.50

On Motion it was voted that an Order be drawn on the Treasurer for the Amount of the above Bills.

The same Committee, to whom had been referred the Report of the Treasurer, for the month ending September 2d 1859, reported the same to be correct.

On motion the Report of the Treasurer was ordered on file.

The Account Current of Messrs. D. Appleton & Co. of New York, which, at the last meeting of the Institute, had been referred to the Board of Directors, was, on Motion, referred to the Committee of Ways and Means and Accounts, to report at the next Meeting of the Board.

The Committee on Library, Reading Room and Building, made no Report.

The Committee on Books and Donations, reported as having been presented to

the Institute, since the last meeting of the Board, a Chess and and Back gammon Board, with the necessary pieces, for the two games named. This handsome donation was from Mr. Henry A. Cobb.

On motion the above was accepted, and the thanks of the Board were voted to the donor

The same Committee recommended, that the privilege of the Library be extended to Mrs. F. H. Day, the Editress of the "Hesperian," a Monthly periodical published in this City, and which she gratuitously furnished to the Reading Room.

On motion the recommendation was adopted.

A bill for twenty dollars from the first Congregational Church, for its use, on the occasion of the Lecture before the Institute of the Hon. Horace Greely, and a bill of the Sexton of the same Church for ten dollars, for services on that time rendered, were laid before the Board.

The Bills were severally considered, when On Motion they were referred back to Special Committee appointed at the called meeting of the Board, held on the 4th of the last Month, with full power in the premises.

Mr. Elliot stated that he had been informed, that it was the intention of Mr. Marston to take Frank from his present employment in the Institute, and as it would be necessary to supply his place, he moved that the matter be referred to the Committee of Ways and Means with full powers.

On motion adjourned.

P. P. Dexter, Sec.

Hall of the Institute.
San Francisco Sept. 27th 1859.

The Board Met on the call of the President.

On calling the Roll the following Directors answered to their names. Viz. Elliot, Hobby, Knox, Oldham and Tennent.

Absent at calling of the Roll Messrs Doe & Taylor.

The minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for.

When the Committee of Ways and Means and Accounts, laid before the Directors the following bills, which the Committee having examined and approved, recommended to be paid.

Daily Times for Advertising Monthly Meeting	$ 1.50
C. F. Robbins & Freeman, Printing 2000 Cards	8.00
Librarians for Services for Sept.	100.00
P. P. Marston for Frank's Services to Sept. 21st	20.00
J. C. E. Klepzig & Co for Making Keys	10.00
E. J. Muygridge for 6th Vol. American Cyclopedia	3.50

On Motion it was voted that an order be drawn on the Treasurer for the Amount of the above Bills.

The same Committee laid before the Board the Report of the Librarian for the month ending September 24th 1859. which the Committee had examined and found Correct.

The Report showed the total collections for the month to have been from All Sources $ 388.50

On Account of Stock	$ 32.50	
Quarterly Dues	356.00	388.50

On Motion the Report was adopted and ordered on file.

One Shareholder and three Subscribers were added to the Membership.

The same Committee to whom had been referred the Account Current of Messrs

D. Appleton & Co. of Newyork, reported the same as correct, as compared with their several bills.

On Motion the report of the Committee approved.

Mr. Dore took his seat in the Board. The Committee on Library Reading Room and Building, made no Report.

The Committee on Books and Donations reported as having been donated to the Institute, since the last meeting of the Board of Directors

Presented by the late Hon. D. C. Broderick

56 Volumes of Public Documents bound in Sheep

by Thomas Tennent Esq.

Kendall's Uranography with an Atlas of 18 Maps.

Map of the City of San Francisco, by the U. S. Coast Survey, with Soundings &c.

by R. Matheson Esq.

Geological Specimens

by Dave Jobson

Files of Newspapers

by Maryland Mechanics Institute

Its Transactions for the year 1858-59

On Motion the above were accepted and the thanks of the Board were voted to the donors.

The same Committee recommended that the "Scientific Artisan," published in Cincinnati, be subscribed for and placed in the Reading Room, and the recommendation was adopted.

Mr. P. F. Marston having consented to allow Frank to remain in the employ of the Institute, for some Months longer, the Committee of Ways and Means, were discharged from the further Consideration of the Subject of employing another lad.

Mr. Taylor took his seat at the Board. The President spoke of the failure of the Committee on the examination of the Books, received from Messrs D. Appleton & Co on the last order to them, to meet and determine upon the proper action to be taken in the Matter.

On Mr. Tennent's Motion further time was granted the Committee.

The Committee of Ways and Means

reported that 2000 Cards, setting forth the terms of Membership in the Institute, had been printed at a Cost of eight dollars.

The same Committee asked for further time on the Subject of Insurance which had been referred to them, and the same was granted.

Mr. Dore Stated that the Catalogue of Books about to be ordered from New York, was now complete.

Dr. Knox moved, and the motion Carried, that the same be recommended to the Institute for its acceptance.

Some Conversation was held among the Directors in reference to a Catalogue of the Books in the Library, but no definite action was taken.

Mr. Dore Suggested the necessity of having a Step Ladder for the Library, and a Bulletin Board for the Reading Room,

On motion of Dr. Knox the Committee on Library Reading Room and Building were authorized to furnish a Step Ladder and Bulletin Board, at an expense not to exceed ten dollars.

On Motion adjourned.

P. B. Dexter Sec.

Hall of the Institute
San Francisco October 7th 1859

The Institute Met.

Present the President and a quorum of Members.

The Minutes of the former Meeting were read and approved.

The President laid before the meeting the Monthly report of the Treasurer, which, having been read, was on Motion of Mr. Torquet, referred to the Board of Directors.

Treasurer's Report.

San Francisco October 7th 1859

To the President and Members of the Mechanics' Institute of the City of San Francisco,

Gentlemen,

The following report of the receipts and Disbursements for the Month ending October 7th 1859 is most respectfully Submitted.

Receipts

Oct.	To Cash from the Librarian	$	388.50
	" Balance from last Report		1900.00
	Total Receipts		$2288.50

Disbursements

Sept.	By Cash Paid Robbins & Freeman for 2000 Cards.	$ 8.00	
	" " " Newspapers for Advertising	10.50	
	" " " Jones Woods Sutherland for Rent.	30.00	
	" " " A. Buswell for Binding Cal. Farmer	11.50	
	" " " Klepzig Bro for Making 27 Keys	10.00	
	" " " P. B. Marston for Franks Services	20.00	
	" " " Gas Company for Gas to Sept 1st	9.60	
	" " " E. J. Muygridge for 6th Vol. Encyclo. Amer	3.50	
	" " " Librarian, Salary for Sept	100.90	224.00
	Balance in Treasury		$2064.50

John E. Kincaid
Treasurer

On motion of Mr. Sime the Majority and Minority Reports from the Special Committee appointed to digest some plan for the establishment of an Employment Office under the supervision of the Institute, was taken from the table.

On motion of Mr. Purkitt the Minority Report was first read. When, the report of the Majority having also been read, and the subject discussed by several of the members, Mr. Magagnos moved that the reports be laid upon the table, which motion was lost.

(on Motion of Mr. Williams)

Mr. Banks then moved that the subject be refered to the Board of Directors with powers, and the motion was Carried.

On motion of Mr. Sime the Catalogue of books prepared by the Boards of Directors, and recommended to the Institute for approval, was taken up and Considered.

The list having been approved, Mr. Sime moved that it be forwarded to the agent of the Institute in New York, accompanied by the Sum already appropriated for their purchase, and the motion was Carried.

(by next Mail)

Mr. Banks Offered the following resolution—

Resolved. That it is expedient to have a Course of Lectures before the Institute this coming Winter.

Mr. Sime offered an Amendment to the effect, that the Board of Directors be requested to provide for a Course of lectures the coming Winter. The Amendment was accepted.

It was deemed advisable to have an expression from the Institute as to the expediency of having a Course of lectures the Coming Winter, before refering the matter to the Board of Directors. Whereupon Messrs. Banks, and Sime withdrew the above Motions, when Mr. Banks offered the following. Resolved. That there be a Course of Lectures the coming Winter, and that the Board of Directors be requested to provide for the Same.

Mr. Purkitt moved to Amend, by Striking

of lectures
the number at Six and that they be pay lectures.

Mr. H. F. Williams moved as a substitute, that a Special Committee be appointed on the subject of lectures, and that they report at the next meeting of the Institute

The Substitute was debated, when on putting the motion, it was carried.

The Chair appointed as that Committee Messrs. Williams, Tennent and Purkitt.

The President was, by Unanimous vote, on Motion of Mr. Banks, added to the above Committee.

Mr. Banks made some remarks in reference to the expediency of holding a Fair, the Coming Season.

When on Motion of Mr. Sime it was made a Special order at the next meeting of the Institute, and voted that notice of such proposed action be given through the City Press.

On Motion the Institute adjourned

P. Dewey Sec.

October 15th 1859 Hall of the Institute

The Board met on the Call of the President.

On Calling the roll the following directors answered to their names. Viz Messrs. Dore, Hobbs, Knox, Oldham, Taylor and Tennent.

Absent Mr. Elliot.

The minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for. When the Committee of Ways and Means and Accounts laid before the Directory the following Bills, which, the Committee having examined and approved, recommended to be paid.

C. B. Polhemus Bill for Gas Fixtures removed	$ 50.00
Jones Woolf Sutherland Bill for Rent to Oct 1st	50.00
Daily Times for Advertising	1.50
J. L. A. Warren for 1st & 2d Volumes Scientific Artisan.	5.00
San Francisco Gas Company Bill for Sept.	11.20
W. P. Taylor for Step Ladder & Bulletin Board	5.00

On Motion of Mr. Hobbs it was voted that an Order be drawn on the Treasurer for the Amt. of the above Bills.

The same Committee reported the monthly Statement of the Treasurer for the Month ending October 7th as Correct. When on motion the report of the Committee was received and the Treasurer's Statement ordered on file.

The same Committee also reported favorably on the bill of Mr. C. B. Polhemus for Gas fixtures removed from the Rooms No. 110 California Street, formerly occupied by the Institute. When Mrs. Dore moved that the bill be paid, and the motion Carried. The above motion was amended by Dr. Knox, to the effect that it should be in full of all demands.

Committee on Library, Reading Room and Building reported as having provided a Step Ladder for the Library, and a Bulletin board for the Reading Room at a cost of five dollars.

On motion the Report was received and the action of the Committee approved.

The Vice President was called to the chair.

The President explained the action of the Special Committee on the Examination of the Books received on the last order to Appleton & Co.

The Committee was discharged.

Committee on Books and Donations made no report.

At the meeting of the Institute on Sept ember 2d the Account Current of Messrs. D. Appleton & Co was referred to the Board of Directors, with power to make the appropriation necessary to pay any any indebtedness of the Institute to that firm. The Committee of Ways and Means had reported, at a former meeting, that the sum due Messrs Appleton & Co was three hundred and fifty three Dollars and one Cent.

Mr. Dore therefore moved that the sum above named be drawn from the treasury, and the same be forwarded to them by the next Mail Steamer, and the Motion was carried.

At the regular meeting of the Institute in April last, the Board of Directors was authorized to appropriate the sum of Nine hundred and Ninety nine dollars for the purchase of books for the Library, and forward the same to the Agent of the Institute in New York, when ever a catalogue should have been prepared, and accepted.

A list of Books prepared by order of the board was accepted by the Institute at its last meeting, and ordered to be forwarded to its Agent in New York, accompanied with the sum appropriated for their purchase.

Mr Dore therefore moved, and the motion was carried, that the sum of Nine hundred and Ninety nine dollars be drawn from the treasury and the same be forwarded by the next mail Steamer, to Messrs D. Appleton & Co of New

York in payment of the books ordered for the Library.

The subject of Insurance was called up and considered.

When, on motion it was voted that the Committee of Ways and Means be authorized to have Insurance effected on three thousand dollars for One year.

The Majority and Minority Reports on the subject of establishing an Employment Office under the Supervision of the Institute, which were referred to the Board of Directors, were called up, and on Motion of Mr. Knox, were laid upon the table.

Mr. Dore made some remarks in reference to the death of the late Hon. D. C. Broderick, and suggested, that, in consideration of his liberal donation of books to the Library, while living, and as a mark of respect to his memory, that a Committee be authorized to procure a likeness of him (Mr. Broderick) and the same be placed in the Room of the Library. One hundred and forty nine volumes had been presented to the Institute by Mr. Broderick, and in his death the Institute had lost a liberal benefactor.

On Motion of Mr. Knox, the Committee on Library Reading Room and Building were authorized to procure a likeness of the late Hon. D. C. Broderick, at a cost not to exceed fifty Dollars.

On Motion of Mr. Knox the rules were suspended, and the Board adjourned to Saturday evening, October 29th, at the usual hour.

P. B. Dexter Sec.

Hall of the Institute.
San Francisco October 29th 1859.

The Board met pursuant to adjournment.

On calling the roll the following members answered to their names. Messrs. Dore, Elliott, Hobby, Oldham, Taylor and Tennent.

Absent Dr. Knox.

The Directors were called to order by the Vice President.

The minutes of the former meeting were read and approved.

Reports of the Standing Committees of the Board were called for. Whereupon.

The Committee of Ways and Means laid before the Directory the following Bills, which the Committee having examined and approved, recommended to be paid.

P. F. Marston's Bill for Frank's Services for 1 Month,	$ 25.00
"Morning Call" for Advertising 2 Meetings	3.00
"Daily Alta" " " 1 "	1.50
"Evening Bulletin " " 1 "	1.50
Librarian for Salary for October & Expenditures	101.80
Continental Insurance Co. Premium on $ 3000	48.00

On Motion of Mr. Elliot it was voted that an order be drawn on the Treasurer for the amount of the above Bills.

The same Committee laid before the Board the Monthly report of the Librarian, which showed the Collections for the Month to have been

from Quarterly Dues	$ 140.50
" Stock	62.50
" Collections from all Sources for the Month	$ 203.00

One Shareholder and one delinquent Shareholder were added to the membership, and five Subscribing members joined during the month of October.

On Motion the Librarian's report was approved and ordered on file.

The Committee on Library Reading Room and Building, made no report.

The Committee on Books and Donations reported as having been presented to the Institute since the last Meeting of the Board, several Newspapers printed early in the present Century. They were from Mr. Dwight.

The thanks of the Board were voted to Mr. Dwight for the above.

The same Committee recommended that a form of Card of admission to the Reading Room be drawn up and that the same be left with the proprietors of the principal Hotels Boarding Houses to be handed to their guests Strangers in the City.

Also, that a Blank Book be procured in which may be registered the names of visitors.

Also a Blank book in Leger form, for Subscribing members.

On motion the above recommendations were referred to Committee of Ways and Means with power to purchase Blank Book at a cost not to exceed Eighteen Dollars, and two thousand Cards, at a Cost not to exceed eight Dollars.

Mr. Dore from the Committee on Library Reading Room and Building, to whom had been referred the matter of procuring a portrait of the late Hon. D. C. Broderick, reported progress and asked for further time, which was granted.

By Consent the Subject of preparing a Catalogue of the Books in the Library, was laid upon the table, to allow time to receive a Copy of the Catalogue of the Franklin Institute, Philadelphia.

The Librarian was instructed to hand in at each meeting of the Board the names of those members who may refuse to pay assessments, ordered by the Boards Directory.

On motion adjourned.

P. P. Dexter Sec.

Hall of the Institute
San Francisco, November 4th 1859

The Institute met.

Present the President and a quorum of Members.

The Minutes of the last meeting of the Institute were read and approved.

The President laid before the Meeting the monthly Statement of the Treasurer, which, having been read, was, on Motion of Mr. Elliot referred to the Board of Directors.

Treasurer's Report

San Francisco November 4th 1859

To the President and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

The following Report of the Receipts and disbursements for the Month ending November 4th 1859, is respectfully submitted.

Receipts

		To Balance from last Report		$2064.50
Nov	4	" Cash from the Librarian		203.00
		Total Receipts		2267.50

Disbursements.

Oct.	15	By Cash Paid Jones Woodhull & Sutherland for Rent to Oct 1st		50.00	
	"	" " C. B. Polhemus for Gas fixtures		50.00	
	19	" # " " W. F. Herrick & Con. Secs. to send to D. Appleton & Co for Books		1352.00	
Nov.	4	" " " P. F. Marston for Frank's service		25.00	
	"	" " Newspapers for Advertising		7.50	
	"	" " Librarian, Salary to 1st Oct.		101.30	
	"	" " Gas Company for Gas to Oct 1st		11.20	
	"	" " C. Adolphe Low for Premium on $3000. Insurance		48.00	
	"	" " Wm P. Taylor for Step Ladder and Bulletin Board		5.00	1650.00
		Balance in Treasury			$617.50

J. E. Kincaid
Treasurer

#The Institute appropriated $1499.00 for the purchase of Books to be ordered. 2nd The Institute appropriated $352.00 for Books already purchased.

Reports of Committees were called for. Whereupon Mr. H. T. Williams, from the Special Committee on Lectures made a verbal Report. Stating that the Committee had waited upon several gentlemen and had learned from most of them, their readiness to lecture before the Institute, without charge. The Committee recommended that there be a course of lectures before the Institute this Winter and that the course consist of eight lectures, and that the Institute Invite these gentlemen to lecture before it.

Mr. Gardner Elliot moved that the recommendations of the Committee be adopted.

The above motion was discussed, when Mr. Tennent moved for a division of the question, by acting upon each recommendation Seperately, and this motion was carried.

Mr. Tennent then moved that the Institute provide for a course of lectures before it this winter, and the motion was carried.

Mr. Banks moved that the course of lectures proposed, be free, and the motion was decided affirmatively.

Mr. C. L. Taylor moved that the course of lectures consist of Six. This motion gave rise to an animated discussion, in which several of the members participated, When Mr. G. Elliot moved as an Amendment that the word Six be stricken out, and the word eight inserted. The amendment was warmly debated, when on putting the question on the Amendment, it was lost.

The question was then taken on Mr. Taylor's mo and was decided in the affirmative.

Mr. Purkitt moved that Dr. Veatch be invited to deliver two lectures before the Institute in the Course proposed and the subject of Geology.

Mr. C. L. Taylor moved to amend by striking out the word "two" and inserting the word "one".

The amendment was debated by Messrs. Taylor, Banks, Purkitt, Williams, Sime, Elliot and Tennent, when Mr. Banks moved an Amendment to the amendment by substituting the word three, in place of the word one, but subsequently, by consent, withdrew it, Mr. C. L. Taylor also withdrew his proposed Amendment, When the question was taken on Mr. Purkitt's motion and was decided in the affirmative.

Mr. Tennent moved that Col. Crockett be in

invited to deliver in the course proposed, a lecture on the subject of "Young Mechanics", and the motion was carried.

It was voted that F. P. Tracy Esq.r be invited to lecture before the Institute on the subject of "Eminent Mechanics."

On Motion of Mr. Purkitt it was ordered that an invitation be given to Dr. Henry Gibbons, to give a lecture in the Contemplated course, on "Physiognomy and Physiology."

Mr. G. Elliot moved, and the motion was carried, that Nathan Porter, Esq.r be invited to lecture before the Institute on the subject of the "Drama"

A Communication was read from the Protective Union, asking the Cooperation of the Institute in the effort now being made by the "Union" to discourage the employment of Chinese, in Mechanical and Manufacturing pursuits.

On Motion, the Communication was ordered on file and the Cor. Secretary instructed to inform the "Peoples' Protective Union" that the Institute deems it inexpedient to act as a body in the present case, at the present time.

Mr. Purkitt read a Communication from Mr. S. A. Jennings in which he proposed to give three lectures before the Institute. 1st Lecture — "Geology in its connection with Astronomy."
2d. Lecture. Geologic Agents.
3d Lecture. Series of Organic Life.

Mr. Purkitt also stated the terms upon which Mr. Jennings would consent to give the above proposed Lectures.

Mr. H. P. Williams moved that the Institute accept the second proposition of Mr. Jennings, as stated by Mr. Purkitt — When on putting the Question, the motion was lost.

It was voted, on motion of Mr. Purkitt that Mr. H. P. Williams be requested to communicate in person to Mr. Jennings the action of the Institute in reference to the proposed Lectures.

The resolution of Mr. Banks, declaring it

expedient to hold a Mechanics Fair in September next, which was made the Special order for this evening, was taken up.

Resolved. That it is expedient to hold a Mechanics' Fair next autumn under the direction of the Institute.

The resolution was debated by Messrs. Banks, Tennent, Sime Williams, Purkitt, Dr. Sheldon, Taylor and Wigmore.

It was thought advisable to postpone final action on the above resolution, under the expectation that a fuller meeting of the members could be had at an adjourned meeting — and it was important to have an expression from all the members, if possible, inasmuch as it would require the earnest cooperation of all to give efficiency and life to the proposed enterprize.

Mr. Purkitt moved that the resolution lie upon the table till the next meeting, and that the Rec. Sec. serve a printed notice upon all the Members, requesting the punctual attendance of each, to act finally upon the expediency of holding a Mechanics Fair, the Coming Autumn.

Mr. Tennent moved that when the Institute adjourns it shall adjourn to Wednesday evening the 16th Inst. and the motion was carried.

Mr. Banks moved to refer the whole subject to the Board of Directors, with instructions, to report at the next meeting of the Institute, but subsequently withdrew his motion.

The question was then put on Mr. Purkitt's motion and was carried affirmatively.

Adjourned to the 16th Inst.

P. B. Dexter Sec.

Hall of the Institute.
San Francisco November 12th 1859.

The Board met

Present the President, and Vice President,

On calling the roll, the following Directors answered to their names Viz. Messrs. Dove, Elliott, Hobby, Oldham, Taylor and Tennent

Absent Dr. Rixon

The Minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for, whereupon the Committee of Ways and Means and Accounts Submitted the following Bills, which, having been examined and approved, the Committee recommended to be paid —

San Francisco "Herald" 3 Bills for Advertising	$ 4.50
Jones Woodl Sutherland for Rent to Nov. 1st	50.00
Alta California for Advertising	1.50
San Francisco Gas Company for Gas for October	12.00
Daily Times for Advertising	1.50
J. B. Painter for Printing 450 Notices	4.00
Evening Bulletin for Advertising	1.50

It was voted that an Order be drawn on the Treasurer for the Amount of the above Bills

The Committee on Books and Donations, reported that the October and November numbers of the "Pacific Expositor," a Monthly Periodical published by Dr. W. A. Scott, had been left at the Rooms, and it was supposed these were furnished by Dr. Scott himself. The Committee was instructed to ascertain to whom the Institute was indebted for this acceptable addition to its periodical literature.

The Committee on Library Reading Room and Building reported progress on the several Matters referred to them, and asked for further time which was granted.

Mr. Tennent from the Committee of Ways and Means, Stated that the Committee had purchased a Blank Book for a Ledger for Subscribing Members, had ordered two thousand Cards to be printed after the form which had been agreed to at a former meeting of the Board, and a blank book for registering the names of visitors had been ordered from Messrs Rumball and Bartling, and would soon be ready for use. The cost of these several Articles would probably exceed the sum appropriated for their purchase, and it was therefore voted that a further sum of $ be set apart for their payment when completed.

Edited ✓

The same Committee stated, that, after a careful investigation of the Accounts of the Treasurer, they found his Report for the Month ending November 4th 1859 Correct, When on Motion the Report was ordered on file.

Mr. Dove suggested that some disposition be made of the Reports of the Committee on Employment Office, which, at the last meeting of the Institute in October had been referred to the Board of Directors,

When Mr. Tennent moved that the two Reports be taken from the Table, and the motion was Carried affirmatively.

It was voted by Motion of Mr. Dove, that an Employment Office under the Supervision of the Institute be established, and that it be for the benefit of Mechanics only.

The Minority Report was Considered, When the first proposition having been Amended so as to read as follows — was adopted.

1st To insert in one or more of the City papers, and such other papers published in the State at large not to exceed Six, as may be decided on, an advertisement, notifying the public that such an Office has been established under the auspices of the Institute, and that on application, such as desire it will be furnished with Competant Mechanics in the various branches, adopted

2nd The Board of Directors to provide a Register to be Kept at the Hall of the Institute,

in which each applicant shall enter his name, trade, residence, birth-place, where has learned his trade, and such other information as may be deemed necessary. adopted

3d. Members of the Institute to have the preference over others, qualifications being equal. adopted

4th The Board of Directors shall adopt such measures as may be thought proper to prove the qualifications of applicants. adopted

On Motions of Mr. Elliot the above propositions were then adopted as a whole.

Mr. Tennent suggested, that in order to determine upon the proper form of register as contemplated in the second proposition, as also to draft an advertisement for publication in City and Country press as required by the fifth, it would be advisable to refer these several matters to a committee, When on Motion of Mr. Dore they were referred to the Committee of Ways and Means, to report at the next meeting of the Board.

Adjourned

P. Dexter. Secy

Hall of the Institute.
San Francisco November 16th 1859

The Institute met pursuant to adjournment.

Present a quorum of Members, who were called to order by the President.

The President stated the object of the meeting to be, to consider and determine upon the expediency of holding a Mechanics Fair, the next Autumn, under the direction of the Institute. It was a question of a good deal of importance to the membership at large, as it involved the expenditure of both time and Money to render it creditable to the Institute, and it was therefore desirable that there should be an expression of the views of every member present, on the question presented for consideration.

That portion of the minutes of the former meeting relating to the subject of the Fair having been read,

On Motion of Mr. G. Elliot the Resolution of Mr. Banks was taken from the table.

Resolved. That it is expedient to hold a Mechanics Fair, the next Autumn under the direction of the Institute.

This resolution was earnestly and ably debated by Messrs. Banks, C. L. Taylor, Cofran, Knox, Tennent, Blumenberg, Sime, Goodsell, Sheldon, Bones, H. F. Williams, and Wigmore,

When Mr. C. L. Taylor moved the following resolution, as a Substitute.

Resolved. That this Institute hold a Mechanics' Fair the next Autumn, provided the Board of Directors deem it expedient.

The Substitute gave rise to an animated discussion in which Messrs. H. F. Williams, Knox, Sheldon, Bones, Goodsell, Tennent, Banks and Wigmore participated.

When Mr. Taylor obtained leave to withdraw it.

The question was then taken on the original resolution and was unanimously adopted.

Mr. Banks offered the following resolutions which was considered, and on Motion was unanimously adopted.

Resolved. That the Officers of the Mechanics Institute, be and they are hereby constituted an Executive Committee whose duty it shall be to make and carry out all necessary Rules and regulations, and to manage all business pertaining to the Industrial Fair proposed to be held in 1860 by the Institute.

Resolved. That we the members of the Mechanics' Institute, will, individually and collectively, use every effort in our power to make the proposed Fair creditable and advantageous to the Institute, and an honor to the City and State.

Mr. Sime called attention to the fact that no authority had been given either to the Committee on Lectures nor to the Board of Directors to make the necessary arrangements to provide for the course of Lectures, determined on at the former meeting of the Institute. He therefore moved the subject be referred to the Board of Directors with power, and the motion was carried affirmatively.

On Motion adjourned.

P. B. Dexter Sec.

Hall of the Institute.

San Francisco November 26th 1859.

The Board met and was called to order by the President.

Present the following Directors, Viz. Messrs Dore Elliott, Hobbs, Knox, Oldham, Taylor and Tennent.

The minutes of the former meeting were read and approved.

Reports from the Standing Committees of the Board were called for.

When the Committee of Ways and Means and Accounts submitted the following Bills which having been examined and approved, the Committee recommended to be paid

Bartling & Kimball's Bill for Blank Book, Visitors Register	$ 15.00
Librarian's Bill for Salary & expenditures for Nov	102.25
G. B. Hitchcock for 5 quire Ledger	3.75
P. F. Marston for Janitor's Service for 1 Month	25.00
Morning Call for Advertising	1.50

It was voted on motion of Dr Knox that an order be drawn on the Treasurer for the Amount of the above Bills.

The same Committee laid before the Board the Monthly report of the Librarian, which the Committee Certified as correct and was then adopted and ordered on file.

The Report showed for the month that the total Collections from all sources for the month to be $163.00

Quarterly Dues	$80.50	
Stock	77.50	
Sale of Keys	5.00	163.00

Five Share holders and Five Subscribing members joined the Institute during the month of Nov.

Mr. Tennent from the Sqare Committee, to whom had been referred the matter of preparing a proper form of Register for an employment Office, as also form of Advertisement of the establishment of such Employment Office by the Institute reported verbally his views of what such Register should be, When on Motion of Mr. Knox. The Chairman of the Committee

of Ways and Means was authorized to purchase such form of Blank Book as may meet his views, as expressed to the Board.

Committee on Library Reading Room and Building made no report.

No report was made by the Committee on Books and Donations.

Mr. Elliot called the attention of the Board to the necessity of ordering a [Book] Case for the protection of the Works of Hogarth. It was so much handled as to be already somewhat injured. Mr. Elliot therefore moved that the subject be referred to the Committee on Library Reading Room and Building with power.

Mr. Elliot also stated that the number of Members who visited the Reading Room in the evening for the purpose of seeing the evening papers was so great, as to make it desirable that another copy of the Bulletin be ordered. When it was voted that an additional Copy of the Bulletin be ordered for the Reading Room.

A Communication from Dr. Trick was read, Offering to the Institute Sea and Land Shells for One and a half Cents each.

The Communication was received, Whereupon Mr. Elliot moved to refer the subject to the Committee on Library Reading Room and Building, with power.

Mr. Herrick, Corresponding Secretary, read a letter from the Assistant Librarian of the State Library of Tennessee, acknowledging the receipt of Copies of the Reports of the first and second Exhibitions by the Institute, and advising that Certain Books had been forwarded to the Institute to the care of the Governor of the State of California.

The letter was received, when Mr. Avery moved that the Corresponding Secretary be instructed to Communicate via address Governor Weller in reference to the books from Tennessee, & at the proper time to return thanks of the Institute for the Volumes

received from the State Librarian of Tennessee.

The Corresponding Secretary called the attention of the Board to the propriety of ordering an engraving for a letter head, for all letters sent from the office of the Cor. Sec. as also for having printed a form of letter of thanks for any donation made to the Institute.

The subject was considered and on Motion of Mr. Elliot was referred to the Committee of Ways and Means.

Adjourned

P B Dexter Sec.

Hall of the Institute
San Francisco November 26th 1859

The Officers of the Institute met this evening for the purpose of Organizing as an Executive Committee, to make all necessary Rules and Regulations for the management of the proposed Fair of 1860.

Present all the elective Officers except the Vice President.

On motion of Mr. Elliot the President of the Institute was declared made the President of the Executive Committee.

Mr. Dore Moved, that the Vice President, Corresponding and Recording Secretaries, and Treasurer be appointed to their respective Offices in the Executive Committee, and the motion was carried in the affirmative

Dr. Knox suggested that among other matters that would early claim the attention of the Executive, would be the selection of "desirable location. whereon to hold the proposed Exhibition, and he therefore moved the appointment of a Committee, by the Chair, to consist of three Members, whose duty it should be to select a suitable site for the Fair and Report at as early a day as ~~possible~~ practicable, and the motion carried.

The Chair appointed on the above Committee Messrs Knox Elliott and Dore. Dr Knox declining to serve Mr. Herrick was appointed.

So the Committee on Site is as follows—
Messrs. Elliot, Dore and Herrick—

Mr. Herrick moved the appointment of a finance Committee, When the President appointed on that Committee, Messrs. Tennent, Knox Oldham, Herrick and Hobbs.

Mr. Tennent moved the appointment of a Committee to prepare a Circular, announcing the intention to hold a Fair under the direction of the Institute, and the motion carried.

The President appointed as such Committee Messrs. Tennent, Taylor and Kincaid.

Mr. Elliot moved the appointment of a Committee on Printing and the motion was Carried—

The Chair appointed on that Committee Messrs Herrick, Elliot and Dore.

On Motion of Mr. Elliot the President was added to each of the above Committees.

Dr. Knox made some Suggestions in reference to securing to the Institute from the Board of Education the half of a 100 vara lot on Market and fifth Streets.

Mr. Elliot spoke of the vacant lot on Sansome and Sutter Streets as a desirable location for the proposed Exhibition.

Mr. Tennent thought the Board of Supervisors would grant to the Institute the use of the Plaza bounded by Geary and Post, Stockton and Powell Streets, for holding the next and Subsequent Fairs.

Mr. Elliot moved that when the Executive Committee adjourns it shall adjourn to Saturday evening next, the 3rd of December, at 7½ Oclock.

On motion the Executive adjourned.

P B Dexter Sec.

Hall of the Institute
San Francisco December 2d 1859

The Institute met.

Present a quorum of Members who were called to order by the President.

The minutes of the former regular and adjourned meetings were read and approved.

The chair laid before the members the monthly Statement of the Treasurer, which having been read, was, on Motion of Mr. Dexter referred to the Board of Directors.

Treasurer's Report.

San Francisco December 2d 1859

To the President and Members of the Mechanics' Institute of the City of San Francisco—

Gentlemen,

The following Report of the Receipts and disbursements for the Month ending December 2d 1859 is most respectfully submitted.

Receipts—

Dec. 2d	To Cash from Librarian		$163.00
	" Balance from last Report		617.50
	Total Receipts—		$780.50

Disbursements—

By Cash	Paid for Advertising, in City Press	$10.50	
" " "	Gas Company for October	12.00	
" " "	Librarian Salary & Expends.	102.25	
" " "	P. F. Marston for Frank's Services	25.00	
" " "	Painter for Printing 450 Circulars	4.00	
" " "	Hitchcock for Blank Book	3.75	
" " "	Warren for 2 Years Subsc. & Interest	5.00	
" " "	Jones Woodsutherland Rents for Oct.	50.00	212.50
	Balance in Treasury		$568.00

J. E. Kincaid Treasurer.

Mr. H. F. Williams made some remarks in reference to the Special Committee on Lectures. The Committee was not discharged, in order to afford an opportunity to report to the Board of Directors the

acceptance, by the Gentlemen Selected as lecturers of the invitation ordered by the Institute.

The President stated that the Officers of the Institute had met and organized as an Executive Committee to prepare for the contemplated Fair in the Autumn of 1860.

A spirited discussion was held on the subject of proper or most desirable Site for a Pavilion for the proposed exhibition, in which Messrs. H. F. Williams, Dore, Sime, Van Pelt, Banks, Magagnos, Alexander Wood and Tennent participated. No definite action was taken in the matter.

Mr. Banks submitted the following Resolutions, which, having been read were on motion of Mr. Sime laid upon the table.

Resolved. That it is the desire of this Institute that the Horticultural Society unite with us in the proposed Industrial Exhibition of 1860.

Resolved. That the Executive Committee be and they are hereby authorized to make such arrangements with the Horticultural Society as they may deem proper.

Mr. Sime moved that the Board of Directors be requested to report at the next meeting of the Institute, on the differences between the State Horticultural Society and the Mechanics' Institute, growing out of the Fair of 1858— and the Motion was carried affirmatively.

On Motion Adjourned—

P. B. Dexter Sec.

Hall of the Institute
San Francisco December. 3. 1859

The Executive Committee met pursuant to adjournment.

Present The Following viz.. Messrs Cofran, Doxter, Dore, Herrick, Freeman, Oldham and Tennent.

Absent Messrs. Elliott, Hobbs, Mincaid, Knox and Taylor.

The minutes of the former Meeting were read and approved.

Reports from Committees were called for.

No report was made by the Committee on Finance.

Committee on Site reported progress and asked for further time, which was granted.

Committee on Circular reported progress, and asked for further time, which was granted.

Committee on Printing made no report.

Mr. Herrick moved, and the motion was carried, that the Vice President be added ~~ex Officio~~ to the Committees which were appointed at the last Meeting.

Some general remarks were made by several Members, in reference to a desirable Location for the Fair building and the Style of Pavilion that would best meet the wants of Exhibitors.

On Motion of Mr. Tennent a Committee was appointed to draft a plan, and make an estimate of the probable Cost of a building for a Fair.

The Chair appointed as that Committee, Messrs Tennent, Herrick and Oldham, to which was added the President and Vice President. and the President made Chairman of the same.

On Motion it was ordered that it be announced, in Circular, that Medals and Diplomas would be awarded to Contributors

It was further ordered, on motion of Mr. Tennent. That the Committee on Circular prepare a brief Circular announcing that a Mechanics' Fair would be held under the direction of the Institute in the Autumn of 1860, and that it be submitted at the next meeting of the Executive.

Also that a Juvenile department be added to the other departments of the Exhibition.

On motion it was voted, that when the Executive adjourns, it shall adjourn to Saturday next at 7½ O'clock in the evening.

The Committee adjourned.

P. W. Taylor Sec.

Saturday Evening Dec.r 10th 1859

No Quorum was present.

Hall of the Institute
San Francisco December 17th 1859

The Board of Directors met and was called to order by the Vice President.

Present the following Directors. Viz. Messrs Dore, Hobbs, Knox, Oldham, Taylor and Tennent.

Absent Mr. Elliott who was out of the City.

The Minutes of the last meeting read and approved.

Reports from Committees were called for, when the Committee of Ways and Means and Accounts, reported that the Treasurer's Report for the Month ending December 2d 1859 was Correct, whereupon it was ordered on file.

The same Committee Submitted the following Bills which, having been examined and approved, the Committee recommended to be paid.

Jones Wood Sutherland Bill for Rent to Dec. 1st	$ 50.00
San Francisco Gas Company for Gas for November	14.40
"Daily Times" Bill for Advertising	1.50
Daily Alta California for Advertising	1.50
Evening Bulletin Bill " do	1.50
G. A. Calhoun's Bill for Printing 2000 Cards	9.00
J. L. A. Warren's for Subscription to Math. Monthly	3.00

On motion the above Bills were ordered to be paid.

Committee on Library, Reading Room and Building reported adversely to purchasing the collection of Shells offered by Dr. Brich. The report was adopted and the Committee discharged from the further consideration of the subject.

The same Committee, whose duty it had been made at a former meeting, to provide a Case to protect a Volume of Engravings the "Works of Hogarth", reported progress and asked for further time, which was granted.

Committee on Books and Donations made no Report.

Mr. Tennent from the Committee to whom the matter of preparing a form of Advertisement announcing the establishment of an Employment Office under the supervision of the Institute, submitted the following.

"State Employment Office for Mechanics
Under the Auspices and direction
of the Mechanics' Institute of San Francisco.

The Mechanics' Institute hereby notify the public that they have established an Office to be opened on the first of January 1860 under the direction of their Board of Managers, for the purpose of furnishing to employers such Competent Mechanics in the various branches as may be desired.

By Resolution adopted November 12th 1859 it is provided as follows.

Sec. 2d The Board of Directors to provide a Register to be Kept at the Hall of the Institute in which each applicant shall enter his name, Trade, Residence, Birth Place, where his trade was learned, and such other information as may be deemed necessary.

Sec. 3d Members of the Institute to have the preference over others, qualifications being equal.

Sec. 4th The Board of Directors shall adopt such measures as may be thought proper to prove the qualifications of Applicants.

All applications for the Services of Mechanics will be made to P. B. Dexter, Secretary, at the Rooms of the Institute, No. 82. Montgomery St. between California and Pine Streets.

No fees being required (or taken,) all written communications must be Post paid, and with postage stamps enclosed if requiring an answer."

On Motion of Mr. Dore the above was adopted and referred, with power, to the Chairman of the Committee of Ways and Means to have the same published.

Mr. Tennent spoke of an Instrument for determining the direction of Earthquakes, belonging to a Mr. Davidson, who asked permission to have the same suspended in the Rooms of the Institute.

On motion of Mr. Dore permission was granted.

Mr. Dore called attention to the subject of the proposed Course of Lectures before the Institute, but no definite action was taken.

Christmas and Newyears days of this year happening on Sunday, it was ordered by the Board that the Library and Reading Rooms be closed on the evenings preceding.

Mr. Dore Stated that the works of several authors which had heretofore been ordered, were not complete, only a part of the writings of each being on the shelves, he therefore moved, and the motion was carried, that the Librarian be instructed to make out a list of the works of those Authors a part only of whose writings are in the Library, and submit it at an early day to the Directory.

Mr. Dore Spoke of the many calls about to be made upon the treasury, for a Course of Lectures proposed soon to be given, and in Making arrangements for the Fair announced to be held in Sept 1860 &c. and suggested as a probable means of replenishing the Treasury, the giving of a Mechanics' Ball by the Institute; and Moved that the Subject be referred to a Committee with instructions to report at the next meeting of the Board.

The motion was carried, and the Chair appointed as that Committee, Messrs Dore, Oldham and Taylor.

A copy of a Catalogue of the Franklin Institute of Philadelphia, laid upon the table by Mr. Tennent was ordered on file.

On motion it was voted that when the Board adjourns it shall adjourn to to Friday evening the 30th Inst. at the usual hour

on Motion adjourned.

(P B Dexter Secy.

Hall of the Institute
San Francisco December 17th 1859

The Executive met on the call of the President.

Present Messrs. Dexter, Dore, Freeman, Hobbs, Kincaid, Knox, Oldham, Taylor and Tennent.

Absent Messrs. Cofran, Elliott, and Herrick.

The Minutes of the former meeting were read, amended and approved.

Reports from Committees were called for.

Committee on Site reported progress and asked for further time, which was granted.

Committee on Finance, no report

Mr. Tennent from the Committee on Circular, read the following draft. Viz

Circular.

The Mechanics' Institute of the City of San Francisco, will hold their third Industrial Fair in the month of September 1860. in said City, and they cordially invite Mechanics, Manufacturers, Miners Agriculturists, Horticulturists and all other producers to be represented therein by their works and products.

No Pains will be Spared on the part of the Institute to render the coming exhibition even more brilliant and interesting than their two preceding ones, which are universally admitted to have exercised a potent influence on our home productions by bringing them before the people, and showing more clearly each Succeeding year, that the State of California is eminently Capable of producing every thing necessary to her wants.

The hearty cooperation of all well wishers of the enterprise is most earnestly Solicited.

Medals and Diplomas will be awarded for such articles as may be deemed to possess Superior Merit.

The public will be advised by our full Circular, (to be issued in January or February,)

of the Rules and Regulations of the Fair, the day appointed for Opening the Same, and all other Matters relating thereto.

By order of the Institute—

On motion of Mr. Knox the above was adopted.

Committee on Printing made no report.

Committee on Drafting Plans and estimating the cost of a building for the fair, made no Report.

The Committee on Printing was instructed to cause the Circular announcing the intention to hold a Mechanics' Fair in the Autumn of 1860 to be printed in the several papers in the State gratuitously if Possible.

adj^

P B Dexter Sec.

December 21st 1859

The Board met on the call of the President.

Present Messrs. Rose, Elliott, Knox, Oldham, Taylor, who were called to order by the President.

The Chair Stated the object of the meeting to be, the appointment of a Committee to make all necessary Arrangements for the Course of lectures proposed to be given before the Institute. This Committee

It would be the duty of the Committee so appointed to provide a place, and determine upon the time of giving these lectures, and cause the proper notices to be published in the press of the City.

Mr. Elliot moved and the motion was carried, that a Committee of three be appointed, to

which the President should be added, and of which he should be chairman, and that the said Committee have power to make all needful arrangements to give efficiency to the course authorized by the Institute.

The Chair appointed on that Committee. Messrs. Knox, Elliot and Tennent.

On Motion the Board adjourned

P B Dexter Sec.

Hall of the Institute
San Francisco December 30th 1857

The Board met pursuant to adjournment, and was called to order by the vice President.

On calling the roll the following Directors answered to their names. Viz. Messrs Dore, Elliott, Hobbs, Knox, Pelham, Taylor & Tennent.

The minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for,

Whereupon the Committee of Ways and Means and accounts submitted the following Bills, which having examined and approved, they recommended to be paid.

J. J. Walker's Bill for Coal	$9.75
P. B. Marston's Bill for Franks Services	25.00
Librarian's Bill for Salary & Expenditure	104.10
Daily Morning Call for Advertising	1.50

It was voted that an order be drawn on the Treasurer for the amount of the above Bills.

The same Committee laid before the Board the monthly Report of the Librarian, which the Committee Certified as Correct, and which the Board adopted and ordered on file.

The Committee on Library Reading Room and Building made no Report.

The Committee on Books and Donations reported, that two cases of Books, containing one hundred and forty three volumes had been received from the Agent in N.Y. in good order and recommended that they be accepted and placed upon the Shelves of the Library. and the recommendation was adopted.

The same Committee reported the following donations. Viz— from

Mr. P. A. Roach 8 Volumes of Patent Office Reports

Mr. N. C. Pelham

Fac Simile of Washington's Account with the United States.

On motion the above were accepted, and the thanks of the Board voted to the donors.

Mr. Elliot called the attention of the Board to an error in the Invoice of Books last received from the Messrs Appleton &co of New York. The Corresponding Secretary was instructed to point out the error to that publishing house in order to its correction.

Mr. Tennent made some remarks on the advertisement of and the form of Blank Book for the Employment office.

Messrs Knox and Tennent made some remarks on the subject of the proposed Course of Lectures before the Institute.

The matter of the proposed Ball was taken up and discussed, when on motion of Dr. Knox, the Committee on Ball was clothed with power to perfect all the necessary arrangements for the proposed Ball.

The volumes last received, not having been Stamped as had been done in former shipments. The Corresponding Secretary was instructed to notify the Agent of the Institute in New York that it was the wish of the Directory, that all books intended for the Institute be Stamped as has heretofore been done. It was further voted that the Corresponding Secretary order an Electrotype and 500 Stamps for such books in the Library may not have been Stamped. On Motion Adjourned.

P. B. Bexter Sec.

Hall of the Institute
San Francisco December 30th 1859

The Executive Met pursuant to Adjournment.

Present Messrs Dexter, Dore, Elliott, Freeman, Herrick, Hobbs, Knox, Oldham, Taylor and Tennent.

Absent Messrs. Coffman and Kincaid

The minutes of the last meeting were read & approved.

Reports from Committees were called for

Committee on Site. Made no Report,
Committee on Finance — no report.
Committee on Circulars — no report —
Committee on Printing — — no Report,
Committee on Plan & Estimate — no Report,

Mr. Dore stated that he had learned from Mr. Lick's Agent, that Mr. Lick himself was soon expected in the City — and thought, from what he had learned from others, that the vacant lots on Montgomery Street, might again be had on reasonable terms, for the purposes of the proposed Fair.

The Executive Committee adjourned to the 2d. Saturday in January —

Hall of the Institute
San Francisco. January 6th 1860

The Institute met.

Present a quorum of members who were called to order by the Vice President.

The minutes of the former meeting were read and approved.

The Chair laid before the members the monthly statement of the Treasurer, which having been read, was on motion of Mr. Herrick, referred to the Board of Directors.

Treasurer's Report.

San Francisco January 6th 1860

To the President and members of the Mechanics' Institute of the City of San Francisco —

Gentlemen,

The following Report of the Receipts and Disbursements, for the Month ending January 6th — 1860 — is most respectfully Submitted —

Receipts —

	To Balance from Last Report		$ 568.00
Jan. 6th	" Cash from Librarian		439.00
	Total Receipts		$ 1007.00

Disbursements.

By Cash	Paid Librarian, Salary & Expenditure	$ 104.10	
" "	" P. J. Walker for Coal	9.75	
" "	" P. P. Marston for Trustees Services	25.00	
" "	" C. A. Calhoun for 2000 Cards	9.00	
" "	" Warren & Carpenter for Math. Monthly.	3.00	
" "	" Newspapers for Advertising	6.00	
" "	" Gas Company Bill to Dec. 1st	14.40	
" "	" Barthing & Kimball Blank Book	15.00	
" "	" Jones Wood & Sutherland, Rent	50.00	236.25
	Balance in Treasury		$ 770.75

John Ed. Kincaid —
Treasurer

The following Resolutions Offered by Mr. Banks at the last meeting of the Institute, were, on Motion of Mr. Jones taken from the table and read.

Resolved. That it is the desire of this In-

stitute that the Horticultural Society unite with us in the proposed Industrial Exhibition of 1860.

Resolved. That the Executive Committee be and they are hereby authorized to make such arrangements with the Horticultural Society, as they may deem proper.

Mr. Herrick moved the adoption of the foregoing resolutions.

Whereupon a spirited discussion arose upon the merits of the question involved in the first resolution in which Messrs. Dore, Tennent, Bones, Banks, Sime and others participated.

The question was then put on the adoption of the first resolution and was lost.

The question was then put on the adoption of the second Resolution, and was also lost.

In answer to the enquiry, Whether any, or what notice had been given to the public, of the contemplated Industrial Exhibition of 1860. the Circular announcing the proposed Fair was read.

In answer to an enquiry by Mr. Sime, the Chair stated that the first lecture of the proposed Course before the Institute, would be given in Musical Hall on Thursday evening the 12th Inst. the second on the 20th & the third on the 26th Inst. the 4th on the 2d. the 5th on the 9th and the Sixth and last on the 15th of February.

Mr. Dore said that the Executive had not yet succeeded in securing a lot for the coming Exhibition.

Mr. Sime moved that the Executive Committee report at the next monthly meeting of the Institute, what lot they may have selected for holding the next Fair. and the motion was carried affirmatively.

On Motion Adjourned.

Hall of the Institute.
San Francisco, January 18th 1860.

The Board of Directors met at the Call of the President.

On calling the roll the following Directors answered to their names. Viz. Messrs. Dore, Elliot, Hobbs, Oldham and Taylor.

Absent Messrs. Knox and Tennent.

The minutes of the last meeting were read and approved.

Reports from the Standing Committees of the Board were called for.

Whereupon the Committee of Ways and Means and Accounts submitted the following bills, which having been examined and approved, the Committee recommended to be paid.

Messrs. Jones, Woodl & Sutherland Bill for Rent for Decr.	$50.00
San Francisco Gas Company's bill for Decr.	13.20
E. S. Muygridge for 7th Vol. of New American Cyclop	3.50
Daily Alta for Advertising	1.50
Evening Bulletin for Advertising	1.50
Daily Times for Advertising	1.50
Tyler Brothers for Blank Book	1.00
Walker and Company for Coal	6.00

On motion it was voted that an order be drawn on the Treasurer for the Amt. of the above Bills.

Committee on Library, Reading Room and Building made no report.

Committee on Books and Donations, reported that another Invoice of books for the Library had been received from the agents in New York, numbering One hundred and eighty nine Volumes, that they were in good Order, and recommended that they be received and placed upon the Shelves.

On motion the recommendation of the Committee was adopted.

The Same Committee stated that a copy of the Log & Form Book for California and Oregon, published by Bancroft of this City, had been laid

upon the table, asking that it be purchased at Six Dollars per Copy. Also a Specimen Copy of the Metropolitan Art Journal, published in Newyork, which the Institute was requested to subscribe for. Terms three Dollars and fifty Cents a Year. In respect to the Legal Form Book the Committee thought the price too great, and of the Metropolitan Art Journal that should it be thought desirable to do so, it would be better to order the back volumes bound and purchased in Newyork.

The Committee recommended that both propositions be declined, and the recommendation was adopted.

On motion the Committee on Books and Donations was authorized to purchase two Copies of Helper's Book, and place them in the Library.

Mr. Elliot submitted the following resolutions, which, having been considered were adopted unanimously

Resolved. That the thanks of the Institute be tendered to Messrs. Forbes & Babcock, Agents of the Pacific Mail Steamship Company, and Mr. Davidge its President in Newyork, for their great liberality in freighting, free of charge, Cases of Books shipped in Newyork and purchased there for the Library.

Resolved. That the Corresponding Secretary be instructed to communicate to Messrs. Forbes & Babcock and to Mr. Davidge the passage of the foregoing resolution.

On motion of Mr. Dore the Committee on Books and Donations was authorized to cause to be bound certain files of Newspapers received during the year 1859 making nine Volumes, and such books in the Library as in the opinion of the Committee required to be rebound.

Mr. Dore reported progress in the matter relating to the procuring of a portrait of the late Hon. D. C. Broderick, and asked for further time, which was granted. A model of Overton's Steam Wagon was, on Motion of Mr. Hobbs, allowed to remain the Rooms for a few days. Adjourned. (P B Dexter Secy

Hall of the Institute.
San Francisco January 25th 1860.

The Board met and was called to order by the President.

On calling the roll the following Directors answered to their names, Viz. Messrs Dore, Elliot, Hobbs, Knox, Oldham and Tennent.

Absent Mr. Taylor.

The Minutes of the former meeting were read and approved.

Reports from the Standing Committees of the Board were called for, Whereupon the Committee of Way and Accounts submitted the following Bills, which, having been examined and found to be Correct, the Committee recommended to be paid.

Post Office Bill for letter and paper postage	$ 14.30
Librarian's Bill for Salary and Expenditures	105.00
E. J. Muygridge for 7th Volume of New American Cyclo	3.50
P. F. Marston for Franks Services for 1 Month	25.00
Odd Fellows Library Bill for 1 Set of Penny Cyclo	30.00
Morning Call Bill for Advertising	1.50
Daily Herald 2 Bills for Advertising	3.00
Daily Times Bill for Advertising Employ ment Office	8.00
Congregational Church for its use for Mr. Greely's Lecture	20.00
Walker & Co Bill for Coal	6.00

It was voted on Motion that an order be drawn on the Treasurer for the Amount of the above Bills.

The same Committee submitted the Monthly Report of the Librarian for January, which having been examined and found Correct, was ordered on file.

The total Collections for the Month of January amounted to $143.00

On Account Quarterly dues	$ 108.00	
" " Stock	35.00	$ 143.00

Four Shareholders and five Subscribing members joined the Institute during the Month.

Committee on Library, Reading Room

and Building made no Report.

Committee on Books and Donations through its chairman, Stated, that since the last Meeting of the Board, two cases of Books, containing One hundred and fifty five volumes, had been received from the Agent of the Institute in Newyork, and that they came in good order. The Invoice had not yet come to hand.

The Same Committee reported that they had purchased from the Odd Fellows Library One Complete Set (27 volumes) of the Penny Cyclopedia, at a cost of thirty dollars.

On motion the report of the Committee was received and its Action approved.

The Same Committee Submitted the following as having been donated to the Institute since the last Meeting of the Board, Viz—

1 fine Specimen of Lava from Mauna Loa on the Island of Hawaii, Sandwich Islands— presented by Capt. Paty.

4 pieces of Japanese Coin, 1 gold, 2 Silver and 1 Copper, by T. A. Miller—

1 Lithograph View of the Old Federal Hall in the City of Newyork as it appeared in 1797— presented by Benjamin Dore.

On Motion of Dr. Knox the above were Accepted and the thanks of the Board voted to the donors.

Mr. Tennent Suggested as a matter of great interest to the Institute, that application be made to the Legistature, now in Session, for a grant of five thousand dollars, to be used by the Institute in payment of Standing premiums for valuable inventions, and for the Successful establishment of any new business in our Midst, that may tend to lessen the Semi monthly drain of the precious metals from the State. He thought it would be well to appoint a Committee to draft a Memorial to the Legistature setting forth the above facts and asking for the appropriation named.

the better course

Mr. Elliott said he thought it would be to submit the matter to the Institute at its next meeting, and then moved that the Board of Directors recommend to the Institute at its next meeting, the appointment of a Committee to draught a Memorial to the Legislature, praying for a grant of five thousand Dollars to be used for the payment of premiums for valuable inventions, and the successful establishment of useful Manufactures, and forward it

The Subject was considered and the Motion was carried affirmatively.

Mr. Knox mentioned that in his late visit to Greka he had succeeded in procuring several valuable Specimens in Mineralogy and geology, with some fossil remains, which he designed donating to Institute.

Messrs Dore and Knox Spoke of the present condition of the unsettled matters in issue between the Institute and the Horticultural Society.

The Committee on Books and Donations was instructed to purchase one copy of Helper's Crisis—

Mr. Dore Stated that the Committee on Ball had engaged the Hall of Tuckers Academy of Music, for the evening of the 16th of February at which the proposed Ball would come off. The Committee had agreed to pay Mr. Tucker for the use of the Hall on that occasion One hundred dollars.

On Motion adjourned—

P W Perkins Sec.

Hall of the Institute.
San Francisco January 28th 1860

The Executive Committee met and was called to order by the President.

Present Messrs. Coffman, Dexter, Moore, Elliott, Hobbs, Knox, Oldham and Pennell.

Absent Messrs. Freeman, Herrick, Kincaid and Taylor.

The minutes of the last Meeting were were read and approved.

Reports from Committees were called for.

Committee on Site.

Some conversation was had among the members in reference to several lots on which to erect a Pavilion, but no definite action was taken. Several vacant lots were spoken of, but the Committee was not prepared to recommend the leasing of any for the uses of the proposed Fair.

Committee on Finance. No report.
do on Preparing Circular. No Report.
do on Printing. No Report.
do on Drafting Plan and Making Estimate of probable cost of a Building for the Fair, made no Report.

The Committee adjourned.

P. B. Dexter, Sec't

Hall of the Institute.
San Francisco February 3d 1860

The Institute met.

Present a quorum of Members who were called to order by the President.

The Minutes of the former meeting were read and approved.

The President laid before the meeting the Monthly and Annual Reports of the Treasurer.

Monthly Report of Treasurer.

San Francisco February 3d 1860

To the President and Members of the Mechanics Institute of the City of San Francisco.

Gentlemen,

The following Report of the Receipts and Disbursement for the Month ending February 3d 1860 is respectfully Submitted.

Receipts.

Feb.	To Cash from Librarian	$ 143.00
"	Balance from last Report	770.75
	Total Receipts	$ 913.75

Disbursements.

Feb.	By Cash Paid Jones Woodhull Sutherland for Rent	$ 50.00	
"	" " Gas Company for Gas for December	13.20	
"	" " Newspapers for Advertising	17.00	
"	" " E. S. Muygridge for 7th Vol. Amer. Cyclo	3.50	
"	" " Tyler Brothers for Blank Book	1.00	
"	" " Librarian for Salary and Expenditures	105.00	
"	" " P. B. Marston for Franks Services	25.00	
"	" " Odd Fellows Library Association for 1 Complete Set of Penny Cyclo.	30.00	
"	" " F. Stand for Rent of Musical Hall for 2 Lectures.	60.00	
"	" " Congregational Church for Lecture by H. Greely	20.00	
"	" " Post Office for Postage	14.30	339.00
	Balance in Treasury		$ 574.75

John E. Kincaid
Treasurer

The above Report having been read, was on Motion of Mr. Elliot, referred to the Board of Directors.

Annual Report of the Treasurer.

San Francisco February 3d. 1860.

To the President and Members of the Mechanics Institute of the City of San Francisco.

Gentlemen,

The following Annual Report of the Receipts and Disbursements for the Year ending February 3d. 1860 is respectfully Submitted.

Receipts

March 1859	To Cash from Librarian	$ 2122.41
April	" " " " "	309.00
May	" " " " "	303.00
June	" " " " "	156.00
July	" " " " "	358.00
August	" " " " "	529.00
Sept.	" " " " "	236.18
Oct.	" " " " "	388.50
Nov.	" " " " "	203.00
Dec.	" " " " "	163.00
January 1860	" " " " "	439.00
February	" " " " "	143.00
	Total Receipts	$ 5351.99

Disbursements

March 1859	By Cash Paid as per Vouchers	$ 244.94
April	" " Cash Paid as per Vouchers	284.65
May	" " " " " " "	514.50
June	" " " " " " "	255.80
July	" " " " " " "	237.60
August	" " " " " " "	369.00
Sept.	" " " " " " "	209.00
Oct.	" " " " " " "	224.00
Nov.	" " " " " " "	1650.00
Dec.	" " " " " " "	212.50
January 1860	" " " " " " "	236.25
February	" " " " " " "	339.00 477.24
	Balance in Treasury	$ 574.75

J. E. Kincaid
Treasurer

On Motion of Mr. Freeman the above report was also referred to the Board of Directors.

Reports from the Standing Committees of the Board of Directors were called for,

Whereupon, The Committee on Library, Reading Room and Building submitted the following Report.

Hall of the Mechanics' Institute.

San Francisco February 3d. 1860.

Annual Report of the Committee on Library Reading Room and Building.

To the President and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

We shall not present to you a lengthy Report this year but will simply state that since the last Annual Report of this Committee, the following expenditures have been made.

For Chess tables, Checker Boards and appurtenances, Seventy eight dollars and seventy five Cents. ($ 78.75.)

For Book Cases, Reading Desks, Stools, Carpets, Gas Fixtures &c &c. Two hundred and fifty two and eighty Cents. ($ 252.80.)

For Books on the Shelves, and to arrive as per Order, One thousand four hundred and ninety four dollars and twenty Cents. ($ 1494.20.)

For Blank Books, Stationery, Magazines, Newspapers, Binding &c &c. One hundred and twenty three dollars. ($ 123.00.)

For Illustrations of geology, and Minerals for Cabinet One hundred and forty dollars. ($ 140.00.)

In all Two thousand and eighty eight dollars and seventy five Cents. ($ 2088.75.).

All of which is respectfully submitted.

Signed by the Committee

B. Dore
C. S. Hobbs.
W. P. Taylor

On motion the above Report was received and ordered to be Spread on the Minutes.

The following Report from the Committee on Books and Donations was read, and on Motion was received and ordered to be Spread upon the Minutes.

San Francisco February 3d 1860.

The Committee on Books and Donations appointed by the Board of Directors, beg leave to submit the following Report.

The Library contained by the last Annual Report eighteen hundred volumes of well Selected books, since then there have been added to this amount thirteen hundred and twelve volumes, making at the present time a total of three thousand one hundred and twelve volumes, and your Committee congratulate the Institute on the success it has attained the past year over the two preceding years.

The Library though comparatively Small, is not surpassed by any other in the City in its Selections of useful works. Among the more important works might be mentioned those of Hogarth and Constable, and others too numerous to be mentioned. The Several Encyclopedias should not be forgotten, but should be remembered as among the most useful works on our Shelves.

Out of this number of books, One hundred and twenty nine were donations, and as those persons contributing to our Library are worthy to be remembered, we will call the names of a few of them. That of the late Hon: D. C. Broderick amounted to Sixty Seven volumes and that of W.m T. Coleman to the first Sixteen of the 8th edition of the Encyclopaedia Britannica, all that were published at the time. To Mrs. P. H. Clay we are indebted for the "Hesperian" and to some Members of the Institute for Books, Maps &c all of which have been received and duly Acknowledged by the Board of Directors.

Numerous Small Articles have also been presented to the Cabinet, which are none the less valuable.

Out of the fifteen hundred volumes ordered by the Institute, only four hundred have yet arrived.

Your Committee receive by each Steamer one or two cases, and when all shall have arrived and have been placed upon the Shelves, we believe that each member can point to that Library with pride to himself and credit to the Institute of which he is a member.

All of which is respectfully Submitted.

G. Elliot }
C. S. Hobbs } Committee
T. Kruy }

At the meeting of the Institute held on 6th January, the Executive Committee was instructed to report at the present meeting the lot the Executive may have selected for holding the next Fair.

Mr. Elliot therefore, Stated that the Executive had not succeeded in Securing a lot for the uses of the proposed Exhibition. Some effort had been made to lease from Mr. Lick the Vacant lots bounded by Sutter, Montgomery and Post Streets, but without Success. Capt. Macondray had also been seen in reference to the lot on Sutter and Lansom Streets, but nothing definite had been concluded on.

Several other points had been Suggested as desirable Sites for the erection of a Pavilion, which the Committee desire further time to thoroughly examine.

On Motion of Mr. Hobbs further time was granted the Committee.

At the meeting of the Institute in December the Board of Directors was requested to report at this present meeting the matters in issue between the Horticultural Society and the Institute.

Wherefore Dr. Kruy, read a Report from the Committee appointed by the Board of Directors to adjust and settle the differences between the two Associations.

It was the opinion of the Committee that the Horticultural Society had abandoned their claim on the Institute.

Mr. Tennant from the Committee of Ways and Means of the Board of Directors, who was not

present when the Report of that Committee was called by the chair, moved the rules be suspended and that the Report of said Committee be now read and the motion was carried.

Annual Report of the Committee of Ways & Means.

San Francisco February 3d 1860.

To the Officers and Members of the Mechanics' Institute.

Gentlemen,

The Committee on Ways and Means of your Board of Directors beg leave to report. That the total receipts of the Institute for the past year to the present are five thousand three hundred and fifty one 91/100 Dollars which includes Nineteen hundred and sixty nine 91/100 Dollars turned over from the Executive Committee of last year.

The expenditures for the same period have been four thousand seven hundred and seventy seven Dollars and twenty four Cents, leaving a balance of receipts over expenditures of five hundred and seventy four dollars and seventy five Cents.

The expenditures have been for the following purposes.

Salaries of the Librarian and his assistant		$ 1425.00
Books added to the Library		1474. 00
Periodicals		55. 05
Advertising and Printing		169. 12
Furniture and Additions to Reading Room		382 80
Rent of Rooms		600. 00
Miscellaneous	73.19+	627. 08

The number of Members is 678, being an increase of 82 during the year.

The whole number of Shares taken 822, on which installments have been paid Amounting to $2812.50. 328 Shares representing $1125.00 have been forfeited to the Institute.

During the year the attention of your Committee has been directed to various matters which have appeared to them to materially concern the interests of the Institute and of Mechanics generally, among these we would mention the Employment Office. This being yet in its infancy presents no results as yet which may be considered as important, but your Committee recommend

that it be permitted to develop its usefulness, when we confidently expect it will insure, not only to the credit and prosperity of the Institute, but also be the means of accomplishing much good for the Mechanical interests of our City and State.

Your Committee has also advocated the course of Free Lectures now being delivered, in the hope that if no good result is immediately apparent, the Institute will in time reap the reward of its liberality.

Your Committee earnestly recommend that your body take immediate measures, by the appointment of a Committee, to endeavor to procure from the Legislature now in Session, an appropriation of five thousand dollars to be expended under direction of the Institute in awards to be made for various of the most important branches of Mechanical Industry which shall be successfully established and prosecuted in this State.

Your Committee in making this final report, beg the indulgence of your body, if their efforts during the past year do not present as good results as may have been anticipated, but hope that in all events they will be considered to have been in the right direction.

In conclusion we respectfully subscribe ourselves.

Thomas Tennent
Franklin Kroy
P. S. Oldham
Com. on Ways

On motion of Dr. Rabé the above report was received and ordered to be spread upon the Minutes.

Mr. Elliott stated that at the last meeting of of the Board of Directors, action was taken on the proposition to ask for an appropriation of five thousand dollars, from the Legislature and requested that that portion of the minutes of the last meeting of the Board of Directors relating this subject, be read.

After reading that portion of the minutes called for, Mr. Herrick moved That the Committee on Ways and Means of the Board of Directors be a Committee to draft a Memorial to the Legislature, praying for an appropriation of five thousand Dollars, but subsequently modified his Motion, by naming Messrs. Tennent, Kroy and

Oldham as the proposed Committee.

The motion was debated by Messrs. Sime, Rabé Pennent, Elliott, Taylor, Knox and others.

When Mr. Rabé moved to lay the Motion on the table. This motion was lost.

Mr. Knox then moved an Amendment, that the subject be referred back to the Board of Directors with instructions to draught the proposed Memorial in the name of the Institute, and that it be signed by all the Officers.

Before taking the question on the Amendment offered by Mr. Knox Mr. Pennent moved, as an Amendment to the Above Amendment that the whole Subject be referred to the Board of Directors with power and the motion was carried affirmatively.

Mr. Freeman Moved for the appointment of a Committee of five, to make Nominations for Officers for the ensuing year. Mr. Fuller moved to amend by adding that the proposed Committee be nominated by the meeting at large. The Amendment was adopted. When the following gentlemen were put in Nomination and unanimously chosen as the Committee to make nominations. Messrs. Bones, Magagnos, C. L. Taylor, Freeman and Battles.

Mr. Elliot moved that when the Institute adjourns it shall adjourn to Tuesday evening the 14th Inst. to hear the Report of the Nominating Committee, and the motion was carried affirmatively.

Mr. Sime made some remarks on the Statement made by the Chairman of the Committee appointed by the Board of Directors to settle matters in issue with the Horticultural Society.

When on Motion the Institute adjourned.

P B Dexter Sec.

Hall of the Institute.

San Francisco February 8th 1860.

The Board met on the Call of the President.

On calling the Roll the following Directors answered to their Names, Viz- Messrs. Dore, Elliot, Hobbs, Oldham and Taylor.

Absent Messrs Pennent and Knox.

The President Stated the object of the meeting to be, to consider and act upon the proposition, to petition the Legislature for a grant of five thousand dollars to the Institute, to be used in payment of Standing Premiums for Valuable inventions, and the establishment of useful Manufactures.

That portion of the minutes of the last meeting of the Institute relating to the subject to be considered and which had been referred to the Board with power, was then read.

Mr. Elliot moved that the Rules be Suspended and the next regular meeting of the Board be held on Friday evening next, at the usual hour, and that when the Board adjourns it shall adjourn to that time, and the motion was carried.

Mr. Elliot then moved that a Committee of three be appointed to draft a Memorial to the Legislature, in accordance with the action of the Institute on this Subject, and that they report at the next meeting, and the motion was carried affirmatively.

The Chair appointed as that Committee, Messrs Pennent Elliot and Dore.

On Motion of Mr. Elliot the Secretary was instructed to have notices of the adjourned Meeting of the Institute, to be held on the evening of the 14th Inst. printed and addressed to every member of the Institute in good Standing.

On Motion adjourned.

P B Dexter Sec.

February 10th 1860. Hall of the Institute.

The Board met pursuant to adjournment.

On calling the roll the following Directors answered to their names, Viz. Messrs. Dore, Elliott, Hobbs, Knox, Oldham, and Tennent.

Absent Mr. Taylor.

The Minutes of the last regular and called Meetings were read and approved.

Reports from the Standing Committees of the Board were called for, Whereupon

The Committee of Ways and Means and Accounts, submitted the following Bills, which having been examined and approved, the Committee recommended to be paid.

Francis Stauds Bill for Rent of Musical Hall for two Lectures before the Institute.	$ 60.00
Morning Call for Advertising Course of Lectures	10.00
Charles Schultz, Sexton of Congregational Church for Services at Mr. H. Greely's Lecture	5.00
Jones Wood Sutherland for Rent for January	50.00
Daily Times for Advertising Annual Meeting	1.50
San Francisco Gas Company Bill for January	14.80
D. E. Appleton for 1 Copy of Helper's Books	1 75
W. H. Eastman for Making Case for Works of Hogarth and Putting up Shelves	23.75.
Evening Bulletin for Advertising Meeting	1.50
Cal. Democrat, Advertising Course of Lectures	6.00

On Motion of Mr. Tennent it was voted that an Order be drawn on Treasurer for the Amt of the above Bills.

The Same Committee reported that they had examined both the Last Monthly and Annual Reports of the Treasurer, and found them correct.

The two Reports were on Motion ordered on file.

The Committee on Library, Reading Room, and Building, Made no Report.

Committee on Books and Donations submitted the following as donations to the Cabinet.

A Medal. Struck on occasion of an Exhibition or Fair in Breslau in 1857 — H. P. Geiger.

A mammoth Pine Cone from the Mountains in the Neighborhood of Nevada — Presented by P. L. Ottignon.

2 Specimens of Stalactites from a Cave near Murderers Bar Eldorado County. Presented by T. S. Oldham.

On motion the above were accepted

The Report of the Committee appointed by the Board of Directors to confer with a like Committee of the Horticultural Society, was read, and ordered to be Spread upon the Minutes.

To the Board of Directors of the Mechanics Institute.

Mr. President and Gentlemen,

Your Committee appointed to confer with a Committee of the Horticultural Society on the subject of a Claim of that Society on the Institute, growing out of the Commingling of the two Societies in the Fair of 1858.

respectfully beg leave to report.

That the Chairman of this Committee notified the Committee of Conference of the Horticultural Society shortly after our appointment, of our readiness to meet them at such time and place as they should designate. After a good deal of delay one or two meetings of the whole of both Committees were holden at the Hall of the Institute.

The whole subject was thoroughly discussed, and had been partially so by individuals of the two Committees many times, but no definite result has been reached.

There has been nothing done for Several Months past. At the last meeting, it was agreed that, as the other Committee, or a Majority of them, resided out of town, our Committee would endeavor to meet them whenever they would give us notice that they would be here. Two or three attempts to get a Meeting have been since made, but owing to absence of Members of the Committee they have failed. No attempt to have one having been made for Some Months, the Committee conclude that none further will be made. They have not seen any

reason to believe that the Institute is justly indebted to the Horticultural Society; and they believe that a Majority of the Committee of that Society are convinced that their claim is not well founded.

Your Committee respectfully ask to be discharged from the further consideration of the subject.

Signed

P. Knox
Daniel Van Pelt
Benjamin Dore
Committee

On motion the above Report was received and the Committee discharged.

The Committee appointed by the Board of Directors at the meeting of the 8th Inst. to draft a Memorial to the Legislature, praying for an appropriation to the Institute, of Five thousand Dollars, reported progress and asked for further time, which was granted.

Mr. Tennent moved that when the Board adjourns it shall adjourn to Tuesday evening next at 6½ O'clock. and the motion was carried affirmatively.

On motion of Mr. Elliot the Secretary was instructed to prepare a list or Memorandum of such public documents wanted in the Library as may be supplied from Washington City, and hand the same to the Corresponding Secretary to be forwarded to Hon. Milton S. Latham, under the seal of the Institute.

Mr. Elliot had been promised by the Senator that any Public Document deemed of value to the Library, would, if possible, be forwarded to the Institute.

Mr. Elliot said his attention had been called to the fact that Hon. Zadok Pratt of Newyork, would be in the City in a few days, and inasmuch as he had been a prominent Member and President of an Association similar to our own, he moved that Mr. P. on his return to the City be invited to our Rooms and that the Board recommend to the Institute that Mr. Pratt be elected an honorary Member of the Mechanics' Institute, and the motion was carried affirmatively.

On Motion adjourned

Hall of the Institute.
San Francisco February 14th 1860.

The Institute met pursuant to adjournment.

Present a quorum of Members who were called to order by the President.

The Chair stated the object of the meeting to be to hear and act upon the Report of the Nominating Committee appointed at the last meeting of the Institute.

The Committee submitted the following Report—

Report of the Nominating Committee of the Mechanics Institute for Officers for 1860—

Mr. President and Members.

Gentlemen,

Your Committee beg leave to submit for your approval the following named gentlemen as the regular nominees for Officers of the Institute for the ensuing year.

For President
Thomas Tennent.

For Vice President
James A. Banks.

For Treasurer
John W. Kincaid

For Corresponding Secretary
Wm. H. Herrick.

For Recording Secretary.
P. B. Dexter

For Directors.
Gardner Elliot. Benjamin Dore.
Paul Forquet. H. L. King.
J. P. Buckley. J. A. Sperry.
A. H. Houston.

Signed

John W. Bones.
Wm. Ward Battles
J. A. Magagnos
C. L. Taylor

On Motion of Mr. Elliot the above Report was received and the Committee discharged.

Mr. Fuller moved that the names of the nominees be taken up and voted upon separately.

This motion gave rise to a spirited discussion, in which Messrs. Knox, Sime, Magagnos, Bones, Dore, and others participated. When the motion was put and lost.

The President called Mr. C. L. Taylor to the Chair.

Mr. Knox moved that the Secretary be instructed to post a Copy of the Report of the nominating Committee in a Conspicuous place in the Library Room.

This motion was debated by Messrs. Knox Cherry, Magagnos, Bones, Burkett, Sime and others, when on putting the motion, it was carried affirmatively.

Mr. Knox called for the reading of a portion of the minutes of the proceedings of the Board of Directors at its meeting of the 10th Inst.

The Board at this meeting recommended that the Hon. Zadok Pratt of Newyork be elected an honorary Member of the Institute.

Mr. Sime moved that Mr. Z. Pratt be elected an honorary member, that a ballot be taken, and that the Secretary cast the ballot, and the motion was carried in the affirmative.

The Secretary cast the Ballot and the Chair announced that Hon. Zadok Pratt of New York was unanimously elected an honorary Member of the Mechanics' Institute.

Mr. Sime made enquiry of the Executive Committee whether any and what Site had been selected for the purposes of the next fair.

Mr. Elliott stated that no lot had yet been selected by the Committee. Further time was asked for and granted.

Mr. H. F. Williams, in order to afford an opportunity to Members to urge their objections to any person or persons put in Nomination for Office by the Committee, Moved that the Report of the

Nominating Committee be adopted as a whole.

Mr. Sime. A spirited debate ensued in which Messrs. Sime, Fuller, Cherry, Burkett and others participated, When Mr. Sime raised a point of order, to the effect that the meeting having received the Report of and discharged the Committee, and having at a subsequent Stage of the proceedings adopted the motion of Mr. Knox instructing the Secretary to post a Copy of the Report in a conspicuous place in the Library Rooms, the motion of Mr. Williams to adopt as a whole was not now in order.

The Chair ruled that the motion to adopt as whole was in order.

Mr. Sime appealed from the decision of the Chair.

The question was put, Shall the decision of the Chair Stand as the opinion of the meeting, when the Chair was sustained.

The motion was further debated by Mr. Williams, Fuller, Magagnos, Bones, Cherry and Burkett.

When Mr. Banks stated his reasons for declining the Nomination for Vice President with which he had been honored by the Committee.

Whereupon Mr. Cherry moved a reconsideration of vote discharging the Committee, and the motion was carried affirmatively.

On motion of Mr. Cherry the Report was then referred back to the Committee with instructions to fill the blank occasioned by the withdrawal of Mr. Banks.

Mr. H. F. Williams having been called to the Chair, the Committee retired.

By request of Mr. Elliot, Mr. Dore Chairman of the Committee on Ball, made a statement, and requested members to aid the Committee in disposing of tickets.

The Committee on Nominations returned and reported that the blank in the list of Officers occasioned by the withdrawal of Mr. James A. Banks had been filled with the name of Mr. J. W. Cherry, whom

the Committee nominated for Vice President.

On Motion of Mr. Elliot the Report was received and the Committee discharged.

Mr. H. P. Williams renewed his motion to adopt as a whole the Report of the nominating Committee.

The subject was further discussed by Messrs. H. P. Williams, Fuller, Magagnos, and Burkitt.

When on Motion of Mr. Elliot the whole subject was laid upon the table.

On Motion the Institute adjourned.

P. B. Dexter Sec.

Hall of the Institute.
San Francisco February 25th 1860.

The Board of Directors Met and was called to Order by the President.

On calling the roll the following Directors Answered to their names, Viz, Messrs. Howe, Elliot, Hobbs, Knox, Oldham, Taylor and Tennent.

The minutes of the last meeting of the Board were read and approved.

Reports from the Standing Committees of the Board were called for. Whereupon

Mr. Tennent, from the Committee of Ways and Means and Accounts, laid before the Directors the following Bills, which, having been examined and approved, by the Committee recommended to be paid.

Evening Telegram,	Bill for Advertising Lectures	$ 10.00
Daily National	" " " "	10.00
Evening Bulletin	" " " "	10.00
Daily Herald	" " " "	10.00
Daily Alta	" " " "	10.00
Bartling & Kimball	for Binding 8 Vols of Newspapers	32.00
Warren & Carpenter	Bill for Periodicals	13.00
Tyler Mothers	Bill for Stationery	4.00
Morning Call	for Advertising Meeting	1.50
Librarian's	Bill for Salary & Expenditures	104.00
P. F. Marston	for Janks Services for 1 Month	25.00
W. D. Herrick	Bill for Expenditures as Cor. Sec.	21.75
Daily Times	Bill Advertising Employment Office 1 month	8.00
" "	" " Annual Meeting	1.50

On Motion of Mr. Tennent it was Voted that an Order be drawn on the Treasurer for the Amt. of the above Bills.

The Same Committee laid before Board the Monthly Report of the Librarian, which on examination was found to be Correct, and on Motion was accepted and ordered on file.

The Report Showed the Collections for the Month ending February 25th 1860 to have been from Dues $ 63.00
Collections on Account of Stock 40.00
Total $ 103.00

Three Shareholders and Five Subscribing members joined the Institute during the Month of February.

Committee on Library Reading Room and Building. Made no Report.

Mr. Elliot from the Committee on Books and Donations, reported the following donations as having been made to the Institute since the last Meeting of the Board. Viz:

Presented by Dr. F. Downer.

77 Nos. of Harpers' Magazine
22 Nos. of The Sidereal Messenger. C. M. Mitchell
Secret Proceedings and Debates of the Convention of 1787.
"Two Millions." A Poem by W. Allen Butler
Cose de Leon. A Novel by G. P. R. James. 2 Vols
Memoir of J. J. Prentiss 2. "
Bleak House. A Novel by Charles Dickens. 2 "
Jeames's Diary. by W. M. Thackeray
Confessions of Fitzboodle do.
Prize Novelists from Punch. do
Paley's Philosophy.
Daniel, A Model for Young Men. by W. A. Scott
2 Bound Volumes of the New Yorker. by H. Greely
Medical Statistics of the U. S. Army. 1839 to 1854.

Presented by Mr. W. F. Herrick.

Prenticeana, or Wit and Humor in Paragraphs.

Presented by Mr. Benjamin Dore

Specimens of Marine Shells and Coral

Presented by Mr. S. A. Miller

Specimens of Coral from Sandwich Islands.

Presented by Miss E. B. Floyd

Native Quicksilver from New Almaden Mines.

Presented by Dr. Knox

A Marine Shell found embedded in a Stratum of Cement in the Town of Ypeka, forty feet below the Surface

A specimen of fossil Slate, containing Marine Shells taken ten feet below the Surface of the Rock.

A portion of a Tusk of an extinct Species of Animal. The Tusk was a little upwards of seven feet long, was hollow at the large end and tapering to a point, the small end Curved slightly. Was found embedded about forty feet under ground in a hard Cement, and below a rich gold bearing Strata. The Cement in forming had conformed to the form of the tusk, instead of this complying with the inequality of the gravel. It was found in the claim of David English & Co. at the North West Corner of Ypeka City.

Presented by W. T. Coleman Esq.

The 17th and 18th Vols. of Encyclopedia Britannica.

On Motion of Mr. Elliott the above were accepted and the thanks of the Board were voted to the donors.

Mr. Tournet from the Special Committee on draughting a Memorial to the Legislature, reported that a Memorial had been drawn up, signed by the President and Directors and forwarded to Mr. J. A. Sharp of the Senate.

The Memorial was read and on Motion of Dr. Knox was ordered to be spread upon the Minutes.

To the Honorable the Senate and Assembly of the State of California.

The Mechanics' Institute of the City and County of San Francisco, respectfully represents to your Honorable Bodies, the great existing necessity of encouraging the domestic, Mechanical, and Manufacturing interests of California.

The enormous sum of at least twenty Millions of dollars is annually sent out of the State to pay for the following enumerated articles which, could, doubtless be manufactured at home, and probably would be so done, were the attention of Manufacturing Capitalists directed to the subject in the Mode hereafter proposed in this Memorial.

During the Year 1859, there have been imported into the State the following.

99 957 Cases of Boots and Shoes
43. 911 Doors.
14 880 Pairs of Sash
5 573 Pairs of Blinds
2. 712 Packages of Crockery

In order to protect the Institute from the above mentioned portion of the Rock standing there and preserve it in its present form, On Motion of Mr. Grove the Committee on Books and Donations were instructed to cause the same to be inclosed in a Lattice work of glass

The Specimen of fossil Slate was taken from an excavation in the Rock, in the vicinity of Clear Lake Mar— Middleton, Shasta County.

37,546 Bales of Dry Goods
47,785 Cases of Clothing
11,293 Packages of Glass Ware
2,383 Cases of Matches.
93,763 Kegs of Nails
9,500 Kgs. of Paint
12,168 Stoves
5,871 Mats of Tubs.
14,606 Boxes of Window Glass.
together with many other Articles which it would be tedious to mention.

In the single item of boots and shoes the Annual Average Consumption of our State is 70,000 cases, costing $3,500,000. every dollar of which leaves us to enrich the Eastern States, when it might be retained and assist in still further developing our own resources.

Every facility appertains to introduce this branch of Manufacture by Machinery, hides have long been a staple product of California, our tanning bark is proved and admitted to be much superior to any of Eastern growth, and Sole leather is at the present moment manufactured at 10 per Cent cheaper rates, and of better quality than the imported Article, our leather belting and fire hose are fast coming into use from the superior excellence of the leather.

No Country can be truly prosperous unless it produces and Manufactures sufficient not only for its own wants, but also an overplus for purposes of export, our overflowing prisons and Almshouses are the natural result of an unemployed population, our rising generation of boys are cut off from the opportunity of learning trades by which they could hereafter honorably support themselves, and in too many cases become fit Subjects for Houses of Refuge.

The Mechanics Institute some Months since, inaugurated, at their own expense an Employment Office for the purpose of procuring free of charge employment for Competent Mechanics, and also to furnish to employers such help as might be required, Soon after opening our Office the register became crowded with applications from those wishing to be employed, but none from persons wishing their services.

The remedy which we would respectfully suggest to your Honorable Bodies is, that there be placed by the State, at the disposal of the Mechanics' Institute, in trust, the sum of five thousand dollars, to be divided into premiums of such Amounts as may be thought desirable and to be awarded for such inventions as may hereafter be proved to be of particular value to our Mining interests, and also for the Successful introduction and prosecution in this State of such Stipulated branches of domestic manufacture as may be determined upon by the Institute.

In asking your Honorable Bodies to make this appropriation, we wish it to be distinctly understood, that it is not for the benefit of the Mechanics' Institute, nor to be particularly applied to this City and County, but for the advancement of the interests of our whole State.

Signed by the President and Directors.

Dr. Knox was excused from further attendance this evening.

On Motion of Mr. Elliot, the Board fixed the time for opening the polls at 12 Meridian and closing at Nine P.M. on Friday 2d day of March 1860. and elected as judges to superintend the election on that day Messrs. James A. Banks, Abram Flanders, and Wm Ward Battles.

Mr. Hone moved that when the Board adjourns it shall adjourn to Wednesday evening next at 7 O'Clock.

On Motion of Mr. Elliot the Secretary was instructed to notify the Members just elected judges of the election of their appointment.

On Motion of Mr. Tennent the thanks of the Board were voted to the gentlemen who had lectured before the Institute, and to the trustees of the Unitarian Church for the gratuitous use of

the Church on accasion of the three last lectures delivered before the Institute.

Mr. Elliot called attention to Nos of Harpers Magazine wanting to Complete the Series. When

On Motion of Mr. Dunnell the Matter of procuring the missing Nos was referred to the Committee on Books and Donations.

It was stated that Dr. Bourne had tendered to the Institute a copy of the "Weekly Tribune" for fifteen years, on Condition that the Board would cause to have the same bound. When

On Motion of Mr. Dore the proposition was referred to the Committee on Books and Donations to report at the next Meeting of the Board

Mr. Dore Stated that the Portrait of the late Hon. D. C. Broderick would probably be ready to be placed in the Room of the Library next week.

On Motion of Mr. Dunnell the Board adjourned

P. B. Dexter Sec.

Hall of the Institute.

San Francisco, February 29th 1860.

The Board of Directors met pursuant to adjournment and was called to order by the President.

On calling the roll the following gentlemen answered to their names. Viz Messrs. Dore Elliot, Hobbs, Oldham and Taylor.

Absent Messrs. Kruse and Dunnell.

The minutes of the last meeting of the Directory were read and approved.

Reports from the Standing Committees of the Board were called for, when

Mr. Oldham Submitted a Bill from Mr. Whitton for printing 500. Ballots $ 3. 00

The bill was found to be correct, and on motion was ordered to be paid.

Committee on Library, Reading Room and Building reported progress.

Mr. Elliot from the Committee on Books and Donations, reported that the Committee had caused the portion of the Tusk of the Mastadon found at Yreka, and presented by Dr. Kruse, to be immersed in a Solution of glue, and thought it could now be preserved.

The Same Committee had caused a list of the Nos wanting to Complete the Series of "Harpers Magazine, to be left at a periodical depot, with a prospect of securing the Missing Nos.

On Motion the Report of the Committee was received and their action approved.

In the Matter relating to the Binding of the Newyork Tribune the Same Committee reported progress, and asked for further time which was granted.

On Motion of Mr. Elliot the Committee of Way and Means was instructed to procure a Blank Book for recording the proceedings of the Institute and Board of Directors, and also a Blank Book for a register of the Books taken from the Library.

On Motion of Mr. Dore it was

voted, that when the Board adjourns it shall adjourn to Tuesday evening next at 7½ O'Clock.
Friday

On motion the Board adjourned.

P Dexter Sec.

February 29th 1860.

The Executive Committee met and was called to order by the President.

Present the following, viz: Messrs Coffman Dexter, Dore, Elliott, Hobbs, Oldham, and Taylor.

Absent Messrs. Freeman Herrick, Kincaid, Knox and Tennent.

The minutes of the last meeting were read and approved.

The Several Committees of the Executive reported progress in the various matters which had been submitted to them, and severally asked for further time, which was granted.

There being no new business, the Executive adjourned to Tuesday next at 7½ O'Clock.
Tuesday

P Dexter Sec.

Hall of the Institute.
San Francisco March 2d 1860.

The Institute met.

Present a quorum of Members, who were called to order by the President.

The election of Officers of the Institute for the ensuing year being in progress Mr Elliott moved that the Reading of the Minutes of the last regular and adjourned Meetings of the Institute be dispensed with, and the motion was carried affirmatively.

On motion of Mr Tennent it was voted that when the Institute adjourns it shall adjourn to Thursday evening next, March 8th at 7½ O'Clock, to hear the Report of the judges of election and to transact other business.

On Motion of Mr Dore the Institute adjourned.

P Dexter Sec

Hall of the Institute.
San Francisco March 6th 1860

The Board met pursuant to adjournment and was called to order by the President.

On calling the roll the following Directors answered to their names Viz. Messrs. Hore Elliott, Hobbs, Knox, Oldham and Tennent.

Absent Mr. Taylor.

The minutes of the former meeting were read and approved.

Reports from the Standing Committees of the Board were called for. When Mr. Tennent from the Committee on Ways and Means and accounts reported progress in the matter of procuring two Blank Books, as instructed at the last meeting of the Directory.

The same Committee submitted the following Bills, which having been examined and approved the Committee recommended to be paid.

G. T. Emerson Bill for Binding 21 Vols. of Books	$20.00
Abel Whitton for Printing 200 Ballots	2.00
Daily Times for Adv. Election Notice	3.00
" " " " Notice of Meeting	1.50
Jones Woodl and Sutherland Bill for Rent to March 1st	50.00
Evening Bulletin for adv.	4.50
San Francisco Gas Company Bill for Gas to March 1st	15.20
B. F. Sterett for printing 450 Notices	3.50
A. Buswell for Binding 21 Volumes of Books	27.00
J. D. Cunningham attendance 3 Lectures	15.00

On Motion of Mr. Elliott it was voted that an Order be drawn upon the Treasurer for the amount of the above Bills.

Committee on Library, Reading Room and Building, reported that the portrait of the late Hon. D. C. Broderick, was not yet ready, and suggested, that as the present Board was about to retire from office, it would be proper to refer the subject to the Directory just elected.

On Motion the subject was so referred.

Mr. Elliott from the Committee on Books and Donations Stated that the Books which had been ordered to be rebound, had been returned, and the Binding was satisfactory. Also that duplicate copies of a little volume entitled "The Journey to Heaven" had been presented.

On Motion the Report of the Committee was received, and the books accepted.

The same Committee Stated that it had been proposed by Dr. Wooster, to exchange the first and second Volumes of the "Pacific Medical and Surgical Journal" Substantially bound, and receive for them the several unbound Nos which have been gratuitously furnished to the Reading Room, the Institute paying the Cost of binding.

The proposition of Mr. Bourne to present files of the New York Tribune for a series of years, on condition that the Institute would have the same bound, and the matter of procuring those numbers of Harpers' Magazine necessary to complete the series – it was suggested by the Committee had best be referred to the incoming Board. When on motion these several Matters were so referred.

A Copy of Bancroft's Lawyer and form Book for California, Oregon and Washington – had been left in the Library Room with a view of selling the same to the Institute, When on Motion of Mr. Knox it was voted to decline the purchase of said Work.

Mr. Hore from the Committee on Ball reported that although full returns of the proceeds of the sale of tickets to the late Ball had not yet been made, the Committee was authorized to state that the receipts would equal the Expenditures.

On Motion of Dr. Knox the above report was accepted and the Committee discharged.

Mr. Elliott Said that inasmuch as the Ball Committee had made Mention of Certain gentlemen who had generously made deductions on their several Bills, he moved, and the motion was adopted, that the thanks of the Board be tendered to Messrs Agnew & Deffebach, Mr. G. Mitchler and C.

Charles Geddes' Bill for putting up Shelves $3.00
John McLean's Bill for Coal 12.00

and C. Andrus

Riley for their liberality towards the Institute in receiving less than their just claims.

On motion of Mr. Tennent the Corresponding Secretary was authorized to draft a form for the acknowledgement of Donations to the Institute, and cause the same to be Lithographed or Printed.

Mr. Elliot submitted the following Resolution, which having been read, was unanimously adopted.

Resolved. That the thanks of the Board of Directors be unanimously tendered to the President (Mr. George Coffran,) for the uniform courtesy which has marked his intercourse with the Directors and other Officers and Members of the Institute, and for the faithful and efficient discharge of his duties as presiding Officer both of the Board and of the Association at large.

The President in a few brief remarks, thanked the Board for the compliment just paid him, and said that on some future occasion he should endeavor to respond to the Sentiments just expressed.

Mr. Elliot moved that when the Board adjourns it shall adjourn to Thursday evening next at 7 O Clock, and the motion was adopted.

On motion of Mr. Dore the Board adjourned.

(P Bleyden) Sec.

Hall of the Institute,
San Francisco March 6th 1860.

The Executive Committee met and was called to order by the President.

Present Messrs. Coffran, Dexter, Dore, Elliot, Herrick, Hobbs, Knox, Oldham, and Tennent.

Absent Messrs Freeman, McCaid and Taylor.

The minutes of the last meeting were read and approved.

Reports from the several Sub Committees were called for.

The Committee on Site reported progress.

On Motion of Dr. Knox the matters which had been entrusted to the Committee on Site, was referred to the incoming Executive.

Committee on Finance, reported progress.

The same course was taken as above, and also in reference to the other Committees of the Executive.

On Motion of Mr. Dore the Executive adjourned to Thursday Evening next at 7½ O'Clock.

P Bleyden Sec.

Hall of the Institute.
San Francisco March 8th 1860.

The Institute met pursuant to adjournment.

Present a quorum of Members who were called to order by the President.

The minutes of the last regular and adjourned meetings were read and approved.

The Chair stated that the first business in order was the Report of the Judges of the Election of Officers of the Institute for the ensuing year.

Report of the Judges of Election.
Hall of the Institute,
San Francisco March 2d 1860.

To the President and Members of the Mechanics Institute of the City of San Francisco.

Gentlemen,

We, the Undersigned, Judges of the election of Officers of the Institute for the ensuing year, held this day under our Superintendence, Certify that the following named gentlemen were duly and Constitutionally elected to the Offices opposite their names respectively, and by the vote appended. There were two hundred and two votes Cast.

For	President	Thomas Pennock	received	179 votes
"	Vice do	P. W. Cherry	"	188 "
"	Corres. Secretary	W. F. Herrick	"	192 "
"	Recording do	P. B. Dexter	"	189 "
"	Treasurer	John E. Kincaid	"	171 "
"	Director	Gardner Elliot	"	193 "
"	do	Benjamin Dore	"	196 "
"	do	Paul Torguet	"	197 "
"	do	Henry L. King	"	170 "
"	do	John P. Buckley	"	194 "
"	do	James A. Sperry	"	175 "
"	do	A. H. Houston	"	116 "

All which is respectfully Submitted.

James A. Banks
Wm Ward Battles
Alvan Flanders
Judges of Election

The above report having been read, On

Motion of Mr Knox the same was received and ordered to be spread upon the Minutes.

Mr R. Fisk then moved that the gentlemen named in the Report of the Judges of Election as having been elected to their respective offices be declared the Officers of the Institute for the ensuing year, and the motion was carried unanimously.

The Annual Report of the President was read, and on Motion of Mr Elliot was ordered to be Spread upon the Minutes.

Annual Report of the President

To the Officers and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

The fifth Anniversary of the organization of our Society has arrived; As your President I am called upon to present to you a Statement of the Condition of the Association, the progress it has attained during the past year, and also to offer any Suggestions that may tend to the interests, and promote the welfare of the Association.

In performing this duty, I refer with pleasure to the Reports of the several Committees of the Board of Director, which accompany this address; Showing the steady progress of our Society, and the interest it has awakened, not only in this, its native City, but also among the friends of the Mechanic Arts in other States.

By reference to the Report of the Committee on Ways and Means and Accounts, it will be seen that there has been received this year the Sum of three thousand three hundred and eighty two dollars and ninety nine Cents ($3382.99) which added to One thousand nine hundred and Sixty nine dollars and Ninety Cents ($1969.90) the Amount paid over by the Executive Committee of last year, makes a total of five thousand three hundred and fifty one dollars and Ninety nine Cents ($5351.99) Out of this Sum there has been expended for Salaries, Books,

Binding, Advertising, Furniture, Rents and Miscellaneous, the Sum of Four thousand Seven hundred and Seventy Seven Dollars and twenty four Cents, ($4777.24.) leaving a balance in the treasury of five hundred and seventy four dollars and Seventy five Cents, ($574.75.)

The number of Members is Six hundred and Seventy eight (678.) being an increase of eighty two during the year.

The Whole number of Shares taken is eight hundred and twenty two, on which installments have been paid amounting to two thousand eight hundred and twelve dollars and fifty Cents, ($2812.50.)

Three hundred and twenty eight, (328.) Shares representing One thousand One hundred and twenty five dollars ($1125.00.) have been forfeited to the Association.

I give my hearty co-operation to the recommendations of the Committee in regard to the "Employment Office" established under your Supervision: Although in its infancy and as yet productive of no great results, Still under your fostering Care its usefulness will increase and promote the Mechanical Interests in our City and State, and reflect credit upon this Institute which originated and Sustained it.

The System of free lectures which we inaugurated, and have thus far successfully carried out, is another means of keeping alive the interest of the Community in our organization, and in this manner tends to further its advancement and prosperity.

Our Library has been increased this year by the addition of One thousand three hundred and ten Volumes, making a total of three thousand One hundred and twelve Volumes. Among the principal contributors are our late Senator, the Hon. D. C. Broderick, Wm. T. Coleman Esq. and others. When the Amount appropriated by you this year shall have been wholly expended in the purchase of Books, and the present order in the hands of your Agent in Newyork shall have been filled, together with the donations, which may reasonably be

expected, Our Library will compare favorably with any in the State.

I would suggest to the Institute a further appropriation of One thousand Dollars, for the purpose of making further additions to our Library, and if found necessary, to order an additional assessment upon the Stockholders of the Institute.

A petition has been forwarded to the Legislature now in Session, asking for an appropriation of Five thousand dollars, ($5000.00.) to be expended under the direction of the Institute, for Awards for the promotion of the Mechanical interests of this State.

I recommend to the early action of the incoming Board the necessity of procuring by purchase or lease, a suitable Site on which to hold our next Fair.

On retiring from the honorable position I have occupied for the past year, I beg leave to tender my heartfelt thanks to the Officers and members of the Institute, for the kindness and Courtesy extended to me in my official position. For the progress and advancement made the Association is more indebted to its members, than to any efforts of my own.

I congratulate the Institute upon the choice it has made in one, who will not only exert himself to forward the interests of the Institute, but who is himself a bright example of the objects and aim of our Association

Respectfully

George Cofran.

San Francisco
March 8th 1860.

On retiring from the Chair Mr. Cofran introduced to the meeting Mr. Thomas Pennock, who took his seat as President of the Institute.

Mr. Pennock addressed the members briefly, by thanking them for the honor they had conferred upon him in electing him to the honorable position of President of the Institute. He then alluded

to the pleasant relations which had subsisted between himself and the members of the late Board of Directors together with the other Officers of the Institute, and hoped as well as expected that the newly installed Officers would be as willing to work as were their predecessors. That during the present year many matters of vital importance to the Institute would require to be acted upon, Among these were the further development of the employment Office for Mechanics, the consideration of the purchase of a lot of ground and erection of a suitable building for the purposes of the Institute, and last but not least, the proposed Fair next September. This last, alone, would require much time and labor on the part of the Officers to bring it to a successful termination and do credit to our Association. To accomplish all these matters in a satisfactory manner, would require work. He would not shrink from his portion of the labor, and should most certainly urge every other Officer to perform his several duties; in Conclusion he again expressed his obligations to the Members, and asked their aid and Co-operation in carrying through successfully the several matters of interest to the Institute at large.

The Chair laid before the meeting the Monthly Report of the Treasurer.

Treasurer's Report.

San Francisco March 2d 1860

To the President and Members of the Mechanics Institute of the City of San Francisco

Gentlemen,

I respectfully submit the following Report of the Receipts and Disbursements for the Month ending March 2d 1860.

Receipts

To Balance from last Report		$ 574.75
" Cash from Librarian		103.00
Total Receipts		$ 677.75

Error. See Page 482.

Harried Forbord

Total Receipts $ 677.75

Disbursements

Error.

February	By Cash to Bartling & Kimball for Binding 8 Volumes of Newspapers		32.00
" " "	W. F. Herrick for Expenditures as Cor. Secretary		21.75
" " "	A. Shutts for Services in Church at Mr. H. Greely's Lecture		5.00
" " "	Librarian Salary and Expenditures		104.00
" " "	Warren & Carpenter for Subscription to Periodicals		13.00
" " "	Tyler Brothers for Stationery		4.00
" " "	P. F. Marston for Trunks services		25.00
" " "	Walker & Co for Coal		6.00
" " "	for Advertising Lecture		61.00 274.75
	Balance in Treasury		$ 403.00

Error. See Page 482.

J. E. Kincaid
Treasurer.

On motion of Mr. Ellick the above Report was referred to the Board of Directors.

It was stated to the meeting that the Mechanics of the City proposed to hold a Meeting to consider the Subject of Parsons proposed Bulk head Scheme and desired the use of the Rooms of the Institute for the occasion.

On Motion the use of the Rooms was granted for some evening next week to such Mechanics of the City as desired to use it for that purpose.

On Motion of Mr. Herrick the Institute adjourned.

P B Deyton Sec

Hall of the Institute.
San Francisco March 8th 1860.

The Board met pursuant to adjournment.

On calling the roll the following Directors answered to their names Viz. Messrs. Dore, Elliot, Hobbs, Knox, and Tennent.

Absent Messrs. Oldham and Taylor.

The minutes of the last meeting were read and approved.

Mr. Tennent said that inasmuch as the Committee of Ways and Means and Accounts, to whom the matter had been entrusted, had not been able to purchase such Blank Books as had been ordered by the Board, he moved that the subject be referred to the incoming directory, and the motion was carried and the matter was so referred.

The business not heretofore referred having been completed, and no new business having been brought before the meeting, and the minutes having been read and approved,

On motion of Mr. Elliot the present Board adjourned Sine die.

P. Dexter Sec.

Hall of the Institute.
San Francisco March 8th 1860.

The Executive Committee met and was called to order by the President.

Present Messrs. Coghan Dexter, Dore, Elliot Herrick Hobbs, Kincaid Knox, and Tennent.

Absent Messrs Braman Oldham & Taylor.

The Minutes of the last meeting were read and approved.

No new business appearing and the minutes having been read and approved, the Executive Committee adjourned, on Motion of Dr. Knox, Sine Die.

P. Dexter Sec.

Report of the Treasurer. Corrected and approved,
San Francisco March 2d 1860

To the President and Members of the Mechanics' Institute of the City of San Francisco.

Gentlemen,

I respectfully Submit the following Report of the Receipts and Disbursements for the Month ending March 2d 1860.

Receipts.

March 2	To Balance from Last Report.	$ 574.75
"	Cash from P. B. Dexter. Librarian	103.00
	Total Receipts.	$ 677.75

Disbursements.

By Cash Paid	Bartling & Kimball for Binding & Mch. Papers.	$ 32.00
" " "	W. F. Herrick Expenses incurred as Cor. Sec.	21.75
" " "	C. Shultz for Services at Mr. Greely's Lectures	8.00
" " "	Librarian. Salary and Expenditures	104.00
" " "	Warren & Carpenter Subscription to Magazines &c	13.00
" " "	Tyler Brothers for Stationery	4.00
" " "	P. F. Marston for Frank's Services for one Month	25.00
" " "	Walker & Co. for Coal	6.00
" " "	Newspapers for Advertising	61.00
" " "	do " do	27.50
" " "	Gas Company for Gas for Feb.	14.80
" " "	W. H. Eastman for Case for Hogarth	23.75
" " "	Jones, Woodl & Sutherland for Rent	50.00 — 390.80
	Balance	$ 286.95

Signed John E. Kincaid, Treasurer M. I.

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Board of Trustees Minutes, 25 July 1857 – 8 March 1860. VOLUME 2. Mechanics' Institute, San Francisco.

Board of Trustees Minutes, 25 July 1857 – 8 March 1860. VOLUME 2. Mechanics' Institute, San Francisco.